

Pacific Swimming Board of Directors Meeting
25 July 2007
(Subject to Board of Directors approval)

The meeting was called to order at 7:15 p.m.

The Minutes of the meeting of 27 June 2007 were approved as written.

Board members attending are noted by an 'x' in the table below; board members not present but excused are marked with an 'E'. Team representatives and guests in attendance are also noted.

Don Power	x	Katie Reeves		Harrison Race	x	1N-Sage Hopkins		<i>Team Reps Present</i>
Owen Melroy		Alexa Powers		Laurie Benton	x	1S-Mike Piccardo		
Scott Shea		Tammy Hopkins		Fred Siegrist	x	2-Kent Yoshiwara	x	
Darwin Takaki	x	Jon Pallesen	x	Rick Beebe		3-Warren Lager		
Nancy Shaw	x	Clint Benton	x	Susi Jackson	x	4-Joe Stubnar		
Fred Vogelgesang	x	Gwenn Chong		Jerry Koch				
Judy Siegrist	x	Millie Nygren	x	Mike Metcalf		<i>Zone Alternates:</i>		
George Cleveland	x	Gary Hinderliter		John Geary				<i>Guests present</i>
Larry Rice		Dave Cottam		Kim Jew	x			Marvin Lanphere
Darryl Woo	x	Joyce Lanphere	x	Joe Woo	x			Nick Jufiar
Lloyd Yoshida		Elias Totah		Dean Dillingham				
Mary Yoshida	x	Gerry Ng	x	Rick Waterhouse	x			

Announcements and Correspondence:

- The September meeting of the Board of Directors will be held one week early, September 19, to avoid conflict with the USA-S Convention. (see motion below)
- The annual Budget Meeting will be held Saturday, October 13, at 10:00a at the San Lorenzo Community Church; the meeting is expected to last approx. two hours.

Officer's Reports:

Chair –

- A potential candidate for Age Group Vice Chair has come forward; he is giving the position due consideration. If he decides he is interested, an appointment will be made as Interim Vice Chair; an election will have to wait to the House of Delegates meeting on November 28, 2007.
- USA-S will honor members who have served on LSC boards or on national committees at Convention. Recognition will be made of 10-, 20-, and 25-year milestones.
- The USA-S has published the LSC Guidelines for Success. This is a "self-evaluation"; Level 0 includes the duties required by law, Level 1 adds the duties & responsibilities required by Bylaws, and Level 2 is performed by a normally operating LSC. Additionally there is a lengthy list of Opportunities, most of which have been a part of Pacific's regular operation for some time. However, our performance of the basic duties and responsibilities should be revisited.

Treasurer –

- Net Worth, adjusted for the USA-S Liability, is \$1,641,572 as of 7/21/07.
- The audit has been completed; however, the Treasurer and the Chair will confer to determine exactly what is required of an audit.

- See housekeeping motions below.

Age Group –

- The Western Zone team has been selected. Their names have been published on the website, providing that parental release was completed.
- There has been a question about splits recorded in HyTek (see discussion below).
- A request has been made by one member of the WZ team for consideration under the financial hardship policy.
- There were some very long prelim sessions at JOs due to time standards. Review must be made prior to Winter JOs.
- A sports psychology clinic is nearly finalized. It will likely be held in Fremont on Sat or Sun, August 18 or 19, and will be announced on the website. Attendance is FREE and both parents and swimmers will be encouraged to attend. Subjects to be addressed include muscle relaxation, mental preparedness, and the general benefit of sports psychology.

Senior – a last chance qualifier meet for Sectionals was held at Indian Valley a couple weeks ago. The meet was very successful, with a few swimmers achieving qualifying times.

Registration –

- Regular athlete registration is 12,445 thru 7/21/07. Summer season (April 7 - September 3) registration to date is 1,534. Total registration is 13,979 (unchanged from last month). Registration remains up from last year.
- September 1st will begin the 2008 registration year. Re-registration packets will be going out soon; a short paragraph will be included to explain the increase in fees (Pacific has been paying the incremental increases to USA-S for several years without passing these increases on to members).

Standing Committees:

Membership– Non-athlete membership is 1,411 thru 7/21/07. We have 110 clubs and 6 organizations.

Sanctions – Reminder that John Geary will not be available July 18-August 8. For emergencies (such as an amendment to a sanction) please contact Joyce Lanphere.

Budget – every officer and committee that wishes to be budgeted in the coming year must submit a budget request and planning. The submittal should be made to the Finance & Audit committee chair (to be named in September) by October 1st. A tentative date for the annual Budget Meeting will be Saturday, October 13, at 10:00 a.m. at the San Lorenzo Community Church.

Scheduling –

- See motions as recommended by the Scheduling Committee below.

Motions and Resolutions – Action on Pending Motions and Motions Held Over – None.

Motions and Resolutions – New Motions:

- 0707-FV1 M/S/C (F. Vogelgesang, J. Lanphere) Authorize the Treasurer to open a Business Checking Account at Washington Mutual Bank to replace the current “Personal” Checking

Account at Washington Mutual Bank. The use of this account will commence as of September 1, 2007.

- 0707-FV2 M/S/C (F. Vogelgesang, J. Lanphere) Authorize the Treasurer to utilize the current Business Savings account of Washington Mutual Bank as the primary vehicle for all deposits into the banking accounts of Pacific Swimming.
- 0707-FV3 M/S/C (F. Vogelgesang, J. Lanphere) Authorize the Treasurer to transfer all remaining monies from the current checking account into the proper business account of Washington Mutual after all open checks are cleared, no later than December 31, 2007. In addition, authorize the Treasurer to transfer all monies from the current Money Market account into the Business Savings account, and close the Money Market account on or about September 1, 2007.
- 0707-FV4 M/S/C (F. Vogelgesang, J. Lanphere) Authorize the addition of the names of the incoming General Chair Joe Woo and incoming Administrative Vice Chair Mildred Nygren as authorized signers to the Pacific Swimming Business Checking and Savings Accounts at Washington Mutual, as of September 1, 2007 to coincide with the first day of their terms of office.
- 0707-KJ1 M/S/C (K. Jew,) Approve second round bids for the 2008 Pacific Swimming Meet Schedule, as follows:
 - Feb 15-17 Sr T&F -- awarded to Cabrillo
 - Oct 4-5 sc Jr+ -- awarded to Pleasanton
 - Dec 6-7 PCJO sc 14/u Champs -- awarded to Pacifica
 - Dec 12-14 Sr T&F -- awarded to Carson City
- 0707-KJ2 M/S/C (K. Jew, M. Yoshida) Amend the original 2008 Pacific Swimming Meet Schedule approved last month to show that an Age Group Open meet on Aug 30-31 was awarded to MBSC.
- 0707-JW1 M/S/C (J. Woo, R. Waterhouse) Move the September 2007 Board of Directors meeting forward by one week to September 19. (to avoid conflict with the USA -S Convention)

Zone Reports –

Zone 1N – no report.

Zone 1S – no report.

Zone 2 – Meeting held 7/16/07. Next meeting 9/17/07 (no meeting in August).

- Discussion on Officials Clinic for Head/Meet Referee .
- Discussion and cancellation of Fall Distance Camp .
- Approved Zone Swim Meet Schedule for 2008 .
- Approved Zone Operating Budget for 2008.

Zone 3 – no report.

Zone 4 – no report .

Discussion: The procedure for determining official splits as recorded in SWIMS. Intermediate “split” times recorded in HyTek or SAMMS (or any other database) from touch pads will remain in the SDIF file, but they do not constitute official times.

Discussion: Many meets are now requiring that team entries be submitted on a disk produced by HyTek Meet Manager. However, the databases at many clubs are inaccurate, resulting in lengthy reports of invalid swimmers' names and/or registration numbers. Meet recon has become extremely unwieldy and takes many more hours than previously required.

There being no further business, the meeting was adjourned at 8:15 p.m.

The next Board of Directors meetings will be held on the following Wednesdays:
August 22, 2007, September 19, 2007, and October 24, 2007.

Respectfully submitted,
Nancy Shaw, Secretary