

Finance Committee Meeting Minutes
 Report submitted by D Tucker

DATE: January 11, 2024				NEXT MTG-February 8, 2024	
X = Attended		E = Excused		A = Absent	
Debbi Tucker Finance VC	X	Jose Bonpua Z1N Treasurer	X	(Athlete Representatives)	
Lehla Irwin General Chair	A	Mike Piccardo Z1S Treasurer	X	Heidi Chen	X
Mary Ruddell PC Treasurer	X	Carol Cottam Z2 Treasurer	X	Steph Anderson	A
Cindy Rowland Staff liaison	X	Blanca Prado Z3 Treasurer	X	Joyce Lee	X
David Benjamin At Large	A	Jerry Rudd Z4 Treasurer	X	Samantha Li	A
David Cottam Ex-Officio	A			Atlas Metin	X
				Malia Offerberg	X
				Kyle Kengla	X
				Jessie Hu	X
				Lexi Gardner	A
				Paige Griffis	X

1. Called to order at 1732 HRS.
2. Reading of the Finance Committee Statement of Purpose
3. Announcements
 - a. ZAM copay due by February 14th. The cost is \$8 per athlete. Zones may decide what to charge the athlete. Send e-mail to Mary regarding the amount to take from Zone's account.
 - b. Zone Champs – several clubs not in good standing. Athletes affected will swim Unattached and are not eligible to swim Relays. Emails were sent to inform clubs.
 - c. Draft of Audit received and being reviewed and February presentation to BOD.
4. November Finance Committee Minutes approved. (Piccardo/Cottam)
 - a. Change of goggles to goggles.
5. November & December Draft Statement of Financial Position and November & December Draft Statement of Activities Budget Performance approved (Cottam/Prado)
 - a. Humboldt Swim club has an aging check, will cash when December closes. Karyn Kikuta not paid yet because no answer yet on epayment.
 - b. Stop payment issued for 1 of the 2 checks to Morgan Hill.
 - c. Giveaway done at Champs, made \$717 (valued at \$2500). Donated assets.
 - d. Finances currently good, recommend that Mike P (Investment) open grants to more clubs. Ask the Executive Committee for up to \$50,00 to cover the grant program.
 - e. Date corrections for Ukiah Diversity Camp held in October and Bag Tag purchase.
 - f. November membership was down but up in December and many transfers occurring.
 - g. Travel support has been finalized for December
 - h. Equipment info was sent out for insurance but have not heard back regarding it.
 - i. There is a significant increase in Officials' Lodging requests. Officials are allowed to choose 2 meets.
 - j. Fee Increase from \$228 to \$236 for RightNetworks. There have been improvements to the system.
 - k. Senior committee has not proposed travel support funding for Spring or Summer Sectionals, which are being held within the LSC. No funding for 18& under Cup or the

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meet that was held when the US Open closed early. We may have leftover funds available from monies set aside for Olympic Trials.

- I. Still have 92 smart goggles – Debbi will see if Asher and Tyler are at the Zone 3 Champs to ask of a method to giveaway.
6. Western Zones Diversity Summit
 - a. Pacific Swimming has been asked if we can help out with signing the contract with Butler University for food and lodging accommodations at the Olympic Trials, which is due by January 31, 2024. In addition PacSwim may need to pay the bill as the deadline has already been extended.
 - b. USA Swimming is holding \$26,600 of WZ funds. Neither WZ nor USA Swimming can sign the contract.
 - c. PacSwim has already paid \$900 non-refundable deposit for Summit to WZ.
 - d. Memorandum of Understanding discussed to protect Pacific Swimming. It is not a legally binding contract.,
7. Motion 2401FC01
Pacific Swimming, acting on behalf of the Western Zones, will sign a contact with Butler University to provide food and lodging for the Western Zones’ participants attending the DEI Camp being held at the 2024 Olympic Trials. Such action will only be done with the provision of a Memorandum of Understanding signed by all parties, USA Swimming, Western Zones Diversity, and Pacific Swimming, that either the held Western Zones funds of \$26,600 be released to Butler University or paid to Pacific Swimming, should it be necessary for Pacific Swimming to provide the funds. (Passed-Piccardo/Lee)
8. Officials’ Travel Lodging Assistance
 - a. Discussion regarding Lodging Assistance. Committee will review the Officials' Lodging Assistance policy and procedures for any limitations. This will be reviewed next month.
9. Budget ideas are beginning to be presented. Quad budget to be presented this year.
10. New W-9 for Pacific signed by Mary is in Dropbox. ZAM coaches(first name, last name) chosen need to have a current W-9 in the Dropbox.
11. Meeting adjourned at 2029 HRS.