

**Meeting Title: Pacific Swimming BOD Executive Committee Meeting**

**Date: January 20, 2021**

**Attendance:**

David Cottam	X	Marie Lin	X	<b>Zone Reps</b>		3 –Debbie Tucker	X	<b>Athlete Reps</b>		
Leo Lin	X	Mary Ruddell	X	1N - Larry Rice	X	4 - Jerry Rudd		Jivana Nagpal	X	
Veronica Hernandez	X	Mike Allegretti	X	1S – Mark Taliaferro	X	4 - Jim Morefield	X	Saya Ryan	X	<b>Office</b>
Daniel Cottam		Carlene Takaki	X	2 – Peter McNamara	X			Adam Pfeiger	X	Cindy Rowland
Kyle Kikuta		Clint Benton								

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW-UP DATE
<b>Meeting Called to Order</b>	Meeting was called to order by David Cottam at 7:30 PM via Zoom		
<b>Approval of Exe Min</b>	Executive Committee Meeting Minutes from October 7, October 21, and December 4th approved		
<b>General Chair Items</b>	<ol style="list-style-type: none"> <li>1. Athletes will have their Leadership Summit via Zoom in October. They are hoping to receive some reimbursement from USA-Swimming.</li> <li>2. Plan is to make the October HOD meeting virtual via Zoom</li> <li>3. Committees are required to submit minutes from their meetings. Diana Fetterman has put a template on the website that committees can use.</li> <li>4. Because we continue to anticipate that Pacific will not be doing any travel meets in the foreseeable future it was determined to give Jeannette Soe a layoff notice instead of keeping her on furlough. Jeannette has received this notification</li> <li>5. The Pacific Swimming Officials' Clinic will take place virtually via zoom on January 30th</li> <li>6. The Governance Committee will complete their review of the Rules and Regulations and prepare to present it to the BOD, in time to meet the requirements for presentation at the October HOD meeting.</li> <li>7. We will change the March Executive Committee to a BOD meeting so we can have everything ready for presentation at the October HOD</li> <li>8. Mary Ruddell is working on a number of Rules and Regulations changes regarding fees and dues that will need to be presented to the BOD for approval and recommendation to the May HOD.</li> </ol>		
<b>Scheduling</b>	<p>Leo Lin</p> <ol style="list-style-type: none"> <li>1. Leo has done multiple surveys and discussions regarding Spring JO's and Far Westerns. The conclusions are to cancel both the Spring JOs and Far Westerns (See motion 2101SCH01)</li> <li>2. The survey regarding the 10 and Under Championships this spring has not been conducted yet. Leo is working on having the Age Group Committee make a recommendation</li> <li>3. Leo is putting together a Task Force to determine what to do with summer JOs, Far Westerns and Senior Champs. So far Mike Allegretti, Carlene Takaki, Annie Stein (coaches), and Mary Ruddell (finances) have committed to be on the Task Force. Athlete members are yet to be determined.</li> </ol>		
<b>Open Water Sanctions</b>	Leo Lin		

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	<ol style="list-style-type: none"> <li>1. Leo presented the P&amp;P formatted version of Motion 2009VCPO01 Open Water Sanction which we already passed (this is considered just housekeeping) and needs no further action</li> </ol>		
Personnel Committee	<p>Governance Committee - Peter McNamara</p> <ol style="list-style-type: none"> <li>1. Peter presented the Governance Committee's recommendation for the functions and composition of the Personnel Committee</li> <li>2. We discussed the length of the term and changed it from 3 years to 2 years</li> <li>3. Gender representation on the Personnel Committee was discussed and it was determined that a gender requirement for the Personnel Committee is inappropriate</li> <li>4. Assessments of personnel function by the Personnel Committee will be clearly delineated based on objective criteria, and Personnel Committee members are expected to have adequate managerial experience to appropriately perform those assessments.</li> </ol>	Present to BOD in February	
Membership Task Force	<p>Mary Ruddell</p> <ol style="list-style-type: none"> <li>1. Gave an overview of what the Task Force has come up with</li> <li>2. New and old categories for Membership, including Outreach Club membership, Outreach non-coach/non athlete memberships, fees for various types of meets</li> <li>3. Many of these additions and changes will require changes in the P&amp;P</li> <li>4. It was agreed that Mary would consult with Clint Benton (parliamentarian) regarding how to present the recommended changes in fees with as few motions as possible</li> </ol>	Consult with Clint Benton	
Motions	<p><b>Motion 2101Sch01 Cancel Spring JO's and Far Westerns</b>  Cancel Spring 2021 JO's and Far Westerns  Leo Lin (Scheduling Committee)  Passed</p>	Passed	
	<p><b>Motion 2101MFTF Temporary Meet Fee Structure during Covid-19 impacted season – extended with modifications.</b>  For the period between February 28, 2021 and August 31<sup>st</sup>, 2021, extend the Temporary Meet Fee Structure as follows:  #1 The team will pay to Pacific a sanction fee of \$35 for a one day meet or \$75 for a multi-day meet providing that participating swimmers are not charged any fee. A multi-day meet may last up to seven contiguous days from the first day of the meet. or  #2 The team can charge a flat fee of their choice. The team shall pay to Pacific 20% of the flat fee. A multi-day meet may last up to seven contiguous days from the first day of the meet. or  #3 Teams charging regular meet entry fees for intrasquad and dual meets are subject to the same standards as outlined pre-Covid-19 except that the meet summary and modified meet financial reports are due to the Treasurer 5 (five) days post meet. A late submittal of the meet financial and summary reports will cause the team to be assessed a 10% late fee. or  #4 An out of LSC team may hold an intrasquad Sanction Only meet within Pacific Swimming's boundaries. An out of LSC team wishing to hold a dual or larger meet within Pacific Swimming's boundaries with a Pacific</p>	Passed	

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	<p>Swimming member club are subject to fees as outlined in Pacific Swimming's Meet Fee Structure. Mary Ruddell (Meet Fees Task Force)</p> <p>Discussion:</p> <ol style="list-style-type: none"> <li>1. This extends the Temporary Meet Fee Structure through August 31, 2021</li> <li>2. It clarifies that regular fees will be applied if regular meet entry fees are charged</li> <li>3. In addition it addresses the situation where out of LSC teams hold intrasquad meets within Pacific Swimming boundaries</li> </ol> <p>Passed</p>		
	<p><b>Motion 2101VCPO01 Concussion Education</b> Mandate that all Meet Directors and Head Marshals of Pacific Swimming Sanctioned meets have to have taken and passed concussion training (CDC or NFHS) prior to the sanction of the meet. (In order to make the change effective immediately, it will be passed as a temporary 1 year change. However it will be followed up with a 30 day motion to make this a permanent change in the P&amp;P - see Motion 2101VCPO03 below) Leo Lin (Vice Chair Program Operations), Larry Rice (2nd)</p> <p>Rationale: California has mandated that Swim officials need to have concussion training. Since Meet Directors and the Head Marshall are often significantly involved in dealing with any injuries happening during a swim meet at the swim meet venue, they would also have to deal with all concussion injuries at the venue. It is reasonable that they be well versed in dealing with concussions.</p> <p>Discussion: In order to make the change effective immediately, Passed</p>	Passed	
	<p><b>Motion 2101VCPO03 Concussion Education (P&amp;P)</b> Mandate that all Meet Directors and Head Marshals of Pacific Swimming Sanctioned meets have to have taken and passed concussion training (CDC or NFHS) prior to the sanction of the meet. (This will be placed in Pacific's P&amp;P) Leo Lin (Vice Chair Program Operations), Larry Rice (2nd) (30 day , P&amp;P)</p> <p>To be written for insertion to the P&amp;P</p>	Present to BOD in February	
	<p><b>Motion 2101VCPO02 Official Position on AB-5</b> Pacific Swimming's Report on AB-5 will be accepted as the official position of Pacific Swimming under the present interpretation of AB-5 (see the document). To be effective for the next 12 months Leo Lin (Vice Chair Program Operations), Marie Lin (2nd)</p> <p>Discussion:</p> <ol style="list-style-type: none"> <li>1. If AB5 is amended and the amendment effects how Pacific Swimming conduct business we will</li> </ol>	Passed	

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	evaluate and make appropriate changes 2. To be presented as a proposal for incorporation in the P&P Passed		
	<b>Motion 2101VCPO04 Official Position on AB-5</b> Pacific Swimming's Report on AB-5 will be accepted as the official position of Pacific Swimming under the present interpretation of AB-5 (see the document). Leo Lin (Vice Chair Program Operations), Marie Lin (2nd)( 30 day, P&P)  To be written for insertion to the P&P	Present to BOD in February	
<b>Next Meeting</b>	Next regular Executive Committee Meeting: May 19, 2021		
<b>Meeting Adjourned</b>	Meeting adjourned at 8:44 PM		

RESPECTFULLY SUBMITTED BY,  
 MARIE LIN  
 PACIFIC SWIMMING SECRETARY