

Meeting Title: Pacific Swimming Board of Directors Meeting

Date: Wednesday, September 16, 2026

Attendance:

Board members attending are noted by an 'X' in the table below; board members not present, but excused are marked with an 'E'. Team representatives and guests in attendance are also noted.

Lehla Irwin	X	Marisa Cozort	X	Zone Chairs		Zone Reps		Guests			Staff	
Verónica Hernández	X	Phil Grant	X	1N – Bob Hill	X	SR – Lily Yung	X	Carol & David Cottam			Cindy Rowland	X
Jeff Raegen	X	Larry Rice	X	1S – Trent Larsen	X	JR – Monica Warren		Alex Cleveland (GOV)	X		Laurie Benton	X
Kyler Van Swol	X	Amy Gonzalez	X	2 – Chris Lam	X	1N – Sabrina Meyers	X	Mike Piccardo (INV)	X		Diana Fetterman	X
Mike Nichols	X	Pat Spellmeyer		3 – Kevin Twohey		1S – Aria Pon	X	Erik Scalise (OW)			Annie Stein	X
Asher Green	X	Clint Benton	X	4 – Jim Morefield	X	2 – Alexis Thompson		Jenna Heke	X		Karen Bair	X
Tyler Long	X	Kelly Nathane				3 – Bella Stamps		Markus Daene	X		Beau Caldwell	X
Amy Chen						3 – Sydney Ross	X	Trevor Gillis (ARB)	X		Morgan Roarty	X
Kelsey Lange						4 – Pulin Muangsiri	X					
Kent Yoshiwara	X											

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW-UP DATE
Meeting Called to Order	Meeting was called to order by Lehla Irwin at 7:32 PM		
Conflict of Interest	Meeting opened with the reading of the Conflict of Interest Statement.		
Minutes from Previous Meeting	July 22, 2026 Board of Directors Minutes – Posted L.Rice moved to approve minutes as presented, T. Larsen 2nd	Approved	
Actions from Previous Executive Committee Meetings	August 27, 2026 Executive Committee Minutes – Posted T. Larsen moved to affirm the actions of the Executive Committee, L. Rice 2nd	Approved	
Officer's Reports			
Chair Presentation of Audit	Lehla Irwin – 1. All board members, if you have not already filled out/signed the annual Conflict of Interest Policy, please do so now.		
Admin Vice-Chair	Verónica Hernández – 1. Working on a summary of the Board Workshop with all documents and the date for our next working meeting. 19 of 26 Board members were present. Progress was made on a LSC 4-year strategic plan which will continue at the next meeting in November.		
Vice Chair – Program Operations	Kyler Van Swol – 1. No Report		
Vice Chair – Program Development	Mike Nichols – 1. No Report		

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Vice Chair - Finance	Jeff Raegen – Posted Profit & Lose: 1. August membership revenue was slightly over budget, but YTD is less than budgeted. 2. Meet entry revenue was slightly under budget for August, but YTD is over budget. 3. Western Zones was under budget due to the change in location. Income was offset by refunds to families. 4. August total revenue was \$17K under budget, YTD total revenue is \$29.8K under budget. 5. Travel support for meets in August is not complete yet. 6. MEFAP is \$12K over budget. 7. Officials are \$10.7K under budget. 8. Net operating revenue is \$7.3K favorable, pending the completion of Travel Support. Statement of Financial Position 1. Large amount of money has been paid out for all of the end of year events. V. Hernandez moved to approve financial documents as presented, J. Morefield 2nd	Approved	
Age Group Committee	Tyler Long – 1. There is now a plan in place for Winter AG Champs without using the shallow lanes at SRVA for competition. 2. We now have 1st-3rd place podiums for all LSC meets. Hosts can contact Cindy to coordinate getting the podiums to the meets.		
Senior Committee	Asher Green – 1. Next meeting is tomorrow (Sept 17). 2. Looking for a new coach to take the position of Sr Chair.		
Registration	Laurie Benton – Posted 1. Membership numbers are up across the more - more athletes, more coaches, more non-athletes, and more clubs. 2. Also have a new club in Zone 4		
Report/Recom - Staff	Cindy Rowland – Posted 1. PC purchased a HyTek license back in 2018, so we are in contact with them to get that license renewed and extended to Admin Officials of LSC level meets. Beau Caldwell – Posted 1.		
Consent Calendar	Consent Calendar presented for approval (including all committee reports and minutes) except: Pulled: Athletes, DDEI, Officials, Safe Sport V. Hernandez moved to approve the consent calendar minus the pulled items, L. Rice 2nd	Approved	
Athlete	Lily Yung – 1. Leadership Summit Oct 17-18 in Pleasant Hill		

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	- AEC is incorporating things that they learned at the WZ Athlete Summit last June into our Athlete Summit. Topics include finding individual leadership styles, and how those styles work together. - All teams are highly encouraged to send two Athlete Reps, or an athlete who may potentially become a Rep.		
DDEI	Kent Yoshiwara – 3 grants were awarded this past cycle - Thank you to the Investment Committee and the Board for the increase in funds to help these impactful programs.		
Officials	Phil Grant – Posted - Annual Officials Clinic Oct 17th in Pleasant Hill. Will cover advanced Stroke & Turn, Chief Judged, Starter, Deck Referee, Meet Referee and Admin Referee, and HyTek and Colorado Training. Registration opening soon. - Basic Stroke & Turn is now covered online. - Open water certification can now be done online. Once the course is done an official will need to attend an open water event to be trained further. - National Official Committee is putting together an online clinic for Open Water as well. More details to come. - ESPN+ is partnering with 12 colleges to promote collegiate swimming (CSL). Based on ISL. Pacific Swimming will be officiating one of their meets here at Stanford on Oct 2nd. - Look for emails from ESPN offering tickets to local meets.		
Safe Sport	Marisa Cozort – - PC is now 16th out of 57 LSC's for clubs completing Safe Sport recognition. We would like to get into the top 10. 63% of clubs have started the process, but only 35% have completed it. - Please ask if you need help completing the process.		
Supplementary Oral Reports			
Old Business			
Old Motions	2607SR01 – Senior Competition Eligibility Motion to amend P&P and R&R to adjust the qualifications for 12-year-old athletes participation in Senior competition. POLICIES & PROCEDURES SECTION IX TIME STANDARDS A. Time Standards 1.-4. [unchanged] - Pacific Swimming Senior time standards shall be as follows: - Senior 2	Approved	

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	(1) Senior 2 qualifying shall be the applicable year's USA Swimming National Age Group Time Motivational Time Standard Level A for 15-16, for athletes aged thirteen and older. For bonus events, USA Swimming National Age Group Motivation Time Standard Level BB Minimum for 15-16 shall apply. (2) Bonus events per meet shall be as follows: qualified thirteen-year-old and older athletes are allowed two bonus events. Twelve-year-old athletes are not eligible for bonus events. b. Senior Open (1) For Senior Open meets, thirteen-year-old and older athletes shall be automatically qualified. Eleven and twelve twelve-year-old athletes shall meet the applicable year's USA Swimming National Age Group Motivational Time Standard Level BB A Minimum for 15-16. (2) No bonus events at this meet. RULES & REGULATIONS SECTION 7 SENIOR COMPETITION A. Meet Formats & Qualifying 1.-2. [unchanged] 3. Senior Open a. The minimum age shall be eleven (11) <u>twelve (12)</u> years old b. Meets shall be either Timed Finals or Preliminaries and Finals and may not include Time Trials. ... B. Eligibility 1. Senior Meets a.-b. [unchanged] c. Proof of time using the USA Swimming SWIMS Database as a standard shall be used to verify times for all athletes entering Senior Circuit and Senior 2 meets, and 44-42 <u>twelve</u>-year-old athletes entering Senior Open meets. ...		
New Business			
New Items for Discussion	1. 2027 Proposed Meeting Dates - posted Wednesday, January 20 Executive Committee 7:30 pm Zoom Meeting Wednesday, February 17 Board Meeting 7:30 pm Zoom Meeting Wednesday, March 17 Executive Committee 7:30 pm Zoom Meeting Wednesday, April 21 Board Meeting 7:30 pm Zoom Meeting Wednesday, May 19 House of Delegates 7:30 pm Zoom Meeting Wednesday, June 16 Executive Committee 7:30 pm Zoom Meeting Wednesday, July 21 Board Meeting 7:30 pm Zoom Meeting		

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	Wednesday, September 15 Board Meeting 7:30 pm Zoom Meeting Wednesday, October 13 Executive Committee 7:30 pm Zoom Meeting Wednesday, October 20 House of Delegates 7:30 pm Zoom Meeting Wednesday, November 17 Board Meeting 7:30 pm Zoom Meeting 2. Athlete Travel Support for In-LSC USA Swimming National Meets Motion to update the Athlete Travel Support program, to allow for within-LSC support for USA Swimming National meets, found within the Pacific Swimming Senior Travel Support Guidelines. We will remove the four bullet points on the Senior Travel Support Guidelines for the 2026-2027 update, and clarify the dual venue exclusion for Coach Travel Support: USA Swimming Winter Juniors, Jr. Nationals, Nationals or US Open: • The meet must be held outside of Pacific Swimming. TYR Meets or Futures: • The meet must be held outside of Pacific Swimming. Sectional Meets (Maximum 2 of the 3 available): • The Sectional meet must be held outside of Pacific Swimming. • If the Sectional meet is a dual venue meet, and one of the sites resides within Pacific Swimming, team travel may occur to the other non-PC site but no travel support will be granted. Coach Travel Support: • The meet must be held outside of Pacific Swimming. Add: • If the Sectional meet is a dual venue meet, and one of the sites resides within Pacific Swimming, team travel may occur to the other non-PC site but no travel support will be granted.		
New Motions	1. 2609OFC01 - Officials Travel Assistance Amendment Motion to amend the Policies and Procedures to reflect the following: POLICIES AND PROCEDURES SECTION V TRAVEL EXPENSE REIMBURSEMENT D. Travel and Lodging Assistance for Officials 1. Criteria for Financial Assistance: a. <u>Active official within the LSC.</u> a. <u>b.</u> Individuals must be <u>pre</u>-approved for financial assistance by the Chair of the Official's Committee. b. <u>c.</u> Receipts shall be submitted to the Officials Chair for approval. Eligible reimbursable expenses include transportation, hotel, and meals not to exceed the amount a Club receives for an Athlete. 2. 2609AG01 - Far Western Championships Facility Surcharge and Coach Credentials The Age Group Committee moves to amend the Pacific Swimming Rules and Regulations as	30-Day Oct 2026 30-Day Oct 2026	

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	shown below. These changes shall take effect beginning with the 2027 Far Western Championships. RULES AND REGULATIONS SECTION 4 SWIM MEET PREPARATION B. Entry Fees 1. NOTES: [a.-b. Unchanged] c. Host clubs may impose a facility surcharge not to exceed \$20.00 per athlete for Pacific Swimming sanctioned meets to help defray facility rental expenses, <u>except as provided in subsection d.</u> Outreach registered athletes shall be exempt from the facility surcharge. <u>d. Host clubs of Pacific Swimming Far Western Championships may impose a facility surcharge not to exceed \$25.00 per athlete to help defray facility rental expenses. Outreach registered athletes shall be exempt from the facility surcharge.</u> <u>e. Coach credentials for Pacific Swimming Far Western Championships shall be provided at no charge to current USA Swimming member coaches. Host clubs shall not impose a separate coach credential or coach hospitality fee.</u> <i>[Re-letter existing subsection d.-h. Accordingly]</i> 3. 2609AG02 - Age Group Championship Duration The Age Group Committee moves to amend the Pacific Swimming Policies and Procedures to allow for Age Group Championships to be as long as 3.5 day. POLICIES AND PROCEDURES SECTION VII LSC AGE GROUP CHAMPIONSHIP MEETS B. Age Group Championships 3. Meet Conduct a. Meets shall be no more than 3⁵ competition days, held at <u>one</u> or two venues. 4. 2609INV01 - Investment Policy Statement The Investment Committee moves that the Pacific BOD approve the Pacific Swimming Investment Policy Statement. 5. 2609GOV01 - R&R Review Updates Motion to update the Pacific Swimming Rules and Regulations with the changes indicated in the document, highlighted below. Highlights of changes to the Pacific Swimming Rules and Regulations: 1.C.2 added: The minimum required Zone directors shall be a Chair, a Vice Chair, and a Treasurer 1.K.1. added: "...Zone athlete representatives also shall be nominated and approved by the Zone <u>to constitute at least 20% of the voting membership of the Zone...</u>"	30-Day Oct 2026 Approved/To be posted on the website with under Financial Documents 30-Day Oct 2026 HOD	

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	1.N.2. added: Appeals of fines levied by a Zone shall be first to the Zone Board of Directors, and if not resolved, then to the Pacific Swimming Administrative Board of Review. 2.B.3. added: The following Committee Chairs and Coordinators <u>except when held by a paid staff member, who shall then have a voice but no vote.</u> 4.B.1 added: "Flat Fee Meets 80% fees to Host, 20% to Pacific Swimming" to end of table 5.B.1 Entries a. Competitors shall be current athlete members of USA Swimming. The meet host shall check <u>be responsible for assuring all athlete registrations are up to date prior to competition.</u> b. At all sanctioned meets that include time trials, only athletes that are entered in an individual event in the meet are eligible to enter time trials. c. Once the meet, or a meet session, or event has met an imposed capacity and has closed, all further meet entries and payments must be returned or declined per Pacific Swimming Policies and Procedures. (1) <u>If meet entries are administered electronically and a meet, meet session, or event closes due to capacity or entry deadline, entries in that meet, meet session, or event shall not be added or altered without consulting the meet referee or designee. Mailed or hand-delivered entries may not be added if postmarked or hand-delivered after a meet, meet session, or event has closed to entries.</u> (2) <u>A report of the entries file shall be provided to the meet referee or designee 24 hours after the meet deadline or after the meet has closed due to capacity, whichever comes first.</u> (3) The host club shall accept entries in the order they are received. Athletes from the host club shall not be given preference or exception. (4) Failure of the host club to notify the athletes in the prescribed manner, that their entries are not being accepted, <u>or adding entries after a meet, meet session, or event has closed,</u> shall result in a complaint filed with the Pacific Swimming Administrative Review Board. <u>If a complaint is substantiated by the Administrative Review Board,</u> a host club not attempting to notify non-accepted entrants <u>may be penalized by a \$500 fine for the first infraction and barred by the Pacific Swimming Board of Directors from hosting meets the following year for subsequent infractions in the competition year.</u>		

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	2. Check-In a. No event shall be closed more than thirty (30) minutes before the scheduled start of the session. Close of check-in for remaining events shall be no more than sixty (60) minutes before the estimated time of the start of the first heat of the event. Zone Board of Directors <u>awarded meets</u> may modify <u>be modified</u> this rule for Zone meets in order to facilitate the check-in process. Any such modification must be <u>in the meet sheet and</u> posted in a location clearly visible to the coaches and athletes. 6.A Meet Formats & Qualifying Move 6.A.5-8, move to 6.B.1 6.B.4.a <u>Event limitations shall align with USA Swimming event limitations unless lower limits are stated in the meet announcement.</u> 6.C.3.b.(1) add <u>Closing times may be modified in order to facilitate the check-in process. Any such modification must be in the meet sheet and posted in a location clearly visible to the coaches and athletes.</u> 9.C.3 remove point 11.C remove point 12.A.1-2 Remove points		
Closing Comments			
Next Meeting	Wednesday, November 18, 2026		
Meeting Adjourned	Adjourned 8:42 PM		

Respectfully submitted by,
Amy Chen, Secretary
Pacific Swimming Board of Director
Verónica Hernández, Administrative Vice Chair