

Meeting Title: Pacific Swimming BOD Executive Committee Meeting

Date: January 21, 2026

Attendance:

Lehla Irwin	X	Doug Reed		Zone Reps		Athlete Reps		Guests		Staff	
Verónica Hernández	X	Mike Nichols	X	1N – Bob Hill	X	Aly Cutforth	X	Clint Benton	X	Cindy Rowland	X
Kyler Van Swol	X			1S – Trent Larsen	X	Lily Yung	X	Alex Cleveland	X	Beau Caldwell	X
Amy Chen	X			2 – Chris Lam	X	Pulin Muangsiri	X			Morgan Roarty	X
Jeff Raegen	X			3 – Kevin Twohey		Aria Pon	X				
Don Heidary	E			4 – Jim Morefield	X	Monica Warren	X				

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW-UP DATE
Meeting Called to Order	Meeting was called to order by Lehla Irwin at 7:30 PM		
Conflict of Interest	Conflict of Interest Statement was read by Lehla Irwin		
Approval of Exec Min	Executive Committee Meeting minutes – N/A		
Reports	<ol style="list-style-type: none"> 1. Presentation of Year to Date Financial Report - Budget vs Actuals <ol style="list-style-type: none"> a. As of December, membership is behind budget - membership income is down b. As of December, meet fees are also behind budget c. Travel support is over budget, funded more athletes and coaches to Juniors than budgeted d. Sectional travel support came in right at budget e. Treasurer is still coming in under budget since we have a Staff Treasurer rather than an outside accountant/bookkeeper 	Will be presented for approval at Feb BOD	
Old Motions	<ol style="list-style-type: none"> 1. 2511FIN01 – Unclaimed Property Policy The Finance Committee moved to add language to the Pacific Swimming Policies and Procedures describing our process for and compliance with Unclaimed Property laws. SECTION II BUDGET AND FINANCE <u>11. Pacific Swimming shall comply with all applicable state unclaimed property (UP) statutes. Reports shall be filed in the owner’s last known state of residence. If no address is available, property shall be reported to Pacific Swimming’s state of domicile. The Finance Vice Chair approves policy and ensures resources for compliance. The Treasurer is the UP Coordinator, maintains compliance calendar, prepares reports, coordinates due diligence, and serves as primary contact with state administrators. LSC Staff and Zone Treasurers are to identify potential unclaimed property and escalate to UP Coordinator, and the Audit Committee provides annual oversight and review of compliance. The annual compliance cycle will be followed. Negative reports shall be filed where required. Any deviation from this policy requires written approval from the Finance Vice Chair and must be supported by applicable legal authority.</u> 	Approved	

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New Items for Discussion	<ol style="list-style-type: none"> 1. Wells Fargo - J. Raegen <ol style="list-style-type: none"> a. PC Investment account is managed by Virtuent through Wells Fargo. Virtuent will remain with Wells Fargo, but they are changing their affiliation with Wells Fargo. b. No funds will be moved, it will remain with Wells Fargo, but our data is moving from in-house to an outside company affiliated with Wells Fargo. c. Jeff will be signing the authorization, but is presenting this information to the Executive Committee for their knowledge and transparency with the LSC. 2. Town Hall <ol style="list-style-type: none"> a. LSC championship meets discussion b. Scheduling discussion c. Designed for club coaches d. February 10, 2026 at 10:00 AM 3. Scheduling <ol style="list-style-type: none"> a. Summer schedule needs revising; any ideas welcome b. News should be out around mid-February 4. Initial Contact Project <ol style="list-style-type: none"> a. Summary of findings, see attached document 		
New Motions	<ol style="list-style-type: none"> 1. 2601ATH01 – Western Zone Leadership Summit Budget Motion to increase the Athlete Representatives budget by \$9,000 to send eight (8) Athlete Representatives and one (1) chaperone to the 2026 Western Zone Leadership Summit in St. Louis, MI. Abstained: V. Hernández 2. 2601GOV01 – Zone Bylaws Motion to amend Section 1 of the Rules and Regulations to remove reference to Bylaws for Zones. SECTION 1 ZONES <ol style="list-style-type: none"> A. Zones [unchanged] B. Geographic Definition [unchanged] C. Governing Body/Zone Structure [unchanged] D. <u>Bylaws Governing Documents</u> <ol style="list-style-type: none"> 1. Each Zone shall establish its own <u>Bylaws Rules, Regulations, Policies and/or Procedures</u> in addition to the LSC Bylaws to better describe or address specific Zone needs. The Zone <u>Bylaws Rules, Regulations, Policies and/or Procedures</u> shall not be in conflict with the <u>Bylaws governing documents</u> of Pacific Swimming or USA Swimming. 	Approved 30-Day Motion	2/16/2026
Adjourn	8:15 PM		
Next Meeting	Next regular Executive Committee Meeting: March 18, 2026		

Respectfully Submitted by Amy Chen Secretary
Administrative Vice Chair, Verónica Hernández