

**Pacific Swimming - Form E**  
**Meet Approval Request to Program Operations**



Reference USA Swimming Rules and Regulations 202.4.3 Requirements for Approval

Approvals may be issued to member clubs for open competition conducted in accordance with USA Swimming technical rules if that competition has been specifically approved by the USA Swimming Program Operations Vice President or his/her designee.

Request for Approval: \_\_\_\_\_ club of Pacific Swimming, hereby requests approval of the following meet: \_\_\_\_\_

Date(s): \_\_\_\_\_ No. of Days: \_\_\_\_\_ Facility: \_\_\_\_\_

Person Initiating Request: \_\_\_\_\_ Position: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Requirements:**

- The meet must be approved by Pacific Swimming before submission to Program Operations.
- Approval meet status shall not be a means to avoid participants having USA Swimming membership.
- Reasons for hosting the meet as approved rather than sanctioned are as follows:

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Approved by Pacific Swimming: \_\_\_\_\_ Date: \_\_\_\_\_

**Approved by Program Operations:**

Suzanne Heath, designee,  
suzanneheath@suddenlink.net  
(252) 974-0732 FAX

\_\_\_\_\_ Date: \_\_\_\_\_

*In granting this approval it is understood and agreed that USA Swimming shall be free and held harmless from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event.*

Pacific Swimming Approved Meet Processing Fees are as follows:

One Day Meet: \$35.00 (including dual, tri and quad meets)

Two/Three Day Meets: \$75.00

Four or More Day Meets: \$105.00

Payment must be submitted to Pacific Swimming with the Form E or it will not be approved.

Send Form E and payment to:

Pacific Swimming  
1374 Lupine Court  
Concord, CA 94521