

**Pacific Swimming Board of Directors Meeting  
28 June 2006**

*(Subject to Board of Directors approval)*

The meeting was called to order at 7:40 p.m. following the House of Delegates meeting.

The Minutes of the meeting of 24 May 2006 were approved as written.

Board members attending are noted by an 'x' in the table below; board members not present but excused are marked with an 'E'. Team representatives and guests in attendance are also noted.

Don Power	x	Carole Yoshiwara	x	Harrison Race	x	1N-Sage Hopkins		<i>Team Reps Present</i>
Owen Melroy		Kyla Power	x	Laurie Benton	x	1S-Mike Piccardo		Sue McAllister
Scott Shea	x	Todd Krohn	x	Fred Siegrist	x	2-Kent Yoshiwara	x	Cindy Acevedo
Darwin Takaki	x	Tammy Hopkins		Rick Beebe	x	3-Warren Lager	x	Lehla Irwin
Nancy Shaw	x	Clint Benton	x	Susi Jackson	x	4-Randy Burns		
Fred Vogelgesang	x	Gwenn Chong		Jerry Koch				
Judy Siegrist	x	Millie Nygren	x	Mike Metcalf		<i>Zone Alternates:</i>		<i>Guests present</i>
George Cleveland	x	Gary Hinderliter		John Geary	x	3-Lehla Irwin		Marvin Lanphere
Larry Rice		Dave Cottam	x	Kim Jew	x	1N-Larry Rice		
Darryl Woo	x	Joyce Lanphere	x	Joe Woo	x	1S-Joe Del Rio	x	
Lloyd Yoshida	x	Elias Totah	x	Dean Dillingham				
Mary Yoshida	x	Gerry Ng	x	Rick Waterhouse	x			

**Announcements and Correspondence:** none.

**Officer's Reports:**

**Chair –**

- An Administrative Assistant has been hired. Bonnie Krucik is a “swim mom” with two children swimming at Koret. Bonnie has been hired as a contract employee. This will be a 4-mo. trial as approved previously, and will be reviewed prior to the budget meetings in October. The first tasks assigned will include the Pacific Swim Guide and document control on the web. The Asst will report to the Admin Vice Chair, and will submit a weekly invoice for services which will describe the tasks accomplished.
- The attached list of PC Pool Certifications is a first draft and includes many obvious errors. Although many people feel certain that some of these pools have been measured more recently, a copy of the certifications need to be forwarded to John Geary, Sanctions Chair, for Pacific recordkeeping. Note that 50-meter pools need to be certified for both 50m and 25y distances; measurements with bulkheads do not remain valid beyond the day of measurement!
- The next Board of Directors meeting is scheduled for Wednesday, July 26, 2006. This is the first day of the Far Western Long Course meet. See action below.
- Stacey Michael, the point of contact at USA-S for drug awareness, has committed to August 1 to provide some information for an educational program to Pacific.
- Katie Reeves will replace Kyla Power as the second athlete rep from Pacific at the USA-S Convention.

**Treasurer –**

- Net Worth, as adjusted for the USA-S Liability and the commitment to the Salinas Community Pool, is \$1,267,123.
- The Treasurer will be moving funds to a new account at Washington Mutual to earn a higher rate. (see motion below)
- Convention attendees are requested to submit their registration form to Fred V. by July 15. He will submit all the registrations with one check to USA-S.
- Fred will check with the church to verify when they would prefer to receive the annual donation from Pacific.

**Age Group –**

- Staff for Western Zone has been finalized.
- Concerns were raised at the 10/u Champs regarding the time standards for that meet. A recommendation was made to use BB times.
- Hy-Tek provides some reports as needed, but can't access meet results. Access to SWIMS has been difficult to obtain. The Registration and Top Times chairs have been helpful but are not always available. The Age Group Chair needs more access.
- The meet sheet for JO is published but there are questions about the time standards. There is confusion with the time standards published in the Swim Guide and those in the meet sheet. Age Group requests that the Time Standards Committee review and establish a single set of short course and long course time standards as was recently done for Far Westerns; time standards for relays are also requested.
- A representative for the Age Group Committee to USA-S Convention is needed to replace Darwin.

**Registration –**

- Regular athlete registration is 12,325; summer season registration is 1,423 (up 26% from last year). Total athlete registration is 13,748 (up 1.5% from last year).
- A couple clubs are utilizing electronic registration but more should take advantage of this feature! There is no cost and it ensures continuity & accuracy for the clubs. An information sheet for electronic registration has been posted on the PacSwim website.
- USA-S is using a new material for membership cards. It is waterproof and tear-proof, features a picture of Janet Evans, and the member's address is no longer included.

**Senior –**

- The Senior Committee has drafted some proposed changes to the rules & regulations. They will be refined and presented at the September BOD meeting.

**Standing Committees:**

**Membership –**

- Non-athlete membership is 1,338; we have 110 clubs and organizations.
- A new summer season team was approved by USA-S:  
Piedmont Hills Swim Haven (PHSH)  
2928 Kiperash Dr, San Jose CA 95133  
408-929-4222  
email: [johnisberg@yahoo.com](mailto:johnisberg@yahoo.com)  
coach: John Isberg

**Officials –**

- Pacific is having difficulty getting officials for some meets, especially for Assistant Chief Judge. A better response is needed from the Zone Officials Chairs.
- Feedback and suggestions are being sought at meets from coaches.

**Scheduling –**

- The Scheduling Committee met last night and assigned meets for 2007. (see motion below). As several meets were not bid, a second round of bidding will be open from tonight through Monday, 7/31/06, 8:00 p.m.
- Note that the senior meets proposed for Feb 17-18 and Dec 20-22 require indoor pools.

**Motions and Resolutions – Action on Pending Motions and Motions Held Over:**

- 0605-CB2 M/S/Carried (C. Benton, J. Lanphere) Allocate an additional \$5000 for the 2006 Oakland Community Pools Project, subject to receipt of a report from last year and a commitment for a report to be generated following the 2006 season.

**Motions and Resolutions – New Motions:**

- 0606-FV1 M/S/Carried (F. Vogelgesang, J. Siegrist) The Board of Directors meeting, regularly scheduled for 26 July 2006, shall be cancelled.
- 0606-JL1 M/S/Carried (J. Lanphere, C. Benton) The Treasurer of Pacific Swimming shall be authorized to open a higher interest bearing account.
- 0606-DT1 M/S/Carried (D. Takaki, ) Authorize the expenditure of \$500 to Sunnyvale Swim Club (SUNN) for awards for the 10/under Championships meet held April 29, 2006.
- 0606-KJ1 M/S/Carried (K. Jew, ) Pacific shall accept the award of meets for 2007 as recommended by the Scheduling Committee.
- 0606-RW1 M/S/Carried (R. Waterhouse, ) The designated airfare for the National Championships and the Junior National Championships, both meets to be held in August 2006 in Irvine CA, shall be \$240.
- 0606-RW2 M/S/Carried (R. Waterhouse, ) The designated airfare for Open Water Nationals, held June 2-6, 2006, in Ft. Myers FL, shall be \$500.
- 0606-MN1 M/S/Carried (M. Nygren, J. Geary) Pacific Swimming shall waive the sanction fee associated with a time trials meet held between trials and finals at a senior meet.

**Zone Reports – none.**

**Old Business:**

**Outreach –**

- A detailed report was submitted from the 2005 season, as requested. (see motion above)
- Zone 2 has received an inquiry from a program in the Richmond-San Pablo area about a program similar to the Oakland program.
- A program in San Francisco is joining with the Fog City Hammerheads to promote outreach in swimming.

**New Business –**

- Zone 4. The PC Chair requested that George Cleveland attend the Zone 4 June meeting. It was well attended by approx. 20 people from many clubs in the zone. The Zone requested that a liaison group be formed; Joe Stubnar will represent Z4, George Cleveland and Mary Yoshida will participate from PC.

There being no further business, the meeting was adjourned at 8:50 p.m.

The next Board of Directors meetings will be held on the following Wednesdays:

August 23, 2006, and September 27, 2006. **No meeting will be held in July 2006.**

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Respectfully submitted,  
Nancy Shaw, Secretary

### PC Pool Certifications

Cabrillo College pool	Aptos	CA	10/18/1962	
California State Univ. San Francisco – Gym pool	San Francisco	CA	1/14/1974	Is this Koret?
Chabot College pool	Hayward	CA	6/30/1979	
College of the Pacific	Stockton	CA	4/29/1940	
Concord Community Park pool	Concord	CA	5/17/2004	
De Anza Junior College	Cupertino	CA	6/10/1968	
De Guerre pool – Stanford Univ.	Stanford	CA	3/09/1983	Avery, Belardi, Baker?
Delores Bengsten Aquatic Center	Pleasanton	CA	2/09/2002	
Diablo Valley College	Pleasant Hill	CA	7/15/1970	
Fremont High School pool	Sunnyvale	CA	3/26/2006	
Foothill College	Los Altos Hills	CA	7/25/1972	
Gunderson High School pool	San Jose	CA	8/11/1979	Remodeled since 1979?
Hartnell Community College	Salinas	CA	9/11/1973	Remodeled since 1973?
Healdsburg Comm pool – Healdsburg H.S.	Healdsburg	CA	4/21/1980	
Holy Cross Aquatic Center – St. Francis H.S.	Mountain View	CA	1/25/1999	
Independence H.S. Aquatic Center	San Jose	CA	7/24/2004	
Indian Valley College	Novato	CA	9/13/1979	
International Swim Center	Santa Clara	CA	6/20/1967	
Ives Swim pool	Sebastopol	CA	4/27/1971	
James Lemos pool	Benicia	CA	8/16/1979	
John F. Cunningham Aq Com – Castlewood Park	Vallejo	CA	7/13/1979	
Lynbrook H.S. pool	Cupertino	CA	6/15/1972	Remodeled since 1972?
Menlo College El Camino Road pool	Atherton	CA	5/22/1980	
Morgan Hill Aquatics Center	Morgan Hill	CA	7/19/2004	
Oceana H.S. pool	Pacifica	CA	2/23/2003	
Piedmont Swim Club – Magnolia Ave pool	Piedmont	CA	10/27/1979	
Rinconada Park pool	Palo Alto	CA	9/16/2003	
RLCC pool	Livermore	CA	5/13/2004	
Saint Helena H.S. pool	St. Helena	CA	12/29/1979	
Salinas Municipal Pool	Salinas	CA	11/14/1979	still in existence?
San Jose City College pool	San Jose	CA	4/05/1965	
Santa Catalina School pool	Monterey	CA	12/07/2002	
Santa Rosa Junior College	Santa Rosa	CA	4/05/1973	
Seaside Swim Center	Seaside	CA	1/11/2003	
Solano Community College pool	Fairfield	CA	4/17/2004	** with Sierra Nevada
Sonora pool	Sonora	CA	1/14/2004	
Ukiah H.S. pool	Ukiah	CA	3/30/1979	
Univ. Calif. Berkeley – Harmon pool	Berkeley	CA	10/25/1982	
Univ. Calif. Berkeley – Speiker pool	Berkeley	CA	2/18/2003	
Univ. of the Pacific – Kjeldsen pool	Stockton	CA	7/22/1972	
Westmoor H.S. pool	Daly City	CA	12/08/1979	
West Valley College pool	Saratoga	CA	3/12/1969	
Incline Village Rec. Center	Incline Village	NV	9/17/1992	

# DRAFT

## REGISTERING ATHLETES ELECTRONICALLY

Now is the time to use electronic registration to:

- Eliminate paper work for you and your swimmers
- Save time
- Automate the annual re-registration process
- Ensure that your swimmers are registered when they enter a swim meet
- Save trees

Pacific Swimming has moved into the electronic registration age with Hy-Tek's Team Manager 4.0. If your team does not have Team Manager, Pacific Swimming will reimburse you for the cost of the Start-up version. If you do not have the Version 4.0, Pacific Swimming will reimburse you for the cost of the Upgrade. Just order the software from Hy-Tek, and deduct the cost from your first batch of registrations. The Start-up version of Team Manager does a lot of things for your team administration. If you are interested, in knowing what else Hy-Tek can do for your team contact Hy-Tek at their toll free phone number 866-456-5111.

Getting started is easy:

- Set up Team Manager for your team
- Enter swimmers as they join your team
  - New swimmers
  - Renewing swimmers
  - Transfers from other teams
- When you are ready to send in the swimmers for registration, create a Batch Report and Batch file and attach them to an email
- Send a check for the registration fees to Pacific Swimming
- When the check is received your swimmers are put into the SWIMS database and they are registered
- When you are ready you can start adding the swimmers that are currently on your team to give you a complete database
- Periodically send a copy of your database to Pacific Swimming Registration to have it reconciled, so that any differences can be corrected.

The easiest part is fall re-registration for the next year, Just create a Batch file and report of those swimmers you wish to register and send that in an email attachment and mail a check for the registration fees.

When you are ready to get started, contact Pacific Swimming Registration, and you can get the specific help that you may need.

Pacific Swimming Registration: Judy Siegrist; [judy4pc@pacbell.net](mailto:judy4pc@pacbell.net) or (925) 933-0395