

Pacific Swimming Zone 4 Board of Directors Meeting

<http://www.pacswim.org/members/zones/zone-4>

>>> ONLINE VIA ZOOM - SEE SEPARATE EMAIL INVITATION <<<

Agenda

Sunday September 12, 2021, 5:30-7:00 pm

Notice: the Board reserves the right to take agenda items out of sequence for the efficient conduct of business.

1. Attendance:

☒ Jim Morefield (UN-Chair)	☐ Kat Matheson (DDST)	☐ Sofia DeLange (CARS Z4-PC Ath R)
☐ Sharon Weiss (LAKE-Vice Chair)	☐ Nenad Rodic (LAKE)	☐ Barrett Lee (DDST Z4 Ath Rep)
☐ Julie Hardt (CARS-Secretary)	☐ Ben Kahue (CARS President)	☐ Delaney Sullivan (NNA Z4 Ath Rep)
☐ Jerry Rudd (UN-Treasurer)	☐ Erik Scalise (NNA)	☐ Addison Crain (RENO Z4 Ath Rep)
☐ Ryan Evans (RENO - Safety)	☐ Larry Phippen (TAHO)	☐ Alexis Humphrey (CARS Ath Rep)
☐ Kendra Follett (RENO-Officials)	☐ Jo Ann Porter (Scheduling Rep)	☐ Calvin Stevenson (DDST Ath Rep)
☐ Valerie Rudd (UN-Officials)	☐ Brendon Bray (UNEV)	☐ Millie Grieve (LAKE Ath Rep)
☐ Andrea Sullivan (NNA-Sanctions)	☐ Brittany Rossi (BST)	☐ Isabella Pflieger (RENO Ath Rep)
☐ Veronica Harmon (NNA-Safe Sport)	☐ Stephen Winzenread (BST)	☐ Jerry Guebard (TAHO Ath Rep)
☐ Sheilah Brode (MLST)	☐ Bryan Bartilucci (MLST)	☐ Aidan Pflieger (RENO PC Senior R)
☐ Mike Scott (RENO President)	☐ Malia O'Brien (DDST President)	
GUESTS:		
☐ Kelly Schott (LAKE-host)		
☐ Teri Galvin (RENO)		

- a. Any changes to team representatives? Please notify the Chair and Secretary.

2. Review & Approval of July minutes (Action Item).

3. Next Meeting Sunday **November 7, 2021???**, 5:30 pm (possible Action Item)

- a. Future meetings (Sundays): Jan. 9, March 13, May 8, July 10, Sept 11, Nov. 6???

4. Public Comment (chair reserves the right to limit to 5 minutes per person; no action may be taken)

5. Announcements & Correspondence:

- a. **Congratulations to Luke Hobson** (LAKE) for his performances at the 2021 Speedo Summer Championships - West in Irvine, CA, August 3-7. Luke finished 2nd in 200m freestyle (1:49.10) and 400m freestyle (3:53.15), 3rd in 50m freestyle (22.91), and 9th in 100m freestyle (50.43), and singlehandedly carried Lakeridge to a 15th place overall score in the meet.
- b. **Any and all outstanding requests for Zone-4 Travel Support for the past swimming year are due to the Treasurer** by Wednesday September 15. These must include receipts for eligible travel and lodging. Complete requirements are in section 6 of Zone-4 Policies and Procedures available at <http://www.pacswim.org/members/zones/zone-4/z4-bylaws-policies>.
- c. **Pacific Travel Support Deadlines are approaching:** Summer Sectionals (due 9/20), Futures (due 10/1), and Speedo Summer Championships (due 10/8). See <https://www.pacswim.org/documents/forms/Travel-Support> for more info.
- d. **Next House of Delegates Meeting Sunday, October 17th, via Zoom.** Stay tuned to <http://www.pacswim.org/members/delegates> for registration and call-in information, and be sure your club representative information is up to date with the Pacific Swimming Registration chair.
- e. **Please stay tuned to [pacswim.org](http://www.pacswim.org) for frequent important announcements.**
- f. Other announcements?

6. Financial Report:

- a. Current balances and recent activity.
- b. 2021-2022 Budget (possible Action Item)
- c. **Meet Directors:** new Pacific meet reporting requirements have been implemented as of Sept. 1st: <https://www.pacswim.org/userfiles/cms/documents/1654/pc-meet-reporting-requirements.pdf>. (see page 2) The "Meet Summary Report" referred to is generated from HyTek after the meet. **A copy of this report should also be sent to the Zone-4 Treasurer along with the \$1 per athlete Zone-4 surcharge.**

7. Safety Report:

- a. One recent report for a pulled/strained muscle during warm-ups at High Country meet.
- b. Other recent safety incidents or issues?

8. Safe Sport:

- a. LSC Safe Sport Committee report (rep. Veronica Harmon) --
- b. New issues or questions?

9. Other LSC Reports:

- a. **Board of Directors** (reps. Rudds/Morefield) -- attended meetings of BOD (July 21), Exec Committee (July 22 & August 4), Finance Vice Chair task force (July 14). Minutes are available on the Pacific Swimming web site. Next BOD meeting September 15.
- b. **Disability, Diversity, Equity, & Inclusion Committee** (reps. Valerie Rudd/D'Lisa Crain) --
- c. **Athlete Committee** (reps. Sofia DeLange, Barrett Lee, Addison Crain, Delaney Sullivan, Aidan Pflieger, Alexis Humphrey, Calvin Stevenson, Millie Grieve, Isabella Pflieger, Jerry Guebard) --
- d. **Open Water Committee** (rep. Erik Scalise) --
- e. **Senior Committee** (rep. Kat Matheson) --
- f. **Age Group Committee** (rep. Jim Morefield) -- last meeting August 10th, discussed revisions to the JO time standards.
- g. **Governance Committee** (rep. Jim Morefield) -- last meeting July 12, discussed developing criteria to qualify for certain Board positions.
- h. **Finance & Investment Committees** (rep. Jerry Rudd) -- committee reviews LSC financial statements, reports, and accounting procedures on a monthly basis.
- i. **Scheduling Committee** (rep. Jo Ann Porter) -- no activity, all LSC meets awarded.

10. Coaches & Clubs Reports:

- a. **Updates on meets, practices, facilities, etc.**
- b. Other discussion?

11. Officials Report:

- a. September 14 basic clinic CANCELED due to COVID restrictions at Carson City Community Center.
- b. LSC Officials Clinic via Zoom Saturday October 16, 8:00 am - 12:30 pm. See news item from September 2 at <https://www.pacswim.org> for more details. Please spread the word to all interested parents.
- c. Other news?

12. Sanctioning Report:

- a. October and November meets next to be sanctioned. **Note:** assigned officials, Meet Directors, and host clubs all need to have all USA Swimming membership requirements up to date for the dates of the meets.

13. Scheduling Report (2021-2022):

- a. **Current approved schedule (notify promptly of any proposed changes):**
 - BST: 2022: June 10-12
 - CARS: Nov 11-14; 2022: Jan 14-16; May 27-29
 - DDST: Sep 17-19; 2022: Feb 11-13; July 29-31 or Aug 5-7
 - NNA: July 16-18; 2022: March 26-27; July 15-17 or 22-24
 - RENO: Oct 22-24; 2022: May 15???; June 17-19
 - TAHO: 2022: June 24-26
 - ZONE-4: 2022: May 13-14??? (Observed HS Regionals); May 21??? (Observed HS State)
- b. Any additions or changes? (**discussion; possible Action Items**)

14. Old Business and Action Items:

- a.

15. New Business:

- a. **Discussion:** 2022 Zone Challenge Meet preferences (bus or not, hotel or not, etc.).
- b. **Discussion:** any interest/ability to host the 2022 and/or 2023 Western Zone Open Water Championships?

16. Closed Executive Session (Elected & Appointed Officers & Athlete Representatives Only):

- a. Only if needed to address any confidential matters. (**possible Action Item**)

17. Adjourn