

# Meeting Title: Pacific Swimming BOD Executive Committee Meeting

Date: June 21, 2023

## Attendance:

David Cottam	E	Mary Ruddell	X	<b>Zone Reps</b>		<b>Guests</b>		<b>Athlete Reps</b>		<b>Office</b>	
Leo Lin	X	Randy Pedersoli		1N - Larry Rice	X	Lehla Irwin	X	Zach Silverman	X	Cindy Rowland	X
Veronica Hernandez	X	Marie Lin	X	1S – Tony Daly	X			Steph Anderson	X		
Erik Scalise		Asher Green	X	2 –Chris Lam				Bella Pflieger	X		
Tony Daly		Doug Reed		3 –Debbi Tucker	X			Joseph Harris	X		
Kyle Kikuta		Clint Benton	X	4-Jim Morefield	X			Helena Goss	X		

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW- UP DATE
<b>Meeting Called to Order</b>	Meeting was called to order by Leo Lin at 7:33 PM via Zoom		
<b>Conflict of Interest</b>	Conflict of interest statement was read and Clint Benton indicated his wife was a staff member		
<b>Approval of Exe Min</b>	Executive Committee Meeting minutes - March 15, 2022 minutes approved	Approved	
<b>Treasurer</b>	Mary Ruddell 1. Activities Budget Performance for April and May, and the Financial Position as of May, 2023 presented and approved	Approved	
<b>Motions</b>	<p><b>2306VCPO01 - Smart Goggles</b></p> <p>Pacific Swimming shall distribute one pair of Finis Smart Goggles to each club in good standing with an Athlete Representative also in good standing. The goggles will be distributed at the 2023 Athlete Leadership Summit in October. Goggles may be mailed to those clubs with an Athlete Representative that attends the Summit virtually. Clubs that have already receive a Smart Goggle from Pacific Swimming will not receive an additional pair. After the Summit, any club that designates an Athlete Representative for the first time may receive their goggles once that Representative has met the minimum attendance requirement. Veronica Hernandez (Smart Goggles Task Force)</p> <p><b>Purpose:</b> Pacific Swimming has an inventory of Smart Goggle originally intended as a gift for clubs that attended the 2022 HOD and Coach's Clinic. The vast majority of teams did not attend, and we now need to repurpose these items. We would still like to see the goggles go to teams that are in some way active in the LSC. The goggles will be given to the team and the head coach may decide how to distribute the goggles.</p>	Amended motion Passed	7/23

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	<p>Discussion:</p> <p>1. 95 Googles are left from the first distribution</p> <p>Amendment: Put the following phrase at the start of the motion: "While supplies last"</p> <p>Jim Morefield, Mary Ruddell 2nd</p> <p>Amendment Passed</p> <p>Motion with Amendment Passed</p>		
	<p><b>2306PC01 New Staff Position</b></p> <p>Pacific Swimming shall create a part-time. Staff Treasurer position to cover the duties of the current volunteer Treasurer position, to train our incoming Finance Vice Chair, and to create written procedures for daily operations and tasks, with a starting date of September 1, 2023. Veronica Hernandez, Personnel Committee</p> <p><b>Purpose:</b> The Personnel Committee discussed the following options for retaining the outgoing Finance Vice Chair to assist with the upcoming transition to new financial personnel: Independent Contractor, Consultant, Paid Staff. After discussion on the pros/cons and legal rules around each of these options, it is the consensus of the committee that the best route forward is to create a new paid staff position. The position will annually on average work 20-30 hours a week, and have the same flexible work hours and vacation time as other staff members. \$40,000 per year was approved for this position in the budget at the May 2023 HOD.</p> <p>Passed</p>	Passed	
	<p><b>2306PC02 Amendment to Bylaws Addressing Treasurer</b></p> <p>Amend the following sections of the Bylaws to remove the Treasurer as a voting member of the Board. Bylaws Sections:</p> <p>5.1.8</p> <p>6.1.7</p> <p>6.5.</p> <p>1 &amp;</p> <p>2</p> <p>6.6.</p> <p>3</p> <p>6.9.</p> <p>3</p> <p>6.12</p>	Forwarded to BOD 7/19/2023	7/19/2023

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	<p>.2 7.4. 2.B 7.4.2.C.(2) 14.1.2 Veronica Hernandez, Personnel Committee</p> <p><b>Purpose:</b> If Motion 2306PC01 is approved, we will have a paid Staff Treasurer and a paid staff member may not be a voting member of the Board. The LSC Bylaws template issued by USA Swimming allows for a paid Treasurer, so we may adjust our Bylaws to reflect this.</p> <p>Forwarded to BOD</p>		
	<p><b>2306AC01 Attendance Requirements of Athlete Representatives</b></p> <p>The Athlete Committee moves to amend the Policies and Procedures to reflect the following changes. These changes will take effect on September 1, 2023.</p> <p>13.Attendance of Athlete Representatives</p> <p>c. move what is there now to 14. a.b.. and replace with <b>Team Athlete Representative members shall be present at a minimum of 3 Athlete Committee meetings within a 6 month period to maintain eligibility to serve.</b></p> <p>d. delete what is there and replace with: <b>If a Team Representative is unable to attend 3 meetings in 6 months, that Team Representative will be contacted by their respective Zone Representative to inform them of their responsibility to attend and to determine if the Team Representative is willing and able to continue to serve. The Team Representative's head coach will be copied on the communication. If after an additional 6 months the Team Representative does not attend a minimum of 3 meetings, they will be removed from the Athlete Committee.</b></p> <p>14. (the moved original 13.c., now 14 b)</p> <p>b <b>Barring uncontrollable and unforeseen circumstances, any Athlete Executive Committee member who obtains two (2) unexcused absences over the course of a term shall result in removal from the Athlete Executive Committee and other LSC committees.</b></p> <p>Joseph Harris, Athlete Committee (P&amp;P, 30 days)</p>	<p>Referred to BOD 7/19/2023</p>	<p>7/19/2023</p>

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	<p>Purpose: The committee is keen on incorporating certain aspects of our current practices and modifying certain provisions in order to establish a new policy. These revisions aim to vigorously motivate Athlete Representatives to attend a greater number of meetings, while also empowering the committee to swiftly replace any non-participating representatives. The ultimate objective is to guarantee that every team and athlete receives comprehensive information and possesses an effective channel to express their concerns.</p> <p>Referred to BOD 7/19/2023</p>		
	<p><b>2306VH01 Nomination of Woman Coach to Attend the USA Swimming Women in Governance Program</b></p> <p>Nominate Traci Benton to be an LSC representative to the USA Swimming Women in Governance Program, and allow the General Chair to appoint other participants. Veronica Hernandez, Jim Morefield 2nd</p> <p>Discussion:</p> <ol style="list-style-type: none"> <li>1. This is a 10 week program (via zoom) designed to educate women to become active on the LSC governing bodies</li> <li>2. It is encouraged that the LSC will also send the participant(s) to the USA workshop scheduled in April.</li> <li>3. We may send more than one representative so Veronica will look for others</li> <li>4. The nominations are due June 30th.</li> </ol>	Passed	
<b>New Business</b>	<p><b>Representatives to be Sent to the Annual Business Meeting in Colorado Springs September 21-23</b></p> <p>Leo Lin:</p> <ol style="list-style-type: none"> <li>1. Our LSC can send one non-coach, non-athlete registered member representative.. Leo has asked Phil Grant to recommend an official</li> <li>2. We can send 4 non-athlete coach registered member representatives. Leo has asked the Age Group and Senior Coaches to recommend these coaches</li> <li>3. Nominations are due July 15.</li> </ol>	Phil Grant, the Age Group and Senior Coach will recommend individuals to the Acting General Chair.	
<b>Next Meeting</b>	Next regular Executive Committee Meeting: October 18, 2023		
<b>Meeting Adjourned</b>	Meeting adjourned at 8:20 PM		

RESPECTFULLY SUBMITTED BY,  
MARIE LIN  
PACIFIC SWIMMING SECRETARY