

Title: Pacific Swimming 2025 Motions

F= FINANCIAL

B=BUSINESS

R =RULES AND REGULATION

P =POLICY AND PROCEDURES

L=BY-LAWS

Date Intro	Motion #	Type	Doc		Action
1/15/25	2501JM01	B	Y	Motion to amend the 2025-2026 LSC meet schedule to correct the December Speedo Sectional dates to December 19-22, 2025 J. Morefield moved, K. VanSwol 2 nd	Approved
1/15/25	2501VH01	B	Y	Motion to approve the 2025-2026 LSC meet schedule as amended. V. Hernandez moved, J. Morefield 2 nd	Approved
1/15/25	2501FIN01	B	Y	Zone Facility Fee The Finance Committee moves to allow host clubs of Zone meets to impose a facility fee not to exceed \$20.00 per athlete. Outreach registered athletes are exempt from the facility surcharge.	Approved
2/19/25	2502FIN01	R	Y	Membership Fee The Finance Committee moves an increase of one dollar for a Premium Athlete Membership from \$19 to \$20, and an Individual Season Athlete Membership from \$16 to \$17, effective September 1, 2025.	30-Day Approved 3/19/25
2/19/25	2502FIN02	R	Y	Board Membership Restriction The Finance Committees, with the recommendation of the independent accountant, moves to add the following language to the Pacific Swimming Rules and Regulations: "Any member of Pacific Swimming who engages in embezzlement, theft, or fraudulent activities shall not be eligible to hold an LSC or Zone board position that involves financial responsibility. This includes but is not limited to: LSC or Zone Chair, Financial Vice Chair, Treasurer, Meet Director, Camp Coordinator, and any fundraising positions."	30-Day Withdrawn on 3/19/25
2/19/25	2502FIN03	B	Y	Audit Reports The Finance Committee moves to approve of the following reports from the independent auditor: <ul style="list-style-type: none"> Pacific Swimming Financial Statements and Report of Independent Auditors Year Ended August 31, 2024, and 2023 Pacific Swimming Informational Returns (IRS Form 990 and CA Form 199) Pacific Swimming 2024 Required Communications 	Approved
3/19/25	2503JM01	B	N	Motion from the floor that Pacific Swimming grant an exception to the Team Grant requirements and allow San Benito Aquatics to receive and respond to a new Bill.com set of instructions and for PC to proceed with the grant payment. Moved by J. Morefield, Seconded by T. Larsen	Approved

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3/19/25	2503GOV01	P	Y	<p>P&P Updates</p> <p>Motion: to amend the following Pacific Swimming Policies and Procedures:</p> <ol style="list-style-type: none"> 1. Section I, Governance, to add our existing policies and statements on Ethical Behavior and Conflict of Interest, with minor recommended edits. 2. Section X, Meet Conduct, to change the requirements for submitting meet results to include a complete meet database backup (instead of a SDIF, SD3, or CL2 file), and to prohibit public posting of meet results data containing athlete birthdates. NOTE: meet backups will be for internal use only by Staff, to generate different versions of the electronic results data, with birthdates to aid in upload to SWIMS, and without birthdates for public posting on the Pacific Swimming website. 3. Section XIX, League Administration, to reflect the same new requirements for submitting and posting of meet results. <p>SECTION I GOVERNANCE B. Board of Director and Executive Committee Meetings [1.-3. unchanged]</p> <p><u>4. [new subsection] Ethical Behavior and Conflict of Interest Policies</u></p> <p><u>a. The business of Pacific Swimming is to be conducted in observance of both the spirit and letter of applicable federal and state laws.</u></p> <p><u>b. Pacific Swimming properties, services, opportunities, authority and influence are not to be used for private benefit.</u></p> <p><u>c. All individuals who participate with Pacific Swimming will disclose the nature and extend extent of an actual or potential conflict of interest when it occurs in the evaluation of an issue and will avoid evaluation or voting on the matter involved. This includes the award of contracts, the purchase of goods and services, the award of contracts for professional services, and the allocation of Pacific Swimming resources for individual use.</u></p> <p><u>d. Gifts, cash, travel, hotel accommodations, entertainment, or favors are neither to be given nor received, except those of nominal value exchange or travel expenses incurred in the normal course of business. Gifts and favors of more than one hundred dollars (\$100.00) value should not ordinarily be accepted. If circumstances render it awkward to refuse such a gift, the donor should be thanked and told the gift is being accepted on behalf of and will be delivered to Pacific Swimming.</u></p> <p><u>e. Expenses incurred in the furtherance of Pacific Swimming business are to be reasonable, necessary and substantiated.</u></p> <p><u>f. All are expected to exhibit honesty, loyalty, candor and professional competence in their relationships with Pacific Swimming and with each other.</u></p> <p><u>g. Each individual has the responsibility to maintain the confidentiality of the organization. This includes both proprietary and sensitive information.</u></p> <p><u>h. The following statement shall be read out loud at in-person and online meetings, or shall be stated at the start of the Agenda for meetings conducted by email, of the Pacific Swimming House of Delegates,</u></p>	30-Day Approved 4/16/25

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				<p><u>Board of Directors, Executive Committee, and Administrative Board of Review. By continuing to participate in any such meeting, each participant agrees to abide by this statement and by the other policies in this section: "Is any member anyone in attendance aware of any conflict of interest (that is, of a personal interest or a direct or indirect pecuniary interest) in any matter being considered by this meeting which should now be reported or disclosed or addressed under Pacific Swimming Conflict of Interest Policies? If a board member participant determines there to be a conflict of interest at any point during the course of the meeting when a specific subject is being discussed and/or action is being taken, a declaration of a conflict of interest should must be made at that time."</u></p> <p>SECTION X MEET CONDUCT [A.-I. unchanged] J. Meet Results 1. Meet results shall be submitted to Pacific Swimming by email at results@pacswim.org, by the deadlines established in Pacific Swimming Rules and Regulations. Results shall include the complete meet results in a SDIF, SD3, or CL2 electronic file consist of a complete backup of the final meet database (including birthdate information), PLUS the complete meet results in a HTML or PDF file. 2. [new subsection] In no case shall meet results, in any format, be posted to a website or other publicly accessible location, or shared with anyone other than Pacific Swimming staff, if they contain birthdate data for athletes, whether human or machine readable.</p> <p>SECTION XIX LEAGUE ADMINISTRATION [A.-E. unchanged] F. Results and Meet Referee Reports 1. Meet results shall be submitted to Pacific Swimming by email at results@pacswim.org within 48 hours of the meet's completion. Results shall include the complete meet results in a SDIF, SD3, or CL2 electronic file consist of a complete backup of the final meet database (including birthdate information), PLUS the complete meet results in a HTML or PDF file. In no case shall meet results, in any format, be posted to a website or other publicly accessible location, or shared with anyone other than Pacific Swimming staff, if they contain birthdate data for athletes, whether human or machine readable. [2.-4. Unchanged]</p>	
3/19/25	2503INV01	F	Y	<p>Grant Funding Increase The Investment Committee moves to increase its grant funding from \$50,000 to \$60,000, with the additional amount coming from Pacific Swimming's Wells Fargo Advisors Investment account to fund up to 20 club grants at a maximum of \$3000 per grant proposal.</p>	Approved

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3/19/25	2503ADM01	F	Y	Swimming World Newsletter Motion to approve no more than \$5000 from the Marketing budget (line item 62100 Website/Internet) to subscribe to Swimming World Magazine's LSC Newsletter platform. D. Tucker 2nd.	Approved
3/19/25	2503ADM02	P	Y	PC Records and Awards Eligibility Motion to add "Only results from LSC sanctioned meets or national and international competition shall be considered for Pacific Swimming records." and "Only results from LSC sanctioned meets or national and international competition shall be considered for Pacific Swimming records." to the Policies and Procedures to clarify which results will be used to determine Pacific Swimming records and awards. SECTION XI SWIM RECORDS A. Swim Records 1. [unchanged] 2. <u>Only results from national and international competition, and competition sanctioned, approved or observed by any LSC, shall be considered for Pacific Swimming records.</u> 2 3. Any requirement for certification of pool length for Pacific Swimming records shall be consistent with any such requirement for National Age Group records. SECTION XII AWARDS AND BANQUET A. Awards and Banquet 1. [unchanged] 2. Minimum Eligibility for Awards a. Athletes eligible for individual awards shall have been members of Pacific Swimming continuously between March 1 and August 31 of the calendar year in which the awards are presented. b. All individual and relay awards shall be based on achievements completed between September 1 of the previous year and August 31 of the calendar year in which the awards are presented. c. <u>Only results from national and international competition, and competition sanctioned, approved or observed by any LSC, shall be considered for Pacific Swimming awards.</u> e d. Collegiate Athletes and Post-Collegiate Athletes are not eligible for these awards.	30-Day Approved 4/16/25
3/19/25	2503PER01	F	Y	Competition Coordinator Increase The Personnel Committee moves to increase the amount budgeted for the Competition Coordinator position from \$75,000 to no more than \$90,000 with the additional amount to come from the Local Savings account.	Approved
3/19/25	2503FIN01	R	Y	Board Membership Restriction The Finance Committee, with the recommendation of the independent accountant, moves to add the following language to the Pacific Swimming Rules and Regulations:	30-Day Approved 4/16/25

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				<p>"Any person who, in the sole judgement and determination of the Executive Committee of the Board of Directors, has engaged in fiscal or financial misconduct, shall be ineligible for nomination, election, appointment, employment, or engagement in a position of responsibility for, or adjudication of, Pacific Swimming funds (including Zone funds), shall not be granted signature authority over any such funds, and shall have any existing signature authority promptly revoked by a designated Board or Staff member. Affected positions include but are not limited to LSC or Zone Chair, Financial Vice Chair, LSC or Zone Treasurer, Meet Director, Camp Coordinator, Administrative Board of Review, and any fundraising positions. The Executive Committee shall further forward a recommendation to the relevant elective or appointive body to remove the ineligible person from their position."</p>	
4/16/25	2504ARB01	R	Y	<p>Meet Referee Rule The Administrative Review Board recommends the following be added to Pacific Swimming Rules & Regulations as Section 4.A.3: g. "The Meet Referee shall oversee the entire swim meet, including the entry and registration process, and shall ensure that all rules and regulations are followed. The Meet Referee shall make the final decisions on any procedure, modification, dispute, or protest for a fair and equitable competition" J. Morefield amended, C. Lam 2nd - Approved</p>	30-Day until 5/21/25 Tabled 5/21/25
4/16/25	2504OFC01	P	Y	<p>Meet Conduct Amendment to the Policies and Procedures to clarify the 4-hour rule for 12 & under athletes. SECTION X MEET CONDUCT A. Meet Conduct 1. There shall be no limit on the number of events offered at a meet. 2. In Pacific Swimming Zone awarded meets, 15 and over events are allowed. The Zones shall determine applicable time standards and awards for 19 and over athletes. 3. Open events (events not limited to specific ages) beginning or concluding a session, or scheduled in a separate session, within an age group meet shall not be considered age group competition, and shall not be subject to the 4-hour session planning limit for 12 and under competitors.</p>	30-Day Approved 5/21/25
4/16/25	2504BC01	F	Y	<p>Quad Budget Approval The Budget Committee has approved the 2024-2028 Quad Budget updates for the 2025-2026 budget year, and recommends approval to the Board of Directors.</p>	Approved
5/21/25	2505FVC01	B	Y	<p>Board Experience Requirement Motion for a one-time suspension of Rules & Regulations Section 13, B.1.g. for the position of Finance Vice Chair only. (No change to R&R, cited for reference only) SECTION 13 JOB DESCRIPTIONS B. Eligibility</p>	Approved

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Respectfully Submitted by,
 Amy Chen/Gracie Goss
 Co-Secretaries - Pacific Swimming Board of Directors
 Verónica Hernández
 Administrative Vice Chair/Athlete Rep Advisor