EMPLOYMENT OPPORTUNITY

SWIM TEAM COACH- SENIOR GROUP

Position: Swim Team Coach
Recreation & Community Services Department

Salary Range: $17.00 to $20.00 per hour DOQ
Part-Time, Temporary Non-Benefited position

Schedule: Actual work schedule to be determined through mutual agreement with supervisor. Employee may be required to work mornings, evenings, and weekends.

Location: Campbell Community Center, 1 West Campbell Avenue, Campbell

Closing Date: Open Until Filled

The Position: The City of Campbell Recreation and Community Services Department is seeking an enthusiastic, knowledgeable, and experienced Swim Team Coach for Campbell Wave Swim Team Senior Group at the Campbell Community Center.

Responsibilities: This position reports to the Aquatics Recreation Specialist and is responsible for swim team coordination with Aquatics Recreation Specialist. This position prepares and implements work-outs; tracks and encourages team enrollment; maintains various records; organizes and attends swim meets; evaluates stroke technique; assists with budget preparation; has thorough knowledge of emergency response protocol, risk management and emergency care; complies and enforces all City of Campbell and Campbell Recreation and Community Services Department policies and procedures.

The essential functions of employment include: Assistance in developing, organizing and supervising daily operations and practices; assistance in evaluating Campbell Wave swim team program; documentation including daily participant attendance; planning, execution and evaluation of swim meet participation; professional interaction and effective communication with children, swimmers and the general public.

Minimum Qualifications:

- Minimum age at time of hire is 18 years old.
- Two (2) or more years of swim coaching experience
- Valid California Driver's license.
- Current CPR certification.
- Safety Training for Swim Coaches or Lifeguard Training certification.
- TB Clearance.
- Fingerprint clearance (Department of Justice background check). The City of Campbell will schedule fingerprint appointment and encumber cost upon hire.
- Professional certification(s), including American Swim Coaches' Association or USA Swimming Coaching highly desirable.

Selection Process: The most qualified applicants as determined by initial screening of applications and references will be invited to participate in an interview process and instruction practical.

How To Apply: Submit the below materials via email through www.calopps.org, in person, or via mail to Attn: Swim Team Coach Recruitment, Campbell Community Center, 1 West Campbell Avenue, #C-31, Campbell, CA 95008.

1. City of Campbell Employment Application – Apply at www.calopps.org, at www.cityofcampbell.com/hr or in person at Human Resources 70 N. First Street, Campbell, CA 95008 (City Hall, Upper Level).
2. Resume
3. Copy of valid certifications

The City of Campbell is an equal opportunity employer and does not discriminate in employment on the basis of a person's race, religious creed, color, national origin, ancestry, mental or physical disability, medical condition, marital status, sex, age or sexual orientation. Candidates with a disability, which may require special assistance in any phase of the application or testing process, should advise City of Campbell upon submittal of application. Documentation of the need for accommodation must accompany the request.

AN EQUAL OPPORTUNITY EMPLOYER