



## **Menlo Swim and Sport Swim Instructors**

Menlo Swim and Sport is currently seeking Swim Instructors to work with students from the ages of six months to adult. You don't have to have prior experience teaching swim lessons, we will train you!

### **Essential Duties and Responsibilities (Other duties may be assigned):**

- Ability to teach proper swimming techniques in a safe, positive and healthy manner to a various levels and age groups in accordance with the companies instructional guidelines
- Observes students during class to detect and correct mistakes
- Engage participants in a fun dynamic class
- Responsible for set-up and clean-up of lesson area
- Ability to keep accurate progress records of participants
- Present proper demonstrations and explain skills, analyze and correct performance, minimize fear, and use appropriate teaching devices.
- Maintain accurate records and prepare course completion certificates
- Excellent communication skills
- Attend staff and training meetings as required

### **Qualifications:**

- Must be able to interact with participants and parents in a professional and positive manner
- Must be an effectively communicator, with students and parents as appropriate
- Must be willing to work Saturday, Sunday and afternoon/evening shifts
- Must be a customer service oriented team player
- Experience working with children and creating a positive environment for their development, is a plus.
- Must be punctual

### **Benefits Include:**

- Up to 40 hours of paid training
- Free use of the facility and team services, including Triathlon Team, Masters Swim Team, Water Polo Team, Boot Camp and more
- Free lap swim, rec swim as well as discounts for other programs: Swim Lessons, Summer Camps, Swim Team, etc. for immediate family members
- Medical and Vision coverage for employees who consistently work 28 hour per week

Menlo Swim and Sport located at the Burgess Park Pools in Menlo Park. The facility includes full park-like grounds, locker rooms and lobby, and three pools: an 11-lane, 25-yard competitive pool, a 6-lane, 25-yard instructional pool (87 degrees), and a baby pool. We also operate the Belle Haven Pool during the summer season. Find out more at [www.menloswim.com](http://www.menloswim.com).

### **To Apply:**

Stop by and complete an application at: Burgess Pool, 501 Laurel Street, Menlo Park

- Or go to our website [www.menloswim.com](http://www.menloswim.com) and select the link to complete the application. Completed applications can be:
  - Dropped off at Burgess Pool
  - Faxed to 650-328-7945
  - Emailed to [jobs@menloswim.com](mailto:jobs@menloswim.com)