

Meeting Title: Pacific Swimming BOD Executive Committee Meeting
Date: March 21, 2018 (Special Meeting)

Attendance:

David Benjamin	X	Marie Lin	X	Zone Reps		3 – Kevin Twohey		Athlete Reps		Guests	
Debbi Tucker	X	Mary Ruddell	X	1N - Larry Rice	X	4 - Jerry Rudd		Robert Mitchell			
Veronica Hernandez	X			1S – Cliff Reyda	X	4 - Jim Morefield	X				
Allison Beebe	X			2 – Peter McNamara	X			Office			
Kyle Kikuta	X							Cindy Rowland	X		

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW- UP DATE
Meeting Called to Order	Meeting was called to order by David Benjamin at 7:39 PM (Teleconference)		
New Business	<p>General Chair - David Benjamin</p> <ol style="list-style-type: none"> Pacific Swimming's Strategic Planning Session will take place Saturday, June 16, 2018 8:00 a.m. - 5:00 p.m. with USA swimming consultant Arlene McDonald Governance Committee has been given 3 tasks: <ol style="list-style-type: none"> Identify the most effective to structure Safe Sports Create a Personnel Committee to liaison between Staff and the BOD Evaluate and develop an organizational structure for Staff to meet Pacific Swimming's needs The Investment Committee has agreed to budget \$50,000 over 2 years to support the Safe Sport program: this is aside from the possibility that we may need to add a budget line for hiring a staff person specifically for Safe Sport The Wild Fire Task force, headed up by Larry Rice, is addressing two requests (Piranha Swim Team and Vallejo Swim Team) for assistance. Solutions are almost complete and will be ready to be reported in at the next BOD USA Swimming has a "required LSC by-laws" task force that would like input from the Central and Western Zones workshops. David is requesting some assistance from our BOD to delineate Pacific's needs at the Western Zone workshop that takes place in April and which will then be taken to the USA BOD in May. The volunteers to analyze the by-laws template are Leo Lin , Debbi Tucker, and Mary Ruddell. Anyone else who wishes to volunteer should contact David Benjamin. He will welcome all help.. 		
	<p>Debbi Tucker: Motion 1803VCO1 Coach/Manager Code of Conduct (Appendix B R&R) 2. The possession or use of alcohol, tobacco or any non-prescription drugs controlled substances is prohibited. Debbi Tucker, Vice Chair Operations (R&R, 30 days)</p>	To b referred to the April BOD	April, 2018, BOD

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW- UP DATE
	Athlete Committee's Recommendation on Awards for the Awards Banquet: Report reviewed: Some suggested changes will clearly increase cost to Pacific <ol style="list-style-type: none"> 1. Instead of awarding 4 relay awards, it is suggested that we award 8 relay awards increasing the number of trophies awarded from 16 to 32 in this category 2. Number of nominees for relays will increase: this means Pacific may be paying for as many as 128 athletes for the banquet from the relay category alone 3. Diana Fetterman is looking into seeing if , at least in the trophy category, they can select trophies in a category that are less expensive than last year This report will be presented in the BOD meeting by the Athletes and decided on in that venue	To be referred to the April BOD	April 2019. BOD
	Veronica Hernandez (for Brian Potts) Motion 1803CC1 Section XIII Camps, A, 1. The per athlete co-pay for one day camps held within Pacific Swimming shall be \$15 \$40 . Brian Potts, Camps Chair (P&P, 30 days) Reason: Co-pay is not sufficient to cover the costs of the camp which includes, T-shirts, coaches, food, pool rental	To be referred to the April BOD	April 2019, BOD
	Zone All-Star Meet - Jim Morefield Jim will undertake to write a procedure for the Zone All Star Meet so it will not rely on passing down from meet director to meet director bits and pieces of how the meet should run. Also records need to be kept and stored in Pacific Swimming's Meet Manager program, along with the Meet file. The files of past meets should be kept on the Pacific Swimming's Meet Manager program. Staff could issue the entry files for each All Star Meet to all the Zones, so coaches can send in their seeded meets, etc. Jim will prepare this new policy and procedure to be inserted in Pacific's P&P, with consultation with Jeannette Soe, Veronica Hernandez, and Mary Ruddell	Jim Morefield will work on this	
	Larry Rice - Governance Committee Seeking Clarity on what will be needed for the Safe Sport Task <ol style="list-style-type: none"> 1. Allison Beebe reports that USA Swimming will have to clarify their rules in the handbook to reflect the new federal legislation that requires all reports go to USOC 2. We will also have to adhere to the local (California) laws for mandated reporters if the interpretation of the new legislation is that all non-athlete members of USA Swimming are mandated reporters 3. Governance will have to determine if some of the ways other LSCs handle sexual abuse should be adopted, what procedures and structure we should create, and whether we will need to hire a staff member specifically to take care of Safe Sport issues.. 		
Next Meeting	Next BOD meeting is April 18, 2018, and next Executive Committee Meeting is May 16, 2018		
Meeting Adjourned	Meeting adjourned at 8:15 PM		

RESPECTFULLY SUBMITTED BY,

MARIE LIN
PACIFIC SWIMMING SECRETARY