

## **SANCTIONED MEETS – REQUIREMENTS & PROCEDURES**

**202.1 REQUIREMENTS FOR SANCTION** – Sanctions are issued, withheld or withdrawn in accordance with the following regulations:

1. Sanctions may be issued only to USA Swimming group members or LSCs and their subdivisions.
2. No sanction for domestic competition will be issued to any organization or person whose interest in swimming competition is purely commercial, or where the event is to be promoted solely for the profit or the advertising value to be derived therefrom. Any income derived from sanctioned events must be used for the further promotion of swimming, for an approved charity, or for the general welfare of the promoting organization as a whole.
3. Sanctions issued to on organization cannot be transferred to another. Any sanction so transferred shall be void for all purposes, and the LSC is empowered to deny further sanctions to an organization violating this provision.
4. No further sanction shall be given to any organization which has failed to satisfy expense obligations to athletes or to award prizes as stated in its meet announcement until the obligations are satisfied or the prizes awarded.
5. No sanction will be granted for any event for which the word “Olympic,” or any derivative thereof, is used in any manner in connection with said event unless consent is obtained from USA Swimming.
6. Applicants for sanction of an open water competition shall complete the application approved by USA Swimming. Before an open water competition is sanctioned by the LSC, the LSC sanction officer shall submit the completed sanction packet to USA Swimming for review and approval.
7. All sanctions must be signed by a designated member of the LSC, and a record thereof must be retained.

**202.3 CONDITIONS FOR SANCTION** – Any event for which a sanction is required according to 202.1 is subject to the following conditions:

1. No swimmer who is not a member as provided in Article 302 will be allowed to compete or participate except as provided under 202.6 or USA Swimming’s “open border” policy included in its Registration Manual.
2. At a sanctioned competitive event, the USA Swimming athlete members must be under the supervision of a USA Swimming member coach during warm-up, competition, and warm-down. Swimmers participating under the provisions of 202.6 or USA Swimming’s “open border” policy must be under the supervision of their own coach or a USA Swimming member coach. The Meet Director or Meet Referee may assist the swimmer in making arrangements for such supervision, but it is the swimmer’s responsibility to make such arrangements prior to the start of the meet.
3. All referees, starters, administrative officials, chief judges and stroke and turn judges, serving in an official capacity in a sanctioned event, must be non-athlete members of USA Swimming or members of other FINA-member organizations. All meet directors for meets sanctioned by USA Swimming must be members of USA Swimming. Except for coaches accompanying athlete participating under the provisions of 202.6 or USA Swimming’s “open border” policy, all persons acting in any coaching capacity in a sanctioned event must be coach members of USA Swimming.
4. The membership (registration) number of each swimmer must be presented prior to or at the time of the event, and his/her affiliation must e printed before or after his/her name on the program.
6. Conduct of the sanctioned event shall conform in every respect to all technical and administrative rules of USA Swimming.

## Procedure for Application of Sanctioned Meet

- Use Pacific Swimming sanction application.
- Complete sanction application and email or fax to Pacific Swimming Sanctions at [sanctions@pacswim.org](mailto:sanctions@pacswim.org) / (415) 723-7377. **All sanction applications should be submitted at least 4 months (120 days) before the meet.**
- Begin writing the initial draft of your meet sheet. Meet sheet templates can be found on [pacswim.org](http://pacswim.org). Note, your Zone may have additional meet sheet requirements. Contact your Zone Sanction Chair for this additional information.
- For editing purposes, do not save your meet sheet draft as a PDF; save it as a Microsoft Word document ONLY.
- If you are hosting a C/B/A+, dual, tri, or quad meet, send your meet sheet draft to both your Head Referee and your Zone Sanction Chair for a review/approval. Contact information for Zone Sanction Chairs is listed below:
  - Zone 1 North: Annie Stein, [astein@pacswim.org](mailto:astein@pacswim.org)
  - Zone 1 South: Jeanette Soe, [jsoe@pacswim.org](mailto:jsoe@pacswim.org)
  - Zone 2: Marie Lin, [mclin@pacswim.org](mailto:mclin@pacswim.org)
  - Zone 3: Chuck Johnson, [cjohnson@pacswim.org](mailto:cjohnson@pacswim.org)
  - Zone 4: Shari Buonamici, [sbuonamici@pacswim.org](mailto:sbuonamici@pacswim.org)
- If you are hosting a PC Age Group meet (i.e. Age Group Open, Junior Olympics, Far Westerns, etc.), send your meet sheet draft to both the Head Referee and the PC Age Group Chair ([shurko@pacswim.org](mailto:shurko@pacswim.org)).
- If you are hosting a PC Senior meet (i.e. SR-II, SR T&F, etc.), send your meet sheet draft to both the Head Referee and the PC Senior Chair ([dheidary@pacswim.org](mailto:dheidary@pacswim.org)).
- Once the above listed parties approve the meet sheet, it will be forwarded to the PC Sanctions Chair who will review the meet sheet, add a sanction number and send it out to all necessary individuals.