

Zone 1 South Board of Directors Meeting

Minutes

Wednesday May 14, 2025, 7:30-9:00 PM

<input checked="" type="checkbox"/> Trent Larsen (Chair)	<input type="checkbox"/> Michael Greymont (Equipment)	<input checked="" type="checkbox"/> Debbie Fujii (MAKO)
<input type="checkbox"/> Kyle Kikuta (Vice Chari)	<input type="checkbox"/> Karyn Kikuta (DDEI)	<input checked="" type="checkbox"/> Darlene (SBA)
<input checked="" type="checkbox"/> Julie Corrigan (Secretary)	<input checked="" type="checkbox"/> Kyler VanSwol (MAC)	<input type="checkbox"/> Marcelo Castro (QSS)
<input checked="" type="checkbox"/> Mike Piccardo (Treasurer)	<input checked="" type="checkbox"/> Liv Weaver (QSS)	<input checked="" type="checkbox"/> Violet Rutter (Ath Rep SCSC)
<input checked="" type="checkbox"/> Kevin Zacher (SR Comm Rep)	<input type="checkbox"/> Jennie Tucker (MHSA)	<input checked="" type="checkbox"/> Jackie Bourdet(SBA)
<input checked="" type="checkbox"/> Chris Swan (AG Comm Rep)	<input checked="" type="checkbox"/> Samuel Ciciarelli (Ath Rep TIDE)	<input type="checkbox"/> Cynthia Van Laar (GGSC)
<input checked="" type="checkbox"/> Joyce Lee (Athlete Rep)	<input type="checkbox"/> Colin Edgar (MHSA)	<input type="checkbox"/> Ken Fittro (SEA)
<input checked="" type="checkbox"/> Thierry Foucu (Sanctions)	<input type="checkbox"/> Alex Cleveland (MBSC)	<input checked="" type="checkbox"/> Noah (ath rep)
<input checked="" type="checkbox"/> Mette Graversen (Officials Co)	<input type="checkbox"/> Shelbi Oskolkoff-Campbell (LGSC)	<input checked="" type="checkbox"/> Aria Pon (ath rep)
<input checked="" type="checkbox"/> Jeanette Soe (Officials Co)	<input type="checkbox"/> Chris Henry (MAKO)	<input checked="" type="checkbox"/> Rick Shan (ath rep)
<input type="checkbox"/> Marisa Watts Cozort (Safe Sport)	<input type="checkbox"/> Suzie Nguyen (MHSA)	<input type="checkbox"/> Non-Voting Invitees:
		<input checked="" type="checkbox"/> Verónica Hernández (VC Admin)

1. **Call to order:** 7:32 PM
2. **Approval of Minutes:** Motion to approved March 12, 2025 minutes– Mike P. motion, Mette G. 2nd. Motion carries.
3. **Chair's Report:** Trent Larson
 - a. No report
4. **Treasurer's Report:** Mike Piccardo, report attached.
 - a. Vendor check bounced, working through the payment with vendor.
 - b. ZAM will exceed budgeted amount since the manager stipend was added
5. **Standing Committee Reports:**
 - a. Age Group – Chris Swan
 - i. Time changes are being discussed for FW. Also looking at the bonus structure for AGC & FW. Let Chris know if you have input.
 - b. Athletes – Joyce Lee/Aria Pon- no report
 - c. DDEI – Karyn Kikuta – no report
 - d. Equipment – Mike Greymont
 - i. New tent purchased and a few repairs on equipment.
 - e. Governance – Alex Cleveland – no report
 - f. Officials – Mette Graversen/Jeanette Soe
 - i. Waiting on meet schedule. Need more meets in Z1S.
 - ii. Good amount of stroke & turn officials. Need more meet refs, starters, etc.
 - g. Open Water – Marcelo Castro & Marisa Watts Cozort- no report.
 - h. Safe Sport – Mariza Cozort
 - i. Email was read by Veronica. We have 6 teams in the Zone Safe Sport recognized, 6 in process, 8 have not started. LSC is @ 25%. Trying to get to at least 50% of teams.
 - i. Sanctions – Thierry Foucu
 - i. VS meet sheet submitted.

- j. Scheduling – Chris Swan/Michael Goble
 - i. Chris presented a meet schedule with open weekends for Zone meets. Approved Julie C 1st, Kevin Z 2nd. Motion carries.
 - ii. Discussed Scheduling Committee- Aria Pon, Janette Soe, Trent Larsen. Trent will follow up with Chris on the committee & members
 - iii. Janette pointed out Oct 4 & 5 was officials clinic so avoid meets that weekend.
- k. Senior – Kevin Zacker
 - i. There is a host for the June Sr. Open
 - ii. Sectionals in LA moved to S. Western College in Chula Vista.
 - iii. Working on a structure for camps. If interested in hosting, or thoughts on Sr. level camps, send them to Kevin.

6. Old Business:

- a. Items for Discussion
 - a. Co-Hosting C/B/A meets
 - 1. Committee thoughts:
 - The Zone can either run them or partner with a smaller (or larger) ‘sub-host’ club to run the meet.
 - The Zone can put up the funds to rent the facility. The Zone’s meet director shall work with the facility that will run the meet to get the requirements, COI, needed staff, dates, times etc.
 - The Zone shall be the ‘team’ on record with the entry system (ie FastSwims) to take entries, and then the funds would be transferred to the Zone’s account, with full financials available to both the Zone treasurer, and the sub-host team.
 - The sub-host club will be responsible for the larger jobs (Ie Hospitality and Check In) the meet director of the meet would then assign other jobs to clubs for runners, marshals, parking, setup/tear down
 - A set percentage between the zone (pre-determined) between the zone and sub-host shall be set of the net proceeds. This will be the gross revenue minus costs that the zone/sub-host including but not limited to hospitality costs, equipment rentals/pool rentals, awards, and other related expenses to run the competition. This will also include the fees that are required from the LSC that have to be paid.
 - Should the Zone and the ‘sub-host’ run a ‘block-party’ meet, then the percentage can be adjusted accordingly as there is no fee to the LSC
 - All receipts/costs shall be due to the Zone Treasurer within 5 days of competition
 - The funds from the net revenue will be due to the sub-host within 15 days after completion of the competition.
 - A net financial position statement after the meet shall be given to the sub-host and the meet director within 15 days of competition that will accompany the funds being paid to the sub-host.
 - It is up to the sub-host to be fiscally responsible for the costs incurred. No Zone monies shall be used other than for the facility acquisition without approval from the Treasurer and the Zone President PRIOR to those expenses being taken.
 - a. Discussion regarding concerns on the lack of age group meets in the zone.
 - b. Idea: if you host a meet, your team would get priority for future meet registrations. Need to develop a way for all teams to have the ability to host.
 - c. Idea of dual sessions for May LC meet
 - d. Discussion to continue in May.

- i. SCSC co-hosted the Walk On Meet with Z1S. Went well and working through the payments/profits/etc.

b. Old Motions- none

7. New Business:

a. Items for Discussion

- 1. Schedule for Zone 1S meets (see above under scheduling)

b. New Motions

- 1. Watsonville meet Oct 11-12 hosted by QSS

- a. Discussion that the bids need to go out but that this meet would be a good opportunity for the south teams.

8. Next Meeting: Wednesday, July 9, 2025 at 7:30 PM

9. Adjournment: 8 PM Chris motion, Mette 2nd. Motion carries.

4:35 PM

05/13/25

Cash Basis

Pacific Swimming Zone 1 South
Balance Sheet History
As of April 30, 2025

	Sep 30, 24	Oct 31, 24	Nov 30, 24	Dec 31, 24	Jan 31, 25	Feb 28, 25	Mar 31, 25	Apr 30, 25	
ASSETS									
Current Assets									
Checking/Savings									
Checking - Chase 8287	4,348.68	4,186.12	4,055.23	5,730.70	8,459.66	7,308.52	7,782.35	3,522.31	Bncd vndr sprt
Savings - Chase 9002	83,673.39	83,674.79	76,676.01	119,171.83	135,264.91	126,075.58	126,077.69	120,639.73	Paid ZAM Copay
Wells Fargo - Z1S Invest	63,936.69	63,183.07	65,209.24	63,904.61	64,857.36	65,405.31	63,879.30	63,090.83	Tariff Folderol
Total Checking/Savings	151,958.76	151,043.98	145,940.48	188,807.14	208,581.93	198,789.41	197,739.34	187,252.87	
Total Current Assets	151,958.76	151,043.98	145,940.48	188,807.14	208,581.93	198,789.41	197,739.34	187,252.87	
TOTAL ASSETS	151,958.76	151,043.98	145,940.48	188,807.14	208,581.93	198,789.41	197,739.34	187,252.87	
LIABILITIES & EQUITY									
Liabilities									
Current Liabilities									
Other Current Liabilities									
Accrued Accounts Payable									
WZ Partial Copay Reimbursement	400.00	400.00	400.00	400.00	400.00	0.00	0.00	0.00	
Total Accrued Accounts Payable	400.00	400.00	400.00	400.00	400.00	0.00	0.00	0.00	
Total Other Current Liabilities	400.00	400.00	400.00	400.00	400.00	0.00	0.00	0.00	
Total Current Liabilities	400.00	400.00	400.00	400.00	400.00	0.00	0.00	0.00	
Total Liabilities	400.00	400.00	400.00	400.00	400.00	0.00	0.00	0.00	No change from last mtg
Equity									
30000 · Opening Balance Equity	27,979.97	27,979.97	27,979.97	27,979.97	27,979.97	27,979.97	27,979.97	27,979.97	
32000 · Retained Earnings	123,188.55	123,188.55	123,188.55	123,188.55	123,188.55	123,188.55	123,188.55	123,188.55	
Net Income	390.24	-524.54	-5,628.04	37,238.62	57,013.41	47,620.89	46,570.82	36,084.35	
Total Equity	151,558.76	150,643.98	145,540.48	188,407.14	208,181.93	198,789.41	197,739.34	187,252.87	
TOTAL LIABILITIES & EQUITY	151,958.76	151,043.98	145,940.48	188,807.14	208,581.93	198,789.41	197,739.34	187,252.87	

Vendor has reissued their bounced checks. I'm hoping there will be no problem with the replacement checks deposited on 5/6/2025, It's a long story!

4:37 PM

05/13/25

Cash Basis

Pacific Swimming Zone 1 South

Income & Expense

March through April 2025

	Mar - Apr 25
Ordinary Income/Expense	
Income	
11600 · Championship Zone Meets	
11605 · Entry Fees	-121.50 Late AGC- Reimbursement
11610 · Vendor Support	751.33 BMM Vendor Support
Total 11600 · Championship Zone Meets	629.83
12500 · Age Group Program - Co-Pay	
12515 · Zone All Star Meet Income	-5,440.00 ZAM Copay
Total 12500 · Age Group Program - Co-Pay	-5,440.00
17000 · Interest Income	4.15
Total Income	-4,806.02
Gross Profit	-4,806.02
Expense	
58000 · Officials	
58700 · Motivational(Recruit/Retain)	206.66 New Easy-Ups for Z1S trailers
Total 58000 · Officials	206.66
61000 · Zone Meets	
61500 · Other Meet Costs	
61100 · Operations & Meet Supplies	98.58
61520 · Hospitality & Officials	3,693.80 BMM hospitality expenses
Total 61500 · Other Meet Costs	3,792.38
Total 61000 · Zone Meets	3,792.38
61700 · Zone Equipment	
61720 · Equipment Repair & Maintenance	105.00
61730 · Equipment Storage	312.00
Total 61700 · Zone Equipment	417.00
Total Expense	4,416.04
Net Ordinary Income	-9,222.06

Pacific Swimming Zone 1 South
Income & Expense
March through April 2025

	Mar - Apr 25
Other Income/Expense	
Other Income	
85000 · Investment Income	
85675 · Zone 1 South Gain/(Loss)	-2,314.48
Total 85000 · Investment Income	-2,314.48
Total Other Income	-2,314.48
Net Other Income	-2,314.48
Net Income	-11,536.54

4:39 PM

05/13/25

Cash Basis

Pacific Swimming Zone 1 South
Actuals vs. Yearly Budget
 September 2024 through April 2025

	Sep '24 - Apr 25	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
11600 · Championship Zone Meets			
11605 · Entry Fees	93,779.35	55,000.00	38,779.35
11610 · Vendor Support	751.33	800.00	-48.67
			Late vendor support check
Total 11600 · Championship Zone Meets	94,530.68	55,800.00	38,730.68
12500 · Age Group Program - Co-Pay			
12515 · Zone All Star Meet Income	-5,440.00	-840.00	-4,600.00
			Have not received ZAM athlete checks yet - will improve
Total 12500 · Age Group Program - Co-Pay	-5,440.00	-840.00	-4,600.00
17000 · Interest Income	13.94	8.00	5.94
Total Income	89,104.62	54,968.00	34,136.62
Gross Profit	89,104.62	54,968.00	34,136.62
Expense			
54000 · Age Group Programs			
54010 · Pacific Coast All Star Meet	0.00	1,500.00	-1,500.00
54015 · Western Zone Meet	0.00	7,000.00	-7,000.00
54100 · Zone All Star Meet			
54200 · Zone All-Star Meet	-161.86	1,500.00	-1,661.86
Total 54100 · Zone All Star Meet	-161.86	1,500.00	-1,661.86
Total 54000 · Age Group Programs	-161.86	10,000.00	-10,161.86
			Same as last report
58000 · Officials			
58600 · Clinics	0.00	300.00	-300.00
58700 · Motivational(Recruit/Retain)	663.85	800.00	-136.15
Total 58000 · Officials	663.85	1,100.00	-436.15
			Will move toward 0 as year progresses
59000 · Volunteers			
59100 · Officials Background Check	18.00	180.00	-162.00
59300 · Coach / Manager Stipend	-100.00	1,800.00	-1,900.00
Total 59000 · Volunteers	-82.00	1,980.00	-2,062.00
			Will movetoward 0 as year progresses
61000 · Zone Meets			
61200 · Pool Rental & Related Services			
61240 · Pool Rental	0.00	14,400.00	-14,400.00
61200 · Pool Rental & Related Services - Other	19,911.75		
Total 61200 · Pool Rental & Related Services	19,911.75	14,400.00	5,511.75
			Same as last report

4:39 PM

05/13/25

Cash Basis

Pacific Swimming Zone 1 South Actuals vs. Yearly Budget September 2024 through April 2025

	Sep '24 - Apr 25	Budget	\$ Over Budget
61400 · Operator Fee			
61410 · Computer Operators	8,000.00	4,000.00	4,000.00
61450 · Timing System Operator	6,200.00	2,400.00	3,800.00
Total 61400 · Operator Fee	14,200.00	6,400.00	7,800.00 Same as last report
61500 · Other Meet Costs			
61100 · Operations & Meet Supplies	525.04		
61515 · Awards	1,338.67	1,200.00	138.67
61520 · Hospitality & Officials	14,409.77	9,500.00	4,909.77
Total 61500 · Other Meet Costs	16,273.48	10,700.00	5,573.48 Z1S holding addtnl meets this year
Total 61000 · Zone Meets	50,385.23	31,500.00	18,885.23
61700 · Zone Equipment			
61710 · Equipment Purchases	328.66	350.00	-21.34
61720 · Equipment Repair & Maintenance	283.82	300.00	-16.18
61730 · Equipment Storage	1,218.00	1,800.00	-582.00
Total 61700 · Zone Equipment	1,830.48	2,450.00	-619.52 Will move toward 0 as year progresses
63000 · Office Expenses			
63300 · Postage	28.57	80.00	-51.43
63400 · Supplies/Copying	265.50	20.00	245.50
Total 63000 · Office Expenses	294.07	100.00	194.07 Same as last month
Total Expense	52,929.77	47,130.00	5,799.77
Net Ordinary Income	36,174.85	7,838.00	28,336.85 May continue to grow as Z1S holds additional meets
Other Income/Expense			
Other Income			
85000 · Investment Income			
85675 · Zone 1 South Gain/(Loss)	-90.50		
Total 85000 · Investment Income	-90.50		
Total Other Income	-90.50		
Net Other Income	-90.50	0.00	-90.50
Net Income	36,084.35	7,838.00	28,246.35