

Meeting Title: Pacific Swimming Board of Directors Meeting

Date: September 25, 2013

Attendance:

Board members attending are noted by an 'x' in the table below/ board members not present but excused are marked with an 'E'. Team representatives and guest in attendance are also noted.

John Bitter	x	Annie Stein	x	George Cleveland	x	Zone Reps		Athlete Reps		Guests	
Leo Lin		Tom Evers	x	Tish Steimle		1N - Larry Rice	x	Michela Roan		Valerie Rudd	x
Lehla Irwin	x	Rick Beebe		Rick Waterhouse		1S – Mike Picardo	x			Millie Nygren	x
Ron Heidary		Marie Wise		David Cottam	x	2 – David Benjamin	x				
Don Heidary	x	Kent Yoshiwara	x	Helen Garcia		3 – Debbie Tucker	x				
Steve Hurko		Peggy Ramirez	x	Phil Harter		4 - Jerry Rudd	x				
Marie Lin		Clint Benton	x	Veronica Hernandez	x	4 - Jim Morefield	x				
Mary Ruddell	x	Brian Malick	x	Andre Salles Cunha	x			Office			
Darryl Woo	x	Marcia Benjamin						Jill Ruppenstein	x		
Jennifer Malick	x	Judy Siegrist		Joe Woo				Laurie Benton	x		
Danica Burge								Jeannette Soe			

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW- UP DATE
Meeting Called to Order	Meeting was called to order by John Bitter at 7:30PM		
Conflict of Interest	Meeting opened with reading of the USA-S Conflict of Interest Statement: <i>Is any member aware of any conflict of interest (that is, of a personal interest or direct or indirect pecuniary interest) in any matter being considered by this meeting which should now be reported or disclosed or addressed under Pacific Swimming Conflict of Interest Policy?</i> No affirmative answers. <i>If a board member determines there is to be a conflict of interest at any point during the course of the meeting when a specific subject is being discussed and/or action is being taken, a declaration of a conflict of interest should be made at that time.</i>		
Minutes from Previous Meeting	Minutes were approved		
Executive Committee Report	None		
Officer's Reports			
Chair	Convention Information 1. USA Membership fee will be increasing \$2.00 every year for the next 10 years. Board needs to think about proposals to maintain a surplus so Board can continue to give back to the membership through programs. Need to prevent a loss caused by pass through to USA Swimming. Ask membership for ideas to present to		

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	<p>the Board at November's meeting.</p> <p>2. Zone Board of Review to be formed with each LSC appointing a representative to serve. The goal is a more professional BOR. Maximum of 25 members starting Sept 2014. LSC may maintain an administrative BOR to deal with minor issues.</p>		
Admin Vic Chair – Operations	None		
Admin Vice Chair – Programs	None		
Treasurer	<p>Reports posted till end of August.</p> <p>Expressed appreciation hearing reports coming from convention.</p>		
Age Group	None		
Sr. Committee	<p>Report posted</p> <p>Convention</p> <ol style="list-style-type: none"> 1. Sectional times adjusted faster to 5% off LC Jr National times. 2. Coach educational grant completed ASCA portion, sending coach to New Orleans, also sending coaches to NorCal coaches clinic in January. 3. Working on a document called "Senior Swimming" for the website Talk of extending travel support for senior swimming, particularly outside of Pacific swimming. 4. Millie- workshop on swimming into college on website 5. John-Sectionals, Nationals, and Juniors used for selection committee to choose 18 men and 18 women for Western section team to send to Japan. Proposal later for ½ travel cost paid for by selected member. Japan will cover housing and food. In 2015, Japan will come to the U.S. Also, 2 managers and 4 coaches to travel. Meet will be over President's Day weekend. 		
Registration	<p>Report Posted.</p> <p>>20,000 currently registered swimmers</p>		
Report/ Rec - Staff			
Diversity	Report Posted		

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	<p>Updates:</p> <ol style="list-style-type: none"> 1. Pacific Diversity Camp being held at MLK pool in San Francisco. USA Swimming representative coming. 2. Convention <ol style="list-style-type: none"> a. Policies and Bylaws changed b. Formation of Western Zone Diversity Committee c. Surcharge of 10 cents per swimmer in the Western Zone to fund the Western Zone Diversity Camp being held at Cal State Hayward, looking at funding 3. Grant program posted on website, deadline October 1st. 		
Camps	<ol style="list-style-type: none"> 1. Junior Leadership camp successful, held at Independence 2. USA granted bid for Olympic Center Distance Training Camp: 24 athletes/6 staff. Swimmer applications will be given and taken in at November Concord meet. 		
Officials	<p>Report posted</p> <ol style="list-style-type: none"> 1. No show rule, motion finalized 2. Positive check-in procedure complete 3. October Officials clinic offering all classes and have some outside LSC instructors 4. Change USA technical rules Breaststroke-hands have to be separated at the touch 5. January 1st backstroke platform, Omega only at this time. Connects to Myrtha block and removed after start. October 2 video shooting at Santa Clara pool on platform. Prevents swimmer slippage. 		
Time Standards	<p>REPORT POSTED. USA has electronic card linked to Deck pass. Our LSC has lowest usage of Deck Pass due to having our own time standards. Discussed motion for 1 year to post both USA and Pacific time standards, transitional year. In 2015, changing to U.S.A.S. motivational times and do away with Pacific times.</p>		
Club Development	None		
Disability	Meet at Santa Clara this coming weekend		
Travel	See motions		
Board of Review	No activity		
Open Water	None		
Finance & Auditing	Report posted		
Scheduling	See motions		
Athlete	Report posted		
Governance	None		

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Committee			
Investment Committee	Report posted. Review of 2014 goals and ideas <ol style="list-style-type: none"> 1. Review of Statement of purpose. 2. 4th year of pool improvement grant 3. 1 time \$10,000 grant for major improvement of an aging facility 4. Phase II of website upgrade 5. Looking at Pacific online meet entry portal 		
Nominating Committee	None		
At-Large	None		
Adhoc Committees			
Zone Reports			
Zone 1N	Report posted		
Zone 1S	<ol style="list-style-type: none"> 1. Looking at dual venues for Zone Champs 2. Need to recruit more officials, numbers very low 		
Zone 2	<ol style="list-style-type: none"> 1. Gratitude to Clint Benton for his service to the Zone 2. Discussed Long Course "B" motion 3. Discussed how quickly meets are filling 4. Working on Zone2 Champs 5. Developing schedule 2014-2015 		
Zone 3	<ol style="list-style-type: none"> 1. Working on scheduling corrections 2. Working on setting up Zone 3 championships in Jan 3. No treasurer, no equipment manager and secretary resigning 4. Meeting changed to 3rd Tuesday of the month 5. Working on Bylaws and Standing Rules 		

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Zone 4	<p>1.Rudds honored as volunteers of the year for last year</p> <p>2.Report posted</p> <p>3.Discussed Long Course "B" motion</p> <p>4.Re-established relationship with UNR</p> <p>5. Richard Hayes and Valerie Rudd scheduled 6 officials clinics Plenty of officials at last meet</p>		
Old Business	None		
Old Motions	<p>1307FC1 All Star Application Fee - Revised:</p> <p>Motion that a \$25 fee be charged to families who want to change travel arrangements for all star athletes. If the change causes Pacific to forfeit airfare, the athletes family will be charged the airfare plus \$25 change fee.</p> <p>Reason: Families of all star athletes often decide to use the location of the all star meet as a vacation destination or starting point. Often the change in travel arrangements is made in time for Pacific to change our flight arrangements. A \$25 fee is a minimal fee charged for Pacific to make these changes to the athletes travel arrangements. In some cases, Pacific loses the return air fare. This occurs when the family decides to make alternate travel plans for the athlete at the last minute (or post airline change date.) In this case the athletes family should be charged the change fee and the lost airfare. The no refund policy would stay in tact - with refunds only coming with a note from the athletes physician or death in the athletes immediate family. (note there has been at least4 athletes who will not return with the team from Seattle) (Mary Ruddell, Finance Committee) (30 Day Motion) (P&P)</p> <p>Mary Ruddell withdraws</p>	Withdrawn	
	<p>1307TS1: Revisions to R&R regarding Time Standards and Fees</p> <p>Rules and Regulations - Section 4.A.2</p> <p>Current - 2. Swimmers are permitted to qualify in any sanctioned or unsanctioned meet such as school competition, time trial, or by coach verification. For JO and Q level competition, and LSC Championship Meets, times from sanctioned or approved meets only will be acceptable.</p> <p>Change to - 2. Swimmers are permitted to qualify in any sanctioned or unsanctioned meet such as school competition, time trial, or by coach verification. For JO and FW level competition, and LSC Championship Meets, times from sanctioned or approved meets only will be acceptable.</p>	Passed	

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	<p>Section 4.A.4.a Current - a. Swimmers who qualify B, A, or AA for a specific stroke in a specific distance will be considered qualified at that same level in the equivalent stroke and distance in all courses. For a C, B, A+ meet if you met the standard short course, then enter a long course meet at the long course standard, or if you met the long course standard, enter the meet at the short course standard. Change to – a. Swimmers who qualify B, A, or FW for a specific stroke in a specific distance will be considered qualified at that same level in the equivalent stroke and distance in all courses. For a C, B, A+ meet if you met the standard short course, then enter a long course meet at the long course standard, or if you met the long course standard, enter the meet at the short course standard.</p> <p>Section 4.A.4.c Current - c. Any swimmer, upon changing age groups, who has already met the B, A or AA standard in events offered in the new age group will be considered qualified at that level for those events in the new age group. Change to – c. Any swimmer, upon changing age groups, who has already met the B, A standard in events offered in the new age group will be considered qualified at that level for those events in the new age group. Any swimmer, upon changing age groups, who has already met the JO or FW standard in events offered in the new age group will be considered qualified at that level for those events in the new age group as long as the time has been made in the qualifying period for entry into the meet.</p> <p>Section 4.B.1.b Current - b. Swimmers are eligible to compete only in the individual events for which they qualify in any classified meet (B, A, AA). Change to – b. Swimmers are eligible to compete only in the individual events for which they qualify in any classified meet (B, A, JO, FW) unless provisions in the meet sheet allow for bonus events.</p> <p>Section 4.B.1.c Current – c. In multi-class meets, i.e., B-A, B-A-AA, etc., swimmers shall compete only in the division(s) for which they qualify and shall not compete in divisions of lower classification in any event for which they have achieved the time standard for the higher division. Change to- c. In multi-class meets, i.e., C-B-A+, B-A+, etc., swimmers shall compete only in the division(s) for which they qualify and shall not compete in divisions of lower classification in any event for which they have achieved the time standard for the higher division.</p> <p>Section 4.B.1.d Current - d. In multi-classed meets (B-A, B-A-AA, etc.), the zone may allow an event to be restricted to certain of those classes. Change to- d. In multi-classed meets (C-B, CBA+, etc.), the zone may allow an event to be restricted to certain of those classes.</p> <p>Section 4.B.2.a Current- a. Swimmers may compete in relays in meets of higher classification than that for which they qualify in individual events; (i.e., a swimmer in a 50 Free may swim on a relay in AA meets, etc.). Change to- a. Swimmers may compete in relays in meets of higher classification than that for which they qualify in individual events; (i.e., a</p>		

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	<p>swimmer an in 50 Free may swim on a relay in JO or FW meets).</p> <p>Section 4.B.2.b Current – b. Swimmers may not compete in relays in meets of lower classification than that for which they qualify in the like individual event; (i.e., a swimmer AA in 50 Breast shall not be eligible for the breaststroke leg on a 200 Medley Relay team in an A meet). Change to – b. Swimmers may not compete in relays in meets of lower classification than that for which they qualify in the like individual event; (i.e., a swimmer JO in 50 Breast shall not be eligible for the breaststroke leg on a 200 Medley Relay team in an A meet).</p> <p>Section 4.D.1 Current- 1. Q, JO, A Meets — Awards for all finalists. The minimum is three (3) medals or other distinctive awards (something other than a single ribbon) with ribbons for the balance of the finalists. Change to – 1. FW, JO, A Meets — Awards for all finalists. The minimum is three (3) medals or other distinctive awards (something other than a single ribbon) with ribbons for the balance of the finalists.</p> <p>Section 2.B.1 Current -</p> <p>B. Entry Fees 1. The following are entry fees which shall be charged for each class of meet. The meet sponsor is not required to accept entries that do not include applicable fees. Participation fees cannot be charged unless entry fees are charged. Class of Meet</p> <table border="1" data-bbox="346 1039 1344 1445"> <thead> <tr> <th rowspan="2">Class of Meet</th> <th colspan="3">Individual Entry Fees</th> <th colspan="3">Relay Entry Fees</th> </tr> <tr> <th>Total Fee</th> <th>To Host</th> <th>Due PC</th> <th>Total Fee</th> <th>To Host</th> <th>Due PC</th> </tr> </thead> <tbody> <tr> <td>Senior IV</td> <td>\$6.50</td> <td>\$4.70</td> <td>\$1.80</td> <td>\$20.00</td> <td>\$14.30</td> <td>\$5.70</td> </tr> <tr> <td>Senior I, II, III</td> <td>\$5.50</td> <td>\$4.00</td> <td>\$1.50</td> <td>\$16.00</td> <td>\$11.70</td> <td>\$4.30</td> </tr> <tr> <td>FW & JO Championships</td> <td>\$5.50</td> <td>\$4.00</td> <td>\$1.50</td> <td>\$20.00</td> <td>\$14.30</td> <td>\$5.70</td> </tr> <tr> <td>AA+ Trials and Finals</td> <td>\$5.00</td> <td>\$3.65</td> <td>\$1.35</td> <td>\$16.00</td> <td>\$11.70</td> <td>\$4.30</td> </tr> <tr> <td>C/B and C/B/BB</td> <td>\$2.50</td> <td>\$2.20</td> <td>\$0.30</td> <td>\$8.00</td> <td>\$6.00</td> <td>\$2.00</td> </tr> <tr> <td>All other age group meets</td> <td>\$2.75</td> <td>\$2.00</td> <td>\$0.75</td> <td>\$9.00</td> <td>\$6.60</td> <td>\$2.40</td> </tr> <tr> <td>Time Trials</td> <td>\$9.00</td> <td>\$6.70</td> <td>\$2.30</td> <td>\$22.00</td> <td>\$15.70</td> <td>\$6.30</td> </tr> <tr> <td>Grand Prix</td> <td>\$10.00</td> <td>\$7.50</td> <td>\$2.50</td> <td>\$16.00</td> <td>\$11.50</td> <td>\$4.50</td> </tr> </tbody> </table> <p>Change to - B. Entry Fees</p>	Class of Meet	Individual Entry Fees			Relay Entry Fees			Total Fee	To Host	Due PC	Total Fee	To Host	Due PC	Senior IV	\$6.50	\$4.70	\$1.80	\$20.00	\$14.30	\$5.70	Senior I, II, III	\$5.50	\$4.00	\$1.50	\$16.00	\$11.70	\$4.30	FW & JO Championships	\$5.50	\$4.00	\$1.50	\$20.00	\$14.30	\$5.70	AA+ Trials and Finals	\$5.00	\$3.65	\$1.35	\$16.00	\$11.70	\$4.30	C/B and C/B/BB	\$2.50	\$2.20	\$0.30	\$8.00	\$6.00	\$2.00	All other age group meets	\$2.75	\$2.00	\$0.75	\$9.00	\$6.60	\$2.40	Time Trials	\$9.00	\$6.70	\$2.30	\$22.00	\$15.70	\$6.30	Grand Prix	\$10.00	\$7.50	\$2.50	\$16.00	\$11.50	\$4.50		
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	<p>1307TS4 – P&P for Determining Time Standards:</p> <p>Policy and Procedure for Determining Time Standards</p> <p>Far Western Qualifying Times</p> <ol style="list-style-type: none"> 40th place time from the meet results for three year rolling average, rounded to .09 No time standard for an older age group can be slower than a younger age group. <ol style="list-style-type: none"> If result time is slower, use the faster of the two times (make times equal) Times are valid for 18 months Using the USA Swimming Time Conversion Utility, make SCM times <p style="text-align: right;">Clarification of procedure Approved BOD, 9/2011 meeting</p> <p>Junior Olympic Qualifying Times</p> <ol style="list-style-type: none"> 40th place time from the meet results for three year rolling average, rounded to .09 No time standard for an older age group can be slower than a younger age group. <ol style="list-style-type: none"> If result time is slower, use the faster of the two times (make times equal) Times are valid for 18 months Using the USA Swimming Time Conversion Utility, make SCM times <p style="text-align: right;">Clarification of procedure</p> 	Passed																																																																							

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	<p style="text-align: right;">Approved BOD, 9/2011 meeting</p> <p>A Times Shall be 8% off Junior Olympic Times rounded to the next .09</p> <p style="text-align: right;">Approved BOD, 10/2011 meeting.</p> <p>B Times Shall be 10% off A times rounded to the next .09</p> <p>For 2012 – A Time is 12% off JO time. B is 10% off 2012 A time For 2013 – A Time is 10% off JO time. B is 10% off 2013 A time. For 2014 – A Time is 8% off JO time. B is 10% off 2014 A time.</p> <p style="text-align: right;">Approved BOD, 10/2011 meeting.</p> <p>Pacific Reportable Times Using the Swim Year (September 1-August 31) from Swim Connection (in order to get 25 yd times) Times must be faster than Far Western Qualifying times for applicable age groups. If time is not faster than Far Western Qualifying, it must be adjusted to be faster.</p> <p>For 2012 - 25th place time in Pacific Swimming from 2010, rounded to .09. For 2013 – 25th place time averaged from 2010 and 2011, rounded to .09 For 2014 and thereafter 25th place time in Pacific Swimming averaged and rounded to .09</p> <p style="text-align: right;">Approved BOD, 11/ 2011 meeting</p> <p>(Tish Steimle, Time Standards) (30 Day Motion) (P&P) Motion passed</p>		
	<p>1307SCH1: Long Course B Time Requirement</p> <p>In order to enter an event in a long course meet, the swimmer must have a Pacific Swimming B time or faster in the USA Swimming Swims data base for the short course event or its equivalent. Coach verification of a qualifying time is not acceptable – the time must be in the swims data base. (George Cleveland, Darryl Woo 2nd) (30 day motion) (R&R) Discussion included comments about lack of sufficient numbers of officials to staff more short course meets to accommodate beginning swimmers during long course season, meets filling up before qualified swimmers can enter, financial incentives to hold more meets, Zone autonomy regarding meet format, and providing more swimming opportunities to match the increasing number of swimmers in the LSC. Motion failed</p>	Failed	
New Business	<p>Appointment of a new senior representative coach – Tom Evers and age group representative coach – Annie Stein. All remaining appointments remain unchanged.</p> <p>(John Bitter, Chairperson)</p> <p>Appointments approved</p>		

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW- UP DATE
New Motions	<p>1309TS1 Proposed 2014 Time Standards (Tish Steimle, Time Standards) Adjusted according to the rules. Motion passed</p>	Passed	
	<p>1309OC1 Revision to Scratch Rules</p> <p>Delete all of Section 3.B.5.b&c Add the following to the Age Group Section 4.C.3 Individual Scratch Rule - Swimmers shall inform themselves of the meet starting time and shall report to the proper meet authorities promptly upon call.</p> <p>(1) Pre-Seeded Meets — Swimmers shall report promptly to the starting blocks when their event/heat is called.</p> <p>(a) Any swimmers not reporting for or competing in an individual timed final event shall not be penalized.</p> <p>(b) Any swimmers not reporting for or competing in a preliminary heat when finals are scheduled shall not be penalized.</p> <p>(2) In Zone awarded Meets that are Deck Seeded –</p> <p>(a) Close of check-in for all events shall be no more than 60 minutes before the estimated time of the start of the first heat of the event. No event shall be closed more than 30 minutes before the scheduled start of the meet session. Swimmers who do not check-in will not be allowed to compete in the event.</p> <p>(b) Any swimmers not reporting for or competing in an individual timed final event that they have checked in for shall not be penalized.</p> <p>(3) In LSC awarded Meets that are seeded on Deck -</p> <p>(a) Close of check-in for all events shall be no more than 60 minutes before the estimated time of the start of the first heat of the event. No event shall be closed more than 30 minutes before the scheduled start of the meet session. Swimmers who do not check-in will not be allowed to compete in the event.</p> <p>(b) Swimmers entered in a timed final individual event that is seeded on the deck who have checked in for that event, must swim in the event unless they notify the clerk of the course before seeding for that event has begun that they wish to scratch. Failure to swim an event will result in being barred from their next individual event in which the swimmer is entered on that day or the next meet day, whichever if first.</p> <p>(c) Swimmers entered in a preliminary individual event in a Trials and Finals meet that is seeded on the deck who have checked in for that event, must swim in the event unless they notify the clerk of the course before seeding for that event has begun that they wish to scratch. Failure to swim an event will result in being from their next preliminary individual event in which the swimmer is entered on that day or the next meet day, whichever if first.</p> <p>(4) Scratching from Consolation Finals and Finals</p> <p>(a) Any swimmer qualifying for any level of finals in an individual event who does not wish to compete must scratch within 30 minutes after the announcement of qualifiers. During this period, qualifiers may also notify the referee that they may not intend to compete in consolation finals or finals. In this case they must declare their final intention within 30 minutes after the announcement of qualifiers following their last</p>	Referred to BOD11/20/13	BOD 11/20/13

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW- UP DATE
	<p>individual preliminary event.</p> <p>(b) In the event of withdrawal or barring of a swimmer from competition, the referee shall fill the consolation final or final when possible with the next qualified swimmer(s). First and second alternates shall be announced along with the final qualifiers. These alternates shall not be penalized if they are unavailable to compete in the finals.</p> <p>(c) Where consolation finals have not yet been swum and a barring or withdrawal is known to the referee, the referee shall reseed the consolation final and the final, if necessary, to insert the alternate(s) in the appropriate lane(s), filling all lanes in the final.</p> <p>(d) If a consolation final has already been contested, the companion final shall be swum without reseeding for the empty lane(s).</p> <p>(5) Penalty for No-Show at Finals</p> <p>(a) Any swimmer qualifying for a consolation final or final race in an individual event who fails to show up in said consolation final or final race prior to calling the alternate shall be barred from the remainder of any final events for that day. Should the swimmer have no additional final events for that day they will be barred from their next preliminary event on the next day of the meet they are entered.</p> <p>(b) If the No-Show occurs on the last day that the swimmer is entered in an individual event in the meet, and no other individual event penalty is applicable, the swimmer shall then be fined \$25.00. The fine will be increased to \$100 if after 30 days of receiving the letter of notification the party has not made the payment.</p> <p>(6) Exceptions — No penalty shall apply for failure to withdraw or compete in an individual event if:</p> <p>(a) The referee is notified in the event of illness or injury and accepts the proof thereof.</p> <p>(b) It is determined by the referee that the No-Show is caused by circumstances beyond the control of the swimmer.</p> <p>(c) The swimmer qualified for any level of finals due to scratches of one or more original finalists.</p> <p>(d) The swimmer is an alternate for any level of finals.</p> <p>(7) Relay Scratch Rule — Any relay team entered in a relay event that fails to compete in or report for that event shall not be penalized.</p> <p>Add the following to the Senior Section 5.C.4</p> <p>Individual Scratch Rule - Swimmers shall inform themselves of the meet starting time and shall report to the proper meet authorities promptly upon call.</p> <p>(1) Pre-Seeded Meets — Swimmers shall report promptly to the starting blocks when their event/heat is called.</p> <p>(a) Any swimmers not reporting for or competing in an individual timed final event shall not be penalized.</p> <p>(b) Any swimmers not reporting for or competing in a preliminary heat when finals are scheduled shall not be penalized.</p> <p>(3) In all Senior Meets that are seeded on Deck -</p> <p>(a) Close of check-in for all events shall be no more than 60 minutes before the estimated time of the start of the first heat of the event. No event shall be closed more than 30 minutes before the scheduled start of the meet session. Swimmers who do not check-in will not be allowed to compete in the event.</p>		

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW- UP DATE
	<p>(b) Swimmers entered in a timed final individual event that is seeded on the deck who have checked in for that event, must swim in the event unless they notify the clerk of the course before seeding for that event has begun that they wish to scratch. Failure to swim an event will result in being barred from their next individual event in which the swimmer is entered on that day or the next meet day, whichever if first.</p> <p>(c) Swimmers entered in an individual event in a Trials and Finals meet that is seeded on the deck that have checked in for that event, must swim in the event unless they notify the clerk of the course before seeding for that event has begun that they wish to scratch. Failure to swim an event will result in being barred from rest of his/her events that day including relays. If the swimmer qualified for a final before missing an event they may swim that final.</p> <p>(4) Scratching from Consolation Finals and Finals (Non-Positive Check-in Meet)</p> <p>(a) Any swimmer qualifying for any level of finals in an individual event who does not wish to compete must scratch within 30 minutes after the announcement of qualifiers. During this period, qualifiers may also notify the referee that they may not intend to compete in consolation finals or finals. In this case they must declare their final intention within 30 minutes after the announcement of qualifiers following their last individual preliminary event.</p> <p>(b) In the event of withdrawal or barring of a swimmer from competition, the referee shall fill the consolation final or final when possible with the next qualified swimmer(s). First and second alternates shall be announced along with the final qualifiers. These alternates shall not be penalized if they are unavailable to compete in the finals.</p> <p>(c) Where consolation finals have not yet been swum and a barring or withdrawal is known to the referee, the referee shall reseed the consolation final and the final, if necessary, to insert the alternate(s) in the appropriate lane(s), filling all lanes in the final.</p> <p>(d) If a consolation final has already been contested, the companion final shall be swum without reseeding for the empty lane(s).</p> <p>(5) Checking in for Consolation Finals and Finals (Positive Check-in Meet)</p> <p>(a) Swimmers may check-in or declare their intent to swim finals for that day at the beginning competition for that day.</p> <p>(b) Swimmers must check-in or declare their intent to compete in consolation finals or finals within 30 minutes of the posting of results. In the case were a swimmer declares their intent to swim they must declare their final intention within 30 minutes after the posting of results for their last individual preliminary event. Swimmers not returning to declare their final intention will not be seeded into the event.</p> <p>(6) Penalty for No-Show at Finals</p> <p>(a) In a non-positive check-in trials & finals meet any swimmer qualifying for a consolation final or final race in an individual event who fails to show up in said consolation final or final race prior to calling the alternate shall be barred from further competition for the remainder of the meet.</p> <p>(b) In a positive check-in trials and finals meets any swimmer checking in for a consolation final or final race in an individual event who fails to show up in said consolation final or final race prior to calling the alternate shall be barred from further competition for the remainder of the meet.</p> <p>(c) If the No-Show occurs on the last day that the swimmer is entered in an individual</p>		

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW- UP DATE
	<p>event in the meet, and no other individual event penalty is applicable, the swimmer shall then be fined \$25.00. The fine will be increased to \$100 if after 30 days of receiving the letter of notification the party has not made the payment.</p> <p>(7) Exceptions — No penalty shall apply for failure to withdraw or compete in an individual event if:</p> <p>(a) The referee is notified in the event of illness or injury and accepts the proof thereof.</p> <p>(b) It is determined by the referee that the No-Show is caused by circumstances beyond the control of the swimmer.</p> <p>(c) In a non-positive check-in meet the swimmer qualified for any level of finals due to scratches of one or more original finalists.</p> <p>(d) The swimmer is an alternate for any level of finals.</p> <p>(8) Relay Scratch Rule — Any relay team entered in a relay event that fails to compete in or report for that event shall not be penalized</p> <p>(Brian Malick, Officials) (R&R) (30 day)</p> <p>Separation of Age group meet conduct and Senior meet conduct. Age group - Removal of penalty of "out of meet" for missing a final. Swimmer can still swim relays. All penalties for trials and finals are out of next prelim. Question regarding administrative fee to re-enter meet, but not discussed at officials meeting. Senior-Positive check-in failure to swim final will be result in out of meet, missing a prelim results in out of day's events. No check-in, announcement still to be made. For positive check-in, no longer announcing swimmers, just the event posted.</p>		
	<p>1309OC2 Procedure for Positive Check-in for Final</p> <p>Procedure for Positive Check-in for Final</p> <ol style="list-style-type: none"> 1. Swimmers must check-in for each event that they would like to swim in finals at the FINALS CHECK-IN Desk. 2. The FINALS CHECK-IN Desk will be open at the start of competition. 3. Swimmers may positive check-in for an event they intend to swim at any time (including before the swim) after the FINALS CHECK-IN desk opens, up to 30 minutes after the preliminary results are posted. 4. To positively check-in for a Finals, swimmers shall find their name in the check-in sheet for the specific event and write their initial after their name to indicate a positive check in. Swimmers should be sure their positive check-in is witnessed by FINALS CHECK-IN desk personnel, and that their name is highlighted by the desk personnel. 5. Swimmers may also "<i>Declare their Intention to Swim</i>" by filling out the "Intent to Swim in Finals Form" for the respective event in the check-in book at the FINALS CHECK-IN desk. Swimmers must fill in all the relevant information on the form. 6. "Declaration of Intent to Swim" is a process where a swimmer positively checks-in for Finals for a specific event but may choose not to swim that event later depending on the 	Takes effect December	

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW- UP DATE
	<p>performance of the swimmer in their later events in the trial session. Swimmers who declare their intention to swim have up to 30 minutes after the posting of the results of their last event to decide to swim or scratch from the event they declared their intent to swim in finals. Swimmers must return to the FINALS CHECK-IN Desk to finalize their intent to swim. Otherwise they will be scratched from that final.</p> <p>7. Swimmers may scratch their positive check-in for an event any time during the day up to 30 minutes after the results for that specific event are posted.</p> <p>8. The “tentative” Heat and Lane assignment for the Final heats of any event will be posted on the Finals Posting Board as soon as possible after the close of Finals Check-in for that event. The location of the Finals Posting Board will be clearly marked and announced. Swimmers who have declared their “Intention to Swim in Finals” will be highlighted on the “tentative” Finals posting.</p> <p>9. Attempts will be made by the Administrative Referee (or designee) to notify the alternate swimmers and/or their coaches if they are “scratched into Final” due to declared false starts and/or removal of intention to swim by a swimmer prior to the beginning of Finals competition. Swimmers should also confirm their place in Finals at the posting board or the FINALS CHECK-IN Desk.</p> <p>10. Final heats will be swum fastest to slowest, starting with Championship, followed by Consolation and Bonus Finals.</p> <p>11. Penalties for No Show at Finals: Any swimmer who positively checked-in to swim a finals event and fails to swim that event will be in jeopardy of having no show penalty applied. This will include swimmers who have completed their “Intention to Swim in Finals” process</p> <p>(Brian Malick, Officials)</p> <p>All swimmers who positively checked in are at risk should they miss a final. Discussion of meet sheet formatting for at risk information. Dec 1st ,to be put in effect.</p> <p>Wording approved. Motion did not need to be approved.</p>		
	<p>1309SCH1 Proposed 2014/2015 SR Swimming Schedule</p> <p>September 1, 2014-September 7, 2015</p> <p>10//3-5 SRI – 2 sites with Spring Challenge format on 10/5 10/17-19 SR II – 2 sites 10/25 or 26 distance challenge format 11/7-9 SR III/IV 12/5-7 14Us JO's 12/5-7 SR II</p> <hr/> <p>1/23-25 Sri 2/14-16 SR II – 2 sites</p>	<p>Passed – Referred to HOD 10/12/13</p>	<p>HOD 10/12/13</p>

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW- UP DATE
	<p>2/14-16 9 to 14 single Age Group Champs 2/28-3/1 SR II 2/28-3/1 Zone All StarMeet 3/14-15 SR II Long Course 3/20-22 JO's – 2 sites 4/9-12 SC Far Westerns (4/5 Easter) 4/18-19 10/Under Champs 5/?? SR II Walk-on – 2 5/23=25 Age Group Open – 1 or 2 or 3 sites (5/25 Memorial Day Observed) 5/29-31 SR II – 2 sites Or 6/5-7 6/27-28 SR II 7/3-5 Age Group Open – 1 or 2 or 3 sites (7/3 Independence Day Observed) 7/?? Grand Prix 7/10-12 JO's – 2 sites 7/24-26 SR II – 1 or 2 sites 7/29-8/2 LC Far Western 9/4-7 Age Group Open – 1 or 2 or 3 sites (9/7 Labor Day Observed) (George Cleveland – Scheduling Committee)</p> <p>Question regarding 1 vs 2 venues. Will grant 1 or 2 depending upon the number of bidders. Grand Prix date unknown. Feb meet, new concept meet, information will be in bid package. Zone meet can be on any of these dates as long as time standards do not conflict.</p> <p>Motion passed.</p>		
	<p>1309SC1-TC1 Travel Stipend</p> <p>Knoxville Travel Assistance (Short Course Nationals)- \$400 plus \$300 stipend for SFO, OAK, SJC, SMF \$600 plus \$300 Stipend for RNO Greensboro Travel Assistance (Short Cours Jr. Nationals) - \$475 plus \$300 stipend for all (Rick Waterhouse) Motion Passed</p>	Passed	
	<p>1309GC1 – 2014 Meeting Schedule</p> <p>2014 Meeting Dates</p> <p>January 22, 2014 EXE February 19, 2014 BOD</p>	Passed – Referred to HOD 10/12/13	HOD 10/12/13

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW- UP DATE
	<p>March 26, 2014 EXE April 23, 2014 BOD May 3, 2014 HOD May 21, 2014 EXE July 23, 2014 BOD September 24, 2014 BOD October 11, 2014 Officials Clinic October 12, 2014 HOD October 12, 2014 Awards Banquet October 22, 2014 EXE September 19, 2014 BO</p> <p>(Leo Lin, Governance Committee)</p> <p>Motion Passed</p>		
	<p>1309VCPD – All-Star Co-Pay</p> <p>To raise All-Star Meet Co-Pay for North American Challenge Cup, Western Zones Age Group, Pacific Coast All Stars to 50%.</p> <p>Proposed by: Vice Chair Program Development Lehla Irwin</p> <p>Purpose: This will be the collected co-pay for All-Star meets (except Zone All Stars) and passed onto the LSC. It is calculated by establishing a 50% co-pay for each participant. No change will be made for swimmers needing financial assistance with the co-pay as established by the Age Group and/or Finance and/or Outreach Committees.</p> <p>Rationale: This figure has not varied for over 10 years. Compared to other LSCs, Pacific Swimming burdens a much higher cost, as well as attends more all-star meets than other LSC's. Many Zones in Pacific Swimming also offer a reimbursement to families for athletes in their region who attend all-star meets.</p> <p>In the past, Pacific Swimming supported only 112 athletes for All-Stars (80 athletes to Western Zone Age-Group Championships and 32 to Pacific Coast All Star Meet). In 2012 Pacific Swimming supported 176 athletes, and in 2013 Pacific supported 144 athletes (with the change in format to Western Zones). With the addition of North American Challenge Cup, Pacific Swimming's Policies and Procedures should reflect the additional meet, as well as increase co-pay to reflect the increased number of participants.</p> <p>Location: Section II: Budget and Finance Pacific Swimming Policies and Procedures Special Categories Division Section C: Pacific Swimming All Star Teams</p> <p>7.0</p> <p>The co-pay for <u>North American Challenge Cup</u>, Western Zone and Pacific Coast All sStar meets shall be 30% <u>50%</u></p>	<p>Referred to Executive Committee 10/23/13</p>	

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW- UP DATE
	<p>unless otherwise specified by the Board of Directors. Adopted 4/16/00 Amended 1/24/01 2.0 The co-pay for all Pacific Swimming All Star teams shall be 30% 50% of the meet is held in California and 35% if held outside California unless otherwise specified by the Board of Directors. Adopted 4/26/00 amended 1/24/01 Revised 4/26/06 Amended 1/3/08</p> <p>(Lehla Irwin, Vice Chair, Program Development)</p> <p>Change in co-pay across the board, in effect Jan 1st. Needs strikethrough for 2.0 on 35%. Rolls to Executive Committee with revision.</p>		
	<p>1309TR1 & 1309TR2 – Changes in Officers on Financial Accounts</p> <p>1309 TR1: Change in officers on Chase Bank Business Checking and Saving Accounts: John Bitter, General Chair; Leo Lin, Admin Vice Chair (replaces Mike Rianda) and Mary Ruddell, Treasurer, are authorized as signers on the Chase Bank Business checking and Savings Accounts as of September 25, 2013.</p> <p>1309TR2: Change of Signers on Wells Fargo Investment Account: John Bitter, General Chair; Leo Lin, Admin Vice Chair (replaces Mike Rianda) and Mary Ruddell, Treasurer are authorized as signers to the Wells Fargo Investment account as of September 25, 2013.</p> <p>(Mary Ruddell, Treasurer)</p> <p>Chase Checking and Saving and Wells investment account, housekeeping.</p> <p>Motions passed.</p>	Passed	
	<p>1309FC1 Motion to accept approving of the Audit by LMGW written in a draft communication.</p> <p>(Peggy Ramirez, Finance & Auditing)</p> <p>Motion passed</p>	Passed – Refer to HOD Oct 12, 2013	HOD 10/12/2013
	<p>1309TR3-2014 Budget</p> <p>(Mary Ruddell, Treasurer, Peggy Ramirez, Finance & Auditing)</p> <p>Mary-the membership numbers reflect passing through the \$2.00 increase, shows 2% increase in the athletes and</p>	Passed – Refer to HOD Oct12,2013	HOD 10/12/2013

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW- UP DATE
	<p>non-athletes; does not include outreach or seasonal</p> <p>George-Question of decrease of subsidies for clubs to hold meets.</p> <p>Don-Transitioning out of fixed subsidies, but move toward subsidizing struggling clubs</p> <p>Motion to pass the Budget as presented to the House of Delegates</p> <p>Motion passed</p>		
Closing Comments	<p>John- Need feedback regarding \$2.00 fee increase.</p> <p>Look at setting up Pacific OME and capture the money.</p> <p>HOD meeting Sunday, October 13, 2013</p>		
Next Meeting	Next BOD meeting will be November 20, 2013 at the Marriott in San Ramon		
Meeting Adjourned	Meeting adjourned at 09:16 PM		

RESPECTFULLY SUBMITTED BY,
DEBBI TUCKER, ZONE 3 REPRESENTATIVE
FOR THE SECRETARY - PACIFIC SWIMMING BOARD OF DIRECTORS