

Pacific Swimming Zone 4 Board of Directors Meeting

<http://www.pacswim.org/members/zones/zone-4>

>>> PLAZA HOTEL, 2ND FLOOR MULTI-PURPOSE ROOM, <<<
801 S. Carson Street, Carson City, NV 89701.

Minutes

Wednesday January 9, 2019, 7:38 pm

Notice: Board reserves the right to take agenda items out of sequence for the efficient conduct of business.

1. Attendance:

<input checked="" type="checkbox"/> Jim Morefield (UN-Chair)	<input checked="" type="checkbox"/> Kat Matheson (DDST)	<input checked="" type="checkbox"/> Baylee Silveira (DDST Ath Rep)
<input checked="" type="checkbox"/> Sharon Weiss (LAKE-Vice Chair)	<input type="checkbox"/> Nenad Rodic (LAKE)	<input type="checkbox"/> Ken Murphy (LAKE)
<input checked="" type="checkbox"/> Julie Hardt (CARS-Secretary)	<input type="checkbox"/> Kim Klatt (CARS)	<input type="checkbox"/> Hannah Presley (CARS Ath Rep)
<input checked="" type="checkbox"/> Jerry Rudd (UN-Treasurer)	<input checked="" type="checkbox"/> Larry Phippen (TAHO)	<input type="checkbox"/> Zack Hawes (TAHO)
<input type="checkbox"/> Lindsay Robertson (NNA-Safety)	<input type="checkbox"/> Erik Scalise (NNA)	<input checked="" type="checkbox"/> Daisy Fanter (NNA Ath Rep)
<input type="checkbox"/> Kendra Follett (RENO-Officials)	<input checked="" type="checkbox"/> Ryan Evans (RENO)	<input checked="" type="checkbox"/> Julianne Abridonde (RENO Ath Rep)
<input checked="" type="checkbox"/> Valerie Rudd (UN-Officials)	<input checked="" type="checkbox"/> Jo Ann Porter (NNA)	<input type="checkbox"/> Alexia Taylor-Arredondo (RENO Alt)
<input type="checkbox"/> Shari Buonamici (UN-Sanctions)	<input type="checkbox"/> Dave Hoover (NNA)	<input type="checkbox"/> Amelie Palmer (NNA Alt Ath)
<input type="checkbox"/>	<input checked="" type="checkbox"/> Jodi Wright (LAKE)	<input type="checkbox"/> Antonina Wiewior (NNA Alt Ath)
<input type="checkbox"/>	<input type="checkbox"/> Brendon Bray (UNEV)	<input type="checkbox"/> _____ (UNEV)
<input type="checkbox"/>	<input type="checkbox"/> _____ (BST)	<input type="checkbox"/> _____ (BST)
GUESTS: Kelly Schott (LAKE), Roger Pflieger (RENO), Wendy Yturbide (DDST)	<input type="checkbox"/> _____ (MLST)	<input type="checkbox"/> _____ (MLST)

2. Review & Approval of September Minutes. (Action Item)

- a. Approved as submitted.

3. Next Meeting Wednesday March 13, 2019, 7:30 pm.

- a. Future meetings (Wednesdays): March 13, May 8, July 10, Sept. 11, Nov. 13??, Jan. 8, March 11

4. Public Comment (chair reserves the right to limit to 5 minutes per person; no action may be taken)

- a. No members of the public present.

5. Announcements & Correspondence:

- a. Congratulations to **Emma Schott (LAKE)** and **Aiden Pflieger (RENO)** on their selection to the **Pacific Coast All-star Team** that competed January 5-6 in Commerce, CA.
- b. Congratulations to **Aiden Pflieger (RENO)** on his selection to the **Pacific Swimming Olympic Training Camp team** (late January, Colorado).
- c. Congratulations to **Luke Hobson (LAKE)**, **Madeline Lewis (LAKE)**, and **Benedict Nagy (LAKE)** on their selection to the 2017-2018 USA Swimming Scholastic All-America Team.
- d. **Reminder: all Zone-4 elected officers and appointed chairs must be 2019 USA Swimming members.**
- e. **Reminder: 2019 Team dues** (\$100 year-round; \$50 seasonal) are now due (send to Jerry Rudd, Zone 4 Treasurer, P.O. Box 9698, South Lake Tahoe, CA 96158-2698).
- f. **2019 Zone All-star meet (ZAM)** will be March 2-3 at Fremont High School in Sunnyvale, CA. Athlete applications are available on the Zone-4 web site (<http://www.pacswim.org/members/zones/zone-4/z4-all-star-team-info>) and are **due postmarked no later than Tuesday January 15th**, or **hand-delivered by 2:00 pm Sunday January 20 at the Carson Blizzard Blast meet.**
- g. **Acting Zone 4 Chair will be Sharon Weiss during absence of the Chair January 23 - February 9, 2019.**

6. Financial Report:

- a. Balance: \$19,095.41
- b. Income: Current period - \$0.00; YTD - \$713.59
- c. Discrepancy reported in the September financial report was that a family had been issued a reimbursement check for travel assistance and had never cashed it. Sharon Weiss will be following up with Jerry to get a reissued check.

- d. Sharon queried whether swimmers from the January All-star teams would be eligible for reimbursement from Zone 4 for co-pays. After brief discussion, table agreed that we rarely reach the annual budget for travel assistance so it would be safe to reimburse these athletes early (instead of waiting until August).
 - i. Motion to reimburse the Pacific Coast All-star swimmers for ½ of their co-pay costs now instead of in August. Motion Approved.

7. LSC Reports:

- a. **Board of Directors** (reps. Rudds/Morefield) -- Last BOD meetings Sept. 19 and Nov. 14, last Executive Committee meeting October 17. Approved purchase 1 of backstroke wedge for each Pacific club. Started process to amend policies to allow travel support for in-LSC national meets. Suspended any dues increases through 2021. Task force working on adopting new USA Swimming LSC bylaws requirements. Policies & Procedures for Zone All-star Meet introduced. Next BOD meeting February 20.
- b. **Diversity Committee** (rep. Valerie Rudd) – Diversity Camp went forward in November, but there have not been any reports out about it yet.
- c. **Athlete Committee** (reps. Daisy Fanter, Baylee Silveira, Hannah Presley, Julianne Abrigonde, Amelie Palmer, Antonina Wiewior, Alexia Taylor-Arredondo) – no recent activity.
- d. **Open Water Committee** (rep. Erik Scalise) – no recent activity.
- e. **Senior Committee** (rep. Kat Matheson) – no recent activity.
- f. **Age Group Committee** (rep. Jim Morefield) -- Last call October 30 (Jim could not attend). Finalized event lineup for spring Far Westerns, discussed adding B finals. Working on more pro-active communication with Pacific clubs before recommending changes.
- g. **Governance Committee** (rep. Jim Morefield) -- Last calls November 6 and 27. Next call January 8. Reviewing USA Swimming-mandated bylaws changes for the LSC. Reviewing Staff job duties, documents, and reporting structure, recommending a Personnel Committee to the BOD. Soliciting nominations for available BOD positions to be elected at May HOD meeting.
- h. **Finance & Investment Committees** (rep. Jerry Rudd) -- committee reviews LSC financial statements, reports, and accounting procedures on a monthly basis. Last meeting November 15.
- i. **Scheduling Committee** (rep. Jo Ann Porter) -- no recent activity.
- j. **Nominations Committee** (rep. Jim Morefield) -- now part of Governance Committee duties.
- k. **Safe Sport Committee** (rep. Jodi Wright) -- the new Pacific Swimming Safe Sport Coordinator (safesport@pacswim.org) is Kelly Schott from Zone 4 - thank you Kelly! Kelly is working with all the Zone level people on organizing contacts. The focus for the time being is on education. She will be attending a Safe Sport conference in Colorado.

8. Coaches Report:

- a. 3rd annual Zone 4 **Officials Clinic for Coaches** re-scheduled for May 24, Friday afternoon of the Intermountain Classic meet in Carson City. Kelly Schott plans to present a Safe Sport discussion at this clinic.

9. Officials Report:

- a. Successful Zone-4 Clinic marathon (ALL positions) conducted October 27 and 28 and well attended. Clinic also held December 11.
- b. Will do a basic clinic at the end of January. Fliers will be handed out and emailed to coaches at the end of the meeting.

10. Safety Report:

- a. Three injury incidents at the October KOH meet. Incidents were determined to be out of the control of the host facility or the host team.

11. Sanctioning Report:

- a. January and February meets sanctioned, next is March NNA meet.

12. Scheduling Report (2018-19):

- a. **Current approved schedule (notify promptly of any changes):**
 - BST: Jun 14-16
 - CARS: Jan 18-20; May 24-26
 - DDST: Feb 8-10; Aug 2-4 (P&F)
 - NNA: Mar 23-24; Jul 19-21 (P&F)
 - RENO: May 12 (Approved walk-on); Jun 21-23
 - TAHO: Jul 12-14

- ZONE-4: May 10-11 (Observed HS Regionals); May 18?? (Observed HS State)
- b. **Preliminary 2019-2020 schedule for discussion and March approval.**
 - i. CARS: Tigersharks may do 2 pentathlons split between December (6-7) and January (10-11: moving a week forward from MLK Day). General approval from coaches about format and date change. Intermountain Classic will remain on Memorial Day weekend.
 - ii. DDST: Molly Lahlum September 13-15. Leaning towards July 31-Aug 2 for High Country. February 7-9 for February meet.
 - iii. RENO: same dates for October. June 19-21 for Summer Splash.
 - iv. NNA: same dates for March and July (Tahoe and Silver State Champs).
 - v. November State confirmed for November 8-11.
 - vi. Bishop preference will be June 12-14.

13. Old Business and Action Items:

a.

14. New Business:

- a. **(Discussion/possible Action)** Final All-star Coach selection. Six applications received from five clubs! Clubs who supply coach or Head Team Manager services are reimbursed \$250 per coach or Head Team Manager, per Zone-4 policy.
 - i. One coach voluntarily took their name out of the mix. Decision was to have a Head Coach in charge with 4 age group coaches.
- b. **(Discussion)** Implement warm-up lane assignments for Zone-4 meets? (see example from 2018 State)
 - i. Discussion about warm ups being hectic and/or unsafe. Particularly there have been a few issues about diving lanes. Jim mentioned it may be incumbent on the meet host to contact teams to organize lane assignments. Because of the dynamic nature of meet attendance, there may need to be some flexibility for each meet.
- c. **(Discussion)** Number of timing chairs at Zone 4 Meets.
 - i. Sticking point is for 25s. If swimmers start from the blocks end, then you need to have 3 watches. For all other events, you would only need 2 watches for events that have automatic/semi-automatic timing for the finish. Perhaps on a meet by meet basis and maybe session by session basis (big kids sessions vs little kids sessions).
- d. **(Information)** Nominations open for Pacific BOD positions (attachment) -- anyone interested in running, let Jim Morefield know.
- e. **(Information and discussion)** proposed Pacific Policies & Procedures document for Zone All-star meet.

15. Closed Executive Session (Elected & Appointed Officers & Athlete Representatives Only):

- a. Only if needed to address any confidential matters.

16. Adjourned: 9:16pm