

Zone 1-North Meeting Minutes  
January 12, 2009

Call to order 8:11pm.

In Attendance: Fred Wales, Dave Knochenhauer, Andy Clifford, Jose Bonpua, Fred Farley, Annie Stein, Tammy Hopkins, Darryl Woo, Larry Rice, Mike Brochier, Kent Stietzel, Marcus Nava, Mario Osorio, Lisa Pierce, Phil Harter, Lucille Glassman, Carol Waln, Matt Weiss

Motion to approve Minutes at 8:13pm.

Treasurer's Report

TBA - Balance should be the same as last minutes.

\$5 Zone Dues are due for 2009.

Swim Guides: See Larry. \$1 each.

LSC Report

New time standards are out. See website. In Swim Guide.

Diversity Survey: Please fill out and send back.

2009 suit rule in effect May 15.

If USA Swimming is main insurance carrier for your site, all your coaches must be insured.

Scheduling

Please have sanctions done early.

Sanctions

Dual Venues: Should be sanctioned as close together as possible

Meet Directors: Try to avoid sending in meet sheets in during holidays.

The zone should compile a list of meet directors' names for 2009.

Google Group has been set up for Zone Officers with resources such as meet templates and old minutes. Look for invitation for Zone 1-North Group in a few weeks.

Officials

Let Lucille know if you would like a list of assignments sent out to coaches prior to meets.

Kent hosting clinic for beginners and will send info out.

We will try to run a starting clinic.

List available of who is registered as an official for 2009.

FAQs about what officials are looking for pertaining to controversial issues.

Lucille is designing a new protest procedure for coaches.

Zone Championship Meet

Let Meet Director know if your team is planning on NOT attending Champs.

\$2400 custodial fee

\$500 use of pool

\$500 Stella's (manager) time

\$3400 total

The number of marshals has been reduced, so we can use the manpower elsewhere.

Snack bar will be run by a coffee guy ...

Officials can provide their own food; they will be operating on a \$300-\$400 budget.

Relays: Indicate time, age group, but list no swimmers. At the meet a card will be printed with all swimmers available to swim that event. Coaches will then mark the swimmers intended to swim in their correct order and resubmit the card.

Motion to allow non pre-entered swimmers to be entered in relays. [Athletes must be a 2009 USA Swim member.](#)

Approved at 8:55pm.

Motion to accept entries for Z1-N Champs from swimmers in Daly City meet only.

Amendment: Entry deadline will be extended for Zone 1-North Championships to Monday, January 19. Approved at 9:05pm.

#### All-Star Meet

Selecting team based on Zone Champs. Meet will be at Burlingame High School on March 1. Practice will be held on Saturday Feb. 28 at TBA. We are still in need of a meet director, a head marshal, two hospitality people, a head coach, timers (can be from any zone), and assistant coaches. Head officials are already assigned by LSC.

Any coaches who want to participate? Contact Andy Clifford.

Stipend will be offered. \$1500 stipend fund.

Motion to make stipend for assistant coaches \$125 and head coach and team manager \$250.

Approved at 9:10pm.

There will be a copay to be determined later, paid by the participating swimmers.< /font>

#### New Business

Lisa Pierce will be stepping down after many years of service as an official.

List of upcoming meetings:

March 9

May 11

July 13

September 14

November 9

Check new doping control list. It is more stringent and we now have swimmers going to higher and higher level meets. One never knows ...

Meeting adjourned at 9:16pm.

Matt Weiss

Secretary Zone 1-North

Palo Alto Stanford Aquatics

Zone 1-North Meeting Minutes  
March 9, 2009

Call to order 8:05pm.

In attendance: Tammy Hopikins, DACA, Mike Alligretti, DACA, Dave Kershaw, SSF, Fred Wales, DCD, Tom McRae, SOLO, Ricky Silva, PASA, Chris Culp, BAC, Kent Sfietzel, HDAC, Phil Harter, Lucille Glassman, Fred Farley, OSC, Larry Rice, Darryl Woo, Derek Phipps, PSL, Mike Brochier, PCA, Andy Clifford, Andy Clifford, LO, Dave Knochenhauer, PCA, Matt Weiss, PASA.

Minutes approved 8:06pm.

Treasury Report:

Balance of 11,452.58.

SEE ATTACHMENT FOR FULL REPORT

expect:

Zone All-Stars

Zone Champs awards = 777.00

120 more made on programs

60 saved from northwest designs

Still waiting on Palo Alto Swimshop and Illusions bills.

170 saved on computer tech.

80 saved on Stella

1000 saved on janitorial

1200 saved on hospitality

Outstanding relay checks from BAC and PCA.

All-Star Meet (3560 expense guestimate by Dave)

PacSwim gives 6000 subsidy that we will not need all of.

61 swimmers on team @ 20 copay = 1220

coaching = 1300

uniforms = 2000

lunch/snacks = 250

Report accepted 8:13pm.

Make sure to renew background checks during this year.

SEE ATTACHMENT FOR PACSWIM OUTREACH GRANT APPLICATION.

Scheduling:

Tom will put together a schedule of upcoming meets for the rest of this year.

May 30 PCA meet might be cancelled. Dave will let us know in next couple weeks.

Opinions on DACA/LAMVAC dual venue meet team split?

Sanctions

SEE ATTACHMENT TO OBTAIN MIKE'S SPREADSHEET (dictates date, host, standard, course, single/dual venue, format, teams assigned, meet director, head ref, etc.)

Send motions about how to solve per-session population issues to Matt Weiss at [Sharpe006@aol.com](mailto:Sharpe006@aol.com) so they can be listed on agenda at next meeting.

We are permitted to say that teams may be reassigned to balance dual-venue meets.

Committee report and sanction report to be issued in May.

Officials:

Coaches should be receiving a list of officials schedules from Lucille that balances/mixes rookies and seniors.

Make sure to exercise patience when talking to officials so that everyone can continue to be educated and maintain the spirit of the meet.

Senior official DeWayne Heller has passed away.

Zone Champs:

Went well. Annie was pleased.

Changes:

- Put relays at the end.

- Lane lines/lifeguards for safety in divetank/warm up pool.

A list will be put together by Dieter and Dave.

Zone All-Stars:

Wet.

A little hectic on deck w/ swimmers and parents. We placed Second to Zone 2. A big thanks goes out to Ricky, Chris, and Andy.

Documents for 2010 will be provided at next meeting (i.e. intent form). Possibly make it a 12 and under meet?

Consider making sure things are organized well ahead of time if Z1N is going to host the meet.

Old Biz:

Ad Hoc committee?

Nex Meeting Biz:

MAV will be sending reimbursements out after their board meeting.

Possibly open check in earlier at meets?

Publicize rules about keeping parents off pool deck more widely.

Stipend for All-Star developmental/Western Zone coaches? Could depend on what our budget looks like.

Possible significant alteration of swim guide (i.e. only a few pages, or not at all b/c this stuff is all online).

Motion to adjourn @ 9:30pm.

Next meeting will be May 11.

Zone 1-North Meeting Minutes  
May 11, 2009

Call to Order @ 8:00pm.

Minutes approved @ 8:01pm.

Treasurer's Report:  
Balance is \$8,876.10

LSC Report:  
Waiting on possible rewording of coach/athlete dive certifications.

Scheduling:  
As soon as LSC schedule is published, Tom will form a tentative zone schedule. Bids will be placed at next meeting. Bid packages will go out in July.  
Motion to hold DACA meet on October 10-11, 2009 approved @ 8:28pm.

Sanctions:  
Zone preference ends two Mondays prior to meet date. This rule applies to all Zone 1-North meets because of a previous zone vote.

Officials:  
May 28. Location TBA.

Zone Championship Meet:  
Pre-seed worked well. Please bring any comments and written proposals to zone meetings.

Other Business:  
Nominations for Zone Chairs will take place at next meeting.

Next zone meeting will possibly take place at Alpine.

Meeting adjourned @ 8:50pm.

Matt Weiss  
Secretary, Zone 1-North

Zone 1-North Meeting Minutes  
July 13, 2009

Call to order @ 8:03pm.

In Attendance:

Mike Brochier - PCA, Ricky Silva - PASA, Darryl Woo, Mario Osorio - DCD, Carol Waln - SUNN, Phil Harter - LAMV, Lucille Glassman, Lary Rice, Michael Allegretti - DACA, Tom McRae - SOLO, Andy Clifford - LO, Dave Knochenhauer - PCA, Matt Weiss - PASA

Approve minutes @ 8:04pm.

Treasurers Report:  
TBA

LSC Report:

House of Delegates elections have been made. FW's moved to April 10 and July 28.

Scheduling Report:

CBA+ end of season meet March 19-21 (possibly one week earlier): Swimmers cannot make JO cuts at this meet.

Possibly a JO- meet March 13-14.

Dual venue meet added Feb. 20-21.

Dual venue meet added June 19-20.

Tom will email out bid forms this week. Let Tom know what you want, then he will compile and send out a tentative schedule. We will vote on schedule at following meeting, then teams who actually win bids will fill out bid forms and send them to PC.

Sanctions Report:

South City meet TBA in December.

Officials Report:

Bodies coming in, not losing anyone.

Zone Championships:

Zone has voted to keep relays at end. Motion to put relays in beginning. No second.

Intent to hold meet at Santa Clara again.

Put lane lines in warm up pool?

Zone All-Star Meet:

Request for better weather...

Elections/Nominations:

Motion to approve first three nominations: Ricky for Chairman, Andy for Vice, Matt for Secretary.

Derek and Carol duel for position of treasurer.

Carol elected new Treasurer and approved @ 8:45pm.  
Motion to destroy ballots approved @ 8:46pm.

New Business:  
Next meeting Sept. 14.

Meeting adjourned @ 8:50pm.

Matt Weiss  
Secretary  
Zone 1-North



Zone One North Board Meeting Minutes  
September 14, 2009

Attending: Andy Clifford – LO, Marcus Nava – SSF, Jose Bonpua – LAMV, Chris Culp – BAC, Fred Farley – OSC, Kent Stietzel – HDAC, Dave Knochenhauer – PCA, Lucille Glassman, Phil Harter – LAMV, Khalid Bouzina – DACA, Darryl Woo, Mike Brochier, Michael Allegretti – DACA, Carol Waln – SUNN, Larry Rice, Ricky Silva – PASA, Tom McRae – SOLO, Leon Kief – MAV.

Call to order 8:00 PM

July Minutes approved

Please sign the attendance sheet and update the zone with any email changes

Pacific Swimming Report: Ricky Silva

Far Western time standards will be adjusted. New Time Standards Chair will be Tisha Stiemle. The committee will be looking into how to adjust standards.  
John Pallesen will be new Age-group Chair

Treasurer's Report – Carol Waln

Carol Waln has not been able to get in touch with Derek Phipps, former treasurer, regarding state of accounts and information on what expenses need to be submitted to Pacific Swimming from the Zone All-Star Meet which Zone 1 North hosted in 2009. These need to be submitted by Friday 9/18 for reimbursement from Pacific Swimming.

*Motion: Remove Dave Knochenhauer and Derek Phipps from the Zone One North checking account and add Ricky Silva, acting Zone Chairman and Carol Waln, acting Zone Treasurer. Motion: Dave K, 2<sup>nd</sup>. Motion passed.*

Larry Rice estimated that the zone account balance is \$8000.00 +.

Does the Zone need a tax I.D. number?

Sanctions Report – Mike Brochier

BAC Spooky Classic meet sanction is pending.

Mike requests that you get your meet sheets to him early. It is very difficult to run meets through sanctions during the holiday season, so if you have meets early in the year please get your meet sheets turned in well before the Holidays.

Have not seen meet sheet for Oct. 31 – Nov. 1 SUNN meet.

Officials Report – Lucille Glassman

The zone has 85 officials. PASA and DACA are doing a great job supplying over 50 officials. There is always a need for more officials. There is a need for more senior officials, Starters and Head Referees.

It would help if there was better communication in setting up the meet calendar with the official's calendar.

Should the zone require advance notice to officials regarding additions to the meet schedule? Officials need as much lead time as possible.

Zone 1 North official's website: [sites.goggle.com/site/zone1north](http://sites.goggle.com/site/zone1north)

Zone officials will be checking all coaching cards at meets. Coaches without a valid card will not be allowed in the coaches' area. Pacific Swimming will be sending a report to Head Referees regarding coaches whose cards are expired.

#### Scheduling Report – Tom McRae

SSF is adding a meet on 12/11 – 12/12. The meet will be a two-course, single session format at Chabot College in Hayward.

DACA wants to add an invite on 11/13 – 11/14.

After Tom sends out the format of the meet (following approval of 2010 schedule) it is the team's responsibility to update their meet's format on the Pacific Swimming website. DACA wants to add a Friday night session to their meet on 6/19 – 6/20. The meet will be a two-sided meet.

#### 2010 Schedule

1/30-31/10 – Zone Championships. Santa Clara is unavailable. The meet needs to be moved to another venue or one week earlier if Santa Clara can accommodate.

2/6-7/10 – BAC Distance Invitational.

2/20-21/10 – PASA and DACA dual venue meets will be Q format.

3/13-14/10 – SOLO meet will be R format.

5/1-2/10 – LAMV long course dual venue meet will be Q format (as determined by Tom McRae based off short course Q-R format).

5/8-9/10 – DACA long course dual meet same as LAMV meet on 5/1-2.

5/16/10– Remove walk on meet.

6/12-13/10 – remove B/A+ meet

6/19-20/10 – DACA long course meet will be R format (as determined by Tom McRae based off short course Q-R format).

6/26-27/10 – BAC long course meet will be R format.

6/27/10 – SUNN one day long course invitational.

7/24-25/10 – DACA short course C/B/A+ meet.

10/9-10/10 – DACA will bid for C/B/A+. The meet will be a two – course, single-session meet.

10/30-31/10 – SUNN and BACC/B/A+ dual venue meets will be Q format.

11/20-21/10 – SOLO and DACA C/B/A+ dual venue meets will be R format.

12/10-12/10 – SSF may be any format.

Motion to approve 2010 schedule including the updates above. Motion Dave K., 2<sup>nd</sup>: Michael Allegretti. Motion passed, schedule approved.

Tom will send updated schedule by 9/21/10.

**Action Item: teams must update their meet's format on the Pacific Swimming website by 10/15/09. Additional information will be sent on how to enter these meets.**

**ACTION ITEM: Teams are encouraged to bring their intentions regarding their intentions regarding the 6/19-20/10 DACA LC meet and the 6/26-27/10 BAC LC meet to the November meeting.**

Diversity Committee – Sylvia Beach is the Zone 1 North representative.

Age-group committee – Dave Knochenhauer will represent Zone 1 North on the Age-Group Committee.

2010 Zone Championships

Santa Clara is unavailable on 1/30-31/10.

**ACTION ITEM: Larry Rice will contact Santa Clara to see if the pool will available on 1/23-24/10. Michael Allegretti will check with DeAnza College regarding availability on 1/30-31/10.**

**ACTION ITEM: A Meet Director is needed. Ricky Silva will try to find a PASA volunteer be the Meet Director.**

Volunteer responsibilities will be assigned at the November meeting.

**ACTION ITEM: Teams with proposals for the meet format should bring a written proposal with copies for all attending to the November meeting.**

**ACTION ITEM: Teams should state their intentions regarding Zone Championships, if they are attending and what their estimated attendance is.**

2010 Zone All-Star Meet

Team Manager will be Andy Clifford

Zone Championship meet sheet should have a clear explanation of the Zone All-Star selection process and basic Zone All-Star meet information, date, location, etc.

New Business

October 2009 dual venue meet team assignments

BAC: BAC, PASA, SSF, DCD, MAV, PCA, PSL, SOLO

SUNN: SUNN, DACA, LAMV, OSC, LO, KOA, HDAC

November 2009 dual venue meet assignments

**SOLO and DACA will come up with split and report at November meeting.**

Dual Venue Meet Subcommittee

Chris Culp will chair. Chris Daly is assigned. Anyone who wishes to attend should contact Chris Culp.

SUNN proposes to waive the zone priority for the Campbell Wavemakers to attend 10/31-11/1-09 C/B/A+ meet. Sunn has experienced low attendance in recent years. Proposal approved.

Meeting adjourned 9:50 PM

Next Meeting: November 9, 2009, 8:00 pm, Peninsula Covenant Church, Redwood City.

Respectfully submitted: Andy Clifford, Zone One North Vice-Chairman