

Meeting Title: Pacific Swimming Board of Directors Meeting

Date: Wednesday, September 18, 2024

Attendance:

Board members attending are noted by an 'X' in the table below; board members not present, but excused are marked with an 'E'. Team representatives and guests in attendance are also noted.

Lehla Irwin	X	Kent Yoshiwara	X	Zone Chairs		Zone Reps		Guests		Staff	
Verónica Hernández	X	Kelly Schott	X	1N – Bob Hill	X	SR – Steph Anderson		Mike Piccardo	X	Cindy Rowland	X
Debbi Tucker	X	Phil Grant	X	1S – Trent Larsen		JR – Aly Cutforth	X	David Cottam		Laurie Benton	X
Kyler Van Swol	X	Traci Benton		2 – Mark Ryan		1N – Paige Griffis		Jerry Rudd	X	Diana Fetterman	X
Erik Scalise	X	Larry Rice	X	3 – Kevin Twohey		1S – Joyce Lee		Valerie Rudd	X	Annie Stein	X
Asher Green	X			4 – Jim Morefield	X	2 – Saveta Holunga		Markus Daene	X	Karen Bair	X
Tyler Long	X	Clint Benton	X	2 – Chris Lam	X	3 – Joseph Harris	X	Mike Davis	X	Mary Ruddell	E
Amy Chen	X					4 – Bella Pfeiger	X				
Gracie Goss	X										
Don Heidary	X										
Doug Reed											

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW-UP DATE
Meeting Called to Order	Meeting was called to order by Lehla Irwin at 7:30 PM		
Conflict of Interest	Meeting opened with the reading of the Conflict of Interest Statement.		
Minutes from Previous Meeting	July 17, 2024 BOD Minutes – Posted K.Yoshiwara Moved, E.Scalise 2nd	Approved	
Minutes from Previous Executive Committee Meetings	August 18, 2024 Exec Comm Minutes – Posted J.Morefield Moved, B.Hill 2nd	Approved	
Officer’s Reports			
Chair	Lehla Irwin – 1.		
Admin Vice-Chair	Verónica Hernández – Posted 1. Board Member Registration fee is covered by the LSC. Members who have already paid for 2025 registration can be reimbursed or have their club reimbursed. 2. Final Vision Statement: To provide opportunities for members to pursue their goals.		
Vice Chair – Program Operations	Kyler Van Swol – No Report 1.		
Vice Chair – Program Development	Eric Scalise – No Report 1.		
Vice Chair - Finance	Debbi Tucker – Posted		

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW-UP DATE
	<ol style="list-style-type: none"> 1. Statement of Financial Position, Activities Budget Performance, Budget Vs Actuals 2. Membership income is down from what was budgeted. 3. Meet entry fee income was up, but we are going to watch it closely in the Fall. 4. Treasurer expenses went over budget due to the conversion to Quickbooks Online and the additional services needed to convert to the new system. 5. Many programs were under budget for 23-24. <p>V.Hernandez Moved, K.VanSwol 2nd</p>	Approved	
Age Group Committee	Tyler Long – Posted		
Senior Committee	<p>Asher Green – Posted</p> <ol style="list-style-type: none"> 1. Senior motion to remove 12 & un from Senior meets and enforce time standards for 13 & ups needs to be suspended until Jan so that the policy can be communicated. There has been much push back from hosts who bid on meets prior to the change and coaches are trying to find meets for athletes who would now be excluded from the Senior meets they were planning to attend. 2. Committee still agrees that the policy is the right thing to do, but it needs more time before implementing. 		
Registration	Laurie Benton – Posted		
Report/Recom - Staff	<p>Cindy Rowland – posted</p> <ol style="list-style-type: none"> 1. Fall House of Delegates meeting will be held on Wednesday, October 16, 2024 via zoom instead of on Sunday, October 13. 		
Consent Calendar	<p>Consent Calendar presented for approval (including all committee reports and minutes) except: J.Morefield Moved, D.Tucker 2nd</p> <p>Pulled: Officials, Finance</p>	Approved	
Disability, Diversity, Equity, and Inclusion Committee	<p>Kent Yoshiwara –</p> <ol style="list-style-type: none"> 1. 		
Officials Committee	<p>Phil Grant – Posted</p> <ol style="list-style-type: none"> 1. Officials Clinic on Saturday, October 12 in Pleasant Hill with 9 different subjects and 16 presenters. 2. A new official can obtain an apprentice stroke & turn certification online. 3. New officials can still come to the clinic but should first register with USAS as a non-athlete member, then take the online courses and written test prior to attending the in-person clinic. 		
Finance Committee	<p>Debbi Tucker – Posted</p> <ol style="list-style-type: none"> 1. Sent out letters to all Zone Chairs & Zone Treasures for them to sign to acknowledge the types of payment that are allowed. Committee is waiting for the signed letters to be returned. 2. Thank you to Jerry Rudd for years of service as he retires from the Treasurer position in Zone 4. 		

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW-UP DATE
	3. New Zone 4 treasurer Malia O'Brien 4. David Benjamin, Zone 2, is also stepping down from the finance committee.		
Governance Committee	Jim Morefield – Posted		
Budget			
Old Business			
Old Motions	1. 2407GOV01 - Amendment to Policies & Procedures To amend the following Pacific Swimming Policies and Procedures, as detailed herein: 1. Section I, Governance, to align with a proposed change in Section VIII, 2. Section VIII, Scheduling, to rename as Meet Scheduling and Meet Bid Awards, and to streamline and align with current practices, 3. Section XIII, Camps, to clarify and align with current practices, 4. Section XVIII, Committees and Coordinators, to add new policies and procedures for Age Group Committee, Budget Committee, Camps Coordinator, and Senior Committee, and to remove the placeholder subsection for Meet Awards Committee, which is part of the Scheduling Committee responsibilities outlined in Section VIII, 5. Section XIX, Leagues Administration, to streamline and align with current practices.	30-Day presented 7/17/24 Approved 9/18/24	
New Business			
New Motions	1. 2409AG01 - Facility Surcharge for LSC AG Champ Meets The Age Group Committee moves to allow meet hosts clubs to implement a facility surcharge not to exceed \$20.00 per athlete for LSC Age Group Championship Meets for the next swim year (September 1, 2024 to August 31, 2025). Outreach registered athletes are exempt from the facility surcharge. Motion to amend host clubs to hosts J. Morefield Moved, K. Van Swol 2nd 2. 2409AG02 - Restructuring LSC Championship Meets The Age Group Committee in conjunction with the Senior Committee moves to restructure the Age Group and Senior Far Western Championships, removing 15 & Overs from Spring Far Western Championships, separating Summer Far Western Championships into 2 meets (Age Group and Senior), and eliminating Spring and Summer Age Group Championships effective September 2025. 3. 2409TFSEC01 - TCA Sectional Finance Review Task Force Motion to have a one-time adjustment to the percentage of entry fees collected by Pacific Swimming for the July Sectional meet hosted by TCA from 30% to 20%. 4. 2409PER01 - Competition Coordinator The Personnel Committee moves to allocate no more than \$75,000 from the Savings Account for one year (2024-2025 fiscal year) to fund a new staff position. After the first 9 months, this position will be re-evaluated and funds may be allocated from a different source. 5. 2409OFC01 - Junior Officials	Approved as amended 30-Day Motion Approved Approved Approved	 10/16/24

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW-UP DATE
	1. League <u>and Other Meet</u> Entry Fees a. All meets sanctioned by Pacific Swimming that do not fit any of the standard fee categories... 9. 2409SRC01 - Postpone Implementation of Motion 2408SR03 Move to postpone the implementation of Motion 2408SR03 until January 1, 2025. J. Morefield 2nd	Approved	
Closing Comments			
Next Meeting	Wednesday, November 20, 2024		
Meeting Adjourned	Adjourned 8:47 PM		

Respectfully submitted by,
 Gracie Goss and Amy Chen
 Secretary - Pacific Swimming Board of Director