**Zone 1 North Agenda**

**In attendance**: Laura Mitchell, Martin Plummer, Sylvain Flamant, Larry Rice, Kathy NgSuen, Tammy Hopkins, Dustin Fukuda, Loki Hondorf, Annie Stein, Melina Gold, Gunner Hopkins, Zach Silverman, Stephanie Anderson, Ben Chung, Jacob Lumbang, Jose Bonpua, Kayla Tom, Daria Belova, Darryl Woo, Gaku Ito, Joey Sementelli, Daniel Kelly

**Review and approval of November 2022 draft minutes**MOTION (Larry Rice) to approve after slight change of vote at end (Martin’s mistake)
SECOND (Bob Hill)

Team sizes voted on are changed back to the following:

Division 1: 1 - 39 Athletes
Division 2: 40 - 99 Athletes
Division 3: 100 + Athletes

**Reports**

**Chair – Laura**

No report

**Vice Chair – Alec**

No report

**Secretary – Martin**

No report

**Treasurer – Dustin**

Sent out report earlier today

**Safe Sport – Jonathan**

No report

**Sanctions -Kayla**

Sanctioned Z1N Champs today, working on other in Feb and March, should be out soon

**Schedule – Joey**

**Athlete Report – Stephanie Anderson**

No report

**Officials – Katheirne and Sylvain**
Going to send out new t-shirts soon, more official training being done, if you are a high school coach give your name to Kathy so they can check if your officials are qualified or not qualified to officiate – there is a sign-up sheet to check names, give your high school coach the officials name to check – Kathy has the sheet

**Old Business**

Laura proposes a motion to reimburse Z1N Chair for the Zoom account used for meetings
Larry motion to approve
Bob Hill seconds

Motion **APPROVED**

**New Business**

Laura shares Z1N Championships team job assignment draft sheet
Everyone checks draft sheet

Bob Hill – do we know what else will set up? Will there be a list? (Colorado, Snack Bar, etc)
Also, if you have white canopies to use for timing to use, please donate them for the duration of the meet – ideally a canopy with no team logo
Laura – yes, there will be a list,

Laura – we have had years where we have done nothing for hospitality for coaches, some years we have done staff and volunteers hospitality as well – my recommendation is minimal but passible hospitality like coffee, bagels, sandwiches for lunch, and something that can be easily delivered and cleaned up – what do we want to see for hospitality?

Bob – in the past we have done no hospitality, teams are responsible, we did have some hospitality for officials.

Laura – in the past two years we have had hospitality for coaches – tickets and food trucks

Bob – yes we need it for officials

Joey Sementelli– yes we need it

Loki Hondorf– yes we need it

Laura – sounds like we agree for some hospitality for coaches, will rework the hospitality jobs so its continuous with one team

Ben Chung – one concern about Marshalls, no matter what Marshall they are – they need APT?

Laura – no, USA Swimming walked that back – just need one male and female from both teams

Loki – What is the intermediary position?

Laura – just helping with providing times from lanes and making sure computer system is working

Larry – who is the admin? Whoever it is can help with that

Kathy – for the officials, one concern is the parking – last year we had officials who didn’t have parking and were late, is there a way to make sure Marshalls are there early – two people in the parking lot, not one, to make sure officials get parking

Sylvain – there are people in the parking lot that arrive crazy early, need to make sure the marshals are there very early to block spots

Bob – yes we will make sure there are open spots for everyone

Laura – timeline is Friday finalized team job assignments – timing assignments will be assigned after the meet closes once we know how many people are in the meet per team

Bob – are we going to have a standard warmup or timed warmup for each team?

Laura – Pending the numbers, we will see and Alec will take a look at, can consider if the meet is the same size as last year

Stephanie – if we are doing split sessions for warm-up, we’ll need 45 minutes at least

Laura – can’t go longer than 30 minutes and is the standard across other meets

Ben Chung – will there be a dedicated 8u warmup session?

Laura – yes, will write that down for Alec as well – once we see the numbers, we can make decisions. If we have an assigned warmup by team that issue is taken care of

Loki – can we get a few lanes open during open warmup time for 8u?

Bob Hill – yes, we can use the last two lanes

Stephanie – there should be at least for 10u if they choose to warmup

Laura – will look at these notes and finalize by Thursday

Larry – will bring scoreboard to Fremont on Thursday and will use FastLaneTech for the meet

Loki - **MOTION** to adjourn @8:50 PM

Bob – Second

**APPROVED**

Next meeting – March 13th @ 8:00 PM