

Zone 3 Monthly Board Meeting Minutes

Date: June 16, 2025

Time: 7:32 PM – 8:00 PM

Location: Zoom

Call to Order

Chair Kevin (WANV) called the meeting to order at 7:32 PM. The meeting was recorded.

Conflict of Interest

The Pacific Swimming Conflict of Interest statement was read. No conflicts of interest were declared.

Attendance

Name	Club/Role
Kevin Twohey	WANV (Chair)
Andrew Downs	UN (Vice Chair)
Sonya Shaffer	MCSD (Secretary)
Aaron Toch	VJO / Age Group
Victor Wales	TCA
Sophie Waterson	VJO
Bella Stamps	NBA
Gina Barsotti	NVST
Beau Caldwell	Pacific Swimming
Ashley Deniz	SRN
Mehrad Zarrehparvar	SRBY
Lehla Irwin	SSS
Sean Killion	TOC
Debbi Tucker	Officials / Safe Sport
Sarah Obbagy	Zone 3 Officials

Holly Runyan

WILL

Eddie Lee

SF Seals

Approval of Minutes

April 21, 2025 Minutes

- Motion: Andrew Downs
- Second: Aaron Toch
- Motion Passed

May 19, 2025 Minutes

- Motion: Andrew Downs
- Second: Aaron Toch
- Motion Passed

Correspondence/Announcements

None.

Guest Speaker

Beau Caldwell – Pacific Swimming

- No formal report.
- Pacific Swimming is currently working on several projects.
- Updates regarding winter and spring planning are expected within the next month.

Officer Reports

Chair – Kevin

- No report.

Vice Chair – Andrew Downs

- Deferred comments to Old Business.

Secretary – Sonya Shaffer

- No additional report.

Treasurer

- Position remains vacant.

Committee Reports

Officials

No formal report.

Sanctions

No report.

Age Group – Aaron Toch

- Age Group Championship and Far Western time standards are currently under review.
- Goal is to balance athlete participation with manageable meet sizes.
- Clubs with feedback are encouraged to contact Aaron directly.

Senior Committee – Sean Killion

- Exploring the possibility of hosting a December Senior meet at City College of San Francisco.
- Venue availability remains the primary challenge.
- Planning remains in the early stages.

Equipment- Kevin Twohey

- One equipment reservation has been made for the NVST meet.
- No additional reservations at this time.

Athlete Representatives

- Vacancies addressed under New Business.

DEI – Mehrad Zarrehparvar

- No report.

Safe Sport – Debbi Tucker

- Committee did not meet this month.
- Clubs are reminded to log into the Safe Sport portal and enter their club information to begin the annual process.

Zone Governance / Bylaws Update

- Lehla Irwin distributed draft revisions.
- Committee members have not yet completed review.
- Andy Downs expects additional time to review before the next meeting.

Old Business

Officials Staffing and Outstanding Officials Fines

Andrew Downs discussed unpaid officials fines from the NVST spring meet and emphasized that the purpose of fines is to encourage clubs to recruit and retain certified officials rather than to penalize clubs.

Discussion included:

- The continued need for officials throughout Zone 3.
 - Appreciation for clubs providing extra officials when needed.
 - Encouragement for clubs to continue developing new officials.
 - Sarah Obbagy outlined plans to expand Officials Outreach by visiting clubs or hosting informational sessions (in person or via Zoom) to introduce parents to officiating and encourage participation.
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New Business

Appointment of Athlete Representative

Kevin announced the appointment of Bella Stamps (NBA) as a Zone 3 Athlete Representative.

- Bella's application was received and approved.
 - A second Athlete Representative position is expected to be filled upon receipt of an application from Sydney Ross.
 - Bella was welcomed to the Board and will begin serving immediately.
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Meet Reports

VJO Long Course Meet

Reported by Sophie Waterson and Aaron Toch.

- Meet was successfully conducted Friday through Sunday.
- More than 500 athletes participated.
- No shallow-end issues occurred this year.
- Meet operated efficiently with no significant delays.
- Appreciation was expressed to the officials and volunteers.

Santa Rosa Neptune Long Course Meet

Reported by Ashley (SRN).

- Meet was held Friday through Sunday.
 - Only one minor database issue occurred.
 - Overall operations were smooth.
 - Officials and volunteers were thanked for their support.
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Next Meeting

The next Zone 3 Board Meeting is scheduled for July 21, 2025.

Adjournment

Motion to adjourn:

- Motion: Andrew Downs
- Second: Sarah Obbagy

Motion Passed

Meeting adjourned at approximately 8:00 PM.