

Meeting Title: Pacific Swimming Board of Directors Meeting

Date: April 17, 2019

Attendance:

Board members attending are noted by an 'x' in the table below/ board members not present but excused are marked with an 'E'. Team representatives and guest in attendance are also noted.

| | | | | | | | | | | |
|--------------------|---|------------------|---|----------------------|---|-------------------------|---|-----------------|---|----------------------------|
| David Benjamin | X | Carlene Takaki | X | Judy Siegrist | | 2 – Peter McNamara | X | Office | | |
| Debbi Tucker | X | Rick Beebe | | Don Bautista | | 3 – Kevin Twohey | | Cindy Rowland | X | |
| Veronica Hernandez | X | Pam Redding | | Leo Lin | X | 4 - Jerry Rudd | | Traci Benton | | |
| Allison Beebe | E | Kent Yoshiwara | X | Curtiss Kikuta | X | 4 - Jim Morefield | X | Diana Fetterman | X | |
| Kyle Kikuta | | William Chong | X | Mike Piccardo | X | Athlete Reps | | Laurie Benton | X | |
| Marie Lin | X | Invest Chair | | Larry Rice | X | Senior -Robert Mitchell | X | Jeannette Soe | | |
| Mary Ruddell | X | Governance Chair | | Jay Rowland | X | 1N-- | | Annie Stein | X | Athlete Reps - open |
| Paul Reidl | | Clint Benton | X | | | 1S - | | | | |
| Brian Potts | | Kelly Schott | X | Zone Reps | | 2 - | | Guests | | |
| Don Heidry | X | Open Water | | 1N - Jim Stretch | | 3- | | Millie Nygren | X | |
| Coach Age Group | | Mike Davis | X | 1S – Mark Taliaferro | X | 4- | | Dan Cottam | X | |

| TOPIC | DISCUSSION - CONCLUSION | RECOMMENDATION/ ACTION | FOLLOW-UP DATE |
|---------------------------------------|---|------------------------|----------------|
| Meeting Called to Order | Meeting was called to order by David Benjamin at 7:30PM | | |
| Mission Statement | Mission Statement is read: <i>Inspiring a passion for swimming and making a difference in the lives of our members</i> | | |
| Conflict of Interest | USA-S Conflict of Interest Statement: is read: <i>Is any member aware of any conflict of interest (that is, of a personal interest or direct or indirect pecuniary interest) in any matter being considered by this meeting which should now be reported or disclosed or addressed under Pacific Swimming Conflict of Interest Policy? No affirmative answers. If a board member determines there is to be a conflict of interest at any point during the course of the meeting when a specific subject is being discussed and/or action is being taken, a declaration of a conflict of interest should be made at that time.</i> | | |
| Minutes from Previous Meetings | The February 20, 2019 BOD minutes were approved | | |
| Executive Committee Report | The actions described in the Executive Minutes from March 20, 2019 approved | | |
| Officer's Reports | | | |

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|----------------------------------|--|---------------------------|----------------|
| Chair | David Benjamin: See Report | | |
| Vice Chair – Program Operations | Debbi Tucker: No new report | | |
| Vice Chair – Program Development | Veronica Hernandez- No report (addressed by the various Task Forces and committees she is working with) | | |
| Treasurer | Mary Ruddell <ol style="list-style-type: none"> 1. Financial reports covering February and March, 2019 were presented and approved 2. Mary reports a couple of areas we went over budget: lawyer hired for by-laws, Tom Shields Clinic, and Strategic Planning Retreat 3. There was a net loss from the Tom Shield Clinic, which we had not budgeted for, but athletes really liked the program | | |
| Age Group | No Report | | |
| Sr. Chair | See Report | | |
| Registration | Laurie Benton; - See Report <ol style="list-style-type: none"> 1. There is a New club - Turbo Aquatics. 2. There is a name change request from Pacific Sports Resort Panthers to Bay Club Panthers (BOD approved the name change). | | |
| Report/Recom - Staff | | | |
| | Cindy Rowland: <ol style="list-style-type: none"> 1. Wrapping up the Far Western Short Course meet. Now working on the Long Course Far Western 2. HOD on May 19th at 6:30 PM will be at the Silicon Valley San Jose North Courtyard on 1st Street 3. Debbi Tucker has agreed to take the secretarial notes as Marie Lin will be out of the country at that time. | | |
| Standing Committees | | | |
| | None | | |
| Oral Reports | | | |
| ZAM | Mark Taliaferro: <ol style="list-style-type: none"> 1. Meet will be March 1st 2. Swimmers will be put up at the Biltmore 3. Meet will be at Independence High School. | | |
| Nomination Report | Larry Rice: <ol style="list-style-type: none"> 1. Posted the present nominees. There are still several positions that have no one nominated at this time | | |

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| | 2. Continue to give the nomination committee names for the vote at HOD | | |
| Diversity | Kent Yoshiwara and Veronica Hernandez: 1. Presented the pictures used to stimulate conversation regarding equality versus equity. 2. In handling diversity the aim is to achieve equity | | |
| Athletes | Robert Mitchell 1. Athletes really appreciated the photos of the athletes winning Far Western Events that were posted prior to each days events 2. The athletes will be doing a project to pack food to be distributed to the needy 3. Athletes are collecting nominations in June for their July elections | | |
| Scheduling | Leo Lin: 1. Round 2 bidding was approved 2. two events are left for bidding - Long course JOs, and a June 6-7 Senior Open meet turned back by Pleasanton | | |
| Adhoc Committees | | | |
| | None | | |
| Zone Reports | | | |
| Zone 1N | No report | | |
| Zone 1S | No report | | |
| Zone 2 | No report | | |
| Zone 3 | No report | | |
| Zone 4 | See Report | | |
| Consent Calendar | | | |
| | All items approved | Approved | |
| Consent Agendas Discussed | | | |
| Old Business | | | |
| Old Consent Agenda | None | | |
| Old Items for Discussion | None | | |
| Old Motions | Motion 1902VCO1P: Charitable Solicitations To add a policy regarding Charitable Solicitations to the Policies and Procedures | Passed | |

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| | <p>To add to Section XVI of the P/P</p> <p>13. Charitable solicitations shall not be posted on the Pacific Swimming website unless it directly benefits or is endorsed by Pacific Swimming or USA Swimming. Such solicitations may be considered for posting on Pacific Swimming social media. Debbi Tucker, Vice Chair Operations (30 day motion, P&P)</p> <p>Amendment: Add to last statement: by the Executive Committee or Board of Directors Peter McNamara, Veronica Hernandez 2nd</p> <p>Amendment Passed Motion Passes with Amendment</p> | | |
| | <p>Motion 1902MR1: Increase Far Western Entry Fees</p> <p>Proposal to increase the entry fees for Far Western by \$1 per event. This would take effect on September 1, 2019</p> <p>Because the text of this proposal is long it is attached to the minutes as Appendix A</p> <p>Mary Ruddell, Larry Rice 2nd (30 day motion, R&R)</p> <p>Withdrawn</p> | Withdrawn | |
| New Business | | | |
| | <p>Fast Swim - Carlene Tagaki</p> <ol style="list-style-type: none"> 1. Started in June last year, and served first swim meet in October 2. Focus on developing service to the Zones and to Pacific Swimming 3. Tailors the services for our types of meets and focuses on providing user friendly service 4. Someone suggested that a Guest Log-In would be helpful 5. Has designed it so two checks are cut - one for the host team and one for Pacific Swimming, giving each entity their appropriate share so the host team does not have to write a check to Pacific after receiving check from Fast Swim 6. Mike Piccardo reports Fast Swim will be used for the meet at Morgan Hill on May 17-19 7. Carlene handed out flyers describing their service 8. Will be glad to field any questions or collect other suggestions | | |

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| | <p>By-Laws - David Benjamin</p> <ol style="list-style-type: none"> 1. Thanks Task Force and Governance Committee for all the hard work in creating the draft document of the amended by-laws 2. Time table - By Laws presented today so all can review, second review and discussion at June 19 special meeting just on the by-laws, so that we can vote to approve it at the July BOD meeting. HOD requires 60 days after BOD approval so all members can review it. It will then be presented and voted on at the October HOD 2019 meeting. Following the passing of the By-laws by the HOD the approved by-laws will be submitted to USA Swimming for approval by the January, 2020 implementation deadline 3. Our elections in May will be for positions listed from our present by-laws for the term of those by-laws. 4. Areas that David has highlighted for discussion include: a) whether to have Vice Chair Operations and Vice Chair Program Development, b) do we allow officers to grant their powers to staff, or only duties. Responsibility still resides with the Office Holder, c) adding an at-large to the Finance Committee, d) Combination of Diversity and Disability to one chair, e) what positions cannot be held by someone who has a spouse on staff (because of conflict of interest issues). | | |
| | <p>Annual Budget - Mary Ruddell</p> <ol style="list-style-type: none"> 1. Discussion of how the funds for the National/Senior Program are so much larger than the funds for Age Group Programs 2. Much of the National Senior Program funds are for traveling and it depends on where the National meets are located 3. Some of Age Group Funds are scattered under other categories like Camps, and Awards. <p>Budget Passed</p> | Present to HOD 5/19/19 | 5/19/19 |
| New Motions | | | |
| | None | | |
| Next Meeting | Next BOD meeting June 19, 2019, special meeting added to go over by-laws | | |
| Meeting Adjourned | Meeting adjourned at 9:15 PM | | |

Appendix A

Increase Far Western Entry Fees (Motion 1902MR1)

Increase the entry fee as seen in Rules and Regulations Section 2 B 1 Table for SC and LC Far Westerns from \$10.00 to \$11.00.

Depending on the number of entries, this increase could provide an additional \$4,000-\$7,000 in revenue. The financial burden on athletes attending the meet would be \$1.00 to \$7.00. (More if an athlete enters more than the maximum number of events allowed.)

The last time Far Western entry fees were increased was in 2014.

This increase would go into effect in 2020

| SC | # of Entries | Entries * \$10 | Entries* \$11 | Net |
|------|--------------|----------------|---------------|---------|
| 2018 | 6629 | \$66,290 | \$72,919 | \$6,629 |
| 2017 | 6989 | \$69,890 | \$76,879 | \$6,989 |

| | | | | |
|------|------|----------|----------|---------|
| 2016 | 4865 | \$48,650 | \$53,515 | \$4,865 |
|------|------|----------|----------|---------|

| LC | # of Entries | Entries * \$10 | Entries* \$11 | Net |
|------|--------------|----------------|---------------|---------|
| 2018 | 3567 | \$35,670 | \$39,237 | \$3,567 |
| 2017 | 6875 | \$68,750 | \$75,625 | \$6,875 |
| 2016 | 4172 | \$41,720 | \$45,892 | \$4,172 |

RULES AND REGULATIONS SECTION 2 B. ENTRY FEES

1. ENTRY FEES SHALL BE CHARGED FOR EACH MEET CATEGORY. THE MEET HOST IS NOT REQUIRED TO ACCEPT ENTRIES THAT DO NOT INCLUDE APPLICABLE FEES. PARTICIPATION FEES CANNOT BE CHARGED UNLESS ENTRY FEES ARE CHARGED.

| Meet Category | Individual Entry Fees | | | Relay Entry Fees | | |
|---------------------------------------|--|--------------------------|--------------------------|------------------|---------|--------|
| | Total Fee | To Host | Due PC | Total Fee | To Host | Due PC |
| LSC MEETS | | | | | | |
| Preliminaries and Finals Senior Meets | \$7.50 | \$5.25 | \$2.25 | \$20.00 | \$14.00 | \$6.00 |
| Timed Finals Senior Meets | \$6.50 | \$4.55 | \$1.95 | \$20.00 | \$14.00 | \$6.00 |
| JO Championships | \$7.50 | \$5.25 | \$2.25 | \$20.00 | \$14.00 | \$6.00 |
| FW Championships | \$10.00 \$11.00 | \$7.00 \$7.70 | \$3.00 \$3.30 | \$20.00 | \$14.00 | \$6.00 |
| AGE GROUP MEETS | | | | | | |
| Other Preliminaries and Finals Meets | \$5.50 | \$3.85 | \$1.65 | \$16.00 | \$11.20 | \$4.80 |
| Age Group Meets | \$4.00 | \$2.80 | \$1.20 | \$9.00 | \$6.30 | \$2.70 |
| "OTHER" | | | | | | |
| Time Trials | \$50.00 flat fee (includes sanction fee) | | | | | |

Mary Ruddell, Larry Rice 2nd (30 day Motion, R&R)
 RESPECTFULLY SUBMITTED BY,
 MARIE LIN
 SECRETARY - PACIFIC SWIMMING BOARD OF DIRECTORS