

The Betty Wright Swim Center at Abilities United is the Bay Area's only full-service, public warm water therapy center. Our nationally certified and professional staff provides rehabilitation, fitness and recreation service offerings. We have an excellent track-record on safety prevention, enforcement and education.

The program manager serves as the primary provider of safe, creative, inviting and encouraging aquatic programs presented for the general public at Abilities United's Betty Wright Swim Center. This leadership position should be viewed as one that projects clear knowledge and experience in the industry, solicitation of participant opinions and ultimately provides participants with exciting and innovative aquatic recreational, fitness and rehabilitative programs.

Qualified candidates are encouraged to apply by responding to careers@abilitiesunited.org, faxing your resume to Human Resources at (650)384-0161, or mailing your resume to the attention of Human Resources at 525 E Charleston Road, Palo Alto. You may also download an application package from our website at <http://www.abilitiesunited.org/jobs.html> to submit with your resume.

Job requirements:

- Demonstrated marketing and sales experience
- 3+ years of managerial including budgeting (revenue generation, expense control), planning (strategic and operational) and the ability to develop and implement operational systems
- Proficient with PC/Windows environment
- Appropriate industry certifications

Minimum qualifications:

- High School Degree or Equivalent required; BA / BS preferred.
- 3 + years fitness and aquatic expertise preferably in club management industry
- Value and appreciation for social services and disability work
- American Red Cross lifeguard certification

Desired qualifications:

- Experience recruiting and managing volunteers
- Experience working with diverse staff
- American Red Cross instructor trainer
- Proven record of growing kids swim lesson/team program

Key responsibilities:

- On-deck program supervision
- Safety oversight
- Program planning, promotion and implementation
- Staff supervision
- Departmental management
- Professional development

Physical Activity Requirements:

- Ability to assist in lifting & transferring individuals who weight 250+ lbs
- Ability to push in wheelchairs individuals that weight 250+ lbs

Compensation:

Base pay dependent on experience with bonus potential based on earned revenue achievement

Comprehensive health benefits

3 weeks vacation/year

Abilities United is an Equal Opportunity Employer