

USA SWIMMING, RADIO ETIQUETTE AND USAGE GUIDELINES

OBJECTIVE:

The use of radios has become increasingly common on pool decks. Therefore, it is important that radios be used properly to ensure accurate, efficient, and effective communication among officials.

GENERAL USAGE:

1. Be familiar with the radio equipment.
 - a. How to turn on/off
 - b. Not voice activated
 - c. Setting of volume controls
2. Speak in a calm, natural voice.
 - a. Key the microphone briefly before speaking
 - b. Hold the microphone key down during speaking
 - c. Stop speaking before releasing the microphone key
3. Do not use the radios to:
 - a. Call attention to an athlete, volunteer, aquatic staff member, coach or spectator
 - b. Transmit any information that could be misconstrued as being "unprofessional" in nature
4. Do use the radios to:
 - a. Report an infraction or additional infraction information
 - b. Conduct meet business including safety incidents, injuries, equipment failures, and other meet specific information critical to the operation of the meet

SUGGESTED REPORTING PROCESS:

1. The Chief Judge or official shall report in a calm, clear concise manner.
 - a. "Possible disqualification"
 - i. Immediately identify and relay quadrant of pool, turn or start end, stroke side
 - ii. Upon reaching the Official making the call
 1. Verify lane number and immediately report it to the referee
 2. Verify infraction
 3. Verify the rule
 4. Verify the jurisdiction
 - iii. If all is in order make recommendation to Deck Referee:
 1. Restate the lane number and infraction
 2. Recommend acceptance OR
 3. Recommend rejection
2. Deck Referee "restates the infraction, lane number" to make sure they heard correctly and states:
 - i. DISQUALIFICATION CONFIRMED, write up and please notify the athlete
 - ii. DISQUALIFICATION REJECTED, there is no call
3. The Chief Judge or official will:
 - i. Write the disqualification
 - ii. Notify the athlete/coach
 - iii. Radio the Deck Referee "Athlete notified"

Timeliness of reporting the infraction is important, but never sacrifice accuracy for speed.

The above guidelines may be modified as appropriate for usage within the LSC.

