

**Pacific Swimming Board of Directors Meeting
24 January 2007**

(Subject to Board of Directors approval)

The meeting was called to order at 7:05 p.m.

The Minutes of the meeting of 29 November 2006 were approved as written. [Todd Krohn commented that he was not present; Harrison Race commented that he was present. As this was accurately reflected in the Minutes, no correction is necessary.]

Board members attending are noted by an 'x' in the table below; board members not present but excused are marked with an 'E'. Team representatives and guests in attendance are also noted.

Don Power	x	Katie Reeves	x	Harrison Race	x	1N-Sage Hopkins		<i>Team Reps Present</i>
Owen Melroy				Laurie Benton	x	1S-Mike Piccardo	x	Michael Boot
Scott Shea	x	Todd Krohn	x	Fred Siegrist	x	2-Kent Yoshiwara	x	Paul Murphy
Darwin Takaki	x	Tammy Hopkins		Rick Beebe	x	3-Warren Lager	x	
Nancy Shaw	x	Clint Benton	x	Susi Jackson	x	4-Joe Stubnar		
Fred Vogelgesang		Gwenn Chong	x	Jerry Koch				
Judy Siegrist	x	Millie Nygren	x	Mike Metcalf		<i>Zone Alternates:</i>		<i>Guests present</i>
George Cleveland	x	Gary Hinderliter		John Geary	x			Marvin Lanphere
Larry Rice	x	Dave Cottam		Kim Jew	x	1N-Larry Rice	x	
Darryl Woo	x	Joyce Lanphere	x	Joe Woo	x			
Lloyd Yoshida		Elias Totah		Dean Dillingham				
Mary Yoshida	x	Gerry Ng	x	Rick Waterhouse	x			

Announcements and Correspondence:

- Marvin Lanphere has been appointed to the USA-S Times & Recognition Committee. He continues as Co-Chair of the Scholastic All-America Committee, with Joyce Lanphere.
- Don Power has been appointed to the USA-S LSC Development Committee.
- 2007 Swim Guides have been distributed. Input was compiled and formatted this year by our Admin Asst, Bonnie Hinners. We had many problems with the printer which resulted in the late delivery.

Officer's Reports:

Chair –

- Convened the executive committee by email to approve the meet sheet for Zone 1N Champs to be held with modified time standards.
- Will review the requirements for travel assistance to the USA-S Convention, with a recommendation for amendment if appropriate.

Admin. Vice Chair - submitted a written report of the activities performed by the office assistant, which was posted for board members to review.

Treasurer –

- Net Worth, as adjusted for the USA-S Liability, is \$1,604,483.

Age Group –

- The 2007 Pacific Coast All Star Meet was hosted by British Columbia. SoCal finished first with Pacific placing second and Team Canada third. Pacific fielded a very strong team with 31 of the top 32 swimmers (8 from each of the 4 age groups). Congratulations are due everyone, and thanks are due all of the coaches who did an outstanding job. Expenses exceeded the budget by \$5000; a motion will be presented next month to authorize the expenditures.
- Darwin continues to attend the San Jose committee meetings regarding the Master Aquatics Plan; unfortunately, none of the committee members have any background with aquatics! The next meeting will be February 7.

Registration –

- Regular athlete registration is 10,307; fall season registration is 1,373. Total athlete registration is 11,680 thru 1/21/07.

Standing Committees:

Membership –

- Non-athlete membership for 2007 is 1,060; we have 87 clubs and one organization as of 1/21/07.
- Background checks for coaches are proceeding well. A number of club registrations are not being processed because the coach-of-record is not a registered member. In most cases this is due to incomplete or out-of-date certifications; none are due to background checks.
- Laurie has received positive feedback from coaches at meets regarding the job Pacific is doing in checking for current registrations.
- Laurie has checked with other LSCs and has found that they are removing coaches from the deck at meets if they cannot show their current registration card. This is easier to accomplish at indoor pools where access to the pool deck is more limited than it is at the outdoor venues in most of Pacific.
- Club Name Change Request – Tsunami Aquatics (TSU) to Livermore Aqua Cowboys Club (LAC). **Approval postponed** – see motion below.
- Two new clubs:

JCCSF Swim Club (JCSC)
3200 California St.
San Francisco CA 94121
415-292-1243
email: swimteam@jccsf.org
coach: John Lowry

San Francisco Swim Club (SFSC)
1518 11th Ave.
San Francisco CA 94122
415-572-2900
email: sfswim@sbcglobal.net
coach: Art Octavio

Motions and Resolutions – Action on Pending Motions and Motions Held Over:

- Motion 0609-GN1 (tabled); motion was replaced by 0701-GN2 (below).

- 0610-KJ1 M/S/ (K. Jew, M. Nygren) All swim meets scheduled and awarded by the Zones of Pacific Swimming shall be submitted to the Pacific Swimming Scheduling Committee prior to the submittal of the final draft for the publication of the Pacific Swim Guide. All meets on the combined list of LSC- and Zone-awarded meets will be recognized as swim meets under the jurisdiction of Pacific Swimming. Any additions to this schedule must be submitted to the Pacific Swimming Scheduling Committee for review and recommendation for approval by the Pacific Swimming Board of Directors, to amend the schedule. Exempt from this rule are dual meets, and meets offered by teams based in Arcata, Eureka, Scotia, Crescent City, or Zone 4. *60-Day Motion for consideration at the January 2007 meeting. Extended for 30 Days to the February 2007 meeting; motion to be reworded.*

Motions and Resolutions – New Motions:

- 0701-GN1 M/S/Carried (G. Ng, K. Jew) Action on the application for a club name change from Tsunami Aquatics to Livermore Aqua Cowboys is postponed to the February meeting.
- 0701-FS1 M/S/Carried (F. Siegrist, J. Lanphere) Adjust the athlete registration fee payable to Pacific Swimming by an increase of \$5 in 2008 and 2011, to accommodate the annual increase due to USA-S. [see also motion 0610-GC1]
- 0701-RW1 M/S/Carried (R. Waterhouse, G. Cleveland) The designated airfare to the USA-S Spring Championships in East Meadow NY (March 27-31, 2007) shall be \$415.
- 0701-GN2 M/S/Carried (G. Ng, G. Cleveland) Modify the Pacific Swimming Rules and Regulations, Section 9 Travel Assistance, as follows:

Add A.2. To help defray the travel costs for qualified Pacific Swimming Coaches attending “national” level meets as determined by the Board of Directors.

Add C.1.c. The coach/team must attend at least two (2) of the designated Pacific Swimming Senior or Senior Trials and Finals meets during the previous twelve (12) month period. There shall be a limit of two (2) national level meets for which a coach may receive travel assistance per year. The Senior Committee will determine eligibility.

Add C.2.e. The coach must be a USA Swimming registered coach in good standing to receive national meet travel assistance.

Add D.5. Coach application for travel assistance request must be received by the Senior Committee by the end of the third month following the attended meet.

Add D.6. The travel assistance for coaches will be the same amount as determined by the Board of Directors for airfare as determined for the athlete for the same meet.

Add D.7. No payment for the coach will be made if the coach or club is indebted to Pacific Swimming. No payment will be made until the indebtedness has been resolved.

Zone Reports –

Zone 2 (written report) –

- There were 50 participants at the Zone Officials Clinic; 44 are signed up to work at the Zone Champs meet in February.
- Zone Champs planning, including review of the electronic meet entry, review of job assignments for the clubs, and review of requirements for marshals.

- Discussed modification to the Equipment Rental policy, with an email vote to follow, and approved budget for equipment purchases.
- Update on the Zone 2 Distance Camp.
- Distributed the 2007 Swim Guide.
- Presentation of the Build a Pool program.
- Next meeting will be Feb 12th, a week earlier than usual.

Zone 3 (written report) –

- Heard report on the success of Zone 3 Championships.
- Discussed preparation for the All-Star meet to be held at Koret.
- Distributed swim guides.
- Next meeting moved from the usual 3rd Monday of the month to the 4th Monday, Feb 26.

Zone 4 (from the Minutes of the 11/14/06 meeting) –

- Officials clinics were held the weekend of Oct 7-8 in Fernley, and Dec 10 in Minden.
- Sanction for Nevada State Champs (Jan 12-15 in Carson City) is in final stage. Entry may be through Swim Connection or by mail. Assistance in officiating this meet will be requested from SoCal Swimming.
- The Carson meet (Nov 11-12) had several safety incidents (swimmers and parents slipping on the deck). Plans to mitigate deck slips at the State meet include carpeting, and roping off deck areas with admittance to swimmers and timers only.
- Review of 2007 meet schedule. Discussion regarding the DDST meet (Feb 9-11) being used as a qualifier for the Zone All-Star Meet; the meet may include relays.
- By-Laws changes were approved.
- Discussion was held on the feasibility of hosting a clinic with Aaron Peirsol or Jason Lezak for Zone 4 swimmers.
- Consideration, conditional based on getting a team manager and at least 3 coaches, of participation in the Zone All-Star Meet which will be hosted by Zone 3 on March 4 at Koret Center in San Francisco (interest expressed by 3 teams so far).

(from the Minutes of the 1/9/07 meeting) –

- Financial report included mention that the account has been changed to reflect the new officers, and reminders to all Zone 4 teams regarding outstanding dues owed from 2006 and new dues for 2007.
- Meet sheet for DDST sprint meet (Feb 9-11) is available.
- Zone 4 meet schedule was approved. The 2007 Pacific Meet Schedule, the proposed 2008 Pacific meet schedule, and minimum criteria for Pacific Age Group and Senior meets were distributed.
- Pacific Spring JO meet dates were corrected: March 16-18 in San Ramon.
- Discussion re Zone 4 Champs, scheduled for Aug 10-12, focused on potential changes to format, involvement of Zone 4 teams and non-Zone 4 teams.
- Discussion on preparations for the Zone All-Star Meet on March 4 at Koret.
- Discussion of Nevada State Champs and the need for communication between north and south teams on many issues.
- Next meeting will be March 13.

Ad Hoc Committees –

- **Diversity & Outreach** – the new committee has seen no activity. Chair – Clint Benton. Members include Joe Woo, Don Power, Kent Yoshiwara and Mike Metcalf.

There being no further business, the meeting was adjourned at 8:35 p.m.

The next Board of Directors meetings will be held on the following Wednesdays:
February 28, 2007, March 28, 2007, and April 25, 2007.

Respectfully submitted,
Nancy Shaw, Secretary

Pacific Swimming Board of Directors Meeting
28 February 2007
(Subject to Board of Directors approval)

The meeting was called to order at 7:15 p.m.

The Minutes of the meeting of 24 January 2007 were approved as written.

Board members attending are noted by an 'x' in the table below; board members not present but excused are marked with an 'E'. Team representatives and guests in attendance are also noted.

Don Power	x	Katie Reeves		Harrison Race		1N-Sage Hopkins		<i>Team Reps Present</i>
Owen Melroy	x			Laurie Benton	x	1S-Mike Piccardo		
Scott Shea		Todd Krohn		Fred Siegrist	x	2-Kent Yoshiwara	x	
Darwin Takaki	x	Tammy Hopkins		Rick Beebe		3-Warren Lager		
Nancy Shaw	x	Clint Benton	x	Susi Jackson	x	4-Joe Stubnar		
Fred Vogelgesang	x	Gwenn Chong	x	Jerry Koch				
Judy Siegrist	x	Millie Nygren	x	Mike Metcalf		<i>Zone Alternates:</i>		<i>Guests present</i>
George Cleveland	x	Gary Hinderliter		John Geary	x			Marvin Lanphere
Larry Rice	x	Dave Cottam		Kim Jew	x	1N-Larry Rice	x	
Darryl Woo	x	Joyce Lanphere	x	Joe Woo	x			
Lloyd Yoshida		Elias Totah	x	Dean Dillingham				
Mary Yoshida		Gerry Ng	x	Rick Waterhouse	x			

Announcements and Correspondence:

- Boxes of Errata pages for the 2007 Swim Guides are available this evening.
- SVAA has turned back the 2007 Summer Sectional Meet. A teleconference was convened; the meet has been awarded to Clovis.
- SVAA also turned back the Age Group Int'l meet. This will be posted on the Pacific website; bids will be accepted by the Scheduling Committee.
- The PC Statistical Report for the fiscal year 2006 is now available.
- The PC Sanctions Chair (John Geary) will be unavailable July 18 – August 8. Please plan ahead! (Joyce Lanphere will be available for minor sanction needs such as walk-on meets)
- The Make a Splash campaign, a major public service initiative of USA Swimming, was launched on 2/26/07. The campaign is aimed at decreasing the number of drowning accidents in the U.S., fostering greater diversity in the sport and encouraging people of all ages to embrace swimming as a direct route to a healthier lifestyle. The first phase of the Make a Splash campaign will be executed through a number of new programs and partnerships, including a major motion picture *PRIDE* which chronicles Jim Ellis' life as a charismatic schoolteacher in the 1970s who changed lives forever when he founded an African-American swim team in one of Philadelphia's roughest neighborhoods. The movie opens on March 23. For more information, visit makeasplash.org

Officer's Reports:

Chair –

- Pacific will host the Western Gold Sectional Committee meeting on Sunday, April 15. The agenda will include a discussion of the Spring Sectional Meet and proposals for the 2008 meets.

- USA-S has notified the LSCs of a change to the depth requirement for the teaching of race starts – required depth has been increased from 5’ to 6’, **effective immediately**.
- USA-S accounting procedures have been changed. To qualify for fraud insurance, disbursements exceeding \$ 5000 now require two signatures; at least one must be other than the person responsible for the monthly account balance. Anyone with an expenditure exceeding \$5000 should plan ahead as reimbursement will now be delayed.
- SoCal will not attend the 2007 Western Zone meet in Farmington, NM. They are tentatively planning an alternative meet, a “North American Age Group Championships” meet to which they will invite Canada and Mexico, and they hope that Pacific will also participate. They will use their WZ qual times as the entry standard.

Admin. Vice Chair - a new, standard format for meet sheets is being developed . Many of the forms currently included in the meet package posted to the Meet Director will be sent directly to the Meet Referee by email, or the forms may be available on the website and an email could include the links to the appropriate forms.

Treasurer –

- Net Worth, as adjusted for the USA-S Liability, is \$1,607,029 – as of 2/24/07.

Age Group –

- Working on the meet sheets for 10/U Champs, and FWSC & FWLC.
- The City of San Jose Master Aquatics Plan was reviewed by the city council last night. The meeting was attended by Brian Bolster (Osprey Aquatics), Darwin, and the coaches and approx. 50 swimmers from WEST. In the short term, the council agreed to spend \$7.4M over 5 years to repair 4 neighborhood pools which have been closed and to lease 7 school pools for the summer, a 10-yr program to spend \$35-45M to build facilities in areas currently not serviced by the city, and in 15 years to spend approx. \$61M to establish San Jose as a premier venue with a complete system (indoor 50-meter pool).

Senior – the Committee met with the Scheduling Committee; we are trying to plan further ahead.

Registration –

- Regular athlete registration is 10,901; fall season registration is 1,373. Total athlete registration is 12,274 thru 2/24/07.

Standing Committees :

Membership–

- Officials at the meets are doing a good job – coaches cards are coming in!
- Club Name Change Request– Tsunami Aquatics (TSU) to Livermore Aqua Cowboys Club (LAC). **Approval held over to March 2007**.

Expense Authorizations –

- 0702-DT1 M/S/Carried (D. Takaki, C. Benton) Approve expenditures for the 2007 Pacific Coast Meet, which exceeds the budget by \$4,103.
- 0702-FV1 M/S/Carried (F. Vogelgesang, C. Benton) Approve expenditure of \$5,076 for 2007 Awards (acct 57511).

Motions and Resolutions – Action on Pending Motions and Motions Held Over:

- 0610-KJ1 M/S/ (K. Jew, M. Nygren) All swim meets scheduled and awarded by the Zones of Pacific Swimming shall be submitted to the Pacific Swimming Scheduling Committee prior to the submittal of the final draft for the publication of the Pacific Swim Guide. All meets on the combined list of LSC- and Zone-awarded meets will be recognized as swim meets under the jurisdiction of Pacific Swimming. Any additions to this schedule must be submitted to the Pacific Swimming Scheduling Committee for review and recommendation for approval by the Pacific Swimming Board of Directors, to amend the schedule. Exempt from this rule are dual meets, and meets offered by teams based in Arcata, Eureka, Scotia, Crescent City, or Zone 4. *60-Day Motion for consideration at the January 2007 meeting . Extended for 30 Days to the February 2007 meeting ; motion to be reworded. Held over to March 2007.*

Motions and Resolutions – New Motions:

- 0702-CB1 M/S/Carried (C. Benton, L. Rice) Pacific shall support the 2007 Western Zone meet at Farmington and the travel arrangements as they are currently planned .
- 0702-GC1 M/S/Carried (G. Cleveland, J. Lanphere) Pacific shall provide funding to the Oakland Community Pools Project for 2007 in the amount of \$10,000 , with the understanding that this is expected to be “seed” money to assist in the establishment of an independent, ongoing program. As this is the 3rd year we have provided such assistance, this program is encouraged to become self supporting.
- 0702-GC2 M/S/Failed (G. Cleveland, F. Vogelgesang) Pacific shall provide funding to the Black Star Line All-Star Swim Team for 2007 in the amount of \$5,000, with the understanding that this is expected to be “seed” money to assist in the establishment of an independent, ongoing program. Concern was expressed 1) that this program may be associated with the Oakland program and therefore benefits from assistance we have already provided, and 2) that the program does not encourage swimming more than once/week or for more than the 8 weeks of a “season”.
- 0702-GC3 M/S/Carried (G. Cleveland, F. Vogelgesang) Pacific shall provide funding to the Bear Swimming-Swim For Your Life program for 2007 in the amount of \$5,000, with the understanding that this is expected to be “seed” money to assist in the establishment of an independent, ongoing program.
- 0702-FS1 M/S/ (F. Siegrist, G. Cleveland) The Pacific Swimming Policies & Procedures shall be amended to provide travel assistance to Pacific Swimming members who participate in USA Swimming national committees and on the Pacific Swimming Board of Directors , as follows:

Pacific Swimming Policies & Procedures - § VI 2.0

Criteria for Financial Assistance to the USAS Convention

- a. These criteria establish the basis for assistance to the people from Pacific Swimming who participate in the USAS Convention. The purpose of this assistance is to aid people to become a part of USA Swimming administration for the benefit of swimming in general and Pacific Swimming in particular.
- b. To be eligible for assistance, the individual shall meet the following qualifications:
 1. Be a member of USA Swimming from Pacific Swimming.
 2. Be actively involved in Pacific Swimming for the previous year and have been present in at least 70% of the meetings of the Board of Directors since the prior USAS Convention.

3. Take an active part in Pacific Swimming's activities at the convention, attend meetings pertinent to their respective position or assignment by the General Chairman at the convention, and participate in all caucuses of Pacific Swimming.

- c. Members of the Pacific Swimming Board of Directors, ~~or~~ members of Pacific Swimming with a vote at the USA Swimming House of Delegates and members of USA Swimming national committees meeting the above qualifications shall be eligible to receive one "full share" of Financial Assistance. A "full share" is further defined as (a) the cost of transportation as determined by the Board of Directors and (b) a per diem of 100% of the cost of a standard double room including all taxes as quoted in the convention registration forms. Should 2 individuals from Pacific Swimming share a room, each individual will receive 60% of the cost of the room. This per diem shall be paid for the number of days the delegate actually attended the convention but not to exceed seven days. Pacific Swimming shall pay the "Early Bird" Registration Fee providing if the individual actually attends the convention. The Registration Fee may be advanced upon submission of a copy of the completed USAS Registration Form. The cost of transportation as determined by the Board of Directors may be advanced upon submission of evidence of payment for transportation. Payment will be the lesser of either the amount actually paid or the determined cost. Should these amounts differ, final adjustment will be made when the balance of the convention expenses are settled. If the applicant fails to attend the convention convention is not attended, the advances shall be returned to Pacific Swimming.

For individuals, with or without a vote at the USA Swimming House of Delegates, meeting qualifications numbers b.1. and b.3. (above) who are not members of the Pacific Swimming Board of Directors, Pacific Swimming shall pay the "Early Bird" Registration Fee providing the individual actually attends the convention. The Registration Fee may be advanced upon submission of a copy of the completed USAS Registration Form. If the applicant fails to attend the convention convention is not attended, the advance shall be returned to Pacific Swimming.

This is a 30-Day Motion for consideration at the March 2007 meeting .

- 0702-MN1 M/S/Carried (M. Nygren, L. Rice) Authorize up to \$3000 for a "Faire and Social" at the FWSC meet in Pleasanton, to be held on March 31, 2007, 7:00p -9:00p, at the Sheraton Hotel. The purpose is to introduce Pacific Swimming parents and coaches to the functions of the LSC; there will be presentations by LSC board members.
- 0702-RW1 M/S/ (R. Waterhouse,) Pacific Swimming shall award a \$1000 stipend to each of the two hosts of a Jr+ "walk-on" meet to be held the day after the 2007 NCS and CCS meets. The PC portion of the "per event" fee will be waived for individual and relay entries at these two meets. ***This is a 30-Day Motion for consideration at the March 2007 meeting .***

Zone Reports –

Zone 1S (written report) –

- The team manager and coaches for the Zone All-Star Development Meet were selected. The team was also selected from the applications submitted at the Zone Champs meet.
- Zone 1S Champs meet was held January 13-14, 2007.
- Trained and registered 42 new marshals in the last month preceding the Zone Champs meet.

- The date for the Zone 1S Champs meet for 2008 was incorrectly submitted for the Swim Guide; the correct dates are January 19-20, 2008.

Zone 2 (written report) –

- Approved expenditure for equipment purchases .
- Discussed modification to the Equipment Rental policy, with an email vote to follow .
- Update on the Zone 2 Distance Camp.
- Review of Zone Champs meet. Favorable response for Hytek electronic meet entries. Discussion of the size of the meet (over 1150 swimmers were entered).
- Review of recent incident reports .
- Working on the All Star meet.

Ad Hoc Committees –

- **Diversity & Outreach** – although this committee has not met, the Chair (Clint Benton) presented a report of status and recommendations (see motions above). Guidelines for the funding of programs must be developed. The recommendations from Joe Woo at the November 2006 meeting will be reviewed and discussed at the March meeting.

There being no further business, the meeting was adjourned at 9:15 p.m.

The next Board of Directors meetings will be held on the following Wednesdays:
March 28, 2007, April 25, 2007, and May 23, 2007.

Respectfully submitted,
Nancy Shaw, Secretary

Pacific Swimming Board of Directors Meeting
28 March 2007
(Subject to Board of Directors approval)

The meeting was called to order at 7:00 p.m.

The Minutes of the meeting of 28 February 2007 were approved as written.

Board members attending are noted by an 'x' in the table below; board members not present but excused are marked with an 'E'. Team representatives and guests in attendance are also noted.

Don Power	x	Katie Reeves		Harrison Race	x	1N-Sage Hopkins		<i>Team Reps Present</i>
Owen Melroy	x			Laurie Benton	x	1S-Mike Piccardo	x	Dave Clark
Scott Shea		Todd Krohn		Fred Siegrist	x	2-Kent Yoshiwara	x	Don Swanson
Darwin Takaki	x	Tammy Hopkins		Rick Beebe		3-Warren Lager		
Nancy Shaw	x	Clint Benton	x	Susi Jackson	x	4-Joe Stubnar		
Fred Vogelgesang	x	Gwenn Chong	x	Jerry Koch				
Judy Siegrist	x	Millie Nygren	x	Mike Metcalf		<i>Zone Alternates:</i>		<i>Guests present</i>
George Cleveland	x	Gary Hinderliter		John Geary	x	3-Lehla Irwin		Marvin Lanphere
Larry Rice		Dave Cottam		Kim Jew	x	4-Jerry Rudd		Lisa Pierce
Darryl Woo	x	Joyce Lanphere	x	Joe Woo	x	4-Valerie Rudd		Carole Yoshiwara
Lloyd Yoshida		Elias Totah	x	Dean Dillingham				
Mary Yoshida	x	Gerry Ng	x	Rick Waterhouse	x			

Announcements and Correspondence: None.

Officer's Reports:

Chair –

- Pacific will host the Western Gold Sectional Planning Committee meeting in San Jose on Sunday, April 15. The agenda will include a discussion of the Spring Sectional Meet, site selections for the 2008 meets and possible changes to meet sheets.
- A request has been received from WEST for a grant of \$1750 to support a program under the USA-S Make-A-Splash campaign. This would be funded under the auspices of our diversity program. They need funds by June 30. G. Cleveland and J. Lanphere will review this request and report at the April 2007 Board of Review meeting.

Treasurer –

- Net Worth, as adjusted for the USA-S Liability, is \$1,615,212 as of 3/24/07.
- The USA-S requirement of two signatures for disbursements exceeding \$5000 has been implemented. Anyone with an expenditure exceeding \$5000 should plan ahead as reimbursement will now be delayed.
- An audit will be scheduled following tax season – probably in May.

Age Group –

- Applications for coach/manager for Western Zone 2007 are available on the web.
- Received a request from some coaches to send an All-Star team to the NAAGC.
- The Spring JO, held at SRVL, went well with the exception that only one scoreboard was provided while the meet criteria specify a requirement of two scoreboards. Events for the

11-12 and 13-14 age groups were oversubscribed; these time standards need to be adjusted.

Registration –

- Total athlete registration is 11,185 thru 3/25/07. Summer season registration begins April 7 and ends September 3.

Standing Committees:

Membership–

- Non-athlete membership is 1,234 thru 3/25/07. We have 103 clubs and 2 organizations.

Nominations –

- Need nominations for two positions which are termed out: Senior Vice Chair and Secretary. Nominations are also needed for General Chair, Administrative Vice Chair, and two seats on the Board of Review. Please contact Clint Benton if anyone is interested. C.benton@sbcglobal.net
- Elections will be held at the June meeting of the House of Delegates. A list of candidates will be announced at the May meeting of the Board of Directors, and nominations from the floor are always accepted.

Motions and Resolutions – Action on Pending Motions and Motions Held Over:

- 0610-KJ1 M/S/Carried (K. Jew, M. Nygren) All swim meets scheduled and awarded by the Zones of Pacific Swimming, shall be submitted to the Pacific Swimming Scheduling Committee prior to the submittal of the final draft for the publication of the Pacific Swim Guide. All meets on the combined list of LSC- and Zone-awarded meets will be recognized as swim meets under the jurisdiction of Pacific Swimming. Any **additions** to this schedule **involving teams from more than one Zone** must be submitted to the Pacific Swimming Scheduling Committee for review, and approval. **Examples are Invitational Meets involving teams among multiple Zones and swim team of one Zone hosting a meet at a pool inside the boundary of another Zone.** Exempted from this rule are meets offered by teams based in the Zone 3 counties north of Mendocino County, or Zone 4.
- 0701-GN1 M/S/Carried (G. Ng, L. Benton) Tsunami Aquatics (TSU) shall change their name and acronym to Livermore Aqua Cowboys Club (LAC).
- 0702-FS1 M/S/Carried (F. Siegrist, G. Cleveland) The Pacific Swimming Policies & Procedures shall be amended to provide travel assistance to Pacific Swimming members who participate in USA Swimming national committees and on the Pacific Swimming Board of Directors, as follows:

Pacific Swimming Policies & Procedures - § VI 2.0

Criteria for Financial Assistance to the USAS Convention

- a. These criteria establish the basis for assistance to the people from Pacific Swimming who participate in the USAS Convention. The purpose of this assistance is to aid people to become a part of USA Swimming administration for the benefit of swimming in general and Pacific Swimming in particular.
- b. To be eligible for assistance, the individual shall meet the following qualifications:
 1. Be a member of USA Swimming from Pacific Swimming.

2. Be actively involved in Pacific Swimming for the previous year and have been present in at least 70% of the meetings of the Board of Directors since the prior USAS Convention.

3. Take an active part in Pacific Swimming's activities at the convention, attend meetings pertinent to their respective position or assignment by the General Chairman at the convention, and participate in all caucuses of Pacific Swimming.

- c. Members of the Pacific Swimming Board of Directors, ~~or~~ members of Pacific Swimming with a vote at the USA Swimming House of Delegates and members of USA Swimming national committees meeting the above qualifications shall be eligible to receive one "full sShare" of Financial Assistance. A "full share" is further defined as (a) the cost of transportation as determined by the Board of Directors and (b) a per diem of 100% of the cost of a standard double room including all taxes as quoted in the convention registration forms. Should 2 individuals from Pacific Swimming share a room, each individual will receive 60% of the cost of the room. This per diem shall be paid for the number of days the delegate actually attended the convention but not to exceed seven days. Pacific Swimming shall pay the "Early Bird" Registration Fee providing if the individual actually attends the convention. The Registration Fee may be advanced upon submission of a copy of the completed USAS Registration Form. The cost of transportation as determined by the Board of Directors may be advanced upon submission of evidence of payment for transportation. Payment will be the lesser of either the amount actually paid or the determined cost. Should these amounts differ, final adjustment will be made when the balance of the convention expenses are settled. If the applicant fails to attend the convention ~~convention is not attended~~, the advances shall be returned to Pacific Swimming.

For individuals, with or without a vote at the USA Swimming House of Delegates, meeting qualifications numbers b.1. and b.3. (above) who are not members of the Pacific Swimming Board of Directors, Pacific Swimming shall pay the "Early Bird" Registration Fee providing if the individual actually attends the convention. The Registration Fee may be advanced upon submission of a copy of the completed USAS Registration Form. If the applicant fails to attend the convention ~~convention is not attended~~, the advance shall be returned to Pacific Swimming.

- 0702-RW1 M/S/ Carried (R. Waterhouse, G. Cleveland) Pacific Swimming shall award a \$1000 stipend to each of the two hosts of a Jr+ "walk-on" meet to be held the day after the 2007 NCS and CCS meets.

Motions and Resolutions – New Motions:

- 0703-RB1 M/S/ (R. Beebe, M. Yoshida) To amend the Pacific Swimming Rules and Regulations Sec. 1.B.2d to read as follows:
Times achieved at an altitude of 3,000 feet or more may be adjusted as provided in Section 207.10.5 of the USA-S Rules and Regulations for the purpose of entering any Pacific meet in which the entered time is subject to verification.
This is a 30-Day Motion for consideration at the April 2007 meeting.
- 0703-DT1 M/S/Withdrawn (D. Takaki, M. Yoshida) To amend the Age Group Meet Criteria for the Spring JO awards subsidy to \$750.
- 0703-DT2 M/S/Withdrawn (D. Takaki, M. Yoshida) To implement the above change retroactively to include the 2007 Spring JO at SRVL.

- 0703-DT3 M/S/ (D. Takaki, M. Yoshida) Amend the Age Group Meet Criteria for JO award subsidies to \$750 beginning in 2008. ***This is a 30-Day Motion for consideration at the April 2007 meeting.***

Zone Reports –

Zone 1S (written report) –

- Meeting held 3/14/07. Next meeting 5/9/07.
- Swim guide errata sheets distributed.
- Reviewed results for 2007 Zone All-Star Development Meet.
- 2007 Z1S Champs meet director presented a review of the meet.
- Selected a Nominating Committee for 2007 board elections.
- Selected a Scheduling Committee for 2008 Z1S meets.

Zone 2 (written report) –

- Meeting held 3/19/07. Next meeting 5/21/07.
- Elected a new Secretary, Dan Bishop.
- Update on the Zone 2 Distance Camp.
- Review of Zone All-Star team. Distributed t-shirts for team alternates who did not swim.
- Distributed swim guide update pages .

Zone 3 (written report) –

- Meeting held 3/19/07. Next meeting 4/16/07.
- Continued search for replacement Treasurer – Janet Mata leaves 5/31/07.
- Discussed Officials Clinic to be held 3/24/07.
- Clarified meet participation requirement for Zone awards.
- Discussed identification of a replacement meet host for the Zone 3 July long course meet.
- Voted to extend the discount on rental of Zone equipment to community colleges.

Zone 4 (written report) –

- Meeting held 3/13/07. Next meeting 5/8/07.
- Review of the 2007 Zone All-Star Development Meet. Zone 4 will host the 2008 meet at CARS, tentatively scheduled for 3/2/08.
- Discussion of 2007 Western Zone meet and the proposed NAAGC.
- Discussion of Zone 4 Champs.
- All teams to begin planning for the annual Twilight Series novice meets.
- Nominations for zone officers will be held at the next meeting, with elections to be held at the July meeting.

There being no further business, the meeting was adjourned at 8:40 p.m.

The next Board of Directors meetings will be held on the following Wednesdays:
April 25, 2007, May 23, 2007, and June 28, 2007.

Respectfully submitted,
Nancy Shaw, Secretary

Pacific Swimming Board of Directors Meeting
25 April 2007
(Subject to Board of Directors approval)

The meeting was called to order at 7:00 p.m.

The Minutes of the meeting of 28 March 2007 were approved as written.

Board members attending are noted by an 'x' in the table below; board members not present but excused are marked with an 'E'. Team representatives and guests in attendance are also noted.

Don Power	x	Katie Reeves	x	Harrison Race	x	1N-Sage Hopkins		<i>Team Reps Present</i>
Owen Melroy	x			Laurie Benton		1S-Mike Piccardo		Martin Cousn
Scott Shea	x	Todd Krohn		Fred Siegrist		2-Kent Yoshiwara	x	Davyd Morris
Darwin Takaki	x	Tammy Hopkins		Rick Beebe		3-Warren Lager	x	Jim Hashimoto
Nancy Shaw	x	Clint Benton		Susi Jackson	x	4-Joe Stubnar		
Fred Vogelgesang	x	Gwenn Chong	x	Jerry Koch				
Judy Siegrist		Millie Nygren	x	Mike Metcalf		<i>Zone Alternates:</i>		<i>Guests present</i>
George Cleveland	x	Gary Hinderliter		John Geary	x	3-Lehla Irwin		Marvin Lanphere
Larry Rice	x	Dave Cottam		Kim Jew		4-Jerry Rudd	x	
Darryl Woo	x	Joyce Lanphere	x	Joe Woo		4-Valerie Rudd	x	
Lloyd Yoshida		Elias Totah	x	Dean Dillingham				
Mary Yoshida	x	Gerry Ng	x	Rick Waterhouse	x			

Announcements and Correspondence: None.

Officer's Reports:

Chair –

- The meet discussed as the NAAGC is now named the North American Challenge Cup (NACC).
- The Western Gold Sectional meeting was hosted by Pacific in San Jose on April 15. Attending for PC were Scott Shea and Dan Greaves. Bids for the Spring 2008 Sectional meet were reopened; bids are due May 21. A conference call on May 23 will award this meet, and discuss 2009 meets.

Treasurer –

- Form 990 for 2006 has been filed with the IRS.
- Net Worth, adjusted for the USA -S Liability, is \$1,636,448 as of 4/12/07.
- The Treasurer will contact a CPA to arrange an audit.

Age Group –

- SN has deferred the departure of the charter flight to the WZ meet, to Monday following FWLC.
- Age Group Committee has replied to the coaches who inquired about sending an All-Star team to the NAAGC. AG would still like to develop an All Star team but needs a commitment for a manager and coaches.
- AG will meet with Time Stds to adjust JO time standards. Would like to have an adjustment made in time for Winter JO's, which would require Board approval. Needs to be done soon in order to publish and include in the meet sheet.

Senior –

- Received the first request for reimbursement of coach travel under the new program.
- The Senior T&F meet tentatively scheduled for the first weekend in Nov 2008 would conflict with Halloween; will discuss with Scheduling Committee to defer this meet one week. May also defer two other meets.

Registration –

- Total athlete registration is 11,589 thru 4/23/07. Summer season registration began April 7 and ends September 3; summer registration to date is 225.

Standing Committees:

Membership–

- Non-athlete membership is 1,273 thru 4/23/07. We have 104 clubs and 3 organizations.
- Reminder: Coach background checks must be initiated by May 25.

Nominations –

- The Committee received a few nominations in March; no further nominations were received this month. Two positions are termed out and must be replaced: Senior Vice Chair and Secretary. Nominations are also being sought for General Chair, Administrative Vice Chair, Age Group Vice Chair and two seats on the Board of Review. Please contact Clint Benton if anyone is interested. C.benton@sbcglobal.net
- Elections will be held at the June meeting of the House of Delegates. A list of candidates will be announced at the May meeting of the Board of Directors, and nominations from the floor are always accepted.

Motions and Resolutions – Action on Pending Motions and Motions Held Over:

- 0703-RB1 M/S/C (R. Beebe, M. Yoshida) To amend the Pacific Swimming Rules and Regulations Sec. 1.B.2d to read as follows:
Times achieved at an altitude of 3,000 feet or more may be adjusted as provided in Section 207.10.5 of the USA-S Rules and Regulations for the purpose of entering any Pacific meet in which the entered time is subject to verification.
- 0703-DT3 M/S/C (D. Takaki, M. Yoshida) Amend the Age Group Meet Criteria for JO award subsidies to \$750 beginning in 2008.

Motions and Resolutions – New Motions:

- 0704-GC1 M/S/C (G. Cleveland, J. Lanphere) Approve the request from West Coast Aquatics for Pacific Swimming to fund up to 10 scholarships at \$175 each (\$1750. total) for a “Pre Competitive Swimming” program to be conducted under the USA-S Make-a-Splash campaign, payable by June 30, 2007.
- 0704-RW1 M/S/C (R. Waterhouse, M. Yoshida) The designated airfare to Open Water Nationals (May 17-21) in Ft. Myers, FL shall be \$410. Those eligible swimmers qualifying with an entry time equal to or better than the U.S. Junior National Championship standard in the 1500 meter (or 1650 yd) free shall be eligible for the approved airfare plus a \$100 stipend. Those eligible swimmers qualifying with an entry time equal to or better than the U.S. Senior National

Championship standard in the 1500 meter (or 1650 yd) free shall be eligible for the approved airfare plus a \$200 stipend.

- 0704-RW2 M/S/C (R. Waterhouse, M. Yoshida) The designated airfare to National Championships (July 29 – August 5) in Indianapolis, IN shall be \$545.
- 0704-MN1 M/S/C (M. Nygren, H. Race) Pacific Swimming shall make a donation to the National Brain Tumor Foundation in the amount of \$500 in memory of Debra Ann Fortier. [Debbie was a member of Pacific Swimming Zone 4.]

Zone Reports –

Zone 1S (no report) – Meeting held 3/14/07. Next meeting 5/9/07.

Zone 2 (no report) – Meeting held 3/19/07. Next meeting 5/21/07.

Zone 3 (written report) –

- Meeting held 4/16/07. Next meeting 5/21/07.
- Elected Gina Carico as new Zone Secretary (707-228-6877, gcarico@iwon.com).
- Discussed the RESL Champs meet dates. Worked to replace 2 long course meets that have been turned back
- Formed a committee to make recommendations concerning retention of S&T officials.

Zone 4 (no report) – Meeting held 3/13/07. Next meeting 5/8/07.

There being no further business, the meeting was adjourned at 8:00 p.m.

The next Board of Directors meetings will be held on the following Wednesdays:
May 23, 2007, June 28, 2007, and July 25, 2007.

The House of Delegates will convene on Wednesday, June 28, 2007, prior to the Board of Directors meeting.

Respectfully submitted,
Nancy Shaw, Secretary

Pacific Swimming Board of Directors Meeting
23 May 2007
(Subject to Board of Directors approval)

The meeting was called to order at 7:00 p.m.

The Minutes of the meeting of 25 April 2007 were approved as written.

Board members attending are noted by an 'x' in the table below; board members not present but excused are marked with an 'E'. Team representatives and guests in attendance are also noted.

Don Power	x	Katie Reeves		Harrison Race	x	1N-Sage Hopkins		<i>Team Reps Present</i>
Owen Melroy				Laurie Benton	x	1S-Mike Piccardo		
Scott Shea		Todd Krohn		Fred Siegrist	x	2-Kent Yoshiwara	x	
Darwin Takaki	x	Tammy Hopkins		Rick Beebe		3-Warren Lager		
Nancy Shaw	x	Clint Benton	x	Susi Jackson	x	4-Joe Stubnar		
Fred Vogelgesang	x	Gwenn Chong	x	Jerry Koch				
Judy Siegrist	x	Millie Nygren	x	Mike Metcalf		<i>Zone Alternates:</i>		<i>Guests present</i>
George Cleveland	x	Gary Hinderliter		John Geary	x	3-Lehla Irwin		Marvin Lanphere
Larry Rice	x	Dave Cottam	x	Kim Jew	x	4-Jerry Rudd	x	
Darryl Woo	x	Joyce Lanphere	x	Joe Woo		4-Valerie Rudd	x	
Lloyd Yoshida		Elias Totah		Dean Dillingham				
Mary Yoshida	x	Gerry Ng	x	Rick Waterhouse				

Announcements and Correspondence: None.

Officer's Reports:

Chair –

- The Pan Pac Invitational will be hosted by USA -S at Stanford on June 23-24 (the weekend prior to the Santa Clara Int'l meet). The meet will include many international Jr. Nat'l teams. Pacific has been asked to provide officials; deck teams will be assigned but we will need Stroke & Turn officials!
- Don attended the LSC General Chairs meeting in Omaha (3 days).
 - A 4th LSC has been found to have financial improprieties.
 - Possible changes to some LSC boundaries may be introduced at Convention.
- PC will have at least 3 At Large voting delegates to the annual USA-S Convention, in Anaheim in Sep 2007. Don will submit nominees to USA -S by June 1.

Treasurer –

- Net Worth, adjusted for the USA -S Liability, is \$1,644,123 as of 5/19/07.
- An audit will be performed in the near future .
- The procedure for a second signature on checks exceeding \$5000 has been implemented.

Age Group –

- Coaches for Western Zone have been selected. Several managers have been selected but still need a few.
- Will visit Carson City to make arrangements for the 2008 Pacific Coast All Star meet, and will stop in Sacramento to check out hotels for those coming from more than two hours away for Western Zone departure.

- AG has submitted data to the Time Stds Committee to support the request to adjust JO time standards faster in several 11-12 and 13-14 events. Would like to have an adjustment made in time for Winter JO's, which would require Board approval. Needs to be done soon in order to publish and include in the meet sheet.

Senior –

- By teleconference, Mission Viejo was selected as the site for the 2008 Spring Sectional meet. Dates for the 2009 meets were determined.

Registration –

- Regular athlete registration is 11,911 thru 5/19/07. Summer season (April 7 - September 3) registration to date is 696. Total registration is 12,607.

Standing Committees:

Membership–

- Non-athlete membership is 1,327 thru 5/19/07. We have 108 clubs and 4 organizations.
- As of **May 29**, no coach can be on the pool deck at meets or at club practices without having completed their background screen. (A 30-day grace period applies if the coach has a copy of an email showing that the info has been submitted.) A blue registration card indicates the coach has not passed this requirement; a green card is issued when the screen has been completed.
- Note: anyone intending to run for USA -S office at Convention must also pass the background check.

Nominations –

- Nominations to date:
 - General Chair – Joe Woo
 - Admin Vice Chair – Darwin Takaki, Millie Nygren
 - Senior Vice Chair – Open [incumbent is termed out; must be replaced]
 - Age Group Vice Chair – Jon Palleson
 - Secretary – Open [incumbent is termed out; must be replaced]
 - Treasurer – Fred Vogelgesang
 - Registration – Judy Siegrist
 - At Large (5 seats) – Fred Siegrist, Ed Toatley, Darryl Woo, Lisa Pierce, Clint Benton, Marvin Lanphere
 - Board of Review (4 seats) – Kim Jew, Elias Totah, Clint Benton
 - Volunteer of the Year – Clint & Laurie Benton, Darwin Takaki, Ray Mitchell
- Please contact Clint Benton if anyone is interested. C.benton@sbcglobal.net
- Elections will be held at the June meeting of the House of Delegates. Nominations from the floor are always accepted.

Scheduling – there is still no meet host for the Senior Meet on Dec 7-9, 2007. If no host is determined, the meet will be withdrawn.

Motions and Resolutions – Action on Pending Motions and Motions Held Over – None.

Motions and Resolutions – New Motions:

- 0705-LB1 M/S/C (L. Benton, F. Vogelgesang) Approve the request for change of name and acronym from Presidio Aquatics Club (PRES) to YMCA Presidio Aquatics Club (YPAC) .
- 0705-KJ1 M/S/C (K. Jew,) Approve the Proposed 2008 Pacific Swimming Swim Meet Schedule Rev. 2 and the accompanying Minimum Criteria for Age Group and Senior Meets .
- 0705-GC1 M/S/ (G. Cleveland, M. Yoshida) Amend the Pacific Swimming By-Laws, Article 5, Board of Directors, to add a new standing committee as 5.1.13 Diversity/Outreach, and renumber all subsequent positions. *Recommend to carry forward to the House of Delegates.*

Zone Reports –

Zone 1S – Meeting held 5/9/07. Next meeting 7/11/07.

- Nominating Committee has developed a slate of candidates for Z1S board elections to be held at the July meeting. Elected officers will begin their terms at the September Z1S board meeting.
- Scheduling Committee is developing a zone meet schedule using the PC schedule as a baseline. The proposed schedule, with bidding rules, will be emailed to all teams before the July meeting for discussion/modification/approval at the July meeting. Bidding will follow approval of the schedule at the July meeting.
- Z1S will hold a Marshal and Stroke & Turn clinic at Independence High School on Saturday, May 26.

Zone 2 – Meeting held 5/21/07. Next meeting 6/18/07.

- Approved meet formal change for EBSD meet in September.
- Discussed the proposed Pacific meet schedule. Selected a zone Scheduling Committee. Discussed scheduling issues from the past year to consider when developing the new schedule.
- Initiated discussion on the Zone Operating Budget for 2008.
- Selected a committee to assist with timing equipment issues.
- Selected a nominating committee for the upcoming board election.

Zone 3 –

- Meeting held 5/21/07. Next meeting 6/18/07.
- Annual Wally Frank and Peter Ruona award information due Sat, June 30.
- The committee to discuss retention and recruitment of officials will meet following the June zone meeting.
- Discussed meet subsidies. A committee meeting will be held following the June zone meeting.

Zone 4 (no report) – Meetings held 3/13/07 and 5/8/07.

There being no further business, the meeting was adjourned at 8:40 p.m.

The next Board of Directors meetings will be held on the following Wednesdays:
June 28, 2007, July 25, 2007 and August 22, 2007.

The House of Delegates will convene on Wednesday, June 28, 2007, prior to the Board of Directors meeting.

Respectfully submitted,
Nancy Shaw, Secretary

Pacific Swimming Board of Directors Meeting
27 June 2007
(Subject to Board of Directors approval)

The meeting was called to order at 7:55 p.m., following the House of Delegates meeting

The Minutes of the meeting of 23 May 2007 were approved as written.

Board members attending are noted by an 'x' in the table below; board members not present but excused are marked with an 'E'. Team representatives and guests in attendance are also noted.

Don Power	x	Katie Reeves	x	Harrison Race	x	1N-Sage Hopkins		<i>Team Reps Present</i>
Owen Melroy		Alexa Powers	x	Laurie Benton	x	1S-Mike Piccardo	x	Gerald Macedo
Scott Shea	x	Tammy Hopkins		Fred Siegrist	x	2-Kent Yoshiwara	x	Steve Morsilli
Darwin Takaki	x	Jon Pallesen	x	Rick Beebe	x	3-Warren Lager	x	Edward Toatley
Nancy Shaw	x	Clint Benton	x	Susi Jackson	x	4-Joe Stubnar		Lehla Irwin
Fred Vogelgesang	x	Gwenn Chong	x	Jerry Koch				Todd Krohn
Judy Siegrist	x	Millie Nygren	x	Mike Metcalf		<i>Zone Alternates:</i>		
George Cleveland	x	Gary Hinderliter		John Geary	x			<i>Guests present</i>
Larry Rice	x	Dave Cottam	x	Kim Jew				Cliff Reyda
Darryl Woo	x	Joyce Lanphere		Joe Woo	x			Derek Phipps
Lloyd Yoshida	x	Elias Totah		Dean Dillingham				Lisa Pierce
Mary Yoshida	x	Gerry Ng	x	Rick Waterhouse	x			

Announcements and Correspondence:

- The Santa Clara International Meet is very fast this year. The 'B' session will run fastest to slowest. There are 350 more swimmers entered than in recent years.
- The PanPac Invitational meet held at Stanford last weekend went very well. Organized by USA-S; officials were provided by Pacific.
- A family traveling to the Memorial Day meet in Carson City from the Snake River LSC was involved in a tragic accident; the father and his three sons were killed. Many other members of their team were at the meet. The Meet Referee, Rick Kaufman, attended the memorial service on behalf of Pacific Swimming.
- BEAR Swimming Swim For Your Life program sent a thank you letter to Pacific Swimming for the donation through our Diversity/Outreach funds.

Officer's Reports:

Chair – none.

Treasurer –

- Net Worth, adjusted for the USA -S Liability, is \$1,629,891 as of 6/23/07.
- The audit is scheduled; Fred will meet with the CPA in July .
- Those members who are attending the USA -S Convention (Sep 25-20 in Anaheim) should send their completed registration forms to Fred. He will attach a check and mail it. Early Bird registration must be postmarked by August 28. Alternatively, you can send in your registration and request reimbursement.

Age Group –

- Finalizing travel plans for 2007 Western Zone.

- Started planning for the 2008 Pacific Coast All Star Meet to be held in Carson City, NV.
- Still waiting for the Time Standards committee to respond to the request for revised time stds, to be implemented at Winter JOs.
- Darryl & Ellen Woo visited Portland OR for planning for the 2008 Western Zone meet.
- AG Committee has not received any further communication about the North American Challenge Cup meet to be hosted by SoCal.
- The American Psychological Assn is hosting a conference at the Moscone Center (San Francisco) Aug 17-20, 2007. They offer a coach/athlete sports psychology clinic which can be presented anywhere.
- Darwin has a copy of the San Jose Aquatic Master Plan. A competition venue is included but it probably will not be built until 2022, and then only if funds are available. It is planned for the area east of I-680 and a little north, toward Milpitas. Also, a 25-yd outdoor facility in the Coyote Valley is projected. The survey of residents of San Jose indicates that the majority feel the current facilities are adequate.
- Westmoor (high school in Daly City) will build a new facility; Pacific should provide input immediately! Current discussions focus on whether to build a 6-lane 25-yd outdoor pool (preferred by the city manager) or a 25-yd x 50-meter indoor facility (preferred by the Parks Director); the school wants 25 yds x 35 meters. Building will start in 2008.
- Discussion of relay formats at Far Westerns. 15-16 and 17-18 vs 15-18, and records for both formats.

Senior –

- The next meeting of the Senior Committee will be at USA -S Convention.

Registration –

- Regular athlete registration is 12,445 thru 6/24/07. Summer season (April 7 - September 3) registration to date is 1,534. Total registration is 13,979. Registration is up from last year.

Standing Committees:

Membership–

- Non-athlete membership is 1,378 thru 6/24/07. We have 109 clubs and 5 organizations.
- Name change: Bear Swimming (BEAR) to Golden Bear Swimming (BEAR).

Sanctions – Reminder that John Geary will not be available July 18-August 8. One meet in July, two in early August and two in late September have not yet been sanctioned. For emergencies (such as an amendment to a sanction) please contact Joyce Lanphere.

Coaches - Todd Krohn is retiring. The Coaches Committee has elected Jon Pallesen as the jr. rep. on the Board; Tammy Hopkins moves up to sr. rep.

Athletes - Alexa Powers is confirmed as the new jr. athlete rep. on the Board. Katie Reeves is the sr. rep.

Web –

- In the near future, the PacSwim website will offer RSS syndication of news.
- Rick will be on vacation in July and August immediately following posting of the newsletters; Bonny Hinnners will provide backup.

Scheduling –

- See motion below.
- Second round bids are now open, and will close July 24.

Officials – Susi attended the meeting of LSC Officials Chairs. Discussions and demonstrations included:

- The database of officials, which includes training, mentoring, meets attended, etc.
- Use of cameras in the pool – will be used in upcoming national meets to compare with observations by officials but will not replace or supersede judgment calls.
- Issue of certifications. Online submittal for national certification will be available at the end of July 2007.

Motions and Resolutions – Action on Pending Motions and Motions Held Over – None.

Motions and Resolutions – New Motions:

- 0706-RW1 M/S/C (R, Waterhouse, M. Yoshida) The designated travel assistance to the USA-S Convention shall be \$200.
- 0706-KJ1 M/S/C (K. Jew,) Accept the 2008 Pacific Swimming Swim Meet Schedule with first round bids as submitted. (Note that the SC Sr meet on 10/18-19 was awarded to WCAB. The SC Sr T&F meet on 12/12-14 was bid by PASA but there is a question about certification of the Rinconada pool as touch pads are required for this meet.)
- 0706-GC1 M/S/ (G. Cleveland,) Create a new Section XVIII in the Competition And Athlete Development Division of the Policies & Procedures Manual entitled Diversity & Outreach, which shall read as follows:

1.0 The primary purpose of the Diversity & Outreach Program shall be to increase multicultural, ethnic, and socioeconomic diversity and to foster an inclusive environment at all levels of the sport of competitive swimming. It is intended that this program will reach out to underrepresented groups in the overall community.

2.0 The Diversity & Outreach Committee shall develop and administer programs which are aimed at encouraging existing clubs and related organizations to expand opportunities to provide a competitive swimming experience to those individuals currently lacking such opportunities.

3.0 Committee membership shall include representatives from the Age Group, Senior, and Coaches Committees, each Zone, and at least one athlete.

4.0 The committee shall evaluate proposals and make recommendations to the Board of Directors for the allocation of funds to those programs which show promise of achieving their objectives.

5.0 Clubs and organizations requesting support from Pacific Swimming shall submit a written Program Plan which includes the purpose, plan description, test metrics, schedule, budget, funding requested from Pacific Swimming, and manpower expectations. The Committee shall evaluate the requests based on the following criteria:

- Fulfillment of the USA Swimming Outreach Program Mission, (i.e. Provide opportunities in swimming to the underrepresented and economically disadvantaged youth in the United States)
- Fulfillment of the Pacific Swimming Mission (i.e. Encourage participation and the pursuit of excellence in swimming)
- Benefit to the athletes

- Innovation
- Likelihood of success
- Other sources of funding
- Available funding from Pacific Swimming

Upon approval by the committee and the Board of Directors, the requesting organization shall be advised to enact the Program Plan and upon completion or reaching appropriate milestones, provide a written report to the committee outlining the results. Documented expenses up to the amount allocated for the program shall be reimbursed. The committee in its report to the Board of Directors may recommend discontinuance, further evaluation, or approval for continuation and/or expansion of the program.

6.0 To be eligible to receive funding, the organization and athletes must be registered members of USA Swimming and Pacific Swimming. Organizations shall provide a copy of IRS documentation of their eligibility for tax deductible donations.

7.0 The committee may recommend limits to funding or time periods for fund availability for any organization requesting funds.

8.0 This program is intended to address innovative new opportunities and is not expected to continue ongoing programs after they have been initially been developed.

9.0 The Committee shall prepare a draft of the annual Diversity & Outreach budget for submittal to the Finance & Audit Chairman, Board of Directors, and House of Delegates.

This is a 60-Day Motion for consideration at the August 2007 meeting .

- Kent spoke with John Cruzat of USA-S who advised that PC is “leading the pack” in this area. However, he recommended that we consider “inreach” as well as outreach, and that we look for sustainability rather than simply providing seed money.

Zone Reports –

Zone 1N – no report.

Zone 1S – Meeting held 5/9/07. Next meeting 7/11/07.

Zone 2 – Meeting held 6/18/07. Next meeting 7/16/07.

- Black Star Line All Star Team reported on their activities . The Zone had donated \$2500 to the team to help with travel to meets; they gave back \$1600.
- Discussed the proposed Pacific meet schedule.
- Discussed zone scheduling issues.
- Discussed the Zone Operating Budget for 2008.

Zone 3 –

- Meeting held 6/18/07. Next meeting 7/16/07.
- Established a zone scheduling committee for a 2008 Zone 3 meet schedule.
- Discussed dates of zone meetings for July 2007 – June 2008.
- Sub-committee met following the meeting to discuss recruitment and retention of officials .
- The sub-committee meeting to discuss subsidizing meets that have a cap of 300 swimmers was postponed.

Zone 4 – Meeting held 5/8/07. Next meeting 7/10/07.

- An officials clinic will be held at the Memorial Day meet in Carson (Sat/Sun for new officials; Sun only for recertification).
- Request for sanction for 2007 Nevada State Champs includes request for approval of time standards which deviate from PacSwim age group time standards.
- Zone 4 Champs will remain a closed meet (Aug 10-12 at RENO).
- 2008 Zone All Star Meet will be hosted by Zone 4, at Carson or Reno (UNR).

There being no further business, the meeting was adjourned at 8:35 p.m.

The next Board of Directors meetings will be held on the following Wednesdays:
July 25, 2007, August 22, 2007, and September 26, 2007.

Respectfully submitted,
Nancy Shaw, Secretary

**Pacific Swimming House of Delegates Meeting
27 June 2007**

(Subject to approval at the next House of Delegates meeting)

The meeting was called to order at 7:00 p.m.

Board members attending are noted by an 'x' in the table below; board members not present but excused are marked with an 'E'. Team representatives and guests in attendance are also noted.

Don Power	x	Katie Reeves	x	Harrison Race	x	1N-Sage Hopkins		<i>Team Reps Present</i>
Owen Melroy				Laurie Benton	x	1S-Mike Piccardo	x	Gerald Macedo
Scott Shea	x	Todd Krohn	x	Fred Siegrist	x	2-Kent Yoshiwara	x	Steve Morsilli
Darwin Takaki	x	Tammy Hopkins		Rick Beebe	x	3-Warren Lager	x	Edward Toatley
Nancy Shaw	x	Clint Benton	x	Susi Jackson	x	4-Joe Stubnar		<i>Guests</i>
Fred Vogelgesang	x	Gwenn Chong	x	Jerry Koch				Alexa Powers
Judy Siegrist	x	Millie Nygren	x	Mike Metcalf		<i>At Large Rep's</i>		Jon Pallesen
George Cleveland	x	Gary Hinderliter		John Geary	x	Lehla Irwin		Cliff Reyda
Larry Rice	x	Dave Cottam	x	Kim Jew				Derek Phipps
Darryl Woo	x	Joyce Lanphere		Joe Woo	x	<i>Zone Alternates</i>		Kevin Benton
Lloyd Yoshida	x	Elias Totah		Dean Dillingham				Kathleen Rissi
Mary Yoshida	x	Gerry Ng	x	Rick Waterhouse	x			Lisa Pierce

Minutes: The minutes of the meeting of November 29, 2006, were approved as written.

Confirmation of Board of Directors Action since the last House of Delegates meeting:

- 0706-GC1 M/S/C (G. Cleveland, C. Benton) To approve actions of the Board of Directors since the last House of Delegates meeting.

Announcements and Correspondence:

- Jer Macedo is retiring as Head Coach of Almaden Swim & Racquet. He has been at Almaden since the club opened 39 years ago and contributed many years of service in Zone 1S.
- Ross Bradshaw, who handled investment accounts for Pacific Swimming, died of a heart attack on June 15, 2007, at age 41 after riding his bike to work. Pacific has sent a card and made a donation to the memorial fund established for the educational benefit of his two children.

Elections – the following officers are elected for new two-year terms commencing September 2007:

- Chair – Joe Woo
- Administrative Vice Chair – Millie Nygren
- Senior Vice Chair – Warren Lager
- Age Group Vice Chair - (open)
- Secretary – Todd Krohn
- Treasurer – Fred Vogelgesang
- Registration – Judy Siegrist
- Board of Review – Clint Benton, Kim Jew, Elias Totah, Rick Waterhouse
- At large – Clint Benton, Randy Burns, Susi Jackson, Fred Siegrist, Darryl Woo
- Volunteer of the Year - (to be announced at the USA-S Convention)

Officer's Reports: none.

Standing Committee Reports – none.

Motions & Resolutions:

- 0611-JW2 M/S/Withdrawn (J. Woo,) Change the Pacific Swimming ByLaws, Article 5 – Board Members, 5.1 Members, add 30. **Diversity and Outreach**. *This motion was held over from the November 2006 meeting; this motion is superseded by 0705-GC1 from the May 2007 BOD meeting.*
- 0705-GC1 M/S/Carried (G. Cleveland, M. Yoshida) Amend the Pacific Swimming Bylaws, Article 5, Board of Directors, to add a new standing committee chairman as 5.1.13 Diversity/Outreach, and renumber all subsequent positions.

Zone Reports – No reports were presented at the House of Delegates meeting.

Prior Business: see Motions above.

New Business:

- Issue to be dealt with – open position of Age Group Vice Chair. The incumbent must continue to serve until replaced.
- Darwin would be willing to serve with Darryl in the capacity of coordination of all star teams if someone else will assume the remainder of the position – time standards, format of age group meets, administrative travel, camps, etc.
- Perhaps we should consider re-structuring this position.

There being no further business, the meeting was adjourned at 7:55 p.m.
The next House of Delegates meeting will be held on November 28, 2007.

Respectfully submitted,
Nancy Shaw, Secretary

Pacific Swimming Board of Directors Meeting
25 July 2007
(Subject to Board of Directors approval)

The meeting was called to order at 7:15 p.m.

The Minutes of the meeting of 27 June 2007 were approved as written.

Board members attending are noted by an 'x' in the table below; board members not present but excused are marked with an 'E'. Team representatives and guests in attendance are also noted.

Don Power	x	Katie Reeves		Harrison Race	x	1N-Sage Hopkins		<i>Team Reps Present</i>
Owen Melroy		Alexa Powers		Laurie Benton	x	1S-Mike Piccardo		
Scott Shea		Tammy Hopkins		Fred Siegrist	x	2-Kent Yoshiwara	x	
Darwin Takaki	x	Jon Pallesen	x	Rick Beebe		3-Warren Lager		
Nancy Shaw	x	Clint Benton	x	Susi Jackson	x	4-Joe Stubnar		
Fred Vogelgesang	x	Gwenn Chong		Jerry Koch				
Judy Siegrist	x	Millie Nygren	x	Mike Metcalf		<i>Zone Alternates:</i>		
George Cleveland	x	Gary Hinderliter		John Geary				<i>Guests present</i>
Larry Rice		Dave Cottam		Kim Jew	x			Marvin Lanphere
Darryl Woo	x	Joyce Lanphere	x	Joe Woo	x			Nick Jufiar
Lloyd Yoshida		Elias Totah		Dean Dillingham				
Mary Yoshida	x	Gerry Ng	x	Rick Waterhouse	x			

Announcements and Correspondence:

- The September meeting of the Board of Directors will be held one week early, September 19, to avoid conflict with the USA-S Convention. (see motion below)
- The annual Budget Meeting will be held Saturday, October 13, at 10:00a at the San Lorenzo Community Church; the meeting is expected to last approx. two hours.

Officer's Reports:

Chair –

- A potential candidate for Age Group Vice Chair has come forward; he is giving the position due consideration. If he decides he is interested, an appointment will be made as Interim Vice Chair; an election will have to wait to the House of Delegates meeting on November 28, 2007.
- USA-S will honor members who have served on LSC boards or on national committees at Convention. Recognition will be made of 10-, 20-, and 25-year milestones.
- The USA-S has published the LSC Guidelines for Success. This is a "self-evaluation"; Level 0 includes the duties required by law, Level 1 adds the duties & responsibilities required by Bylaws, and Level 2 is performed by a normally operating LSC. Additionally there is a lengthy list of Opportunities, most of which have been a part of Pacific's regular operation for some time. However, our performance of the basic duties and responsibilities should be revisited.

Treasurer –

- Net Worth, adjusted for the USA-S Liability, is \$1,641,572 as of 7/21/07.
- The audit has been completed; however, the Treasurer and the Chair will confer to determine exactly what is required of an audit.

- See housekeeping motions below.

Age Group –

- The Western Zone team has been selected. Their names have been published on the website, providing that parental release was completed.
- There has been a question about splits recorded in HyTek (see discussion below).
- A request has been made by one member of the WZ team for consideration under the financial hardship policy.
- There were some very long prelim sessions at JOs due to time standards. Review must be made prior to Winter JOs.
- A sports psychology clinic is nearly finalized. It will likely be held in Fremont on Sat or Sun, August 18 or 19, and will be announced on the website. Attendance is FREE and both parents and swimmers will be encouraged to attend. Subjects to be addressed include muscle relaxation, mental preparedness, and the general benefit of sports psychology.

Senior – a last chance qualifier meet for Sectionals was held at Indian Valley a couple weeks ago. The meet was very successful, with a few swimmers achieving qualifying times.

Registration –

- Regular athlete registration is 12,445 thru 7/21/07. Summer season (April 7 - September 3) registration to date is 1,534. Total registration is 13,979 (unchanged from last month). Registration remains up from last year.
- September 1st will begin the 2008 registration year. Re-registration packets will be going out soon; a short paragraph will be included to explain the increase in fees (Pacific has been paying the incremental increases to USA-S for several years without passing these increases on to members).

Standing Committees:

Membership– Non-athlete membership is 1,411 thru 7/21/07. We have 110 clubs and 6 organizations.

Sanctions – Reminder that John Geary will not be available July 18-August 8. For emergencies (such as an amendment to a sanction) please contact Joyce Lanphere.

Budget – every officer and committee that wishes to be budgeted in the coming year must submit a budget request and planning. The submittal should be made to the Finance & Audit committee chair (to be named in September) by October 1st. A tentative date for the annual Budget Meeting will be Saturday, October 13, at 10:00 a.m. at the San Lorenzo Community Church.

Scheduling –

- See motions as recommended by the Scheduling Committee below.

Motions and Resolutions – Action on Pending Motions and Motions Held Over – None.

Motions and Resolutions – New Motions:

- 0707-FV1 M/S/C (F. Vogelgesang, J. Lanphere) Authorize the Treasurer to open a Business Checking Account at Washington Mutual Bank to replace the current “Personal” Checking

Account at Washington Mutual Bank. The use of this account will commence as of September 1, 2007.

- 0707-FV2 M/S/C (F. Vogelgesang, J. Lanphere) Authorize the Treasurer to utilize the current Business Savings account of Washington Mutual Bank as the primary vehicle for all deposits into the banking accounts of Pacific Swimming.
- 0707-FV3 M/S/C (F. Vogelgesang, J. Lanphere) Authorize the Treasurer to transfer all remaining monies from the current checking account into the proper business account of Washington Mutual after all open checks are cleared, no later than December 31, 2007. In addition, authorize the Treasurer to transfer all monies from the current Money Market account into the Business Savings account, and close the Money Market account on or about September 1, 2007.
- 0707-FV4 M/S/C (F. Vogelgesang, J. Lanphere) Authorize the addition of the names of the incoming General Chair Joe Woo and incoming Administrative Vice Chair Mildred Nygren as authorized signers to the Pacific Swimming Business Checking and Savings Accounts at Washington Mutual, as of September 1, 2007 to coincide with the first day of their terms of office.
- 0707-KJ1 M/S/C (K. Jew,) Approve second round bids for the 2008 Pacific Swimming Meet Schedule, as follows:
 - Feb 15-17 Sr T&F -- awarded to Cabrillo
 - Oct 4-5 sc Jr+ -- awarded to Pleasanton
 - Dec 6-7 PCJO sc 14/u Champs -- awarded to Pacifica
 - Dec 12-14 Sr T&F -- awarded to Carson City
- 0707-KJ2 M/S/C (K. Jew, M. Yoshida) Amend the original 2008 Pacific Swimming Meet Schedule approved last month to show that an Age Group Open meet on Aug 30-31 was awarded to MBSC.
- 0707-JW1 M/S/C (J. Woo, R. Waterhouse) Move the September 2007 Board of Directors meeting forward by one week to September 19. (to avoid conflict with the USA -S Convention)

Zone Reports –

Zone 1N – no report.

Zone 1S – no report.

Zone 2 – Meeting held 7/16/07. Next meeting 9/17/07 (no meeting in August).

- Discussion on Officials Clinic for Head/Meet Referee.
- Discussion and cancellation of Fall Distance Camp .
- Approved Zone Swim Meet Schedule for 2008 .
- Approved Zone Operating Budget for 2008.

Zone 3 – no report.

Zone 4 – no report.

Discussion: The procedure for determining official splits as recorded in SWIMS. Intermediate “split” times recorded in HyTek or SAMMS (or any other database) from touch pads will remain in the SDIF file, but they do not constitute official times.

Discussion: Many meets are now requiring that team entries be submitted on a disk produced by HyTek Meet Manager. However, the databases at many clubs are inaccurate, resulting in lengthy reports of invalid swimmers' names and/or registration numbers. Meet recon has become extremely unwieldy and takes many more hours than previously required.

There being no further business, the meeting was adjourned at 8:15 p.m.

The next Board of Directors meetings will be held on the following Wednesdays:
August 22, 2007, September 19, 2007, and October 24, 2007.

Respectfully submitted,
Nancy Shaw, Secretary

Pacific Swimming Board of Directors Meeting
22 August 2007
(Subject to Board of Directors approval)

The meeting was called to order at 7:05 p.m.

The Minutes of the meeting of 25 July 2007 were approved with the following correction in the Treasurer's report: "The audit has not been completed as a decision needs to be made on the type of audit to be performed. Following the meeting, the General Chair, the Treasurer and the Chair of Finance & Audit determined that a mid-range audit is appropriate."

Board members attending are noted by an 'x' in the table below; board members not present but excused are marked with an 'E'. Team representatives and guests in attendance are also noted.

Don Power	x	Katie Reeves		Harrison Race	x	1N-Sage Hopkins		<i>Team Reps Present</i>
Owen Melroy		Alexa Powers	x	Laurie Benton		1S-Mike Piccardo	x	
Scott Shea		Tammy Hopkins		Fred Siegrist		2-Kent Yoshiwara	x	
Darwin Takaki	x	Jon Pallesen		Rick Beebe		3-Warren Lager	x	
Nancy Shaw	x	Clint Benton		Susi Jackson	x	4-Joe Stubnar		
Fred Vogelgesang	x	Gwenn Chong	x	Jerry Koch				
Judy Siegrist		Millie Nygren	x	Mike Metcalf		<i>Zone Alternates:</i>		
George Cleveland	x	Gary Hinderliter		John Geary				<i>Guests present</i>
Larry Rice	x	Dave Cottam	x	Kim Jew	x			Marvin Lanphere
Darryl Woo	x	Joyce Lanphere	x	Joe Woo	x			
Lloyd Yoshida		Elias Totah		Dean Dillingham				
Mary Yoshida		Gerry Ng	x	Rick Waterhouse				

Announcements and Correspondence:

- The September meeting of the Board of Directors will be held one week early, September 19, to avoid conflict with the USA-S Convention.
- The annual Budget Meeting will be held Saturday, October 13, at 10:00a at the San Lorenzo Community Church; the meeting is expected to last approx. two hours.
- Minutes of both Board of Directors meetings and House of Delegates meetings are posted on the website under Documents.

Officer's Reports:

Chair –

- Don attended the first North American Challenge Cup meet, a tri-meet between teams from the Southern California Swimming, Canada and Mexico, held at USC. Pacific Swimming has been formally invited to attend the next meet which will be held in Edmonton in August 2008. The following year the meet will be held in Mexico, possibly in Monterrey (at sea level). Canada won the meet this year, which seemed to be faster than Western Zone. Costs will be included in the 2008 Budget, so that PacSwim attendance can be funded if PC decides to pursue this event.
- Morgan Hill Parks & Rec has contacted PacSwim, seeking a partner for maintenance of the Morgan Hill Aquatic Park. Morgan Hill has a similar relationship for maintenance of their soccer fields.

Treasurer –

- Net Worth, adjusted for the USA -S Liability, is \$1,626,095 as of 8/18/07.
- Unspent budget is \$70-80,000 as we approach the end of the year.
- The new process for reimbursement of senior coaches is working; however, requests for reimbursement under senior program subsidies need to be submitted.
- The Treasurer will be on vacation August 25 through Labor Day (two weeks).

Age Group –

- The Western Zone meet was very successful – Pacific brought home the First Place trophy and Colorado placed second. 19 records were set overall with PC setting three. Pacific had five high point winners. Farmington did a good job of hosting the meet; they recognized the potential for athlete distress due to unfamiliarity with high altitude (5300') and had accommodations in place. Many swimmers needed oxygen; one Pacific swimmer had to go home but this was due to a virus, not altitude. Costs will come in higher than budgeted due to expenses for extra food! Note: our copay was \$550; two other LSCs reported their copays as \$650 and \$850. We anticipate that Hawaii will bid for the 2009 meet; they have a new 10-lane pool in Central Oahu Regional Park.
- A sports psychology clinic was held in Fremont on Sun, August 19. It was well attended by parents and swimmers. Sessions were split between Parents & Coaches and Athletes, with different presentations for each. Both were well received; we should consider hosting such clinics again. The manual prepared for athletes concerning mental preparation prior to competition has been posted on the PC website.

Senior – the meet held at Santa Rosa went well. The Sectional Meet held at Clovis went very well.

Registration –

- Regular athlete registration is 12,936 thru 8/19/07. Summer season (April 7 - September 3) registration to date is 2,742. Total registration is 15,678. Registration remains up from last year.
- Re-registration packets for 2008 have been mailed. Athlete registration forms can be found on the PacSwim website.

Standing Committees:

Membership–

- Non-athlete membership is 1,420 thru 8/19/07. We have 110 clubs and 6 organizations.
- Forms for club and non-athlete registration can be found on the PacSwim website.

Budget – every officer and committee that wishes to be budgeted in the coming year must submit a budget request and planning. The submittal should be made by October 1st to the Finance & Audit committee chair (to be named in September). The annual Budget Meeting will be Saturday, October 13, at 10:00 a.m. at the San Lorenzo Community Church.

Motions and Resolutions – Action on Pending Motions and Motions Held Over –

- 0706-GC1 M/S/Carried (G. Cleveland, J. Lanphere) Create a new Section XVIII in the Competition and Athlete Development Division of the Policies & Procedures Manual entitled Diversity & Outreach, which shall read as follows:

- 1.0 The primary purpose of the Diversity & Outreach Program shall be to increase multicultural, ethnic, and socioeconomic diversity and to foster an inclusive environment at all levels of the sport of competitive swimming. It is intended that this program will reach out to underrepresented groups in the overall community.
- 2.0 The Diversity & Outreach Committee shall develop and administer programs which are aimed at encouraging existing clubs and related organizations to expand opportunities to provide a competitive swimming experience to those individuals currently lacking such opportunities.
- 3.0 Committee membership shall include representatives from the Age Group, Senior, and Coaches Committees, each Zone, and at least one athlete.
- 4.0 The committee shall evaluate proposals and make recommendations to the Board of Directors for the allocation of funds to those programs which show promise of achieving their objectives.
- 5.0 Clubs and organizations requesting support from Pacific Swimming shall submit a written Program Plan which includes the purpose, plan description, test metrics, schedule, budget, funding requested from Pacific Swimming, and manpower expectations. The Committee shall evaluate the requests based on the following criteria:
 - Fulfillment of the USA Swimming Outreach Program Mission, (i.e. Provide opportunities in swimming to the underrepresented and economically disadvantaged youth in the United States)
 - Fulfillment of the Pacific Swimming Mission (i.e. Encourage participation and the pursuit of excellence in swimming)
 - Benefit to the athletes
 - Innovation
 - Likelihood of success
 - Other sources of funding
 - Available funding from Pacific SwimmingUpon approval by the committee and the Board of Directors, the requesting organization shall be advised to enact the Program Plan and upon completion or reaching appropriate milestones, provide a written report to the committee outlining the results. Documented expenses up to the amount allocated for the program shall be reimbursed; however, an advance may be considered prior to submittal of final reports. The committee in its report to the Board of Directors may recommend discontinuance, further evaluation, or approval for continuation and/or expansion of the program.
- 6.0 To be eligible to receive funding, the organization and athletes must be registered members of USA Swimming and Pacific Swimming. Organizations shall provide a copy of IRS documentation of their eligibility for tax deductible donations.
- 7.0 The committee may recommend limits to funding or time periods for fund availability for any organization requesting funds.
- 8.0 This program is intended to address innovative new opportunities and is not expected to continue ongoing programs after they have been initially been developed.
- 9.0 The Committee shall prepare a draft of the annual Diversity & Outreach budget for submittal to the Finance & Audit Chairman, Board of Directors, and House of Delegates.

Motions and Resolutions – New Motions:

- 0708-WL1 M/S/Carried (W. Lager, J. Lanphere)) Zone 3, Pacific Swimming, shall be allowed to set its own time standards for the closed meet Zone 3 Championships in January 2008.

- 0708-DT1 (M/S/Carried (D. Takaki, J. Lanphere) Allow the Nevada State Championship meet (hosted by the Carson Tigersharks) to use their own time standards (as used in past years).
- 0708-DT2 M/S/Carried (D. Takaki, J. Lanphere) Approve the request from Carson City to use the same fee structure at the 2007 Nevada State Champs as has been charged in past years. (\$5.00/entry, \$12.00/relay entry, \$10.00 splash fee) The PC portion is equal to Sr. T&F fees.
- 0708-JW1 M/S/ (J. Woo, L. Rice) Amend the Rules and Regulations, Section 1, B. Classes and Time Standards, 2. Time Standards, to add:
 - i. Closed meets, such as Zone Championships, League Championships, and City and State Championships, may set their own time standards.***30-Day Motion to be considered at the September meeting.***

Zone Reports –

Zone 1N – no report.

Zone 1S – no report.

Zone 2 – Meeting held 7/16/07. Next meeting 9/17/07 (no meeting in August).

Zone 3 – New Zone officers were recently elected; the new Zone Chair is Lee Rosichan.

Zone 4 – no report.

There being no further business, the meeting was adjourned at 8:20 p.m.

The next Board of Directors meetings will be held on the following Wednesdays:
September 19, 2007, October 24, 2007, and November 28, 2007.

Respectfully submitted,
Nancy Shaw, Secretary

Pacific Swimming Board of Directors Meeting
19 September 2007
(Subject to Board of Directors approval)

The meeting was called to order at 7:13 p.m.

The Minutes of the meeting of 22 August 2007 were approved with the following correction in the Announcements and Correspondence: “The annual Budget Meeting will be held Saturday, October 13, at 10:00 a.m. at the San Lorenzo Community Church; the meeting is expected to last approximately two hours.”

Board members attending are noted by an ‘x’ in the table below; board members not present but excused are marked with an ‘E’. Team representatives and guests in attendance are also noted.

Joe Woo	x	Katie Reeves	x	Kim Jew	1N-Andy Clifford	<i>Team Reps Present</i>
Millie Nygren	x	Alexa Powers	x	Jerry Koch	1S-Joe Del Rio	x
Warren Lager	x	Tammy Hopkins		Mike Metcalf	2-Kent Yoshiwara	x
Darwin Takaki	x	Jon Pallesen	x	David Cottam	3-Lee Rosichan	
Todd Krohn	x	Gwenn Chong	x	Owen Melroy	4-Joe Stubnar	
Fred Vogelgesang	x	Phil Harter	x	Dean Dillingham		
Judy Siegrist	x	Gary Hinderliter		Rick Waterhouse	<i>Zone Alternates:</i>	
Clint Benton	x	Joyce Lanphere	x	Don Power	1S-Mike Piccardo	x
Randy Burns		Elias Totah	x			Marvin Lanphere
Susi Jackson	x	Harrison Race				Mike Piccardo
Fred Siegrist	x	Laurie Benton	x			Scott Shea
Darryl Woo	x	Rick Beebe				

Announcements and Correspondence:

- John Geary passed away on Thursday, September 13th. John served in numerous roles on the club and zone level and had been Pacific's Sanction chairman for the past ten years. He was named Pacific's volunteer of the year in 2000. There will be a short service beginning at 3:30 p.m. this Saturday, September 22nd, at St Anthony's Church, 100 Cambridge St., Novato. After the service there will be a memorial celebration starting at 4 p.m. at the Inn Marin, 250 Entrada Dr., Novato, just off Highway 101. Sympathy cards may be sent to the family at John's home address: 40 Stasia Drive, Novato CA 94947.
- Travel Assistance for Coaches for the USA Short Course National Championships and Long Course Invitational must be received by December 31, 2007.

Officer's Reports:

Chair –

- Joe stated his main goals as General Chairman will be to improve communication and to better utilize the talents of the Board Members. He will publish more later on the PacSwim website.
- Joe will work with Rick Beebe to possibly remove the password protection for the Board Info page on the PacSwim website.
- Appointed Board Members:

Athlete Representative (senior)	Katie Reeves
Athlete Representative (junior)	Alexa Powers
Camps	Brian & Jenny Malick
College	Phil Harter
Communication	Gary Hinderliter
Finance & Audit	Joyce Lanphere
High School	Elias Totah
Membership	Laurie Benton
National Legislation	Fred Siegrist
Newsletter/Webmaster	Rick Beebe
Officials	Kim Jew
Open Water	Jerry Koch

Outreach & Diversity (new)	Kent Yoshiwara
Records	Rick Beebe
Safety	Mike Metcalf
Sanctions	Joyce Lanphere (temporary)
Scheduling	David Cottam
Time Standards	Owen Melroy
Top 16 Tabulator	Dean Dillingham
Travel	Rick Waterhouse

Treasurer –

- Net Worth, adjusted for the USA-S Liability, is \$1,634,319.09 as of 9/15/2007.
- Submit your budget requests for 2008 to Joyce Lanphere by October 1.
- The audit will be completed by the end of the year.
- Due to changes in regulations, and changes at RBC Dain Rauscher, forms to clarify the investment strategy for Pacific Swimming were submitted. A copy is on file with the Secretary.
- Reimbursement forms are available on the PacSwim website.

Age Group –

- There is still no new Age Group Vice Chairman in place.
- Coaches, Managers, and Athlete Applications for the Pacific Coast All Star Meet are posted on the Pacific Swimming website. Four coaches and three managers have already applied.

Senior –

- Senior Committee is working on the budget for Senior Travel in 2008. There will be changes because of Olympic Trials.
- Warren is asking each zone to appoint or elect a coach representative to the Senior Committee.

Registration –

- The final regular athlete registration for 2007 is 12,958. The final summer season (April 7 - September 3) registration for 2007 is 2,779. Total registration is 15,737. Registration increased 2.6% from 2006.
- Re-registration packets for 2008 have been mailed. Athlete registration forms can be found on the PacSwim website.
- Laurie Benton will handle the meet recons while Judy is at the Convention.

Standing Committees:

Membership –

- Pacific Board members received a free membership to USA Swimming.
- New clubs: Oakdale Aquatics, (OA), Oakdale, CA; Oakwood Athletic Club (OAKW), Lafayette, CA.

Budget –

- Every officer and committee that wishes to be budgeted in the coming year must submit a budget request and planning. The submittal should be made by October 1st to Joyce Lanphere. The annual Budget Meeting will be Saturday, October 13, at 10:00 a.m. at the San Lorenzo Community Church.

Sanctions –

- All meet sanctions should be submitted to Joyce Lanphere.
- Any meets not appearing on the meet schedule must be cleared through David Cottam, Scheduling.
- Sanction packets for meets scheduled in 2008 and beyond will be emailed to teams by Bonnie Hinner.

College –

- 2008-2009 NCAA Rulebooks are not yet available. Millie Nygren will pass them on to Phil Harter, College, when they arrive.

Scheduling –

- DACA requested to host a Closed Invitational on November 17 and 18, opposite four other zone meets. David is working with DACA to make necessary changes in the meet sheet to consider the meet.

Motions and Resolutions – Action on Pending Motions and Motions Held Over –

- 0708-JW1 M/S/Carried (J. Woo, L. Rice) Amend the Rules and Regulations, Section 1, B. Classes and Time Standards, 2. Time Standards, to add: i. Zone Championships, League Championships, and City and State Championships, may set their own time standards.

Motions and Resolutions – New Motions:

- 0709-CB1 M/S/Carried (C. Benton, F. Vogelgsang) Pacific Swimming shall contribute \$1,000 to the scholarship that will be established memory of John Geary for single parent families with swimmers, and to have a floral arrangement at John's memorial service. The funds will come out of the General Chairman's fund.
- 0709-DT1 M/S/ (D. Takaki, J.Lanphere) Pacific Swimming shall subsidize \$5,365.00 to the Pacifica Sea Lions for an enclosed canopy at the 2007 14&Under Junior Olympic Championship Meet. **30-day motion to be considered at the October meeting.**
- 0709-MN1 M/S/Carried (M. Nygren, J. Pallesen) Pacific Swimming shall pay Don Sandbach \$300 for computer programming that allows A and B sessions at Senior Meets. The funds will come out of the Senior Committee's fund.
- 0709-RW1 M/S/Carried (R. Waterhouse, M. Nygren) Travel Assistance for the USA Short Course National Championships and Long Course Invitational in Atlanta, GA, shall be \$450 plus \$200 stipend.

Zone Reports –

Zone 1N: New Zone officers were recently elected; the new Zone Chair is Andy Clifford, Vice Chair is Dave Knochenhauer. Sanctions is not filled.

Zone 1S: New Zone officers were recently elected; the new Zone Chair is Joe Del Rio, Vice Chair is Sue McAllister, Secretary is Don Firth. Treasurer not filled. The Zone is preparing for the Winter Championship Meet. Ger Macedo retired from Almaden and as Zone Coach Liason. Shannon Mackin will replace him. Mike Piccardo will sometimes be the Zone's representative at Pacific meetings when Joe cannot make it.

Zone 2: Zone officers were all re-elected. Meets were bid for 2008. Started discussion on Zone Championship Meet and All Star Meet. Approved a reduction in available lanes for the BEAR meet in November.

Zone 3: New Zone officers were recently elected; the new Zone Chair is Lee Rosichan, Sanctions is Gary Hawke. Secretary position is not filled. Meet were bid for 2008, and two additional long course meets were added to next year's schedule.

Zone 4: Dispersed funds to help athletes who attended Western Zones. Discussed Nevada State Championship Meet, 2008 meet schedule, Zone Championship Meet, and All Star Meet.

There being no further business, the meeting was adjourned at 8:32 p.m.

The next Board of Directors meetings will be held on the following Wednesdays:
October 24, 2007, November 28, 2007, and January 23, 2008

Respectfully submitted,

Todd Krohn, Secretary

Pacific Swimming Board of Directors Meeting
24 October 2007
(Subject to Board of Directors approval)

The meeting was called to order at 7:06 p.m.

The Minutes of the meeting of 19 September 2007 were approved with the following correction: Dave Knochenhauer is the Zone 1 North Chairman.

Board members attending are noted by an 'x' in the table below; board members not present but excused are marked with an 'E'. Team representatives and guests in attendance are also noted.

Joe Woo	x	Phil Harter	x	Mike Metcalf	1N-D. Knochenhauer	<i>Team Reps Present</i>		
Millie Nygren	x	Gary Hinderliter		David Cottam	x	1S-Joe Del Rio		
Warren Lager	x	Mary Yoshida		Owen Melroy		2-Kent Yoshiwara	x	
Darwin Takaki	x	Kent Yoshiwara	x	Dean Dillingham		3-Lee Rosichan		
Todd Krohn	x	Joyce Lanphere	x	Rick Waterhouse	x	4-Joe Stubnar		
Fred Vogelgesang	x	Elias Totah	x	Clint Benton	x			
Katherine Reeves	x	Laurie Benton	x	Randy Burns		<i>Zone Alternates:</i>		
Alexa Powers	x	Fred Siegrist	x	Susi Jackson		1N-	<i>Guests present</i>	
Gwenn Chong	x	Rick Beebe		Darryl Woo	x	1S-	Marvin Lanphere	x
Jennifer Malick		Kim Jew	x	Don Power	x	2-	Scott Shea	x
Tammy Hopkins		Jerry Koch				3-		
Jon Pallesen	x	Judy Siegrist	x			4-		

Announcements and Correspondence:

- Zone 3 has opened an account titled the "John Geary Memorial Fund." At the request of John's family, the funds will be used to provide a needy family with support for swimming-related expenses (club dues, registration fees, etc.). Donation checks can be made payable to "Zone 3 Pacific Swimming -- John Geary Memorial Fund" and sent to 40 Stasia Drive, Novato CA 94947.
- Please be timely in getting all 2008 Swim Guide information to Bonny Hinners at bonny@pacswim.org.

Officer's Reports:

Chair –

- Joe Woo reported some important changes made to the Rules & Regulations at the USA-Swimming Convention. A summary of the changes is available on the PacSwim website.
- The Western Zone incumbents were re-elected. The Western Zone Championships will be in Hawaii in 2009. Eligibility rules were revised.
- There was an Executive Committee teleconference on October 10. As a result of this meeting, Age Group Vice Chairman Darwin Takaki filed a complaint with the National Board of Review regarding the participation of an ineligible swimmer from Colorado at the 2007 Western Zone Championship Meet.
- Joe has opened a teleconferencing account for the LSC. Any committees wishing to use the teleconferencing service should contact him.
- The password-protected 'Board Info' page on the PacSwim website will remain in use.
- Pacific Swimming donated \$1,000 to the John Geary Memorial Fund.

Treasurer –

- Net Worth, adjusted for the USA-S Liability, is \$1,641,352.78 as of 10/19/2007.

Age Group –

- There is still no new Age Group Vice Chairman in place. Any person interested in serving should contact Darwin Takaki or Joe Woo.
- The complaint filed with the National Board of Review was denied.

- A plea was made for extra coach input regarding the North American Challenge Cup and Western Zone Championship Meet motion. Don Power will draft a description on the N.A.C.C. for wide distribution.

Senior –

- Warren Lager is asking each zone to appoint or elect a coach representative to the Senior Committee.
- 2009 Spring Sectionals will be competed in short course yards.
- The Senior and Travel Committee met during the WCAB Senior/Junior Meet to discuss reimbursement for the Olympic Trials.
- Cabrillo Threshers will host the Senior Meet on President's Day Weekend.

Registration –

- Registration has increased 9% over this time last year.

Standing Committees:

Membership –

- New club: Blackhawk Swim Team (HOX), Danville, CA.

Budget –

- A meeting was held on Saturday, October 13, 2007, to set forth an initial version of the 2008 Pacific Swimming Budget.
- Adjustments were applied this evening; a new version will be put forth next month for approval at the House of Delegates meeting.

Sanctions –

- Joyce Lanphere agreed to handle Sanctions until January 31, 2008.
- Joyce will not be able to sanction any meets between November 1 and 12.

College –

- 2008-2009 NCAA Rulebooks were ordered.

Motions and Resolutions – Action on Pending Motions and Motions Held Over –

- 0709-DT1 M/S/Carried (D. Takaki, J.Lanphere) Pacific Swimming shall subsidize \$4,285.00 to the Pacifica Sea Lions for an enclosed canopy at the 2007 14&Under Junior Olympic Championship Meet.

Motions and Resolutions – New Motions:

- 0710-CB1 M/S/Carried (C. Benton, F. Siegrist) Authorize expenditure of no more than \$600 for the purchase a wireless PA system for Board of Directors and House of Delegates meetings, and Officials and Coaches Meetings at large swim meets.
- 0710-FV1 M/S/Carried (F. Vogelgesang, D. Woo) Pacific Swimming shall adopt the following meeting schedule for 2008: Board of Directors Meetings on January 30, March 26, May 28, June 25, July 23, September 17, October 29, November 22; House of Delegates Meetings on June 7 and November 22; Board of Directors Committee Meetings on February 27, April 30, and August 27.
- 0710-RW1 M/S/Carried (R. Waterhouse, A. Powers) The fees for background checks for Pacific All Star Team managers and chaperones shall be reimbursed by Pacific Swimming.
- 0710-CB2 M/S/Carried (C. Benton, J. Lanphere) To amend the Policies & Procedures Manual, Section XIII – Safety, 2.0 Marshal's Duty Statement: The Meet Director must identify the Head Marshal in the application for meet sanctioning by Pacific Swimming. The Meet Referee has responsibility to establish safety rules for safe conduct of the meet within the guidelines of Pacific Swimming and USA Swimming. The Head Marshal is responsible for enforcing the safety rules, and reports to the Meet Referee. ~~All Marshals are officials of the meet and MUST be nonathlete members of USA Swimming.~~ Any carded USA Swimming official may be asked by the Meet Referee to assist with marshal's duties as needed at a swim meet.
- 0710-DT1 M/S/ (D. Takaki, K. Jew) Pacific Swimming will make the North American Challenge Cup its first priority Age Group All Star trip. The Western Zone Championship Meet will be the second priority Age Group All Star trip. **30-day motion to be considered at the November meeting.**
- 0710-JP1 M/S/Carried (J. Pallesen, C. Benton) Santa Rosa Neptunes (SRN) is now Neptune Swimming (SRN).

- 0710-RW2 M/S/Carried (R. Waterhouse, W. Lager) The travel assistance for swimmers competing in the National Championship meets, including the Senior National Championship, the U.S. Open, the Junior National Championships, and the Open Water National Championships will be the determined airfare plus \$400. Swimmers attending back to back National Championship meets held in the same city will be eligible for travel assistance of the determined airfare plus \$800.

Zone Reports –

Zone 1N: Next Zone 1N meeting is on Monday, October 29.

Zone 1S: No report.

Zone 2: Discussed limiting entries to the Zone Championship Meet. Began preparations for the Zone All Star Meet in Carson City.

Zone 3: Removed the Zone rule requiring teams to provide one official for every 15 swimmers at Zone meets.

Zone 4: No report.

There being no further business, the meeting was adjourned at 9:41 p.m.

The next Board of Directors meetings will be held on the following dates:
November 28, 2007
January 30, 2008
March 26, 2008

The House of Delegates meeting will be held on November 28, 2007.

Respectfully submitted,

Todd Krohn, Secretary

Pacific Swimming Board of Directors Meeting
28 November 2007
(Subject to Board of Directors approval)

The meeting was called to order at 7:08 p.m.

The Minutes of the meeting of 24 October 2007 were approved.

Board members attending are noted by an 'x' in the table below; board members not present but excused are marked with an 'E'. Team representatives and guests in attendance are also noted.

Joe Woo	x	Phil Harter	x	Mike Metcalf	1N-D. Knochenhauer	x	<i>Team Reps Present</i>	
Millie Nygren	E	Gary Hinderliter		David Cottam	x	1S-Joe Del Rio		
Warren Lager	E	Mary Yoshida		Owen Melroy		2-Kent Yoshiwara	x	
Darwin Takaki	x	Kent Yoshiwara	x	Dean Dillingham		3-Lee Rosichan		
Todd Krohn	x	Joyce Lanphere	x	Rick Waterhouse	x	4-Joe Stubnar		
Fred Vogelgesang	x	Elias Totah	x	Clint Benton	x			
Katherine Reeves		Laurie Benton	x	Randy Burns		<i>Zone Alternates:</i>		
Alexa Powers	x	Fred Siegrist	x	Susi Jackson	x	1N-	<i>Guests present</i>	
Gwenn Chong		Rick Beebe		Darryl Woo		1S-	Karyn Kikuta	x
Jennifer Malick	x	Kim Jew	x	Don Power	x	2-	Paul Amog	x
Tammy Hopkins	x	Jerry Koch	x			3-		
Jon Pallesen	x	Judy Siegrist	x			4-Jerry & Valerie Rudd	x	

Motions and Resolutions – New Motions:

- 0711-CB1 M/S/Carried (C. Benton, J. Lanphere) Don Power, and each of the Zone Chairs are the nominating committee for the House of Delegates approval.
- 0711-Budget Committee M/ /Carried – Approve the 2008 Budget as amended.

The meeting was adjourned at 7:24 p.m. to hold the House of Delegates Meeting. The meeting was reconvened at 8:18 p.m.

Announcements and Correspondence:

- Fred Vogelgesang must receive all 2007 travel reimbursement and meet subsidy requests must be received by December 31, 2007.

Officer's Reports:

Chair –

- Several members of the Board are working very hard to get the 2008 Swim Guide published. The publishing deadline is approaching quickly.

Treasurer –

- Net Worth, adjusted for the USA-S Liability, is \$1,666,394.31 as of 11/24/2007.
- Fred is going to form a committee of the Zone Treasurers to streamline the process of the reporting income to the Pacific Board.

Age Group –

- Ricky Silva is the new Age Group Chairman.
- The National Age Group Recognition Program has changed. NRT's are no longer recognized, and the Top 10 times for boys and girls, ages 11 to 17 will be recognized each season. The Top 10 relay times for boys and girls, age groups 11-12, 13-14, 15-18 will be recognized each season.

Senior –

- No report.

Registration –

- No report.

Standing Committees:

Diversity –

- Kent Yoshiwara attended a three day Diversity Seminar at the Olympic Training Center featuring LSC and team diversity programs.
- Kent is looking for people to fill the Diversity Committee.

Membership –

- Silicon Valley Aquatics Association (SVAA) is changing back to San Jose Aquatics (SJA).

Camps –

- The 11/12 AA Camp will take applications at the 14&Under Junior Olympics Meet.
- The Distance Camp will take place at the OTC. Applications will be taken at the Pacific Senior Championship Meet.

Officials –

- The annual Officials Clinic will be held on January 5, 2008, at the Sheraton Hotel in Pleasanton.

Coaches –

- The Coaches Committee is going to change the process for nominating Coaches of the Year.

Open Water –

- Jerry Koch announced the proposed Open Water program for 2008.

Motions and Resolutions – Action on Pending Motions and Motions Held Over –

- 0710-DT1 M/S/Carried (D. Takaki, K. Jew) Pacific Swimming will make the North American Challenge Cup its first priority Age Group All Star trip. The Western Zone Championship Meet will be the second priority Age Group All Star trip.

Motions and Resolutions – New Motions:

- 0711-FV1 M/S/Carried (F. Vogelgesang, J. Pallesen) To modify the Pacific Swimming Policies and Procedures Manual:

SECTION XI – TIME STANDARDS

2.0 Pacific Recognition Team Standards shall be established using the following procedure:

1. The PRT shall be the 16th fastest swim by a Pacific Swimmer rounded to the nearest 0.X9 but not less than or equal to the FW time.
2. After PRT's are established, the time shall be adjusted using a four year rolling average (up or down).
3. This adjustment will be done every 4 years. 2008 will use 2007 PRT standards. The next adjustment will be 2011.

- 0711-FV2 M/S/Carried (F. Vogelgesang, J. Pallesen) To modify the Pacific Swimming Rules and Regulations:
SECTION 1 – ADMINISTRATION OF THE SWIMMING PROGRAM

B. Classes and Time Standards

- ~~g. National Reportable Time (NRT) is the times standard used for compiling the Top 16 United States Swimming Age Group Times for each season.~~
- g. A 50-meter time in a 50-meter course must be achieved with a fully automatic timing system, or a semi-automatic timing system with three buttons in order to be submitted as a Pacific FW, WZCT, or other qualifying time where proof of time is required.
- h. Zone Championships, League Championships, and City and State Championships may set their own time standards.

- 0711-DT1 M/S/ (D. Takaki, R. Waterhouse) To modify the Pacific Swimming Policies and Procedures Manual:
SECTION XVI — AWARDS AND BANQUET

1.0 There shall be an annual awards dinner at which awards are presented in each age group (~~10&under, 11-12, 13-14, 15-16, 17-18~~) (11, 12, 13, 14, 15, 16, 17) to the male and female swimmers placing

among the highest three from the selection criteria provided in Section XVI 3.0 separately for short and long course achievements. Swimmers moving into Pacific Swimming to attend a university (whether or not on scholarship) are not eligible for these awards as they do not meet the age group requirements. Awards shall also be presented to the Outstanding Senior Male and Female Swimmers each year as determined in accordance with the provisions of Section XVI 5.0. Award winners ~~and their coach~~ shall be the guests of Pacific Swimming at the dinner. Adopted 6/23/93 Revised 12/2/98 Amended 2/28/01 Amended 10/22/03 Amended 11/28/07

2.0 The cut-off time for the selection process for outstanding age group swimmers shall be 45 days prior to the awards dinner. Adopted 10/28/98

3.0 The selection criteria for the age group awards are:

a. National Record - 100 points

b. Pacific Record - 50 points

c. ~~Top 16~~ 10 National Rankings: each placing

1st - 16 points	9th - 8 points
2nd - 15 points	10th - 7 points
3rd - 14 points	11th - 6 points
4th - 13 points	12th - 5 points
5th - 12 points	13th - 4 points
6th - 11 points	14th - 3 points
7th - 10 points	15th - 2 points
8th - 9 points	16th - 1 point
<u>1st - 16 points</u>	<u>9th - 8 points</u>
<u>2nd - 15 points</u>	<u>10th - 7 points</u>
<u>3rd - 14 points</u>	
<u>4th - 13 points</u>	
<u>5th - 12 points</u>	
<u>6th - 11 points</u>	
<u>7th - 10 points</u>	
<u>8th - 9 points</u>	

~~d. One point shall be added for each NRT achieved regardless of ranking.~~

~~e. If the Top 16 National Rankings are unavailable, each Pacific Swimming Top 10 Swimmer who has achieved an NRT will be ranked by those times. If all 10 made NRT's, the fastest will receive 10 points and the slowest will receive 1 point. If only 1 has made NRT, that swimmer will receive 10 points but only the NRT swimmers will score points.~~

~~f.d.~~ If, after determining the point total from a.-c. ~~or a.-d.~~ above, it is not possible to make the final 3 selections, each placing in the Top 10 Pacific Swimming Rankings shall be used to assist in the selection, 10 points for 1st through 1 point for 10th. Adopted 10/28/98 Amended 2/23/05 Amended 11/28/07

4.0 There shall be an annual "George F. Haines" Pacific Swimming Coach of the Year Award for which the criteria and selection shall be the responsibility of the coaches committee. The coaches committee shall also select an "Age Group Coach of the Year". The coaches to be honored will be guests of Pacific Swimming at the annual awards dinner at which the awards shall be presented. Adopted 5/23/84 Revised 12/2/98

5.0 Pacific Swimming will award a Most Outstanding Swimmer for each Age Group male and female, for their performance at the Western Zone Championships. Pacific Swimming will also award a swimmer or swimmers as Most Inspirational for their spirit, encouragement, and team support at the Western Zone Championship. The Western Zone Coaches will select these swimmers. Amended 11/28/07

6.0 Pacific Swimming will award a Most Outstanding Swimmer for each Age Group male and female, for their performance at the Pacific Coast All Star Meet. The Pacific Coast All Star Coaches will select these swimmers. Amended 11/28/07

7.0 Pacific Swimming shall award two "Outstanding Senior Male and Female" awards each year. These awards shall be presented at the annual awards dinner along with the awards described in Section XVI 1.0. Award winners ~~and their coach~~ shall be the guests of Pacific Swimming at the dinner. One award each to a college or post-graduate male and female, and one each to a pre-college male and female. Each award shall be based on total points scored at the two National Championship Meets (Spring and Summer) each year. The tie breaker will go to the swimmer with the highest World Ranking in any

event, or the highest combination of World Rankings if necessary. If there are no scores kept (i.e. Olympic Trials or Top 24 placing) then the highest combined finishes will be used with the lowest total winning. Note: this formula will weight the swimmer with two Top 8 and one Top 16 placing higher than a swimmer who wins one event, but fails to swim other events.

The intent is to award swimmers who have spent all or much of their age group career with Pacific Swimming. Swimmers whose families have relocated to Pacific are eligible, as are swimmers who began their USA Swimming careers a short time ago but progress to a National level rapidly. Swimmers moving into Pacific to attend a University (whether or not on scholarship) are not eligible for these awards, as they do not meet the age group requirement. Swimmers must be representing a Pacific Swimming member team (or be listed Unattached/Pacific) at both meets each year for their performances to be considered. Swimmers who must represent their University at Spring Nationals (or UN-PC) will still be considered for awards, provided they represent their home club (PC) at Summer Nationals. Adopted 8/23/00 Amended 2/28/01 Amended 11/28/07

- 8.0 The cost of a meal at the Pacific Swimming Awards banquet shall be paid as follows:
- a. Pacific Swimming will pay 100% of the meal for honored members of Pacific Swimming:
 - The Outstanding Age Group Swimmers
 - The two Coaches of the Year
 - The Swimmers of the Year
 - The Volunteer of the Year
 - The Most Outstanding and Most Inspirational Western Zone Championship Swimmers
 - The Most Outstanding Pacific Coast All Star Swimmers
 - Coaches and Managers of Pacific Swimming All Star Teams
 - b. Pacific Swimming will pay 100% of the meal for members involved in running the banquet:
 - The Administrative Vice-Chairman
 - The Age Group Vice-Chairman
 - c. All other banquet attendees shall be charged \$10. Children 6 and under accompanying an adult attendee will not be charged for the meal. Adopted 7/24/02 Amended 4/27/05 Amended 11/28/07

60-day motion to be considered at the January meeting.

- DT2 M/S/ (D. Takaki, J. Pallesen) To modify the Pacific Swimming Policies and Procedures Manual:
SECTION C — WESTERN ZONE CHAMPIONSHIPS, PACIFIC COAST ALL-STAR MEET PACIFIC SWIMMING ALL-STAR TEAMS (These items are duplicates of items located in various Sections above)
 - 1.0 The following criteria shall be used to calculate the ~~Western Zone Consideration Times~~ Pacific Swimming All-Star Long Course Consideration Times:
 1. Average of the 8th place times in prelims for the last 3 years.
 2. Times to be adjusted for altitude when applicable.
 3. No time shall be slower than "Q" times. Adopted 3/26/97 Reworded 2/28/01 Amended 11/28/07
 - 2.0 The co-pay for ~~Western Zone and Pacific Coast All-Star meets~~ all Pacific Swimming All-Star teams shall be 30% if the meet is held in California and 35% if held outside California, unless otherwise specified by the Board of Directors. Adopted 4/26/00 Amended 1/24/01 Amended 4/26/06
 - 3.0 Coaches of ~~Western Zone and Quad meets~~ Pacific Swimming All-Star teams shall not be paid an honorarium. Adopted 2/23/99 Reworded 1/24/01 Amended 11/28/07
 - 4.0 Pacific Swimming has established a policy that each person shall be responsible for lost key charges at the Western Zone Championship Meet and that this policy be stated in the Western Zone information. Adopted 4/28/89 Reworded 3/25/98
 - 5.0 The Pacific Swimming Board of Directors shall appoint a committee of three (3) of its members to consider requests for need based (true hardship) financial assistance for athletes selected to participate ~~in the Western Zone Swimming Championship~~ on any Pacific Swimming All-Star team. The members of this committee shall not be members of the ~~Western Zone Team All-Star~~ Selection Committee.
 - Funding: To be matching funds with a maximum to be determined by the Board of Directors.
 - Criteria for True hardship: Family absence of funds due to death of parent or guardian, recalled to active duty in the U. S. military, recipient of school lunch program, or recipient of need based team scholarship.

Procedure: Application to be submitted to the committee by the athlete's club coach.

Distribution of Funds: Family Funds + Zone Funds + Pacific Swimming Funds = Total established meet co-pay. Adopted 7/25/01 Amended 4/24/02 Amended 11/28/07

60-day motion to be considered at the January meeting.

- 0711-WL1 M/S/Carried (W. Lager, D. Power) In Olympic years, coaches may be reimbursed for travel to three national championship meets, one of which must be Olympic Trials.
- 0711-KY1 M/S/Carried (K. Yoshiwara, R. Waterhouse) Expenditure authorization for \$2,000 for two computers and software for the Board of Review and Sanctions.

Zone Reports –

Zone 1N: No report.

Zone 1S: No report.

Zone 2: Voted use the 'B' time standard as a cut-off time for their Zone Championships.

Zone 3: No report.

Zone 4: Nevada State Championship Meet was a success. RENO is working on plans for the Zone Developmental All Star Meet. The zone is worried about retaining officials.

There being no further business, the meeting was adjourned at 9:32 p.m.

The next Board of Directors meetings will be held on the following dates:

January 30, 2008

March 26, 2008

The next Board of Directors Committee Meetings will be held on the following dates:

February 27, 2008

April 20, 2008

Respectfully submitted,

Todd Krohn, Secretary

Pacific Swimming House of Delegates Meeting
28 November 2007
(Subject to approval at the next House of Delegates meeting)

The meeting was called to order at 7:24 p.m.

Board members attending are noted by an 'x' in the table below; board members not present but excused are marked with an 'E'. Team representatives and guests in attendance are also noted.

Joe Woo	x	Phil Harter	x	Mike Metcalf	1N-D. Knochenhauer	x	<i>Team Reps Present</i>	
Millie Nygren	E	Gary Hinderliter		David Cottam	x	1S-Joe Del Rio		
Warren Lager	E	Mary Yoshida		Owen Melroy		2-Kent Yoshiwara	x	
Darwin Takaki	x	Kent Yoshiwara	x	Dean Dillingham		3-Lee Rosichan		
Todd Krohn	x	Joyce Lanphere	x	Rick Waterhouse	x	4-Joe Stubnar		
Fred Vogelgesang	x	Elias Totah	x	Clint Benton	x			
Katherine Reeves		Laurie Benton	x	Randy Burns		<i>Zone Alternates:</i>		
Alexa Powers	x	Fred Siegrist	x	Susi Jackson	x	1N-	<i>Guests present</i>	
Gwenn Chong		Rick Beebe		Darryl Woo		1S-	Karyn Kikuta	x
Jennifer Malick	x	Kim Jew	x	Don Power	x	2-	Paul Amog	x
Tammy Hopkins	x	Jerry Koch	x			3-		
Jon Pallesen	x	Judy Siegrist	x			4-Jerry & Valerie Rudd	x	

Minutes: The minutes of the meeting of June 27, 2007, were approved as written.

Confirmation of Board of Directors Action since the last House of Delegates meeting:

- 0611-DT1 M/S/C (D. Takaki, R. Waterhouse) To approve actions of the Board of Directors since the last House of Delegates meeting.

Announcements and Correspondence: none.

Officer's Reports:

Chair –

- Joe Woo's main goal as Chairman is to improve the efficiency and effectiveness of the Board of Directors Meetings.
- He changed the Board of Directors positions to streamline meetings.
- Paul Amog will take over as Sanctions.
- 2008 Changes from USA-Swimming include National Age Group Recognition, Scholastic All-American standards, and observed swims for NCAA competition.
- The Pacific Swimming Officials Tracking System has been launched.

Treasurer –

- Total income, year to date is \$938,013, and the net profit is \$48,504.
- Will form a committee to formally adopt an investment policy for the \$1.6 million is Pacific's reserves.
- Please forward a list of insurable equipment to Fred Vogelgesang as soon as possible.

Senior –

- This is the second year of the revised senior meet program. The Senior Committee is reviewing the program in hopes to further improve it.

Age Group –

- The National Age Group Recognition Program has changed. NRT's are no longer recognized, and the Top 10 times for boys and girls, ages 11 to 17 will be recognized each season. The Top 10 relay times for boys and girls, age groups 11-12, 13-14, 15-18 will be recognized each season.

Registration –

- 6,201 swimmers have already registered for 2008. Registration is up 8% so far from 2007. Registration increased 3% in 2007.

Standing Committee Reports: none.

Motions & Resolutions:

- 0711-CB1 M/S/Carried (C. Benton, D. Power) Approve the 2008 Budget, as approved earlier this evening by the Board of Directors.
- 0711-DP1 M/S/Carried (D. Power, E. Totah) To modify the Pacific Swimming Bylaws:
ARTICLE 4 – HOUSE OF DELEGATES
4.5 Annual and Regular Meetings
The annual meeting of the House of Delegates of Pacific Swimming shall be held ~~between the 15th and 30th day of June~~ in June each year. Regular meetings of the House of Delegates shall be in accordance with a schedule adopted by the House of Delegates or the Board of Directors.
- 0711-RW1 M/S/Carried (R. Waterhouse, C. Benton) Pacific Swimming shall adopt the following meeting schedule for 2008: Board of Directors Meetings on January 30, March 26, May 28, June 25, July 23, September 17, October 29, and November 22; House of Delegates Meetings on ~~June 7~~ June 14 and November 22; Board of Directors Committee Meetings on February 27, April 30, and August 27.
- 0711-RW2 M/S/Carried (R. Waterhouse, K. Yoshiwara) Approves Ricky Silva as the new Age Group Vice-Chairman.

Zone Reports – No reports were presented at the House of Delegates meeting.

Prior Business: none

New Business: none.

There being no further business, the meeting was adjourned at 8:11 p.m.

The next House of Delegates meeting will be held on June 14, 2008.

Respectfully submitted,

Todd Krohn, Secretary