

Meeting Title: Pacific Swimming Board of Directors Meeting

Date: Wednesday, April 16, 2025

Attendance:

Board members attending are noted by an 'X' in the table below; board members not present, but excused are marked with an 'E'. Team representatives and guests in attendance are also noted.

Lehla Irwin	X	Kent Yoshiwara	X	Zone Chairs		Zone Reps		Guests		Staff	
Verónica Hernández	X	Marissa Cozort	X	1N – Bob Hill	X	SR – Steph Anderson	X	Mike Piccardo	X	Cindy Rowland	X
Debbi Tucker	X	Phil Grant	X	1S – Trent Larsen		JR – Aly Cutforth	X	David Cottam		Laurie Benton	X
Kyler Van Swol		Traci Benton		2 – Mark Ryan		1N – Paige Griffis		Jerry Rudd		Diana Fetterman	X
Erik Scalise	X	Larry Rice		3 – Kevin Twohey		1S – Joyce Lee		Valerie Rudd		Annie Stein	X
Asher Green	X	Amy Gonzalez	X	4 – Jim Morefield	X	2 – Saveta Holunga		Markus Daene		Karen Bair	X
Tyler Long		Clint Benton	X	2 – Chris Lam	X	3 – Joseph Harris		Mike Davis		Mary Ruddell	X
Amy Chen	X					4 – Bella Pfeiffer		Alexis Thompson			
Gracie Goss								Monica Warren			
Don Heidary								Jeff Raegan	X		
Doug Reed											

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW-UP DATE
Meeting Called to Order	Meeting was called to order by Lehla Irwin at 7:36 PM		
Conflict of Interest	Meeting opened with the reading of the Conflict of Interest Statement.		
Minutes from Previous Meeting	February 19, 2025 BOD Minutes – Posted	Approved	
Minutes from Previous Executive Committee Meetings	March 19, 2025 Exec Comm Minutes – Posted	Approved	
Officer's Reports			
Chair Presentation of Audit	Lehla Irwin – 1.		
Admin Vice-Chair	Verónica Hernández – 1.		
Vice Chair – Program Operations	Kyler Van Swol – 1.		
Vice Chair – Program Development	Eric Scalise – 1.		
Vice Chair - Finance	Debbi Tucker – Posted 1. Draft Statement of Financial Position and Activities Budget Performance V. Hernandez moved to approve, D. Tucker 2nd	Approved	

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW-UP DATE
Age Group Committee	Tyler Long –		
Senior Committee	Asher Green – <ol style="list-style-type: none"> 1. Senior Committee is still meeting regularly 2. NNA in Reno will be the host for the July Sr Prelims/Finals Meet 3. Next meeting topic will be what camps Sr would like the LSC to hold, and what objectives the camps are trying to achieve. 		
Registration	Laurie Benton - Posted <ol style="list-style-type: none"> 1. We have almost 800 more swimmers registered for the summer season than last year due to the removal of that start date of the summer season. 2. Now it's an individual season and athletes can begin their 150 days of membership whenever they register. 		
Report/Recom - Staff	Cindy Rowland – Posted <ol style="list-style-type: none"> 1. 		
Consent Calendar	Consent Calendar presented for approval (including all committee reports and minutes) except: Pulled: Athletes, DDEI, Officials, Admin Review, Investment, Governance, Safe Sport, Z1N, Z2	Approved	
Athletes	Steph Anderson – <ol style="list-style-type: none"> 1. The Athlete Committee won the DEI Award from USA Swimming for the tech suits donation program. 2. At HOD the committee will announce the list of graduating seniors and what college they are attending/swimming. 3. Norberg Scholarship winners will be announced at HOD. 		
Disability, Diversity, Equity, and Inclusion Committee	Kent Yoshiwara – Posted <ol style="list-style-type: none"> 1. Online meet registration through FastSwim for athletes with an Outreach membership is now live. elected can enter meets online. They can not sign up for meets using the same process as athletes with a premium membership. 		
Officials Committee	Phil Grant – Posted <ol style="list-style-type: none"> 1. PC Officials have had a strong presence at both Sectional meets, and at the TYR Pro Series. 2. Far Westerns was an evaluation meet for Officials to be certified for higher positions. 3. Both AGC and FW were pre-seeded for the first time and overall the meets were very successful. Work still needs to be done, but improvements have already been made from AGC and FW just 3 weeks later. 4. At Summer AGC any athlete that misses an event will need to positively check-in for their next event, but still will not have a no-show penalty. 		

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW-UP DATE
	<ol style="list-style-type: none"> Coaches please continue to educate your athletes on the rules and procedures of a pre-seeded meet. New Online Official's Clinic from USAS for Referees. The course is interactive and takes about 2 hours. Many of the videos feature Officials from Z1S. There is a 60 question test at the end. 		
Admin Review	<p>Chris Lam – Posted</p> <ol style="list-style-type: none"> Admin Review Board slate of nominees have been submitted to Governance and there are currently no appeals for no-show fines. 		
Investment	<p>Mike Piccardo –</p> <ol style="list-style-type: none"> Was not able to send in a report due to a loss in internet, but will be sent in soon. Committee met with the Wells Fargo investment advisor. 20 Grants proposals. One was late and will be deferred to the next grant period. One had a change in circumstances and has withdrawn their proposal. The remaining 18 proposals will be funded and a totally amount allocated will be finalized next month 		
Governance	<p>Jim Morefield –</p> <ol style="list-style-type: none"> Meeting tomorrow to finalize the slate of nominees to present at HOD. If there are any volunteers for any position, please contact Jim Morefield. 		
Safe Sport	<p>Marisa Cozort –</p> <ol style="list-style-type: none"> Safe Sport - of 99 clubs 26 have finished, and 31 have started their SS recognition. <ol style="list-style-type: none"> Have reached out to the 15 teams that are very close to completing their certification to help them get it finished. Will be having the PC Safe Sport committee assist teams to get Safe Sport Coordinators on their teams, as many of them do not have a designated person. PC is currently in 8th place out of 56 LSC's. The goal is to be in the top 8. Now have a list of teams that have not started the process and will be contacting them. 		
Z1N	<p>Bob Hill –</p> <ol style="list-style-type: none"> ZAM Meet Sheet sanctioned today. Going to work on the event file to send to Zones in the next few days. 		
Z2	<p>Chris Lam –</p> <ol style="list-style-type: none"> April meeting is next week, so March minutes have not been posted yet, because they are pending approval. ZAM team has been selected. 		
Supplementary Oral Reports			
Old Business			
Old Motions	<ol style="list-style-type: none"> 2503GOV01 - P&P Updates Motion: to amend the following Pacific Swimming Policies and Procedures: <ol style="list-style-type: none"> Section I, Governance, to add our existing policies and statements on Ethical Behavior and Conflict of Interest, with minor recommended edits. 	Approved	

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW-UP DATE
	<p>2. Section X, Meet Conduct, to change the requirements for submitting meet results to include a complete meet database backup (instead of a SDIF, SD3, or CL2 file), and to prohibit public posting of meet results data containing athlete birthdates. NOTE: meet backups will be for internal use only by Staff, to generate different versions of the electronic results data, with birthdates to aid in upload to SWIMS, and without birthdates for public posting on the Pacific Swimming website.</p> <p>3. Section XIX, League Administration, to reflect the same new requirements for submitting and posting of meet results.</p> <p>2. 2503ADM02 - PC Records and Awards Eligibility Motion to add "Only results from LSC sanctioned meets or national and international competition shall be considered for Pacific Swimming records." and "Only results from LSC sanctioned meets or national and international competition shall be considered for Pacific Swimming records." to the Policies and Procedures to clarify which results will be used to determine Pacific Swimming records and awards.</p> <p>3. 2503FIN01 - Board Membership Restriction The Finance Committee, with the recommendation of the independent accountant, moves to add the following language to the Pacific Swimming Rules and Regulations: "Any person who, in the sole judgement and determination of the Executive Committee of the Board of Directors, has engaged in fiscal or financial misconduct, shall be ineligible for nomination, election, appointment, employment, or engagement in a position of responsibility for, or adjudication of, Pacific Swimming funds (including Zone funds), shall not be granted signature authority over any such funds, and shall have any existing signature authority promptly revoked by a designated Board or Staff member. Affected positions include but are not limited to LSC or Zone Chair, Financial Vice Chair, LSC or Zone Treasurer, Meet Director, Camp Coordinator, Administrative Board of Review, and any fundraising positions. The Executive Committee shall further forward a recommendation to the relevant elective or appointive body to remove the ineligible person from their position."</p>	<p>Approved</p> <p>Approved 1 opposed</p>	
New Business			
New Motions	<p>1. 2504ARB01 - Meet Referee Rule The Administrative Review Board recommends the following be added to Pacific Swimming Rules & Regulations as Section 4.A.3: g. "The Meet Referee shall oversee the entire swim meet, including the entry and registration process, and shall ensure that all rules and regulations are followed. The Meet Referee shall make the final decisions on any procedure, modification, dispute, or protest for a fair and equitable competition" J. Morefield amended, C. Lam 2nd - Approved</p> <p>2. 2504OFC01 - Meet Conduct Amendment to the Policies and Procedures to clarify the 4-hour rule for 12 & under athletes. SECTION X</p>	<p>30 Day Motion</p> <p>30 Day Motion</p>	<p>5/21/25</p> <p>5/21/25</p>

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW-UP DATE
	<p>MEET CONDUCT</p> <p>A. Meet Conduct</p> <p>1. There shall be no limit on the number of events offered at a meet.</p> <p>2. In Pacific Swimming Zone awarded meets, 15 and over events are allowed. The Zones shall determine applicable time standards and awards for 19 and over athletes.</p> <p>3. Open events (events not limited to specific ages) beginning or concluding a session, or scheduled in a separate session, within an age group meet shall not be considered age group competition, and shall not be subject to the 4-hour session planning limit for 12 and under competitors.</p> <p>3. 2504BC01 - Quad Budget Approval</p> <p>The Budget Committee has approved the 2024-2028 Quad Budget updates for the 2025-2026 budget year, and recommends approval to the Board of Directors.</p>	Approved	HOD 5/21/25
Closing Comments			
Next Meeting	Wednesday, July 16, 2025		
Meeting Adjourned	Adjourned 8:57PM		

Respectfully submitted by,
Amy Chen
Secretary - Pacific Swimming Board of Director
Verónica Hernández - Administrative Vice Chair