



**PACIFIC
SWIMMING**

Minutes of the Pacific Swimming Board of Directors Meeting

28 October 2009

(Subject to Board of Directors Approval)

The meeting was called to order at 7:30 PM; a quorum having been established.

The minutes of the meeting 25 March 2009 were approved.

The minutes of the meeting 30 September 2009 were approved with following changes:

Add in Motions & Resolutions – New Business:

Motion 0930-MN5 (Nygren//**Passed**)

The Pacific Swimming Board of Directors shall approve a budget request not to exceed \$9000 for the 2010 Awards Banquet.

Motion 0930-MN6 (Nygren//**Passed**)

The Pacific Swimming Board of Directors shall approve a budget request not to exceed \$5000 for the 2010 Officials clinic Banquet.

Amend:

Motion 0930-MN2 (Nygren/Ruddell/**Passed**)

The Pacific Swimming Board of Directors shall approve a budget request not to exceed \$4500 for Age Group Awards.

Motion 0904-MN4 should read:

Section XI – Time Standards

6.0

5. Times other than the 40th and 60th place times (overall in Pacific) may be used by the recommendation of the Age Group or Time Standards Committee.

Treasurer's Report (Reference: [TreasurersReport_1009.pdf](#))

Motions and Resolutions – Unfinished Business

Motion 0930-FV1 (Vogelgesang/Pallesen/**Passed**)

The Pacific Swimming Board of Directors shall amend the Pacific Swimming Rules and Regulations by adding:

SECTION 3

D. Financial Reports and Fees

3. A copy of the documentation from the meet management software used to determine and calculate the number of individual and relay entries and the corresponding fees due to Pacific Swimming must be attached to the meet's financial report. Failure to supply the documentation will trigger a reminder e-mail to the CLUB. If the documentation is not provided to the Treasurer within 30 days of the reminder, a penalty fee of 25% of the fees paid to Pacific Swimming will be assessed to the CLUB.

Motion 0930-MN4 (Nygren//**Failed**)

The Pacific Swimming Board of Directors shall change the format of the Pacific Swimming Swim Guide to omit the "Records" section.

Motions and Resolutions – New Business

Motion 0910-PA1 (Amog//Passed)

The Pacific Swimming Board of Directors shall approve the request by MBSC to modify the format of the May 2010 AGO to permit multiple sessions and classification of swimmers during some sessions.

Motion 0910-AG1 (Age Group//Passed)

The Pacific Swimming Board shall approve an expenditure request not to exceed \$12,000 for the Pacific Coast All-Star Meet. This amount is the budgeted amount for 2009.

Motion 0910-FV14: (Vogelgesang//Passed)

Approval to replace Registrations (\$2,500) and Membership (\$2,500) computers, upgrade software and related hardware PLUS approval to purchase a laptop computer (\$1,000) and related software for Times Standards. To be purchased and expensed in the 2009 budget, no later than 12/31/2009.

Motion 0910-BC1 (Budget//Passed)

The Pacific Swimming Board of Directors shall approve the Draft 2010 Pacific Swimming Budget as presented and amended; and, shall recommend its approval by the Pacific Swimming House of Delegates.

Motion 0910-FV5 (Vogelgesang//Passed)

Amend Section III, 1.0 of the Policies and Procedures, replacing the Current text with the Proposed text:

Current:

The local fee to be added to the USA Swimming fees, as provided for in Article 3 of the Pacific Swimming Bylaws shall be:

Regular Athlete - \$10

Seasonal Athlete - \$8

Outreach Athlete - \$0

Non-athlete Individual Members - \$0

Club and other Group Members - \$50

Proposed:

The local fee to be added to the USA Swimming fees, as provided for in Article 3 of the Pacific Swimming Bylaws shall be established by the Pacific Swimming Board of Directors and documented in the Board of Director's Meeting Minutes.

Motion 0910-FV1: (Vogelgesang//Postponed until November 21, 2009)

Establish an ad hoc Investment Committee, consisting of the General Chair, Finance & Audit Chair, Treasurer and at least two additional at-large members, named by the General Chair.

Investment Committee Charter

1. Hold quarterly conference call reviews with the Wells Fargo Advisor to review, evaluate and provide guidance to the Wells Fargo Investment Funds. Report quarterly to the BOD and at each HOD meeting.

2. Evaluate strategic options of a long term strategy (Option 1, Option 2 or otherOption) of the investment funds to include recommended reserves. Research the legal, tax and other regulatory options of each option.
3. In conjunction with the BOD Executive Committee and in support of a long range Pacific Swimming Strategic Plan, report and recommend a formal long range strategic investment plan or options to the House of Delegates meeting in May 2010 as outlined above.

Motion 0910-FV2 (Vogelgesang//Postponed until November 21, 2009)

Establish a Pacific Swimming – Club Development Grant Program for 2010, funded at \$50,000 from the Wells Fargo accounts. The General Chair will appoint a committee to develop the criteria and processes for the 2010 program.

It would be expected that the program can be announced at the January 2010 BOD meeting with applications due by the end of March with awards being made at the April 2010 BOD meeting.

Motion 0910-DP1 (Power//Postponed until November 21, 2009)

The Local Legislation Chairman shall amend the Pacific Swimming Policies and Procedures Manual.

Add:

Administrative Division

Section I

Board Procedures

- 6.0 *All members of the Pacific Swimming Board of Directors and all members of LSC's administrative subdivisions (Zones) Boards of Directors shall complete a "Conflict of Interest Disclosure" and acknowledge receipt and understanding of "Statement of Principles on Ethical Behavior and Conflict of Interest" prior to beginning of their term of service and annually thereafter. The forms shall be kept on file by the Secretary of the respective organization.*

The change shall be effective immediately.

Motion 0910-KB1 (Brown//Postponed until November 21, 2009)

The Local Legislation Chairman shall amend the Pacific Swimming Rules and Regulations.

Add:

Section 2 Swim Meet Preparation

A. Meet Information Sheet

- 8. The meet announcement shall include information about water depth measured for a distance of 3 feet 3 ½ inches (1.0 meter) to 16 feet 5 inches (5.0 meters) from both end walls.*

The change shall be effective immediately.

Motion 0910-KB2 (Brown//Postponed until November 21, 2009)

The Local Legislation Chairman shall amend the Pacific Swimming Rules and Regulations.

Amend Section 1, D, 2. of the Rules and Regulation, replacing the Current text with the Proposed text – adding item C.:

Current:

2. Approved Meet

- a. An approved meet is a designated meet conducted by either USA-S or non-USA-S organizations which includes non-USA-S swimmers as participants. Participating USA-S swimmers may use their times as USA-S qualifying times.*
- b. Approval or disapproval of the meet by the Pacific Sanction Chairman will be made after the meet has been held. The decision will be based on the report of the meet referee, NTV officer, or other designated official as to whether the conduct of the competition conformed to USA-S standards.*
- c. Complete official results of an approved meet must be furnished to the Pacific Sanction Chairman.*

Proposed:

2. Approved Meet

- a. An approved meet is a designated meet conducted by either USA-S or non-USA-S organizations which includes non-USA-S swimmers as participants. Participating USA-S swimmers may use their times as USA-S qualifying times.*
- b. Approval or disapproval of the meet by the Pacific Sanction Chairman will be made after the meet has been held. The decision will be based on the report of the meet referee, NTV officer, or other designated official as to whether the conduct of the competition conformed to USA-S standards.*
- c. Approved Meets are subject to the Rules & Regulations set forth by USA-S.*
- d. Complete official results of an approved meet must be furnished to the Pacific Sanction Chairman.*

The change shall be effective immediately.

Motion 0910-JB2 (Bitter//Postponed until November 21, 2009)

The Local Legislation Chairman shall amend the Pacific Swimming Policies and Procedures:

Add:

Administrative Division

Section I Board Procedures

5.0 Motions that require 30 days wait are:

- a. Any motion that changes present policy.*
- b. Motions which affect the operation and/or rights of the Zones.*
- c. Any changes that will affect clubs, athletes, and other members.*
- d. Motions that are introduced on the floor of the Board of Directors Meeting without having been sent to the Pacific Swimming Secretary at least 72 hours prior to the meeting.*

Motions 0910-FV3 thru 4 and

Motions 0910-FV6 thru 13 (Vogelgesang//Postponed until November 21, 2009)

These items are considered to be "Housekeeping" amendments to the Pacific Swimming Policies & Procedures Manual. They will be considered as an omnibus motion at the November 21, 2009 BOD Meeting. (Reference: [Consent Agenda.doc](#))

Adjourned at 10:00 PM.

Don Power
Secretary

DRAFT

Position	Name	Guests Present	Name	
General Chairman	John Bitter	X	Marvin Lanphere	X
Admin. Vice Chairman	Millie Nygren	X	Joyce Lanphere	X
Senior Vice Chairman	Warren Lager		Veronica Hernandez	X
Age Group Vice Chairman	Jon Pallesen	X	Valerie Rudd	X
Secretary	Don Power	X		
Treasurer	Fred Vogelgesang	X		
Athlete Representative (Sr.)	Eddie Malick	X		
Athlete Representative (Jr.)	Katie Howard			
Athlete (Z1N)	Joe Wise			
Athlete (Z1N)	Vacant			
Athlete (Z1S)	Lucia Huang			
Athlete (Z1S)	Tyler Nollette			
Athlete (Z2)	Piankhi Gibson			
Athlete (Z2)	Pearson Henri			
Athlete (Z3)	Nick Johnson			
Athlete (Z3)	Anne-Marie Boisseau			
Athlete (Z4)	Alex Brown			
Athlete (Z4)	Katie Pettibone			
Athlete (Z4)	Mary Kate Short			
Camps	Jennifer Malick			
Camps	Linda Nollette			
Coach (Sr.)	Scott Shea			
Coach (Jr.)	Brie Marhenke	X		
Club Development	Cathy Manthey	X		
College	Phil Harter			
Communications	Rick Beebe			
Disability Swimming	Marie Wise			
Diversity & Outreach	Kent Yoshiwara	X		
Finance and Audit	Mary Ruddell	X		
High School	Elias Totah	X		
Local Legislation	Ken Brown	X		
Marketing/Promotions	Mary Ruddell	X		
Membership	Laurie Benton	X		
National Legislation	Ken Brown	X		
Newsletter (Webmaster)	Rick Beebe			
Officials	Brian Malick	X		
Open Water	Marcia Benjamin			
Open Water	David Benjamin			
Records	Rick Beebe			
Registration	Judy Siegrist	X		
Safety	Mike Metcalf			
Sanctions	Paul Amog			
Scheduling	Gerry Ng	X		
Time Standards	Tish Steimle	X		
Times Database Administrator	Frank Suchomel			
Top 16	Rick Beebe			
Travel	Rick Waterhouse			
BOD At-Large (1)	Lehla Irwin	X		
BOD At-Large (2)	Karyn Kikuta	X		
BOD At-Large (3)	Leo Lin			
BOD At-Large (4)	Darwin Takaki	X		
BOD At-Large (5)	Darryl Woo			
Past General Chairman	Joe Woo	X		
Zone 1 North Chairman	Ricky Silva			
Zone 1 South Chairman	Mike McCombs	X		
Zone 2 Chairman	Clint Benton	X		
Zone 3 Chairman	Lee Rosichan			
Zone 4 Chairman	Jim Morefield	E		
Zone 4 Representative	Jerry Rudd	X		
Board of Review Chairman	Gwenn Chong	X		