



Zone 3 Board of Directors Meeting January 16, 2024

Members Present:

Kevin Twohey (WAVS, Chair), Debbi Tucker (Official, Safe Sport), Lehla Irwin (SSS), Kristine Gonzalez (UD), Kian Tavakoli (NVST, Vice-Chair), Mehrad Zarrehparvar (SRBY), Ashley Deniz (SRN), Jon Hiatt (AC), Derek Hutchinson (MCSD), Joseph Harris (SRN, Ath Rep), Blanca Prado (Treasurer), Sophie Waterson (VJO), Asher Green (NVST), Sonya Shaffer (MCSD, Secretary), Victor Wales (TCA), Alyson McKeon (SSS, Ath Rep), Barbarie Gonzalez (WO), Kelly Nathane (HSC), Tyler Long (TOC), Samantha N. (RAYS)

Item	Discussion	Comments
Call to order	Kevin Twohey – 1931 Hrs	
Conflict of Interest Statement	Kevin Twohey	None heard
November Minutes	No changes	November approved
Correspondence, announcements	None	
Reports of officers	Chair – No report	
	Vice Chair – No report	
	Secretary – No report	
	Treasurer – Reports sent (Blanca)	
	Officials – Reminder a clinic is going on at TOC on 1/23. Also new are several changes to types of officiating categories. (Debbi T)	
	Sanctions – Meets are sanctioned up through VJO meet. Napa meet and Neptune Invite is sanctioned. (Andy D)	
	Equipment- NVST- 1 set for dual end meet PRNA- requested equipment VJO- (Kevin T.)	
	Athlete Rep – no report (Joseph H.)	
Committees	DDEI – Not present	
	Safe Sport – Clubs need to have a Safe Sport coordinator. Finish team applications. (Joseph H. & Debbi T.)	May be completed online

	Z3 Champs- committee proposal voted on. Change to allow relay only swimmers accepted Proposal approved. (Ashley D.)	
	Election- election policy states elections need to be held. Proposal for new elections in July 2024. The election committee will also be handling nominations. (Asher G.)	
Old Business	Sophie, VJO- proposed motion to add VJO meet Feb 9th-11th, and reschedule their April meet to the 19th-21th. Motion seconded by Joseph H. Motion Carried.	
New Business	None	
Meet Reports	SSS- Lehla, novice meet was great, lasted 90 mins C/B/A meet was after lunch lasted under 4 hours MCSD- Derek, went really well, a lot of teams made the trek and swam really well. VJO- Debbi, dual meet went really well TCA- Victor, ran 10 lanes, 550 swimmers, smooth, meet was about 4 hours	
Next Meeting	January 16, 2024	
Adjourned	Motion Kian T. / Debbi T. 2014 HRS	

Minutes submitted by Sonya Shaffer



Zone 3 Board of Directors Meeting February 20, 2024

Members Present:

Kevin Twohey (WAVS, Chair), Debbi Tucker (Official, Safe Sport), Lehla Irwin (SSS), Kristine Gonzalez (UD), Kian Tavakoli (NVST, Vice-Chair), Mehrad Zarrehparvar (SRBY), Ashley Deniz (SRN), Jon Hiatt (AC), Derek Hutchinson (MCSD), Joseph Harris (SRN, Ath Rep), Blanca Prado (Treasurer), Asher Green (NVST), Sonya Shaffer (MCSD, Secretary), Tom Evers (TCA), Tyler Long (TOC), Alexa Jayne (SSS), Jaime Omary (PRNA), Robert Chavez (WO), Mohamed Omary (PRNA),

Item	Discussion	Comments
Call to order	Kevin Twohey – 1933 Hrs	
Conflict of Interest Statement	Kevin Twohey	Lehla Irwin, Kevin Twohey, Alexa Jayne- recusal- 4. motion for coach stipend at ZAM. Current ZAM coaches for 2024 meet
January Minutes	No changes	January approved
Correspondence, announcements	Pacific Swim has a surplus of “A” medals. Medals are discounted significantly. Please buy as the inventory needs to go.	
Reports of officers	Chair – No report	
	Vice Chair – No report	
	Secretary – No report	
	Treasurer – Reports sent (Blanca P.)	
	Officials – There are no more levels. Officials are either certified or an apprentice. (Debbi T)	
	Sanctions – The new sanctions template is out and is posted on Pacific website. (Andy D.)	
	Age Group- no report	
	Seniors- Assessing senior open meets. Researching and proposing stage- What does senior level meet means? Goals?	
	Equipment- Napa Valley meet, Piranhas meet have sets reserved. (Kevin T.)	
	Athlete Rep – reminder Reps need to be Safe Sport certified (Joseph H.)	
Committees	DDEI – No report	

	Safe Sport – no report	
	Election- election policy states elections need to be held. Proposal for new elections in July 2024. The election committee will also be handling recruiting and nominations. (Asher G.)	Teams, please ask staff and parent boards if anyone is interested in being on the Z3 Board.
	Bylaws- we were waiting another 30 days for people to review. Formally adopt this meeting. No additional emails regarding changes were received. (Lehla I.)	Motion made by Asher Green, seconded by Tom Evers to adopt and post the updated bylaws for Zone 3. All in favor. Motion carries.
Pacific Motions	None	
Zone 3 Motions	Proposed motion by Mehrad Zarrehparvar for the zone to allocate up to \$3,500 to give coaches for the Zone All Star team a \$300 stipend, as well as a \$500 stipend for the team manager.	Motion seconded by Jon Hiatt. All were in favor. Kevin Twohey, Alexa Jayne, and Lehla Irwin abstained. Motion carried.
Old Business	None	
New Business	None	
Meet Reports	<p>Zone 3 Champs- Meet went pretty well. Ashley Deniz has made a document with notes about the meet to help next year's committee. (Ashley D.)</p> <p>Neptune's invite- The weather was crazy, very stormy and rainy. Meet had to end early on Sunday because the lifeguards could not see the black line at the bottom of the pool. (Ashley D.)</p> <p>Olympic Club distance meet- The meet went really well. 9-10 teams came from a couple different zones. Meet completed in a little under 4 hours. (Tyler L.)</p> <p>Vallejo Aquatics- Good turnout for the stroke and turn clinic so the meet was well staffed with officials- certified and apprentice. Meet went well and stayed within the timeline.</p>	Asher Green- Thank you to Ashley for being the meet director and the Neptunes for hosting.
Next Meeting	March 19, 2024	Meet Scheduling meeting- worksheet available on the website for teams to review and start entering request for priorities on the worksheet.
Adjourned	Motion Lehla I. / Debbi T. 2004 HRS	

Minutes submitted by Sonya Shaffer

	Total		March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb
Humbolt Swim Club	2	HSC									X		X	
Mendocino Coast Sea Dragons	10	MCSD	X	X	X	X	X		X	X	X		X	X
Napa Valley Swim Team	10	NAPA	X	X	X	X	X		X	X	X		X	X
Neptune Swimming	10	SRN	X	X	X	X	X		X	X	X		X	X
Pacific Coast Marlins Swim Club	0	PCM												
Piranha Swimming	8	PRNA	X	X	X	X	X		X	X				X
San Francisco Seals Swim Team	0	SFSL												
Seals Aquatics	6	SRBY		X	X				X		X		X	X
Sebastopol Sea Serpents	9	SSS	X	X		X	X		X	X	X		X	X
SFRP Rossi Swim Team	4	WAYS			X					X			X	X
Sonoma Sea Dragons	0	SON												
Waves Aquatics Napa Valley	10	WANV	X	X	X	X	X		X	X	X		X	X
The Olympic Club	8	TOC	X	X			X		X	X	X		X	X
Ukiah Dolphins	10	UD	X	X	X	X	X		X	X	X		X	X
Vallejo Aquatic Club	8	VJO	X	X			X		X	X	X		X	X
AC Swim Club	10	AC	X	X	X	X	X		X	X	X		X	X
Willits Otters	10	WILL	X	X	X	X	X		X	X	X		X	X
YMCA Pacific Aquatic Club	0	YPAC												
Thunder Coast Aquatics	10	TCA	X	X	X	X	X		X	X	X		X	X

Date: March 19, 2024

Time: 7:30pm

Zone 3 Board of Directors Meeting

Zoom Teleconference

Meeting ID: 3942293937

Passcode: 065494

Dial by your location +1 669 900 6833 US



Zone 3 Board of Directors Meeting Agenda

1. Call to Order
2. Conflict of Interest Statement
3. Approval of Prior Minutes (Reading, correction, and adoption)
1. New Business
 - Zone 3 Meet Bid Meeting
 - Review meet bid process
 - Review attendance
 - Develop Meet Bid Schedule per process
2. Meet Reports
 - Napa CBA+
 - Zone All Star Meet
 - PRNA
3. Adjournment

Upcoming Meetings: Next meeting – Meet Bid Meeting April 16th



Zone 3 Monthly Meeting April 16, 2024

Members Present:

Kevin Twohey (WAVS, Chair), Sarah Obbagy (Official-Chair), Lehla Irwin (SSS), Andy Downs (UN, Sanctions) Kristine Gonzalez (UD), Kian Tavakoli (NVST, Vice-Chair), Mehrad Zarrehparvar (SRBY), Ashley Deniz (SRN), Jon Hiatt (AC), Derek Hutchinson (MCSD), Judy Wong (SF Rossi), Joseph Harris (SRN, Ath Rep), Blanca Prado (Treasurer), Sonya Shaffer (MCSD, Secretary), Victor Wales (TCA), Tyler Long (TOC), Jaime Omary (PRNA), Robert Chavez (WO), Mohamed Omary (PRNA), Tomaz Kotlinski (PRNA), Kelly Nathane (HSC)

Item	Discussion	Comments
Call to order	Kevin Twohey – 1934 Hrs	
Conflict of Interest Statement	Kevin Twohey	
March Minutes	N/A	
Correspondence, announcements	Pacific Swim has a surplus of “A” medals. Medals are discounted significantly. Please buy as the inventory needs to go.	
Reports of officers	Chair – No report	
	Vice Chair – No report	
	Secretary – No report	
	Treasurer – Reports sent (Blanca P.)	
	Officials – New evaluation system in place. There are more officials on deck due to new official training.	
	Sanctions – Sanctioned up through the Neptune’s meet in May. Awaiting Ukiah, Willits, and NVST for June meets. The new sanctions template is out and is posted on Pacific website. (Andy D.)	
	Age Group- no report	
	Seniors- Any thoughts related to Senior meets please send to Jon Hiatt.	
	Equipment- VJO has a set reserved. No issues with equipment. (Kevin T.)	
	Athlete Rep – reminder Reps need to be Safe Sport certified (Joseph H.)	
Committees	DDEI – No report	
	Safe Sport – be sure athletes, coaches, and meet	

	staff are registered and in good standing. (Debbi)	
	Election- no report	
	Bylaws- no report	
Pacific Motions	None	
Zone 3 Motions	Adoption of proposed 2024-25 Z3 meet schedule Lehla Irwin motion to accept, Derek Hutchinson seconded. All in favor, none opposed.	Ukiah request change from June 6-8 to May 23-25 approved prior to adoption of meet schedule. (Kristine G.)
Old Business	None	
New Business	Motion for Zone 3 set priority registration for Zone 3 teams at Zone 3 meets two weeks before registration deadline. Amendment to the motion made to allow Board approval for two teams to be included in priority registration. (Tyler Long) Amendment is defeated. Motion for Zone 3 to set priority registration for Zone 3 teams at Zone 3 meets two weeks before registration deadline was voted on and carried.	Concern Z3 teams/swimmers are getting closed out due to Z3 meets filling up too quickly. Implemented next season
Meet Reports	SSS- Lehla reported invite meet went quickly and the CBA meet also finished way under 4 hours.	
Next Meeting	May 21, 2024	
Adjourned	Motion Lehla I. / Kian T. 2026 HRS	

Minutes submitted by Sonya Shaffer



Zone 3 Monthly Meeting May 21, 2024

Members Present:

Sarah Obbagy (Official-Co Chair), Mehrad Zarrehparvar (SRBY), Ashley Deniz (SRN), Jon Hiett (AC), Derek Hutchinson (MCSD), Judy Wong (SF Rossi), Joseph Harris (SRN, Ath Rep), Blanca Prado (Treasurer), Sonya Shaffer (MCSD, Secretary), Victor Wales (TCA), Tyler Long (TOC), Jaime Omary (PRNA), Robert Chavez (WO), Mohamed Omary (PRNA), Tomaz Kotlinski (PRNA), Kelly Nathane (HSC), Sophie Waterson (VJO), Chris Larson (UD), Debbi Tucker (Official- Co Chair), Asher Green (NVST)

Item	Discussion	Comments
Call to order	Sonya Shaffer – 1932 Hrs	
Conflict of Interest Statement	Debbi Tucker	
April Minutes	Approved	
Correspondence, announcements	None	
Reports of officers	Chair – No report	
	Vice Chair – No report	
	Secretary – No report	
	Treasurer – Reports sent (Blanca P.)	
	Officials – Looking for new liaison members. Please take into account there are not many officials available to work at meets. (Sarah O.)	An issue was brought up about a coach yelling at an official during a meet. Disrespectful behavior towards an official is unacceptable. The official did not file a complaint, however please make sure to file complaints to account for any incidents.
	Sanctions – The only meet left to sanction this summer is REALS. He is interested in training someone to take over sanctions position. (Andy D.)	
	Age Group- no report	
	Seniors- no report	
	Equipment- no report	
	Athlete Rep – athletes are trying to plan their summit for October. (Joseph H.)	

Committees	DDEI – No report	
	Safe Sport – Committee is trying to get as many teams Safe Sport certified as possible. Please reach out to Kelley Schott with questions. (Debbi)	
	Election- information was given in regards to positions up for election. The committee has not had any response for new candidates. Many positions have termed out. We are in jeopardy of violating the bylaws. (Victor, Asher)	On agenda for next meeting
	Bylaws- no report	
Pacific Motions	None	
Zone 3 Motions	None	
Old Business	None	
New Business		
Meet Reports	<p>VJO- Sophie said the meet ran smoothly. Concussion protocol was used on one of the days but everyone was okay.</p> <p>SRN- Ashley said they about 395 swimmers. There were a lot of trainees for officials. Short delay when they lost power, but the meet ran really well overall.</p>	
Next Meeting	June 18, 2024	
Adjourned	Motion Derek H./ Debbi T. 2004 HRS	

Minutes submitted by Sonya Shaffer



Zone 3 Monthly Meeting June 18, 2024

Members Present:

Kevin Twohey (WAVS, Chair), Kian Tavakoli (NVST, Vice Chair), Sarah Obbagy (Official-Co Chair), Ashley Deniz (SRN), Jon Hiatt (AC), Derek Hutchinson (MCSD), Judy Wong (SF Rossi), Joseph Harris (SRN, Ath Rep), Blanca Prado (Treasurer), Sonya Shaffer (MCSD, Secretary), Victor Wales (TCA), Robert Chavez (WO), Kelly Nathane (HSC), Sophie Waterson (VJO), Chris Larson (UD), Debbi Tucker (Official- Co Chair), Asher Green (NVST), Barbarie Gonzalez (WO), Cassandra Esparza (SFSL), Alexa Jayne (SSS)

Item	Discussion	Comments
Call to order	Sonya Shaffer – 1932 Hrs	
Conflict of Interest Statement	Kevin Twohey	
May Minutes	Approved	
Correspondence, announcements	Be aware starting on Sept 1, 2024, registration will only be for athlete or non athlete members (Debbi T.)	
Reports of officers	Chair – No report	
	Vice Chair – No report	
	Secretary – No report	
	Treasurer – only change this month was for equipment fees that went in for \$350 and \$175. (Blanca)	
	Officials – Ongoing issues trying to find officials. (Sarah O.)	
	Sanctions – The only meet left to sanction this summer is REALS. Please send updated meet sheet template with new zone priority rule to meet directors. (Andy D.)	
	Age Group- no report	
	Seniors- no report	
	Equipment- no report	
	Athlete Rep – no report	
Committees	DDEI – no report	
	Safe Sport – as of May in Pacific Swim we have 45 clubs in process and 24 clubs that have achieved safe sport status. 25% of clubs have done nothing.	

	Committee is trying to get as many teams Safe Sport certified as possible. Please reach out to Kelley Schott with questions. (Debbi)	
	Election- zone 3 board language regarding officials needs to be changed. Need to come up with by law changes. Many positions are past due for replacements. Next few months try to find interested candidates. (Victor, Asher)	Elections postponed to September. Motion- Asher, Second- Andy. All in favor
	Bylaws- no report	
Pacific Motions	None	
Zone 3 Motions	None	
Old Business	None	
New Business	Motion to modify meet priority language to give host club the ability to designate one out-of-zone club to have the same priority zone people have the first two weeks the meet is open. (Andy)	Motion-Andy, Second- Derek, All in favor
Meet Reports	SSS- 50 swimmers, 75 minutes. Great first time meet for a lot of novice swimmers (Alexa)	
Next Meeting	July 16, 2024	
Adjourned	Motion Andi / Debbi T. 2008 HRS	

Minutes submitted by Sonya Shaffer



Zone 3 Monthly Meeting July 17, 2024

Members Present:

Kevin Twohey (WAVS, Chair), Kian Tavakoli (NVST, Vice Chair), Sarah Obbagy (Official-Co Chair), Andy Downs (Sanctions), Ashley Deniz (SRN), Lisa (AC), Derek Hutchinson (MCSD), Judy Wong (RAYS), Asher Green (NVST), Blanca Prado (Treasurer), Sonya Shaffer (MCSD, Secretary), Michael Stompe (TCA), Robert Chavez (WO), Carol Larson (UD), Debbi Tucker (Official- Co Chair), Asher Green (NVST), Barbarie Gonzalez (WO), Cassandra Esparza (SFSL), Alexa Jayne (SSS), Viktoriya Kotlinski (PRNA), Kelly Nathane (HSC)

Item	Discussion	Comments
Call to order	Sonya Shaffer – 1931 Hrs	
Conflict of Interest Statement	Kevin Twohey	
June Minutes	Approved	
Correspondence, announcements	None	
Reports of officers	Chair – No report	
	Vice Chair – No report	
	Secretary – No report	
	Treasurer – Monthly financial reports sent out via email (Blanca)	
	Officials – no report	
	Sanctions – Everything for this year is sanctioned, The first meet for next year has been sanctioned. Andy is going back-and-forth with Ashley on the meet sheet for the Neptune meet at the end of September. He anticipates it being sanctioned fairly soon with the limitation that he'll be at Sectionals Thursday through Sunday and next week he'll be at Futures Tuesday through Saturday. (Andy D.)	
	Age Group- no report	
	Seniors- no report	
	Equipment- no report	
	Athlete Rep – Joseph reported they are working on the leadership summit	Report sent via email
Committees	DDEI – no report	

	Safe Sport – reminder that we are mandatory reporters. There were a few things that happened and they were not recorded. Just be aware that we did take a training and could be liable if we do not record it. The other thing that she has been noticing more and more is using cell phones in bathroom changing areas, etc. Also, we have been trained in Safe sport, so we are to tell them to put cell phones away. (Debbi)	
	Election- Elections will be held in September. Please send any nominations to Asher or to Sonya- Z3 Secretary.	
	Bylaws- no report	
Pacific Motions	1.Senior meets are considering charging a surcharge of \$15 or \$20. 2. Motion to suspend the Relay of the year award. 3. Official travel expenses give an extra 50.00 to officials who don't have swimmers at the meet.	
Zone 3 Motions	None	
Old Business	None	
New Business	None	
Meet Reports	Ukiah Dolphins- meet had a rough start but it turned out to be a good weekend. Thank you to everyone who helped set up and run the computers. The coaches and officials relays was a lot of fun.	
Next Meeting	Sept 17, 2024	
Adjourned	2005 HRS	

Minutes submitted by Sonya Shaffer



Zone 3 Board of Directors Meeting September 19, 2023

Members Present:

Kian Tavakoli (VC), Debbi Tucker(Official, Safe Sport), Lehla Irwin (SSS), Kristine Gonzalez (UD), Sarah Paoli (TCA), Mehrad Zarrehparvar (SRBY), Ashley Britton (SRN), Jon Hiett (AC), Joseph Harris (SRN, Ath Rep), Robert Chavez (Will), Blanca Prado (Treasurer), Sophie Waterson (VJO), Asher Green (NVST, SR), Lillian Bautista (DDEI), Sonya Shaffer (MCSD, Secretary); Mohamed Omary (PRNA)

Item	Discussion	Comments
Call to order	Kian Tavakoli – 1936 Hrs	Kevin Twohey Chair on vacation
Conflict of Interest Statement	Kian Tavakoli	None heard
August Minutes	None presented	Both August and September will be presented in October
Correspondence, announcements	None	
Reports of officers	Chair - Not present	
	Vice Chair – No report (Kian)	
	Secretary – No report	
	Treasurer – Reports sent; it is the end of the fiscal year; collected \$2,600 of fines, \$640 Equipment rental; spent on T-shirts, Whiteboard, and awards; ended with -\$1434.70, but awaiting check from TCA of \$2900 for the Zone3 Champs (Blanca)	Sarah Paoli will followup on the check owed to Zone 3
	Officials – Not present	
	Sanctions – Not present	
	Age Group – Far Westerns and Age Group Champs time stds are updated; Camp being held at Ukiah, encourage registration; Winter JO's Meet Announcement is being worked on; Spring JO's needs host	
	Senior – Will start meeting regularly; Question to the Z3 BOD – is a new Senior Chair desired so that Asher, who is the Pacific Swimming Senior Chair, can concentrate on that position	
	Equipment – Not present	

	Athlete Rep – Need to update the Zone 3 Bylaw as it does not address athlete reps, how their leaders are chose/elected or how succession proceeds; Reminder that all clubs need to have athlete representatives; future rule will put club in not-good-standing if there is no athlete rep, which results in being unable to host meets. (Joseph)	Recommend a subcommittee to address the Bylaw issue
Committees	DDEI – No report, did not attend some meetings, but will attend future meetings (Lillian)	
	Safe Sport – Still have some Parent, Coach, Athlete trainings available on USA Swimming, times for Pacific and Eastern zones; Reminder to have Safe Sport presence at all meets – table, representative, posters (available on the USAS Safe Sport webpage) attended the Safe Sport for Officials Zoom presentation – informative, geared toward officials (not parent, athlete or coach), how MAAPP pertains to officials, next one is on Sept 30. (Debbi)	
Old Business	None	
New Business	Debbi Tucker resignation from the Governance Committee. As incoming Pacific Swimming Finance Vice Chair, too many commitments, need a Zone 3 representative replacement, current Governance needs none PC BOD members. Job entails keeping PC in compliance with Bylaws, Rules and Regulations, Policies and Procedures, etc. Review of such periodically. Zoom meeting once a month.	Contact Jim Morefield, Debbi Tucker, and Kevin Twohey if interested in the position.
Meet Reports	WANV – Meet manager crashed; delayed start as it was the first meet of the current swim year. Corner had to call a lot of names as the athletes were slow in coming to the starting area; overall, meet went well	Strong recommendation to back up the meet throughout the day in case there is a computer failure.
Next Meeting	October 17, 2023	
Adjourned	Motion Lehla/Debbi 1958 HRS	

Minutes submitted by Sonya Shaffer



Zone 3 Board of Directors Meeting October 17, 2023

Members Present:

Kian Tavakoli (VC), Debbi Tucker(Official, Safe Sport), Lehla Irwin (SSS), Kristine Gonzalez (UD), Sarah Paoli (TCA), Mehrad Zarrehparvar (SRBY), Ashley Britton (SRN), Jon Hiatt (AC), Joseph Harris (SRN, Ath Rep), Robert Chavez (Will), Blanca Prado (Treasurer), Sophie Waterson (VJO), Asher Green (NVST, SR), Lillian Bautista (DDEI), Sonya Shaffer (MCSD, Secretary); Mohamed Omary (PRNA)

Item	Discussion	Comments
Call to order	Kian Tavakoli – 1936 Hrs	Kevin Twohey Chair on vacation
Conflict of Interest Statement	Kian Tavakoli	None heard
August Minutes	None presented	Both August and September will be presented in October
Correspondence, announcements	None	
Reports of officers	Chair - Not present	
	Vice Chair – No report (Kian)	
	Secretary – No report	
	Treasurer – Reports sent; it is the end of the fiscal year; collected \$2,600 of fines, \$640 Equipment rental; spent on T-shirts, Whiteboard, and awards; ended with -\$1434.70, but awaiting check from TCA of \$2900 for the Zone3 Champs (Blanca)	Sarah Paoli will followup on the check owed to Zone 3
	Officials – Not present	
	Sanctions – Not present	
	Age Group – Far Westerns and Age Group Champs time stds are updated; Camp being held at Ukiah, encourage registration; Winter JO's Meet Announcement is being worked on; Spring JO's needs host	
	Senior – Will start meeting regularly; Question to the Z3 BOD – is a new Senior Chair desired so that Asher, who is the Pacific Swimming Senior Chair, can concentrate on that position	
	Equipment – Not present	

	Athlete Rep – Need to update the Zone 3 Bylaw as it does not address athlete reps, how their leaders are chose/elected or how succession proceeds; Reminder that all clubs need to have athlete representatives; future rule will put club in not-good-standing if there is no athlete rep, which results in being unable to host meets. (Joseph)	Recommend a subcommittee to address the Bylaw issue
Committees	DDEI – No report, did not attend some meetings, but will attend future meetings (Lillian)	
	Safe Sport – Still have some Parent, Coach, Athlete trainings available on USA Swimming, times for Pacific and Eastern zones; Reminder to have Safe Sport presence at all meets – table, representative, posters (available on the USAS Safe Sport webpage) attended the Safe Sport for Officials Zoom presentation – informative, geared toward officials (not parent, athlete or coach), how MAAPP pertains to officials, next one is on Sept 30. (Debbi)	
Old Business	None	
New Business	Debbi Tucker resignation from the Governance Committee. As incoming Pacific Swimming Finance Vice Chair, too many commitments, need a Zone 3 representative replacement, current Governance needs none PC BOD members. Job entails keeping PC in compliance with Bylaws, Rules and Regulations, Policies and Procedures, etc. Review of such periodically. Zoom meeting once a month.	Contact Jim Morefield, Debbi Tucker, and Kevin Twohey if interested in the position.
Meet Reports	WANV – Meet manager crashed; delayed start as it was the first meet of the current swim year. Corner had to call a lot of names as the athletes were slow in coming to the starting area; overall, meet went well	Strong recommendation to back up the meet throughout the day in case there is a computer failure.
Next Meeting	October 17, 2023	
Adjourned	Motion Lehla/Debbi 1958 HRS	

Minutes submitted by Sonya Shaffer



Zone 3 Board of Directors Meeting November 21, 2023

Members Present:

Kevin Twohey (WAVS, Chair), Debbi Tucker (Official, Safe Sport), Lehla Irwin (SSS), Kristine Gonzalez (UD), Kian Tavakoli (NVST, Vice-Chair), Mehrad Zarrehparvar (SRBY), Ashley Deniz (SRN), Jon Hiatt (AC), Derek Hutchinson (MCSD), Joseph Harris (SRN, Ath Rep), Blanca Prado (Treasurer), Sophie Waterson (VJO), Asher Green (NVST), Sonya Shaffer (MCSD, Secretary), Victor Wales (TCA), Alyson McKeon (SSS, Ath Rep), Barbarie Gonzalez (WO), Kelly Nathane (HSC), Tyler Long (TOC), Samantha N. (RAYS)

Item	Discussion	Comments
Call to order	Kevin Twohey – 1933 Hrs	
Conflict of Interest Statement	Kevin Twohey	None heard
October Minutes	No changes	October approved
Correspondence, announcements	Give out A medals for awards. Pacific has a surplus and needs to use them. Audit is going right now. Meets are being pulled for auditing. (Debbi T.)	
Reports of officers	Chair – No report	
	Vice Chair – No report	
	Secretary – No report	
	Treasurer – Reports sent (Blanca)	
	Officials – Admin instruction videos are being made and will be available in admin library (Debbi T.)	
	Sanctions – Meets are sanctioned through 12/31/23. Clubs with Jan, Feb, and March meets remember to renew both your club USA membership and meet director membership before meets are submitted for sanctioning.	Andy emailed report
	Age Group — San Benito Aquatics will host Spring Age Group Champs. Resigning as z3 age group chair. (Tyler L.)	Donny Mato (VJO) appointed
	Senior – senior committee meeting discussion around travel funds. Resigning as z3 senior chair. (Asher)	Jon Hiatt (AC) appointed
	Equipment – Equipment inventory completed and	

	sent to Pacific Swimming (Kevin T.)	
	Athlete Rep – no report (Joseph H.)	
Committees	DDEI – Not present	
	Safe Sport – Clubs need to have a Safe Sport coordinator. Finish team applications. (Joseph H. & Debbi T.)	May be completed online
	Z3 Champs- committee proposal voted on. Change to allow relay only swimmers accepted Proposal approved. (Ashley D.)	
	Election- election policy states elections need to be held. Proposal for new elections in July 2024. The election committee will also be handling nominations. (Asher G.)	
Old Business	Sophie, VJO- proposed motion to add VJO meet Feb 9th-11th, and reschedule their April meet to the 19th-21th. Motion seconded by Joseph H. Motion Carried.	
New Business	None	
Meet Reports	<p>SSS- Lehla, novice meet was great, lasted 90 mins C/B/A meet was after lunch lasted under 4 hours</p> <p>MCSD- Derek, went really well, a lot of teams made the trek and swam really well.</p> <p>VJO- Debbi, dual meet went really well</p> <p>TCA- Victor, ran 10 lanes, 550 swimmers, smooth, meet was about 4 hours</p>	
Next Meeting	January 16, 2024	
Adjourned	Motion Kian T. / Debbi T. 2014 HRS	

Minutes submitted by Sonya Shaffer