

Pacific Swimming Zone 4 Board of Directors Meeting

Queens Room, The Firkin and Fox
 310 S. Carson Street, suite 100 (downtown across 395 from Legislature)
 Carson City, NV 89701

Agenda November 9, 2010, 7:30 pm

1. Attendance:

<input checked="" type="checkbox"/> Jim Morefield (Chair)	<input type="checkbox"/> Kat Matheson (DDST)	<input type="checkbox"/> Karen Sullivan (DDST-alternate)
<input type="checkbox"/> Susan Schraeder (RENO-Vice Chair)	<input type="checkbox"/> Matt Benedict (RENO)	<input type="checkbox"/> Dan Meyer (RENO-alternate)
<input type="checkbox"/> Sharon Weiss (LAKE-Secretary)	<input type="checkbox"/> Mike Ginsburg (LAKE-Sanctions)	<input type="checkbox"/> Alan Weiss (LAKE-alternate)
<input type="checkbox"/> Jerry Rudd (TAHO-Treasurer)	<input type="checkbox"/> Valerie Rudd (TAHO-Officials)	<input type="checkbox"/> _____ (TAHO-alternate)
<input type="checkbox"/> Monica Weaver (CARS)	<input type="checkbox"/> Gaby Phalan (CARS)	<input type="checkbox"/> _____ (CARS-alternate)
<input type="checkbox"/> Erik Scalise (NNA)	<input type="checkbox"/> Jared Scalise (NNA)	<input type="checkbox"/> Lou Scalise (NNA-alternate)
<input type="checkbox"/> _____ (MLST)	<input type="checkbox"/> _____ (BST)	<input type="checkbox"/> _____
<input type="checkbox"/> Kyle Scalise (NNA-Athlete Rep)	<input type="checkbox"/> Cassandra Marin (TAHO-Ath Rep)	<input type="checkbox"/> Ben Lerude (RENO-Athlete Rep)
<input type="checkbox"/> Gale Maynor (Z4-Officials)	<input type="checkbox"/> Kyle Johnston (DDST-Alt Ath Rep)	<input type="checkbox"/> _____

a. Any changes to team representatives? Please notify the Chair.

2. Review & Approval of previous Minutes (Action Item).

3. Next Meeting January 11th, 2011, 7:30 pm

a. Future meetings: Mar. 8th, May 10th, July 12th, Sept. 13th, Nov. 8th.

4. Public Comment (chair reserves the right to limit to 5 minutes per person; no action may be taken)

5. Announcements & Correspondence:

6. Financial Report:

- a. 2011 Team dues and Swim Guide payments will be due by next meeting (Jan. 11th).
- b. September and October financial reports (**Action Item**).
- c. Presentation and approval of 2011 budget (**Action Item**).
- d. Update on changing Pacific financial and audit procedures.
- e. Swim Guide cost to Zone increasing to \$1.50, decreasing Zone revenues to \$0.50 per book.
- f. Zone income decreasing, expenses increasing. Pacific reducing support for Zone All-star meet. Discussion and possible motions to cover difference long-term (**Action Item**). (See also short-term options under New Business.)
- g. Several motions required to be included in the Zone-4 minutes (see New Business)

7. LSC Report:

- a. Pacific Swimming is actively seeking coaches and staff for the 3 All-star meets Pacific Swimming will be attending in 2011. See www.pacswim.org for details.
- b. **Pacific House of Delegates meeting Sunday November 21st**. See www.pacswim.org for details. Several important budget and policy votes this year! **Each club entitled to a vote!** The name of your representative must be on file prior to the meeting with Membership Chair Laurie Benton.
- c. Appointment of Zone 4 representative to the Nominating Committee for LSC elections next spring. Name needed by November 21st. Required by Pacific bylaws (**Action Item**).
- d. Report from October Pacific BOD meeting. Membership fees increasing January 1st etc.

8. Coaches Report:

9. Officials Report:

- a. Zone-4 Representative needed to serve on Pacific committee to discuss and recommend rules regarding minimum officials at meets (**Action Item**). Discussion of current activities.
- b. First fall clinics held last Saturday, November 6th.
- c. Motion: Approve \$100.00 to be paid to Renown for training room rental for the November & December Officials Clinics (**Action Item**).

10. Safety Report:

11. Sanctioning Report:

- a. Recent sanctions issued.

12. Scheduling Report (2010-2011):

- a. 2011 DDST Molly Lahlum meet moved 1 week earlier (approved via email).
- b. **Current approved schedule (notify immediately of any changes):**
 - BST: **2011:** June 24-26.
 - CARS: Nov 13-14; **2011:** Feb 18-21 (State); May 27-29; Nov 12-13; **2012:** Feb 17-20.
 - DDST: **2011:** Jan 28-30, Aug 5-7 (High Country); Sept 16-18; **2012:** Jan 27-29.
 - MLST: **2011:** Aug 13.
 - RENO: Nov 20 (Twilight); **2011:** June 17-19; October 21-23.
 - TAHO: **2011:** June 4-5, July 22-24.

13. Old Business and Action Items:

- a. **Bylaws revision** – vote on draft presented at September meeting (**Action Item**).
- b. **2011 Swim Guide requests** (\$2.00 each) – any changes?

BST – 8	CARS – 8	DDST – 40	LAKE – 4
MLST – 5?	NNA – 70	RENO – 125	TAHO – 10

14. New Business

- a. **Zone All-star meet**
 - **Louise Marin has agreed to be Team Manager again this year – Thank You!**
 - **Budget much tighter this year (see attached worst and best case budget guesses) – discussion of options.**
 - **4 Coaches needed!** (2 for 9-10, 1 each for 11-12 and 13-14).
 - Swimmers must have at least 3 Pacific-A times in ANY events (in their age as of 3/6/11), and are NOT eligible if they have participated in Pacific Coast All-stars (“quad meet”), Western Zone Championships, or North American Challenge Cup. **Coaches please start identifying and encouraging swimmers within this bracket for the Zone 4 All-star team.**
 - **Additional Coaches would be welcome** to help reduce costs for registering/screening chaperones. Certifications must be current and verifiable before and on March 5-6, 2011.
 - Reimbursement of teams for coach expenses (**Action Item**) – reduced support from Pacific Swimming this year.
 - Athlete co-pays inadequate to cover reduced support from Pacific Swimming – raise to \$70? (**Action Item**)
- b. **New Athlete Protection requirements:**
 - Motion: Zone 4 will reimburse any elected or appointed Zone-4 Board member (excludes representatives appointed by the member clubs), who is not and will not already be a member of USA Swimming in another capacity, for any required non-athlete membership and background

screening expenses for each year they are elected or appointed, upon submission of receipts for such expenses. No reimbursement will be made by Zone 4 if the same expenses are reimbursable by Pacific Swimming or any other organization.

c. **Financial Motions:**

- Motion: Effective September 1, 2008, September 1, 2009 and September 1, 2010 the authorized signers on the Zone 4 - Pacific Swimming Basic Business Checking account at Wells Fargo Bank, and on the Business Market Rate Savings account at Wells Fargo Bank are: President, James Morefield; Vice President, Susan Schraeder; Secretary, Sharon Weiss; Treasurer, Jerry Rudd.

- Motion: Authorize and approve Wells Fargo Bank cards as follows: **(1)** Business Deposit Card in the name of Zone 4-Pacific Swimming, Jerry B Rudd. **(2)** Business Platinum Check Card in the name of Jerry B Rudd, Zone 4 Pacific Swimming.

- Motion: Authorize and approve that Zone 4-Pacific Swimming statements from Wells Fargo have been established with Delivery Preferences of Online Only for both Account Statement and Notices, and that the address of record for the account is: ZONE 4-PACIFIC SWIMMING, C/O JERRY RUDD, PO BOX 9698, SOUTH LAKE TAHOE, CA 96158-2698

15. Adjourn