

**Meeting Title:** Pacific Swimming BOD Executive Committee Meeting

**Date:** June 11, 2025

**Attendance:**

Lehla Irwin	X	Doug Reed		Zone Reps		Guests		Athlete Reps		Staff	
Verónica Hernández	X	Erik Scalise	X	1N – Bob Hill		Clint Benton	X	Steph Anderson	E	Cindy Rowland	X
Kyler Van Swol	X			1S – Trent Larsen	X	Chris Lam	X	Aly Cutforth		Mary Ruddell	X
Amy Chen	E			2 – Mark Ryan	X			Joyce Lee		Laurie Benton	X
Debbie Tucker	X			3 – Kevin Twohey				Isabelle Pflieger	E		
Don Heidary	X			4 – Jim Morefield	X			Paige Griffis			

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW-UP DATE
Meeting Called to Order	Meeting was called to order by Verónica Hernández (sitting in for Lehla Irwin) at 7:33 PM		
Conflict of Interest	Conflict of Interest Statement was read by Verónica Hernández		
Approval of Exec Min	Executive Committee Meeting minutes – N/A		
Presentation of Financial Reports	Presentation of Financial Reports - N/A		
Old Motions			
New Business	<p>1. Motion to amend the agenda to cover New Motions first and then to go to closed session after to discuss Board Member Restriction. D. Tucker moved, J. Morefield 2nd</p> <p><b>Closed Session Called to order at 7:52 PM</b></p> <p>1. <b>Board Member Restriction</b> Discussion on a member of PC that was previously reprimanded for mishandling of PC funds wishing to run for the office of Zone Chair. Executive Committee tasked with the deciding level of restriction of said member.</p> <p>2. <b>2506Z2C01</b> - Motion to allow aforementioned member of PC to run for the Zone Chair position without the ability to be a signer of accounts, and for the <del>Zone VG</del> <u>Finance Vice Chair of PC</u> to be the second signer for the Zone. M. Ryan moved, V. Hernández 2nd V. Hernández amended, J. Morefield 2nd V. Hernández called the question, J. Morefield 2nd, Approved</p> <p>3. <b>2506ADM01</b> - Motion to implement the restriction of access to Zone funds on aforementioned</p>	<p>Approved</p> <p>Approved</p> <p>Approved</p>	

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW-UP DATE
	member of PC for a period of 4 years starting September 1, 2025. V. Hernández moved, T. Larsen 2nd <b>4. Closed sessions adjourned at 8:40 PM</b>		
<b>New Motions</b>	<p><b>1. 2506GOV01 - P&amp;P Amendments</b>  <b>Motion to amend the following Pacific Swimming Policies and Procedures:</b></p> <ul style="list-style-type: none"> <li>a. Section I, Governance, to align with our existing Rules &amp; Regulations defining minimum qualifications for all Vice Chair board positions.</li> <li>b. Section XIII, renamed to include travel teams, and add new Sections B through F detailing the revised Pacific Swimming codes of conduct for camps and travel teams.</li> <li>c. Section XVII, Safety and Risk, to add a description of the Operational Risk Coordinator position (and optional committee) as required by the LSC Bylaws.</li> <li>d. Section XIX, Leagues Administration, to remove the old Pacific Swimming Travel Policy and forms, replaced by the revised Pacific Swimming codes of conduct in Section XIII.</li> </ul> <p><b>2. 2506GOV02 - R&amp;R Amendments</b>  <b>Motion to amend the following Pacific Swimming Rules and Regulations:</b></p> <ul style="list-style-type: none"> <li>a. Amend Section 11 to align with current practices and new revisions to the Pacific Swimming Codes of Conduct for camps and travel teams.</li> <li>b. Amend Section 13.B. to give discretion to the House of Delegates to accept and elect candidates for General Chair and Vice Chair positions, and to the General Chair to appoint (with BOD consent) candidates to fill vacancies in Vice Chair positions, who they deem to be sufficiently qualified, but who may not meet all of the other minimum qualifications specified in Section 13.B.</li> </ul> <p><b>3. 2506FVC01 - Facility Fee</b>  Motion to allow host clubs of Zone and LSC meets to impose a facility fee not to exceed \$20.00 per athlete. Outreach registered athletes are exempt from the facility surcharge.  J. Morefield 2nd  Governance to determine location of the policy.</p>	<p>30-Day 7/16/25</p> <p>30-Day 7/16/25</p> <p>30-Day 7/16/25</p>	
<b>Next Meeting</b>	Next regular Executive Committee Meeting: September 17, 2025		
<b>Meeting Adjourned</b>	Meeting adjourned at 8:49 PM		

Respectfully Submitted by Verónica Hernández  
Administrative Vice Chair, sitting in for Secretary