

Pacific Swimming Zone 4 Board of Directors Meeting

<http://www.pacswim.org/members/zones/zone-4>

>>> **ONLINE VIA ZOOM - SEE EMAIL INVITATION** <<<

Agenda

Sunday September 13, 2020, 5:30-7:00 pm

Notice: Board reserves the right to take agenda items out of sequence for the efficient conduct of business.

1. Attendance:

<input checked="" type="checkbox"/> Jim Morefield (UN-Chair)	<input type="checkbox"/> Kat Matheson (DDST)	<input type="checkbox"/> Carlos Torres (CARS Z4 Ath Rep)
<input type="checkbox"/> Sharon Weiss (LAKE-Vice Chair)	<input type="checkbox"/> Nenad Rodic (LAKE)	<input type="checkbox"/> Aidan Pflieger (RENO Z4 Ath Rep)
<input type="checkbox"/> Julie Hardt (CARS-Secretary)	<input type="checkbox"/> Kim Klatt (CARS)	<input type="checkbox"/> Amelia Brady (NNA Z4 Ath Rep)
<input type="checkbox"/> Jerry Rudd (UN-Treasurer)	<input type="checkbox"/> Erik Scalise (NNA)	<input type="checkbox"/> Justin LoPresto (DDST Z4 Ath Rep)
<input type="checkbox"/> Ryan Evans (RENO - Safety)	<input type="checkbox"/> Larry Phippen (TAHO)	<input type="checkbox"/>
<input type="checkbox"/> Kendra Follett (RENO-Officials)	<input type="checkbox"/> Jo Ann Porter (Scheduling Rep)	<input type="checkbox"/> Sofia DeLange (CARS Ath Rep)
<input type="checkbox"/> Valerie Rudd (UN-Officials)	<input type="checkbox"/> Brendon Bray (UNEV)	<input type="checkbox"/> Nikolas Powers (LAKE Ath Rep)
<input type="checkbox"/> Andrea Sullivan (NNA-Sanctions)	<input type="checkbox"/> Brittany Rossi (BST)	<input type="checkbox"/> Delaney Sullivan (NNA Ath Rep)
<input type="checkbox"/> Jodi Wright (RENO-Safe Sport Rep)	<input type="checkbox"/> Stephen Winzenread (BST)	<input type="checkbox"/> Addison Crain (RENO Ath Rep)
<input type="checkbox"/> _____ (MLST)	<input type="checkbox"/> Bryan Bartilucci (MLST)	<input type="checkbox"/> Jerry Guebard (TAHO Ath Rep)
GUESTS:		
<input type="checkbox"/> Kelly Schott (LAKE-HOST)	<input type="checkbox"/> Christine Aramini (RENO)	<input type="checkbox"/>
<input type="checkbox"/> Veronica Harmon (NNA)	<input type="checkbox"/> Ron Harmon (NNA)	<input type="checkbox"/> Morgan McCord (NNA)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- a. Any changes to team representatives? Please notify the Chair and Secretary.

2. Review & Approval of July minutes. (Action Item)

3. Next Meeting Sunday November 8, 2020, 5:30 pm?

- a. Future meetings? (Sundays): Nov. 8, Jan. 10, March 14, May 9, July 11, Sept 12, Nov. 14

4. Public Comment (chair reserves the right to limit to 5 minutes per person; no action may be taken)

5. Announcements & Correspondence:

- a. **Three Bay Area clubs (BAC, TERA, TIDE) sanctioned intrasquad meets in late August and early September.** If your club is interested in holding a sanctioned intrasquad meet (your club only) for official times, please contact Kendra Follett first-thing, to have a Meet Referee assigned to work with you.
- b. **Any and all outstanding Zone-4 Travel Support Requests for the past swimming year are due by Tuesday September 15.** These must include receipts for eligible travel and lodging. Complete requirements are in section 6 of Zone-4 Policies and Procedures available at <http://www.pacswim.org/members/zones/zone-4/z4-bylaws-policies>.
- c. **Please stay tuned to [pacswim.org](http://www.pacswim.org) for frequent important announcements.**
- d. Other announcements?

6. Financial Report:

- a. Current balances and recent activity.
- b. 2020-2021 Budget (**discussion, possible Action Item**)
- c. **MOTION: temporarily suspend, until reinstated by the Board, the requirement in our Policies & Procedures section 2.B. for meet hosts to collect a \$1 per athlete splash fee surcharge to be paid to Zone 4.**
JUSTIFICATION: as long as meets are, at best, a break-even financial scenario for meet hosts, Zone 4 does not need to be receiving income from such meets. **NOTE:** meets using the standard Pacific fees must charge no more than \$8 short course or \$14 long course for splash fees, until the Zone-4 surcharge is reinstated. (**emergency action item - requires 2/3 approval**)
- d. **MOTION: waive Zone-4 club membership dues for year-round and seasonal clubs for 2021 only. Zone-4 clubs otherwise in good standing shall have all rights and privileges of Zone-4 membership until January 2022. (Action Item)** Note that our Bylaws provide that "*Dues will be established by the Zone and may be adjusted during the year in order to meet financial obligations of the Zone.*" This will be a simple majority vote.

- e. **DISCUSSION AND POSSIBLE MOTION:** how much of our remaining Zone-4 assets can we afford to make available for emergency COVID aid to help keep outdoor facilities open this fall? How should we allocate any such aid? (**possible action item**)
7. **Safety Report:**
 - a. Recent safety incidents or issues?
8. **Safe Sport:**
 - a. Progress with clubs achieving Safe Sport Recognition from USA Swimming. New issues or questions?
 - b. LSC Safe Sport Committee report (rep. Jodi Wright)
9. **Other LSC Reports:**
 - a. **Board of Directors** (reps. Rudds/Morefield) -- last meeting 7/15, next meeting 9/16 via Zoom.
 - b. **Diversity, Equity, & Inclusion Committee** (reps. Valerie Rudd/D'Lisa Crain) --
 - c. **Athlete Committee** (reps. Carlos Torres, Aidan Pflieger, Amelia Brady, Justin LoPresto, Sofia DeLange, Nikolas Powers, Delaney Sullivan, Addison Crain, Jerry Guebard) --
 - d. **Open Water Committee** (rep. Erik Scalise) --
 - e. **Senior Committee** (rep. Kat Matheson) --
 - f. **Age Group Committee** (rep. Jim Morefield) -- no report.
 - g. **Governance Committee** (rep. Jim Morefield) -- no report.
 - h. **Finance & Investment Committees** (rep. Jerry Rudd) -- committee reviews LSC financial statements, reports, and accounting procedures on a monthly basis.
 - i. **Scheduling Committee** (rep. Jo Ann Porter) -- no report.
10. **Coaches & Clubs Reports:**
 - a. **Updates on practices, competition options, facilities, etc.**
 - b. Other discussion?
11. **Officials Report:**
 - a.
12. **Sanctioning Report:**
 - a.
13. **Scheduling Report (2020-2021):**
 - a. **Current approved schedule (notify promptly of any changes):**
 - BST: Jun 11-13
 - CARS: Nov 12-15; **2021:** Jan 15-17; May 28-30
 - DDST: Feb 5-7; Jul 30-Aug 1 or Aug 6-8
 - NNA: Mar 27-28; July 16-18 or 23-25
 - RENO: Oct 23-25; **2021:** May 16; Jun 18-20
 - TAHO: Jun 25-27
 - ZONE-4: May 14-15??? (Observed HS Regionals); May 22??? (Observed HS State)
 - b. Any additions or changes? (**discussion; possible Action Items**)
 - c. **MOTION: sanctioned intrasquad (single-club) meets do not need scheduling approval from the Zone 4 BOD. (Action Item)** Discussion: coordinate early with Officials Chairs and other clubs to ensure officials available.
Note: our Bylaws provide that "*The meets shall be scheduled at a meeting of the membership of Zone 4. The Chair ... will maintain guidelines for informing Zone clubs of the schedule of meets and procedures for bidding on Zone-awarded meets.*" This will be a simple majority vote providing direction to the Chair.
14. **Old Business and Action Items:**
 - a.
15. **New Business:**
 - a. **See motions and action items under relevant agenda sections above.**
 - b. Other new business?
16. **Closed Executive Session (Elected & Appointed Officers & Athlete Representatives Only):**
 - a. Only if needed to address any confidential matters. (**possible Action Item**)
17. **Adjourn**