

Meeting Title: Pacific Swimming House of Delegates Meeting
Date: May 21, 2025

Attendance:

Board members attending are noted by an 'X' in the table below/ board members not present but excused are marked with an 'E'. Team representatives and guests in attendance are also noted.

Board of Directors										Guests	
Lehla Irwin	X	Zone Reps		Aria Pon (QSS)	X	Pulin Muangsiri (NNA)	X	Dana Kirk (PASA)	X	Jeff Raegan	X
Verónica Hernández	X	1N – Bob Hill	X	Alex Labiaga (TIDE)	X	Samvit Bhattacharya (ELIT)	X	Kevin Twohey (WANV)	X	Sidney Ross (SSS)	X
Debbi Tucker	X	1S – Trent Larsen	X	Arcadia Li (HILL)	X	Sophia Curran (LO)	X	Keri Pock (ECG)	X	Matt Finigan (SWAMI)	X
Kyler Van Swol	X	2 – Mark Ryan		Alexis Thompson (PLS)	X	Sophia Gallagher (CDST)	X	Julie Corrigan (SCSC)	X	Holly Gallagher (CDST)	X
Erik Scalise	X	3 – Kevin Twohey	X	Alexa Chang (BAC)	X	Summer Hopkins (DACA)	X	Mary Nygren (TIRV)	X	Valerie/Jerry Rudd	X
Asher Green	X	4 – Jim Morefield	X	Bella Stamps (NBA)	X			Naji Ali (SWAMI)	X	Gabrielle Liu	X
Tyler Long	X			Breonna Weeks (NNA)	X			Jonathan Hiett (AC)	X	Mike Piccardo (INV)	X
Gracie Goss		Athlete Reps		Brittney Bliar (TCA)	X			Traci Doyle (WCAB)	X	Chris Lam (ARB)	X
Amy Chen	X	SR – Steph Anderson	X	Brooke Benett (PLS)	X	Club Reps		Jacob Ireland (HSC)	X		
Don Heidary	X	JR – Aly Cutforth	X	Evan Byun (PST)	X	Alexa Jayne (SSS)	X	Dionne Dunn (EBSD)	X		
Doug Reed		1N – Paige Griffis		Kalia Ream (RAC)	X	Cazz Esparza (SFSL)	X	Pam Arajo (BSW)	X	Staff	
Kent Yoshiwara	X	1S – Joyce Lee		Kyle Van Dyke (SBA)	X	Charles Lou (CDST)	X	Joe Natina (PLS)	X	Cindy Rowland	X
Phil Grant	X	2 – Saveta Holunga		Karter Cherney (SSS)	X	Paschalis Ntatsos (ELIT)	X	Jason Camp (DA)	X	Laurie Benton	X
Marisa Cozort	X	3 – Joseph Harris	X	Lily Yung (OAPB)	X	David/Carol Cottam (TERA)	X	Mike Nichols (LCA)	X	Diana Fetterman	X
Larry Rice	X	4 – Bella Pfeifer	E	Mackenzie Pierce (CARS)	X	Tammy Hopkins (DACA)	X			Annie Stein	X
Amy Gonzales	X			Monica Warren (WCAB)	X	Jackie Bourdet (SBA)	X			Karen Bair	X
Clint Benton	X			Orion Phan (SUNN)	X	Mehrad Zarrehparvar (SRBY)	X			Mary Ruddell	X

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW- UP DATE
Meeting Called to Order	Meeting called to order by Lehla Irwin at 7:33 PM		
Mission Statement and Conflict of Interest	Meeting opened with the reading of the Vision and Mission: Vision Statement: To provide opportunities for members to pursue their goals. Mission Statement: Inspiring a passion for swimming and making a difference in the lives of our members. Reading of the Conflict of Interest Statement Clint Benton declares his relationship to staff member Laurie Benton		
Minutes from Previous Meeting	Minutes from Oct 16, 2024 HOD meeting presented for approval K. Van Swol moved, T. Larsen 2nd	Approved	
Ratify Actions of BOD	Ratification of actions of the BOD since the previous meeting of the HOD on Oct 16, 2024. T. Larsen moved, C. Benton 2nd	Approved	
Nordberg Scholarship	The 2025 winners of the Amerie Nordberg Scholarship are Isabella Pflieger and Ellie Burkhardt.		
Officer's Reports			

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Chair	Lehla Irwin: 2025 Outstanding Service Award to Don Heidary		
Vice Chair – Administration	Verónica Hernández: Posted <ol style="list-style-type: none"> 1. Board Assessment - 13 of 30 members submitted. 2. Majority felt they understood their position, but many felt that they weren't able to fulfill that role to the level they would like to, mainly based on lack of time or a need for more participation. 3. Committees were able to accomplish multiple goals and are setting new ones, but there is always more to do. 4. 100% listed athlete involvement and financial oversight as strengths among many other things. 5. Nearly all reported BOD participation, succession and retention as a weakness, along with communication with members, among other things. 		
Vice Chair – Program Operation	Kyler Van Swol: <ol style="list-style-type: none"> 1. Working to find a Competition Coordinator and filling the Treasurer/Bookkeeper position 		
Vice Chair – Program Development	Eric Scalise: <ol style="list-style-type: none"> 1. Senior meet on July 12-13 will be held in Reno by NNA. 		
Vice Chair – Finance	Debbi Tucker: Posted		
Age Group Vice Chair	Tyler Long: <ol style="list-style-type: none"> 1. AGC and FW are now preseeded, and improvements for Summer meets are being made based off of the Spring meets. 2. Expanding team scoring based on size (small, medium, large teams.. 3. Podium area added for finalists for AGC and FW to take pictures on their own. 		
Senior Vice Chair	Asher Green: <ol style="list-style-type: none"> 1. Consistent with monthly meetings 2. First Senior Champs meet in February with largely positive reviews, and plans to adapt based on experience. 3. Summer Senior 2 prelims and finals meet, which has not had a host in a few years, will be held by Northern Nevada Aquatics. 4. Senior policies regarding time standards go into effect this fall 5. Senior camps are being discussed 6. Looking for candidate to be the next Senior Chair 7. 50s of stroke are being added to Sectionals in time trials, but not in prelims/finals.. A task force is being created to add them into the meet fully for next year. 8. Meet hosts for 2025-2026: Winter Sectionals held by Brea, Southern CA at Mount San Antonio College, Spring held by CCA in Roseville and NCA in San Diego, Summer held by Brea and TCA in Marin. 		
Registration	Laurie Benton: N/R		
Reports/Recommendations of Staff	Cindy Rowland: PC has made a deal with ASCA on the World Clinic Registration fee. Clinic is in Reno this Sept and the first 65 coaches to sign up will pay only \$250. Email Cindy to receive a promo code to enter at registration. Laurie Benton: 24 High School meets have had results loaded. Mary Ruddell: Investment Fund Details - Why PC has so much money - Report Posted		

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Standing Committees			
Athletes	<p>Steph Anderson & Aly Cutforth:</p> <ol style="list-style-type: none"> 22 Graduating Athlete Rep, 2 of which are committed to swim in college. 32 athletes across the LSC have reported their commitment to swim in college, but there are likely more. Currently have 85 Athlete Rep from 47 of 100 teams in PC. PC is the largest Athlete Committee in USAS, but still need more teams represented. Planning for 2025 Athlete Leadership Summit Tech Suit Upcycling recognized as top DEI program in the country & now partnering with Stanford Lily Yung is next Junior Athlete Rep 		
Disability, Diversity, Equity & Inclusion	<p>Kent Yoshiwara: Posted</p> <ol style="list-style-type: none"> The DDEI committee encourages all teams to create a welcoming environment to increase access to swimming in underserved communities. Feedback on the parallel time standards is also requested. Coaches with any athletes with disabilities are requested to get in touch with the DDEI committee so that they can develop programs to assist those athletes. Spring Grant period is open and will be awarded in June. Meet Entry Fee Assistance Program now available for online entries through FastSwims. Athletes and families no longer need to enter meets through a separate process, they can just click a button on the website to designate their status and enter like everyone else. 		
Officials	<p>Phil Grant: Posted</p> <ol style="list-style-type: none"> 630 Registered Officials 539 LSC Certified Stroke and Turn, 138 Chief Judges, 130 Starters, 96 Deck Referees, 102 Admin Officials Supported Meets (since Sept 2024) - Pacific Swimming Officials have officiated at 102 Pacific Swimming sanctioned swim meets, including Winter Sectionals in Walnut CA, Spring Sectionals in Carlsbad and Roseville CA, TYR Pro Series in Westmont and Sacramento. Additionally, our officials worked the NCAA season, such as CAL, Stanford, and SJ State, to name a few. Also hosted the JC State Championships in Santa Rosa, USA Master Champs, the CIF HS season, League Championships for Observed meets, and various Sections Meets, such as NCS and CCS. Moreover, when available, our officials supported Block Party Meets. 2025 Pacific Swimming Officials Clinic: Saturday, October 4, 2025, Pleasant Hill CA. Officials Clinics and Tests: USA Swimming University, Deck Referee/Referee released April 2nd. 		
Admin Review Board	<p>Chris Lam:</p> <ol style="list-style-type: none"> Currently no outstanding fines that are being appealed One complaint that was deliberated and a motion will be voted upon at the next board meeting. 		
Scheduling	<p>Annie Stein:</p> <ol style="list-style-type: none"> Most meets for the 2025-2026 schedule are awarded. Meets still needing a hosts are the December 5-7 and the July 10-12 Senior 2 Trial & Finals meets Both meets come with a \$3000 stipend to help with the cost of hosting. 		
Investments	Mike Piccardo: Posted		

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	1. Approved 18 club grants totalling \$52,200		
Governance	Jim Morefield: Posted		
Safe Sport	<p>Marisa Cozort:</p> <ol style="list-style-type: none"> 1. Gather more data from USAS on the number of clubs in the process of being Safe Sport Certified. 2. Only 25% of teams in Pacific Swimming have completed the Safe Sport Club Recognition program. 3. Have been reaching out to teams (43 so far) to help them get the process started. 4. USAS definition of Safe Sport: Program allows member clubs to demonstrate its commitment to creating a healthy and positive environment free from abuse for all its members, through the development and implementation of club governance measures, safe sport policies and reporting mechanisms, safe sport best practices and training to athletes and parents. 5. 20 teams have started the process 6. Goal by the end of the year to be at 50% of teams completed, which will put PC in the top 8. 7. Suggestion for teams to only be eligible for grants if they are Safe Sport Recognized. <ol style="list-style-type: none"> a. Marisa to seek more information on what other LSC are doing. 8. If anyone is having an issue with trying to take the safe sport course, please submit a Help Ticket to USAS through their site to get guidance and let them know their may be an issue that needs addressing. 		
Zones	<p>Z1N Bob Hill:</p> <ol style="list-style-type: none"> 1. Zone All Star meet had about 280 athletes 2. Despite starting an hour late due to power issues, the event went well. <p>Z2 Chris Lam:</p> <ol style="list-style-type: none"> 1. Zone 2 election next month <p>Z4 Jim Morefield: Posted</p>		
Resolutions and Orders	None		
Elections	<p>Motion 2505FVC01 – Board Experience Requirement</p> <p>Motion for a one-time suspension of Rules & Regulations Section 13, B.1.e.a. for the position of Finance Vice Chair only.</p> <p>Purpose: We have identified a quality candidate for the position of Finance Vice Chair, who is willing to serve, has already been attending Finance Committee meetings, and has met with current members to discuss the position in detail. He currently does not have board experience, as 13.B.1.e.a. states, but his expert knowledge in the field of finance and his membership in Pacific Swimming as an official, make him a great candidate to fill this position. It is the recommendation of the Finance Committee that we suspend the rule this time as the intent of the rule is to prevent someone with no involvement with the board from running for a high-level office.</p> <p>J. Morefield amended, C. Benton 2nd</p> <ol style="list-style-type: none"> 1. General Chair Nominee: Lehla Irwin 	Approved as amended	

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	<ul style="list-style-type: none"> a. Move for White Ballot <ul style="list-style-type: none"> i. V. Hernández moved, Debbi Tucker 2nd 2. Admin Vice Chair Nominee: Verónica Hernández <ul style="list-style-type: none"> a. Move for White Ballot <ul style="list-style-type: none"> i. J. Morefield moved, A. Jayne 2nd 3. Finance Vice Chair Nominee: Jeff Raegan <ul style="list-style-type: none"> a. Move for White Ballot <ul style="list-style-type: none"> i. A. Green moved, L. Rice 2nd 4. Program Operations VC Nominee: Kyler Van Swol <ul style="list-style-type: none"> a. Move for White Ballot <ul style="list-style-type: none"> i. V. Hernández moved, L. Rice 2nd 5. Program Development VC Nominee: No candidate, position will revert to an appointed position to be filled by the Gen Chair. 6. Age Group Chair Nominee: Tyler Long <ul style="list-style-type: none"> a. Move for White Ballot <ul style="list-style-type: none"> i. A. Jayne moved, V. Hernández 2nd 7. Senior Chair Nominee: Asher Green <ul style="list-style-type: none"> a. Move for White Ballot <ul style="list-style-type: none"> i. A. Jayne moved, J. Harris 2nd 8. Senior Coach Rep Nominee: Don Heidary <ul style="list-style-type: none"> a. 9. At-Large Member Nominees: Larry Rice, Amy Gonzales, Jon Hiatt <ul style="list-style-type: none"> a. Move for White Ballot <ul style="list-style-type: none"> i. V. Hernández moved, A. Jayne 2nd 10. Admin Review Board Nominees: Treveor Gillis, Laurie Jacobson-Jones, Pulin Muangsiri <ul style="list-style-type: none"> a. Move for White Ballot <ul style="list-style-type: none"> i. V. Hernández moved, J. Morefield 2nd 11. Volunteer of the Year Nominees: Mette Graversen, Phil Grant, Don Heidary, Jim Morefield <ul style="list-style-type: none"> a. Winner will be announced at Oct Awards Banquet 		
Presentation of Annual Budget	1. Quad Budget approved as presented.	Approved	
Old Motions	<p>1. 2504ARB01 - Meet Referee Rule The Administrative Review Board recommends the following be added to Pacific Swimming Rules & Regulations as Section 4.A.3: g. "The Meet Referee shall oversee the entire swim meet, including the entry and registration process, and shall ensure that all rules and regulations are followed. The Meet Referee shall make the final decisions on any procedure, modification, dispute, or protest for a fair and equitable competition" J. Morefield amended, C. Lam 2nd - Approved Motion to table L. Rice, A. Green 2nd</p> <p>2. 2504OFC01 - Meet Conduct</p>	<p>Tabled</p> <p>Approved</p>	<p>BOD 7/16/2025</p>

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	<p>Amendment to the Policies and Procedures to clarify the 4-hour rule for 12 & under athletes.</p> <p>SECTION X</p> <p>MEET CONDUCT</p> <p>A. Meet Conduct</p> <p>1. There shall be no limit on the number of events offered at a meet.</p> <p>2. In Pacific Swimming Zone awarded meets, 15 and over events are allowed. The Zones shall determine applicable time standards and awards for 19 and over athletes.</p> <p>3. Open events (events not limited to specific ages) beginning or concluding a session, or scheduled in a separate session, within an age group meet shall not be considered age group competition, and shall not be subject to the 4-hour session planning limit for 12 and under competitors.</p>		
New Motions	1.		
Next HOD Meeting	Oct 17, 2025		
Meeting Adjourned	Meeting adjourned 9:29 PM		

Respectfully Submitted by,
Amy Chen Secretary
Pacific Swimming Board of Directors