ZONE 2 BOARD OF DIRECTORS

Board Meeting Minutes — September 21, 2026

Zoom Meeting | Called to order: 7:32 PM | Adjourned: 9:04 PM

Attendance

Chair	Chris Lam
Vice Chair	Catherine Johnston
Treasurer	Carol and Dave Cottam
Athlete Rep	Alexis Thompson
Officials	Mike Flegel
Officials	Mark Wagner
SafeSport	Lola Hanacek
Age Group	
Senior	Charlie Gonzales
DDEI	Amy Gonzales
Equipment	Leo Lin
Sanctions	Angela Cardenas
AAA	Helen Garcia

ALGA	Connie Li
BSW	Chris Da Sie
CDST	Charles Lou
CDST	Holly Gallagher
DA	Jason Kamp
EBAT	
EBSD	Dionne Dunn
ECG	Keri Pock
ELIT	Hope Ernhart
ELIT	William Kwan
HILL	Shad Wojtala
LAC	Alex Silver
MONT	
OAPB	Ron Heidary

ONDA	
PLS	Nan Wang
PST	Colby Price
SAIL	
SRVA	Kris Arneson
SRVA	Jenna Heke
TERA	Doug Reed
TIGR	Adriana Hernandez
TRIV	MaryAnn Nygren
TRIV	Markus Daene
TVAC	
WCAB	
Pacific	Beau Caldwell

Procedural Items

Item	Outcome
Call to Order	Meeting called to order by Zone 2 Board Chair Chris Lam at 7:32 PM.
Approval of Prior Minutes	July 20, 2026 meeting minutes approved as presented.

Officer and Committee Reports

Topic	Key Discussion / Decisions	Action Items
Chair — Chris Lam	Chris announced the appointment of Catherine Johnston as interim Vice Chair to backfill a vacancy – ***WELCOME CATHERINE!*** USA Swimming 2027 registrations are open. College Swim League will be at Stanford. There is a Golden State Warriors swim night. Pacific BOD approved Instagram cost for enhanced security and HYTEK license for LSC Championship meets. Some items are still pending votes at the upcoming HOD meeting.	⚡ ***ACTION:*** *Chris will forward report to the group*
Treasurer — Carol Cottam	Carol said all financial matters are clear with no outstanding fines or issues. In July, deposited 600 official fines, 400 equipment rental, paid ZAM coach stipend 200, paid Z2 Summer champs Hasty awards 1391, storage 401, made 901 in stock market. Balance 103k in stocks, 25k in checking, total 128K. In August, deposited 200 official fines, 400 equipment rental, reimbursed Chris Lam 79, bought more checks 38, reimbursed officials BGC 106, paid tax on Hasty Awards 107, storage 401, made 2k in stock market. Balance 105k in stocks, 25k in checking, total 130k. ✔ **Treasurer's Report APPROVED as presented**	
Athletes — Alexis Thompson	Alexis announced Pacific has a new Senior rep Lily Yung, and new Junior rep Monica Warren both from zone 2. Alexis is now the only athlete rep on the Z2 BOD. They are planning for the upcoming Athlete Leadership Summit October 17-18 and the banquet the night before. Form going out this week to RSVP. Reminder to ensure your athletes are safesport certified and to renew as needed. If you need to update your pacswim rep, go to the Athlete page on the Pacific Swimming website and fill out the google form then email Veronica to update the website.	⚡ ***ACTION:*** *Alexis will report back in October on the status of athlete rep replacements and provide current list of Z2 reps.*
Officials — Mark Wagner / Mike Flegel / Markus Daene	Pacswim clinic coming up, email was sent out but not sure if it reached everyone. Need club liaisons to improve communication (i.e. certification, clinics etc). Recertifications need to be completed by end of year. It is becoming a challenge to staff meets because dual venue assignments are not available. Chris explained accurate attendance numbers are needed closer to the meet dates rather than months in advance.	⚡ ***ACTION:*** *email zone2official@gmail.com name of your liaison*
SafeSport — Lola Hanacek	Lola received a question from a parent about TeamSnap. She clarified that one-on-one communications between adults and minor athletes must always include another adult, regardless of whether the communication is through a personal or team account.	
Sanctions — Angela Cardenas	Working on BSW/AAA meet sheets. Entry priority section on meet announcement will be revised from a paragraph format to a table format for better clarity and understanding. It was decided to workshop the specific wording offline before implementing. For now, continue using the current paragraph format for the Brentwood and Albany meet sheets.	
Age Group — Vacant	Chris shared that the Winter Age Group champs is going to be a 2.5-day event prelim-final format at Cal High in San Ramon, potentially using an 8-lane pool if entries warrant. Beau announced that assignments for the 2027 Long Course Summer Champs will be released this week, with most teams receiving their first choice of assignments. Summer champs will be 3.5 days.	
DDEI — Amy Gonzales	Amy shared that three teams' grant requests were fully funded. They are discussing whether to cover meet fees for non-Pacific outreach athletes at Far Westerns.	
Senior — Charlie Gonzales	They approved travel support for in-LSC sectionals. No support for out-of-LSC sectionals if there is an in-LSC sectionals meet same weekend. Need to support our LSC. Spring senior meet was turned back.	
Equipment — Leo Lin	Leo reminded teams to plan equipment needs for meets well in advance due to limited staff availability for pickup and drop-off.	
Zone 2 Winter Champs	Still looking for pool	

Topic	Key Discussion / Decisions	Action Items
Zone 2 Summer Champs	Will be at Dougherty Valley HS hosted by SRVA	⚡ ***ACTION:*** *Angela will update the meet calendar*
Zone All-Stars (ZAM)	Zone 2 is host in 2027. Still looking for pool.	
Western Zone Age Group	Pacific won! Congratulations to all pacific swimming athletes especially those from zone 2 and their coaches!	
Safety and Risk	Nothing to report	
Governance	Nothing to report	
Z2 Governing Docs	Still working on finding a chair, possibly David Benjamin…?	⚡ ***ACTION:*** *Chris will follow up with David Benjamin*

Other Business

Topic	Key Discussion / Decisions	Action Items
Dual Venue Committee — Charlie Gonzales	Charlie explained there are 4 deadlines (quarterly), trying to get assignments done 3 months in advance but still requires BOD approval. Second deadline is Oct 31st for the dual venue meets Jan-Feb-Mar 2027 – please fill out the form with your numbers. We should be able to vote on the Jan-Feb-Mar assignments at the October meeting.	
Fines for Out-of-Zone Teams	It was decided to discontinue charging non-Zone 2 teams for officials fines.	
50s for 13&OV at CBA meets	Back on the table for October meeting	
Meet planning	Survey shows Teams want a CBA meet on Dec 5-6 but this weekend has not been bid. DVC may be interested. Charlie agreed to contact DVC to determine parameters and formatting details. The board set a deadline of October 5th for Zone 2 clubs to bid on the December meet, after which we will proceed with DVC as an option.	⚡ ***ACTION:*** *Charlie will reach out to DVC to start planning*
Competition Coordinator	Beau presented a USA Swimming flywheel report and competition data showing Zone 2 has the lowest percentage of non-competing athletes among all zones. Please review Beau's report and bring back comments at next meeting.	

Motions

Motion #	Description	Result
Dual Venue assignments – BSW-AAA Oct 31-Nov 1	✔ APPROVED as presented	

Next Meeting & Adjournment

Item	Details
Next Meeting	October 19, 2026 — Zone 2 Board of Directors Meeting
Adjournment	Meeting adjourned at 9:04 PM

Minutes prepared for Zone 2 Board of Directors. Contact Chair Chris Lam with questions or corrections.