

Western Zone CA-NV Section

2022 CANV Sectional Championship Meets Available for Bid

Note: Please email your bid to Terry Stoddard at twstoddard@pasadena.edu by Tuesday, June 1st before 11:59 P.M.



***2022 Spring Sectionals – March 3, 4, 5 & 6**

- SCY Prelims /SCY Finals
- *See requirements Below

2022 Summer Sectionals – July 21, 22, 23, & 24

- Long Course Prelims /LC Finals

2022 Winter Sectionals

- November 17, 18, 19 & 20 to be held Indoors
- SCY Prelims / SCY Finals

Note: The CANV Sectional Committee will have a Site Selection Conference Call on Thursday, June 10 at 10:30 A.M. Please plan to be on that call to present your Bid. A decision will be made by June 10th and after all bids have been presented and all Bidders will be called immediately after the Conference Call.

Required Standards for Bidding/Hosting Sectional Meets

The purpose of these standards is to ensure that the swimmers of the Western Zone California-Nevada Section have the finest possible venues and competitions for USA Swimming Sectional Meets. The Western Zone – CA-NV Sectionals are events offered under contract with United States Swimming. All requirements as explained in the contract are required of the Meet Host and Host Facility. Although a site might be selected by the Western Zone – CA-NV Sectionals Committee it is not officially awarded until the contract is signed and agreed to by all parties – the Meet Host / the Meet Facility / USA Swimming / the CANV Sectional Committee Chair and then sanctioned by the Local Swim Committee. The CA-NV Sectionals Committee will provide oversight including but not limited to approval of the Meet Information, Operation of the meet within the standard set by this Bid Packet and the contract which will be signed with USA Swimming. Once the Meet Information is approved by the CA-NV Sectional Committee Chair then that will become the standard to run the meet.

General Requirements

Any facility and host seeking to bid for a CA-NV Sectional Meet must meet the following standards in order to submit a bid. Standards must be attested to in writing from the entity responsible for meeting that standard.

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Officials:

The Western Zone Officials' Chair is responsible for assigning the Meet Referee; the Meet Admin Referee and the Chief Judge for the CA-NV Sectional meets. The host may request an official(s) along with the Bid at the time in which their bid is presented. It is the prerogative of the Western Zone Officials' Chair to consider the suggested Officials by the "Bidding Program". The host team agrees that as a part of this "Bidding Process" that they will be responsible for the financial costs of travel and stay as outlined in the Western Zone Policies and Procedures for USA Swimming events in the Western Zone:

III Travel Reimbursement - III.2.1.1 Appointed Officials

III.2.1.1 Meet Referee, Administrative Referee, Head Starter and Team Lead Chief Judge shall be reimbursed for airfare (or mileage, at the established USA Swimming reimbursement rate), motel and a daily per diem of \$40.00 for the meet including up to two days prior to competition.

CA-NV Section Meets that require compliance with these standards are:

- Spring Sectional Meet – Late February/Early March (SCY)
- Summer Sectional Meet - July and in accordance with USA Swimming National Meet Dates (LCM)
- Winter Sectional Meet (SCY) – December prior to Christmas.

Facilities Standards:

Compliance with LSC and Meet standards as set forth in Article 103 of the USA Swimming Rules & Regulations and, host is asked to meet /NC/ standards, whenever possible.

Mandatory Minimum Standards:

- An Eight-lane competition pool for the "designated course" (Short Course or Long Course or to be able to switch from one to the other if requested to bid on that competition). For the "Spring Sectionals" it is required that the facility be able to run ***two simultaneous preliminary sessions*** and a single combined Finals **session along with warm up and warm down opportunity** throughout the preliminary session.
- There must be a minimum pool depth at start end of 4 feet, however, 6 feet is recommended for the entire length of the course.
- A Warm-up facility must be available. The warm up facility must have no fewer than four 25-yard lanes available throughout the entire days as described earlier in the bid packet. The Warm-up facility must be within venue.
- Marshalls to monitor the warm up pools must be on duty

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during the duration of when the pool is “open for warm up” from warm up through the competition and until the pool closes for warm up beginning the day prior to the first day of competition and throughout the entire competition. If a pool is open then a Marshall is on duty.

- Adequate Restroom and Shower/Locker Room facilities to handle the number of participants for the allowable size of the meet. Availability of these venues is required for duration of the competition.
- The meet host and Facility Host must provide the restroom and locker room requirements as outlined in the USA Safe Sport MAAPP guidelines.
- All polices as determined by The US Center of Safe Sport MAAPP requirements must be followed. This topic is required to be addressed in writing in the Bid Presentation.
- Full automatic timing (statement of system to be used included in bid).
- Second (back-up) automatic timing system harness.
- 4 back-up timing pads and sufficient back-up buttons.
- A visible scoreboard in view of coaching section.
- Warm up availability for a half day on the day prior to the first day of competition.
- A minimum of four hotels and 200 rooms within a 10-mile radius of the competition pool.

Additional Requirements:

- Entry Fees are \$13 for Individual and \$32 for relays.
- You may request, with the request for approval of the Meet information, a “Meet Surcharge” which must be requested to cover an “invoice-able item” such as Pool Rental; Bleachers Rental; etc. this must be a hard cost that is unavoidable to host the quality of the meet that is expected and cannot be a “legacy item” to upgrade what you have. The Sectional Committee must approve the surcharge.
- Permission will be given, and will be stated in the Meet Information, to the Meet Referee and the Lead Official’s Team giving them the authority to make changes to the Meet Information (example: start times for Prelims / Finals) after the close of meet entries and after review of the meet entries to be released with the Psyche Sheet within 72-hours after the close of the meet entry deadline.

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The Meet Information is required to be released at least 100 Days Prior to the Meet. It must be approved by the Sectional Committee Chair before it is released. Please present the Meet Information to the CANV Sectional Chair 7-Days prior to the required release date.

- An ample PA system for the immediate area and Surrounding areas, especially if deck space is at a minimum
- Pool is an USA Swimming certified pool. If a bid is awarded to a pool that is not certified, any record set in that pool may not be recognized by CA-NV or USA Swimming, and All facility insurance requirements are satisfied 60 days prior to meet

Host Standards

- Must have a prior history of successfully hosting a meet of comparable size, 400+ athletes. This should be in writing in the Bid Presentation.
- Must have available food facilities to reasonably accommodate participants.
- Must provide hospitality for coaches and officials.
- Must provide reasonable parking accommodations.
- Must complete sanction process no later **than 100 days** prior to the meet.
- It is the Meet Hosts responsibility to connect and communicate with all five LSC's in the CA-NV Sectional geographic area and the CA-NV Sectional Committee Chair for distribution of Meet Information and Announcements.
- Must provide meet results and meet documents within LSC regulations.
- Must be responsible for any agreements with co-hosts and agencies and Host Agreement with USA Swimming.
- The Meet Host must make payment for entries in the amount of \$1 per individual entry and \$4 per relay which must be made payable to **USA Swimming** and it must be sent to the CA-NV Western Zone Committee Secretary **no later than 45 days** from the conclusion of the meet.

Failure to Comply

If, for any reason, a facility and or a host that has been awarded a meet and is going to fail to meet these standards, the CA-NV Sectional Committee reserves the right to re-assign the venue and/or host no matter what the time frame or circumstances.

If a Facility Host and/or a Meet Host fails to comply with standards stated in the bid packet and/or fails to conduct a competition in accordance with the items stated and agreed to in the Bid Packet and or for any reason fails to comply as agreed to in the Bidding Process and as indicated in the

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contractual agreement after the meet has been awarded, then the CA-NV Sectional Committee reserves the right to make a recommendation to the Western Zone Committee and/or submit a protest to the National Board of Review with recommendations that might include but are not limited to placing the party / parties in question in a probationary period of at least two years and in accordance with the severity of the violation perhaps longer and/or permanently not award future bids to the facility and or host.



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