



APPLYING FOR A MEET SANCTION

- Approximately 4 months (120 days) before the date of your meet, a sanction application should be submitted to sanctions@pacswim.org. A blank sanction application can be found on the Pacific Swimming website.
- Begin writing the initial draft of your meet sheet. Templates for all meets Pacific Swimming offers can be found in the “Meet Directors” section (under “Meets”) of <http://www.pacswim.org>. Note your Zone may have additional meet sheet requirements such as entry limitations, required events, etc. Contact your Zone Sanction Chair for this additional information.
For editing purposes, do not save your meet sheet as a PDF; save it as a Microsoft Word document ONLY. If you are unsure which template is right for your meet, contact sanctions@pacswim.org.
- If you are hosting a C/B/A+, dual, tri, or quad meet, send your meet sheet to both your **Head Referee** and your **Zone Sanction Chair for approval**. Contact information for Zone Sanction Chairs is listed below:
Zone 1 North: z1nsanctions@pacswim.org
Zone 1 South: tfoucu@gmail.com
Zone 2: zone2sanction@gmail.com
Zone 3: kiant2010@gmail.com
Zone 4: terigalvin1@gmail.com
- If you are hosting a Pacific Swimming Age-Group meet (i.e. Age Group Championships, 10 & Under Championships, etc.), send your meet sheet to the **Head Referee** and the **Pacific Swimming Age Group Chair** (agchair@pacswim.org).
- If you are hosting a Pacific Swimming Senior Meet (i.e. Senior Open, Senior 2, etc.), send your meet sheet to the **Head Referee** and the **Pacific Swimming Senior Chair** (srchair@pacswim.org).
- Please verify that the certifications/registrations of the Host Club, Meet Director, Head Referee, Head Starter, and Admin Official are current as of the meet date.
- Once all parties approve your meet sheet, it will be forwarded to the Pacific Swimming Meet Management Coordinator who will review the meet sheet for a final time, add a sanction number, and send it out to all necessary individuals.

PACIFICSWIMMING, INC. OF USA SWIMMING, INC.
Application & Official Sanction – Camps & Competitions



I, _____, apply on behalf of _____ of Zone _____
(your name) (host club/team)
 for a sanction to hold a _____ on _____.
(type of meet) (meet/camp date(s))

This completed form should be saved to your PC and emailed to: sanctions@pacswim.org.

A USA-S/PC sanction number will NOT be issued until the Head Referee and Zone Sanctions Chair have both directly sent Pacific Sanctions an electronic review / release.

As a condition of obtaining such sanction, I and the above organization, which I represent, agree to abide by and govern this event under the rules and regulations of USA SWIMMING, INC. and PACIFIC SWIMMING, INC., and the following terms and conditions: Specific reference is made to Article 202 of the current edition of the USA SWIMMING CODE and particularly the requirements and conditions of Sections 202.2 and 202.3, with which we agree to comply.

IT IS UNDERSTOOD AND AGREED THAT:

1. This sanction, if granted, does not permit broadcasting by radio or television of this event without permission of PACIFIC SWIMMING, INC., and/or USA SWIMMING, INC.
2. All negotiations for the entry of any athlete shall be with his school or club or, if unattached, through the Board of Directors of PACIFIC SWIMMING, INC.
3. This sanction is not transferable.
4. USA SWIMMING, INC. and PACIFIC SWIMMING, INC., shall be held free and harmless from any and all liabilities or claims for damages arising by reason of injuries to anyone during the conduct of this event.
5. Officials for this meet should be qualified persons as certified by PACIFIC SWIMMING, INC., and/or USA SWIMMING, INC., and a list of such officials will be submitted, one week prior to the above event if requested.

RETURN THIS COMPLETED SANCTION APPLICATION TO: SANCTIONS@PACSWIM.ORG

SIGNED: _____ DATE: _____
(Authorized Representative)

===== (DO NOT WRITE BELOW THIS LINE) =====

RECOMMENDED FOR APPROVAL: _____ As Submitted _____ As Corrected

PACIFIC SWIMMING of USA SWIMMING, INC., hereby approves / denies the above application for sanction under the terms and conditions cited above.

SANCTION NO.: _____ SANCTION FEE: \$ _____ (Note the sanction fee is part of the financial report)

SIGNED: _____ DATE ISSUED: _____
 Sanctions Chairman, Pacific Swimming, Inc.

Send sanction application electronically to sanctions@pacswim.org
SANCTION FEES FOR ALL COMPETITIONS: 1 DAY = \$35 / 2 OR 3 DAYS = \$75 / 4+ DAYS = \$105
 All sanction fees will be a part of the Meet Financial Report