

**Meeting Title:** Pacific Swimming House of Delegates Meeting  
**Date:** October 16, 2024

**Attendance:**

Board members attending are noted by an 'X' in the table below/ board members not present but excused are marked with an 'E'. Team representatives and guests in attendance are also noted.

Board of Directors			Club Reps			Guests		
Lehla Irwin	X	<b>Zone Reps</b>	Abbey Keller (TERA)	X	Dionne Dunn (EBSD)	X	Shad Wojtala (HILL)	X
Verónica Hernández	X	1N – Bob Hill	Alex Ambrose (SSS)	X	Jonathan Hiett (AC)	X	Alexa Jayne (SSS)	X
Debbi Tucker	X	1S – Trent Larsen	Chetan Raghavan (AAA)	X	Steve Morsilli (PLS)	X	Chris Horner (DA)	X
Kyler Van Swol	X	2 – Mark Ryan	Ellie Burkhardt (TOC)	X	Gaku Ito (PSL)	X	Kyle Kikuta (TIDE)	X
Erik Scalise	X	3 – Kevin Twohey	Orion Phan (SUNN)	X	Mehrad Zarrehparvar (SRBY)	X	Marisa Cozort (BAY)	X
Asher Green	X	4 – Jim Morefield	Kalia Ream (RAC)	X	Kayla Tom (LO)	X	MaryAnn Nygren (TRIV)	X
Tyler Long	X		Kopal Tare (RHAC)	X	Bob Hill (SUNN)	X	Michael Stompe (TCA)	X
Gracie Goss	X	<b>Athlete Reps</b>	Pulin Muangsiri (NNA)	X	Ben Chung (BAC)	X	Stefan Bill (PST)	X
Amy Chen	X	SR – Steph Anderson	Sidney Ross (SSS)	X	Dan Cottam (TERA)	X	Trent Larsen (MBSC)	X
Don Heidary		JR – Aly Cutforth	Alex Labiaga (TIDE)	X	Jacob Lumbang (DCD)	X	Jeffery Raegan (QSS)	X
Doug Reed	X	1N – Paige Griffis	Alexis Thompson (CCC)	X	Jenson Wong (PSL)	X	Chris Lam (ARB)	X
Kent Yoshiwara	X	1S – Joyce Lee	Antonio Bazan (NVST)	X	Jon Hiett (AC)	X	William Oliver (SSF)	E
Phil Grant	X	2 – Saveta Holunga	Arcadia Li (HILL)	X	Joey Sementelli (ALTO)	X	Helen Garcia (AAA)	X
Traci Benton		3 – Joseph Harris	Evan Byun (PST)	X	Marisa Cozort (BAY)	X	Justin Ely (CDST)	X
Larry Rice	X	4 – Bella Pfeleger	Lily Yung (OAPB)	X	Tammy Hopkins (DACA)	X	Annie Stein	X
Clint Benton	X		Monica Warren (WCAB)	X	Kevin Zacher (SCSC)	X	Karen Bair	X
			Nathan Bareilles (HSC)	X	Jack True (TRIV)	X	Mary Ruddell	X

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW- UP DATE
<b>Meeting Called to Order</b>	Meeting called to order by Lehla Irwin at 7:34 PM		
<b>Mission Statement and Conflict of Interest</b>	Meeting opened with the reading of the Conflict of Interest Statement and Vision Statement: To provide opportunities for members to pursue their goals. Reminder of Robert's Rules		
<b>Minutes from Previous Meeting</b>	Minutes from May 19, 2023 HOD meeting presented for approval L.Rice moved, K.Yoshiwara 2nd	Approved as amended	
<b>Ratify Actions of BOD</b>	Ratification of actions of the BOD since the previous meeting of the HOD on May 19, 2024. L. Rice moved, T. Hopkins 2nd	Ratified	
<b>Agenda Modification</b>			
<b>Officer's Reports</b>			
<b>Chair</b>	Lehla Irwin: Posted 1. Affirmation of Appointments	Affirmed	

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	a. Safe Sport - Marisa Cozort b. At-Large (partial term) - Amy Gonzalez J.Morefield Moved, L.Rice 2nd		
<b>Vice Chair – Administration</b>	Verónica Hernández: Posted 1. DDEI camp is open (Nov. 2)		
<b>Vice Chair – Program Operation</b>	Kyler Van Swol: 1.		
<b>Vice Chair – Program Development</b>	Eric Scalise: Posted 1.		
<b>Vice Chair – Finance</b>	Debbi Tucker: 1. Quickbooks Online is now in use for all accounting. 2. Credit card readers are now available 3. There were letters sent out to every Zone Chair and Treasurer with the acceptable methods of payment to Pacific Swimming for them to sign and hopefully discussed at each zone board. 4. Sending money to teams that attended 2024 Summer Sectionals, \$500 for TCA attendees, \$250 for Fullerton attendees. 5. Extra money in last year's budget was allocated to team grants. 6. We are now paying our Federal taxes electronically. 7. The money that Pacific paid on behalf of the Western Zone for the DEI Camp in Indi has been paid back. 8. The Finance Committee is still working on financial P&P, but are almost done. 9. Extensive work on the next audit has begun. 10. Thank you Jerry Rudd for your years of service as Z4 Treasurer! Welcome Malia O'Brien! 11. Thank you David Benjamin for your years of service on the Finance Committee!		
<b>Age Group Vice Chair</b>	Tyler Long: 1.		
<b>Senior Vice Chair</b>	Asher Green: Posted 1. Committee has met regularly and the issues with the Senior competition schedule have been identified. Any ideas/input on solutions are welcome!		
<b>Registration</b>	Laurie Benton: 1. Next swims update: There will be notifications sent out to non-athletes for all courses that are expiring		
<b>Reports/Recommendations of Staff</b>	Cindy Rowland:		
<b>Consent Calendar</b>	Motion to accept the consent calendar except pulled items:  Pulled: Athletes, DDEI, Officials		
<b>Standing Committees</b>			
<b>Athletes</b>	Steph Anderson & Aly Cutforth: Posted 1. Athlete representatives attended lots of events, including USAS Workshop and WZ DEI Camp at Olympic Trials.		

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	<ol style="list-style-type: none"> <li>Number of Athlete Reps has grown. 25 Reps graduated, but 27 new reps have joined for a total of 77 Reps from 45 teams. There is still a great need for more participation.</li> <li>Suit Exchange Program is going to work even more with DDEI to get free tech suits to Outreach registered athletes</li> <li>Leadership Summit and Fitter &amp; Faster Clinic, with sessions on Mental Health, DEI, Nutrition, College Swimming and guest speaker Nathan Adrian. 34 athletes attended from 24 teams.</li> </ol>		
<b>Disability, Diversity, Equity &amp; Inclusion</b>	<p>Kent Yoshiwara: Posted</p> <ol style="list-style-type: none"> <li>Goal of the committee is to reduce barriers to expand the sport to more people</li> <li>Diversity camp in November will include a free summit for parents, club leaders, coaches and officials</li> <li>Fall Grant applications have been collected, applications will be reviewed, next grant period is in the spring</li> <li>Outreach memberships \$5.00 registration for athletes and for family members wishing to become officials</li> <li>MEFAP covers most of the cost of entries for Outreach registered athletes, they only pay the splash fee</li> <li>Outside Donor program available for people to support these programs</li> <li>Pacific Swimming was represented on 3 of 6 panels held on DEI at the USAS workshop</li> <li>Pacific was heavily involved in the paneling and facilitating of the 2024 WZ DEI Camp &amp; Summit. We sent 3 athletes and Kent ran the Summit for DEI Chairs. Coach Keiichiro Yoshida from PASA was the Head Coach of the Camp.</li> <li>Disability parallel time standards are adopted by PC</li> </ol>		
<b>Officials</b>	<p>Phil Grant: Posted</p> <ol style="list-style-type: none"> <li>Officials served to officiate over 200 meets in the past year</li> <li>Growth in officials, higher than precovid numbers, now over 600</li> <li>Officials training has been standardized across the country and can now be done online</li> <li>Junior Official is a new membership category for 16-17 year old athletes to become officials during 12 &amp; under competition sessions</li> <li>Officials Committee now has documented Policies and Procedures and a Code of Conduct</li> <li>Annual Officials Clinics had over 300 attendees, with 9 different subjects covered</li> <li>Award Winners: Z1S - Jeff Reagan, Z1N - PJ Yim, Z2 - Dionne Dunn, Z3 - Christine Lai, Z4 - Ariana Soretta, LSC Official - Steve Gomez, George Cleveland Legacy Award - Marie Lin</li> <li>OTS Meet vs. Non-OTS Meet - OTS=Officials Tracking System, which simply means that the meet has the required number of officials for Officials to receive credit for sessions worked. OTS does not affect weather times count during a block party meets.</li> </ol>		
<b>Investments</b>	Mike Piccardo: Posted		
<b>Governance</b>	Jim Morefield: Posted		
<b>Zones</b>			
<b>Resolutions and Orders</b>	None		

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Presentation of Annual Audit	None		
Elections	None		
Presentation of Annual Budget	None		
Old Motions	<p><b>1. 2409FIN01 - National Meets Sanctioned by Pacific Swimming</b> The Finance Committee, with the recommendation of the Sectional Finance Review Task Force, moves to amend the Rules and Regulations to include the sanctioning of National level meets within Pacific Swimming at a rate of 20% on all individual and relay entry fees. SECTION 4 SWIM MEET PREPARATION B. Entry Fees 1. Entry fees shall be charged for each meet category. The meet host is not required to accept entries that do not include applicable fees. Participation fees cannot be charged unless entry fees are charged. Pacific Swimming may charge a credit card processing fee for online meet entries (OME). Notes: Motion carries ...</p> <p><u>g. The Pacific Swimming fee collected on individual and relay entries will be 20% of the designated amount listed in the meet announcement.</u></p> <p><b>2. 2409FIN02 - Other Meet Fees</b> Motion to amend the Policies and Procedures to include meets other than those already included in the Rules and Regulation. SECTION III FEES C. Entry Fees 1. League <u>and Other Meet</u> Entry Fees a. All meets sanctioned by Pacific Swimming that do not fit any of the standard fee categories...</p> <p><b>3. 2409AG02 - Restructuring LSC Championship Meets</b> The Age Group Committee in conjunction with the Senior Committee moves to restructure the Age Group and Senior Far Western Championships, removing 15 &amp; Overs from Spring Far Western Championships, separating Summer Far Western Championships into 2 meets (Age Group and Senior), and eliminating Spring and Summer Age Group Championships effective September 2025.</p>	<p>Approved</p> <p>Approved</p> <p>Fails 18 In favor 34 Against 2 Abstain</p>	
New Motions	<p><b>1. 2410ADM01 - Bylaws Housekeeping Changes</b> Motion to approve a one-time suspension of Pacific Swimming Policies and Procedures section I.B.2.a. for 60-day motions, and to adopt the 2024 Bylaws housekeeping changes mandated by USA Swimming. <b>Summary of changes:</b> Line 10 'FINA' changed to 'World Aquatics', Line 368 'his or her' changed to 'their', Line 539 'his/her' changed to 'their', Line 666 'his or her' changed to 'their', Line 811 'him' changed to 'them', Line 917 'herself or himself' changes to 'themselves', Line 1004 'his or her' changed to 'their', Line 1017 removed, replaced with line 1053 'World Aquatics - the international</p>	Approved	

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	governing body for the sport of swimming.' D.Tucker 2nd <b>2. 2410ADM02 - ADA Website Update</b> Motion to approve a one-time expenditure of no more than \$4,000 to update the Pacific Swimming website so that it is machine readable for those who have visual impairment. J.Morefield 2nd	Approved	
<b>Next HOD Meeting</b>	May 18, 2025		
<b>Meeting Adjourned</b>	Meeting adjourned 8:57 PM		

Respectfully Submitted by,  
Gracie Goss & Amy Chen  
Secretaries - Pacific Swimming Board of Directors