

Meeting Title: Pacific Swimming Board of Directors Meeting

Date: September 16, 2020

Attendance:

Board members attending are noted by an 'x' in the table below/ board members not present but excused are marked with an 'E'. Team representatives and guest in attendance are also noted.

David Cottam	X	Michael Allegretti	X	Zone Reps		Athlete Reps		Guests		Office	
Leo Lin	X	Kent Yoshiwara	X	1N – Laura Mitchell	X	Jivana Nagpal	X	Millie Nygren	X	Cindy Rowland	X
Veronica Hernandez	X	Kelly Schott	X	1N- Larry Rice	X	Taylor Rohovit	X	Christopher Lam	X	Laurie Benton	X
Daniel Cottam	X	Mike Davis	X	1S – Mark Taliaferro	X	Ernest Leong	X	Lisa Blackwell	X	Diana Fetterman	X
Kyle Kikuta	X	Clinton Benton	X	2 – Peter McNamara	X	Saya Ryan	X	Ricky Silva	X	Jeannette Soe	
Marie Lin	X	David Benjamin	X	3 – Kevin Twohey	X	Aidan Pflieger	X	Phil Grant	X	Annie Stein	X
Mary Ruddell	X	Debbi Tucker	X	4 - Jerry Rudd	X	Carlos Torres	X	Julie Corrigan	X		
Kelly Crowley	X	Mike Piccardo	X	4 - Jim Morefield	X			Kimberly Fanucchi	X		
Don Heidary	X	Jay Rowland	X					Debbie Fuji	X		
Carlene Takaki	X							Markus Daene	X		

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW- UP DATE
Meeting Called to Order	Meeting was called to order by David Cottam 7:30 PM		
Conflict of Interest	Meeting opened with question of any member having a financial conflict of interest. Clint Benton and Jay Rowland reminded us that they have spouses that are staff.		
Minutes from Previous Meeting	July 15, 2020 BOD minutes approved.		
Minutes from Previous Executive Committee Meetings	No Actions		
Officer's Reports			
Chair	David Cottam: <ol style="list-style-type: none"> 1. He was involved in a number of meetings for various task forces, and committee meetings. 2. Zoom Licensing for our LSC Clubs, and LSC will be made available starting January1, 2021 at a cost of \$120. The LSC needs to collect the money upfront and send the lump sum to USA Swimming. Clubs wishing to do this should contact Cindy Rowland. 3. USA Swimming coaches can secure health insurance at a reasonable rate at 3 levels (in collaboration with 		

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	<p>USA Equestrian). USA Swimming will put information on their website soon. (Enrollment period is October 5-14 with a start date November 1)</p> <ol style="list-style-type: none"> 4. USA -Swimming will provide meet templates for hosting Junior National-level meets since facility restrictions will not allow a regular National Championship meet 5. Starting in October. LSCs are allowed to sanction meets open to swimmers outside the LSC, and USA-S is planning meets in 2021 as preparation for the Olympic Trials 6. Zone Chairs are reminded that Zone BODs need to have a minimum of 20% athlete members 7. Ricky Silva (Head Coach of SASO) is holding 2 intrasquad meets in SN in the Phillip West Aquatics Center in American Canyon and this is a Zone 3 pool. They will pay our one day sanction fee for each meet 8. Mary Ruddell has requested a task force to review registration fees. The task force will consist of Mary Ruddell (chair), Dave Cottam, Leo Lin, Veronica Hernandez and the 5 Zone Chairs (or their designees) and Athlete Reps, Jivana Nagpal, Taylor Rohovit, Aiden Pflieger, and Nickolas Powers. 9. Lisa Blackwell, MD. presented an update on USA-Swimming, Pacific Swimming, and impact of COVID19, There have been very few cases (2 in Pacific Swimming) and all have been stand alone and not contracted from swimming. She and the Aquatic coordinating directors are working on contacts with facilities, counties, states etc. to get water availability for teams and meets with appropriate safeguards. 		
Vice Chair – Program Operations	Leo Lin - info embedded in the committee and task force reports		
Vice Chair – Program Development	Veronica Hernandez - info embedded in the committee task force reports.		
Treasurer	<p>Mary Ruddell:</p> <ol style="list-style-type: none"> 1. Explained the financial statements 2. The financial statements for July and August, 2020 were approved 3. USA-S will not bill us for their part of the registration fees from July and August, until September 4. Livermore Blue Dolphins folded and we have received the assets they had 5. We received \$2000 from Fast Swims sponsored Virtual Meet - thank you Carlene Takaki 6. Tony Batis from PASA donated \$500 to help with expenses 7. DEI received \$2500 from Jean Haley Darling in memory of her sister Ann Haley. She also donated \$25,000 in restricted funds to be used for MEFAP only. 8. Round 3 of COVID19 grant money - we distributed \$548,000 and \$13,000 has been left for David Cottam to distribute at his discretion 		
Age Group	Kyle Kikuta: no report		
Sr. Committee	Dan Cottam: No report		
Registration	Laurie Benton - See Report		

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Report/Recom - Staff	Cindy Rowland: See posted reports 1. Working on upcoming HOD zoom meeting		
Consent Calendar	Consent Calendar approved - With Athlete, Diversity, Scheduling Committees providing supplementary oral reports.		
Athletes	Taylor Rohovit and Jivana Nagpal 1. We now have over 100+ athlete reps, but still working to get at least one athlete rep per team 2. The Athlete Committee has a number of subcommittees, such as the one working on the athlete handbook, another on the leadership summit committee, and all are working on job descriptions for athlete representatives of the different Pacific Committees. 3. There will be 6 athletes going to Convention 4. Leadership summit will take place over 2 days. There will be 2 sessions per day, and it is hoped that after the summit the athletes will attend the HOD. 2 athlete reps per team can attend and where there are multi-sites 1 athlete can attend per site.		
DEI and D	Kent Yoshiwara: 1. Saya Ryan Athlete Rep to the DEI&D made a plea for making sure that we continue to financially support DEI&D programs. 2. DEI&D will meet tomorrow and will consider Marcia Benjamin's proposal to include Pacific Swimmers in her annual fund raiser for Marcia's masters team MEMO, and in return she would contribute to the DEI&D programs \$1 of every entrance fee of \$10.		
Scheduling	Leo Lin: 1. The new revised Pacific Schedule is posted. 2. Raised the issue of canceling this season's Zone Challenge Meet (formerly Zone All Star Meet) - see motion 2009SCH01 Cancel 2021 Zone Challenge Meet.		
Officials	Mike Davis: 1. Official's Committee met last night. 2. We have run 3 sanctioned meets under the temporary sanctioning requirements in effect during the time there have been COVID19 issues 3. These meets took place in 3 different Zones 4. Athletes were happy to be in the water and felt comfortable with the intrasquad meet formats 5. Most athletes are not ready to swim in higher level meets 6. We continue to have intrasquad meets scheduled.		
Zone Reports			
Zone 1N	No report		
Zone 1S	No report		

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Zone 2	No report		
Zone 3	No report		
Zone 4	No report		
Old Business	None		
New Business	<p>Revised Budget</p> <ol style="list-style-type: none"> 1. Mary Ruddell presented the revised budget due to COVID19 2. Line 12515 Zone Challenge Meet changed to \$0, and Line 54200 Zone Challenge Meet changed to \$0 3. The budget was passed with the above two revisions (as Zone Challenge Meet was cancelled). 4. Peter McNamara wished to voice the reason for his dissent. He opposed approving a deficit budget. He noted that every program was trimmed except administrative/personnel expenses and he felt that that area needed to be reexamined to help avoid a deficit budget <p>Budget approved</p>	Approved - to be presented to the HOD.	
New Motions	<p>Motion 2009SCH01 Cancel 2021 Zone Challenge Meet. Cancel the Zone Challenge Meet (formerly Zone All Star Meet) for 2021. Leo Lin, Scheduling Committee</p> <p>Discussion:</p> <ol style="list-style-type: none"> 1. This was discussed at the last scheduling committee meeting, where all except one member wished to cancel the meet. The exception wanted to postpone voting to cancel till a little closer to the originally scheduled date. 2. Issues include the fact that a major objective of this meet is to help develop team camaraderie on a travel trip. 3. With COVID19 it would be unwise to put swimmers in shared rooms and all the swimmers would be traveling together in an enclosed space (on buses). 4. COVID 19 conditions will not likely be improved enough by the time the meet is scheduled to occur to make those circumstances sufficiently safe 5. Canceling the meet will save the LSC about \$23,000. <p>Passed</p>	Passed	
	<p>Motion 2009MFTF Temporary Meet Fee Structure during COVID19 impacted Season For the period between now and December 31st, suspend the current fee structure for sanctioned intrasquad, time trial or virtual meets. Substitute one of the following two options:</p> <p>#1 The team will pay to Pacific a sanction fee of \$35 for a one day meet or \$75 for a multi-day meet providing that participating swimmers are not charged any fee. A multi-day meet may last up to seven contiguous days from the</p>	Passed (effective Immediately)	

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	<p>first day of the meet. <u>or</u> #2 The team can charge a flat fee of their choice. The team will pay to Pacific 20% of the flat fee This policy will be reviewed at the November BOD meeting to determine if it should be extended past December 31st because pandemic COVID restrictions continue to preclude the attendance necessary to support our normal (pre-COVID) sized swim meets. Aidan Pflieger, Task Force for Pacific's Meet Fee Structures During COVID19</p> <p>Passed (effective immediately)</p>		
	<p>Motion 2009BC01 Temporary Changes in Travel Support Budget during COVID19 impacted Season</p> <p>The Budget Committee moves to make the following temporary changes to the Senior Travel Support policy.</p> <ul style="list-style-type: none"> • Travel support for Coaches shall be limited to one meet, excluding Trials, in 2020-21. Coach Travel Support will be for Airfare only. • Travel Support for Coaches attending Olympic trials will be limited to one per club. Coach Travel Support will be for Airfare only. • Travel Support for Athletes shall be restricted to three meets in 2020-21 excluding Olympic Trials: <ul style="list-style-type: none"> ○ 1 Sectional meet, ○ 1 of the following meets: Winter Juniors, Toyota US Open or USA Invitational, ○ 1 of the following meets: TYR or Futures • Travel Support qualifications and funding amounts for Athletes will remain the same. • Travel Support for Relay-Only Athletes shall be suspended. • Travel Support for NISCA shall be eliminated as an option for Futures • Additional Travel Support for late season qualifiers shall be suspended • Travel Support for Athletes qualifying and attending the USA Olympic Trials shall be Airfare and a \$600 stipend (No change - funds will come from our remaining reserves) <p>Mary Ruddell, Budget Committee - Passed</p>	Passed	

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	<p>Motion 2009BC02 Increase Sales Price of A-Medals</p> <p>The Budget Committee moves to increase the sales price of A-Medals from \$ 0.75 to \$0.90 Mary Ruddell, Budget Committee</p> <p>Reason: Pacific Swimming has been selling the A-medal at a loss netting \$0.27 per medal after Use tax is paid. Selling the A-Medals at \$0.90 per medal would still provide a discounted price to clubs and reduce the net loss to \$0.13</p> <p>Discussion:</p> <ol style="list-style-type: none"> 1. It would seem much easier to sell the A-Medals at cost rather than still giving that very small discount <p>Amendment: Increase the sales price of A-Medals from \$0.75 to at cost.. Passed</p>	Amended motion passed	
	<p>Motion 2009VCPO01 Open Water Sanction</p> <p>See attachment - to be added to Policy and Procedures Leo Lin, Vice Chair Program Operations (30 days, P&P)</p>		
Next Meeting	HOD meeting October 11, 2020		
Meeting Adjourned	9:44 PM		

RESPECTFULLY SUBMITTED BY
MARIE LIN
SECRETARY , PACIFIC SWIMMING BOARD OF DIRECTORS

Motion VCPO - 01
Open Water Meet Sanction:

In addition to what is described for Open Water Competition listed by USA-Swimming, Pacific Swimming has the following minimum requirements for Sanction of Open Water meets held in Pacific Swimming

1. Pacific swimming will not grant Approved meet or Observed meet status to open water meets.
2. The Meet venue must be located within the geographical boundary of the Pacific Swimming LSC as defined by USA-Swimming.

3. All Pacific Swimming Open Water meets are LSC meets.
4. The meet sanction application packet must be submitted to the Open Water Technical Assessment Officer and Sanction Chair for review at least 60 days prior to the meet date.
5. A minimum of 4 certified, registered USA-S officials to support the meet in the following positions: Meet Referee, Assistant Referee, Starter and Administrative Referee. All officials must have taken and passed the USA-S on-line Open Water Officials certification tests within the last 2 years. At least one of the officials, preferably the Meet Referee must have attended the USA-S Open Water Clinic. Officials working the meet should be certified in their respective assigned positions in the meet. The meet host is responsible to arrange for qualified officials.
6. The meet director shall be a registered Non-Athlete member of USA Swimming.
7. Essential Meet Personnel such as the Meet Director and the Independent Safety Officer shall be present at the venue throughout the duration of the meet and cannot hold any other position or be a participating athlete in any event. The Meet Director and the Independent Safety Officer shall not at any time transfer their responsibility to another person.
8. The meet application shall be reviewed by an Open Water Technical Assessment Officer. A detailed list of items to be included in the open water application can be found in Attachment 1.
9. The meet information sheet must be approved by the Meet Referee prior to approval by Sanction Chair. A sample list of information to be included in the meet information sheet can be found in Attachment 2.
- 10. Pacific Swimming reserves the right to rescind the Sanction if the Meet Referee determines that the conditions described in the Meet information sheet or safety plan are not met at the meet venue.**

Attachment 1 –

Items to be considered for inclusion in Open Water Meet Application (to be reviewed by the Open Water Technical Assessment Officer).

- 1) Written permission for the event(s) from the venue.
- 2) The Meet Director and Independent Safety Monitor and their contact information.

- 3) Name of the local authority in charge of water quality
- 4) A safety plan describing:
 - i. on course lifeguards and other rescue personnel, their watercraft, their deployment, and their medical qualifications.
 - ii. How other boat traffic unrelated to the meet is addressed
 - iii. medical evacuation procedures; onsite medical care and emergency transportation; location and distance of the nearest medical facility; communication procedures and equipment for rescue personnel.
 - iv. Expected air and water temperatures. Any known wind, current and tide factors.
 - v. Minimum and maximum depth on course
 - vi. Maximum number of athletes on course, and per wave
 - vii. How timing and race results will be handled, including the methods of accounting for all swimmers before, during and after the races.

Attachment 2 -

Items to be considered for inclusion in the Open Water Meet Information sheet (to be reviewed and approved by the Open Water Meet Referee)

1. The date(s), time(s) and location of the event(s); a description how to get there
2. the distances to be offered, and the age group or other eligibility requirements for each distance.
3. Awards, criteria for awards (age groups) including the type of awards
4. Entry fees.
5. Cut-off times or criteria (if applicable)
6. A Google map (or equivalent) of the venue showing the course(s) with:
 - I. distances,
 - II. the start/finish lines,
 - III. all turn and course buoys with distances,