

# Pacific Swimming Zone 4 Board of Directors Meeting

<http://www.pacswim.org/members/zones/zone-4>

>>> ONLINE VIA ZOOM<<<

## Minutes

**Sunday, September 13, 2020 5:46 pm**

**Notice: Board reserves the right to take agenda items out of sequence for the efficient conduct of business.**

### 1) Attendance:

<input checked="" type="checkbox"/> Jim Morefield (UN-Chair)	<input checked="" type="checkbox"/> Kat Matheson (DDST)	<input checked="" type="checkbox"/> Aidan Pflieger (RENO Z4 Ath Rep)
<input checked="" type="checkbox"/> Sharon Weiss (LAKE-Vice Chair)	<input type="checkbox"/> Nenad Rodic (LAKE)	<input checked="" type="checkbox"/> Carlos Torres (CARS Z4 Ath Rep)
<input type="checkbox"/> Julie Hardt (CARS-Secretary)	<input type="checkbox"/> Kim Klatt (CARS)	<input checked="" type="checkbox"/> Amelia Brady (NNA Z4 Ath Rep)
<input checked="" type="checkbox"/> Jerry Rudd (UN-Treasurer)	<input checked="" type="checkbox"/> Erik Scalise (NNA)	<input checked="" type="checkbox"/> Justin LoPresto (DDST Z4 Ath Rep)
<input checked="" type="checkbox"/> Ryan Evans (RENO - Safety)	<input type="checkbox"/> Larry Phippen (TAHO)	<input checked="" type="checkbox"/> Nikolas Powers (LAKE Ath Rep)
<input type="checkbox"/> Kendra Follett (RENO-Officials)	<input checked="" type="checkbox"/> Jo Ann Porter (Scheduling Rep)	<input checked="" type="checkbox"/> Sofia DeLange (CARS Ath Rep)
<input checked="" type="checkbox"/> Valerie Rudd (UN-Officials)	<input type="checkbox"/> Brendon Bray (UNEV)	<input checked="" type="checkbox"/> Delaney Sullivan (NNA Ath Rep)
<input checked="" type="checkbox"/> Andrea Sullivan (Sanctions-NNA)	<input type="checkbox"/> Brittany Rossi (BST)	<input checked="" type="checkbox"/> Addison Crain (RENO Ath Rep)
<input type="checkbox"/> Jodi Wright (RENO-Safe Sport Rep)	<input type="checkbox"/> Stephen Winzenread (BST)	<input type="checkbox"/> Jerry Guebard (TAHO Ath Rep)
<input type="checkbox"/>	<input type="checkbox"/> Bryan Bartilucci (MLST)	<input type="checkbox"/>
<b>GUESTS:</b>		
<input checked="" type="checkbox"/> Kelly Schott (LAKE/RENO-HOST)	<input checked="" type="checkbox"/> Teri Galvin (RENO)	<input type="checkbox"/> Morgan McCord (NNA)
<input checked="" type="checkbox"/> Veronica Harmon (NNA)	<input checked="" type="checkbox"/> Christine Aramini (RENO)	<input checked="" type="checkbox"/> Roger Pflieger (RENO)
<input checked="" type="checkbox"/> Carson Schott (LAKE/RENO)	<input type="checkbox"/> Ron Harmon (NNA)	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### 2) Review & Approval of May minutes. (Action Item)

- a) Minutes from June & July approved as submitted.

### 3) Next Meeting Sunday November 8, 2020, 5:30 pm

- a) Future meetings? (Sundays): Nov. 8, Jan. 10, March 14, May 9, July 11, Sept 12, Nov. 14  
b) Dates/times may need to be flexible in case there are conflicts with competitions, Pacific meetings, etc.

### 4) Public Comment (chair reserves the right to limit to 5 minutes per person; no action may be taken)

### 5) Announcements & Correspondence:

- a) **Three Bay Area clubs (BAC, TERA, TIDE) sanctioned intrasquad meets in late August and early September.** If your club is interested in holding a sanctioned intrasquad meet (your club only) for official times, please contact Kendra Follett first-thing, to have a Meet Referee assigned to work with you.
- b) **Any and all outstanding Zone-4 Travel Support Requests for the past swimming year are due** by Tuesday September 15. These must include receipts for eligible travel and lodging. Complete requirements are in section 6 of Zone-4 Policies and Procedures available at <http://www.pacswim.org/members/zones/zone-4/z4-bylaws-policies>.
- c) **Please stay tuned to [pacswim.org](http://pacswim.org) for frequent important announcements.**
- d) Nikolas Powers (LAKE, Ath Rep) announced the annual Swim a Mile / Move a Mile for Women with Cancer event; provided link <https://www.wcrc.org/> and Power Point Presentation that can be shared among teams <https://onedrive.live.com/view.aspx?resid=CE6AD6C460AAC779!14934&ithint=file%2cpptx&authkey=!AHJ-Nd3Q6dURIY0>

### 6) Financial Report:

- a) Current balances & recent activity:  
i) Balance: \$17,464.97  
ii) Net Income (Loss): Period: \$0.00 / YTD: (\$1,082.68)
- b) 2020-2021 Budget (6 mos., thru January, 2021) **MOTION (based on discussion outcomes of below): Approve Zone 4 budget to include 2021 Membership Dues, \$800; Disaster Grant, \$7,000; Officials & Training \$350; Net -\$6,550. Motion Passed.** (Treasurer Rudd will send to Pacific)
- c) **MOTION: Temporarily suspend, until reinstated by the Board, the requirement in our Policies & Procedures section 2.B. for meet hosts to collect a \$1 per athlete splash fee surcharge to be paid to Zone 4. JUSTIFICATION:** as long as meets are, at best, a break-even financial scenario for meet hosts, Zone 4 does not need to be receiving income from such

meets. **NOTE:** meets using the standard Pacific fees must charge no more than \$8 short course or \$14 long course for splash fees, until the Zone-4 surcharge is reinstated. **(emergency action item - requires 2/3 approval). Tabled.**

- d) **MOTION: Waive Zone-4 club membership dues for year-round and seasonal clubs for 2021 only. Zone-4 clubs otherwise in good standing shall have all rights and privileges of Zone-4 membership until January 2022. (Action Item)** Note that our Bylaws provide that "*Dues will be established by the Zone and may be adjusted during the year in order to meet financial obligations of the Zone.*" This will be a simple majority vote. Discussion: with canceled meets in 2020 and an uncertain future in terms of revenue for Zone 4, it might be best to keep annual dues in place, as dues are minimal; perhaps best to consider when the time comes, on a case-by-case basis. **Tabled.**
- e) **DISCUSSION AND POSSIBLE MOTION:** how much of our remaining Zone-4 assets can we afford to make available for emergency COVID aid to help keep outdoor facilities open this fall? How should we allocate any such aid? **(possible action item).** Discussion: With decreased need for Zone 4 travel support in 2020, it seems appropriate to increase projected Zone 4 Disaster Grants from \$5,000 to \$7,000. Aid might include sponsoring 2021 USA Swimming Athlete Registration for Zone 4 swimmers experiencing financial hardship, keeping kids in the water in general.
  - i) **MOTION: Increase projected Zone 4 Disaster Grant from \$5,000 to \$7,000. Motion Passed.**
- f) Other: Several discussions within Pacific regarding suspension of reimbursement for background checks and reductions in travel support.

## 7) Safety Report:

- a) Report of Occurrences received since the July meeting. All from DDST
  - i) A 16 year old male swimmer from DDST collided with another swimmer while leaving wall while turning during 2 lane swimming. Swimmer stated he was initially dizzy. This occurred on July 13, 2020.
  - ii) A 17-year old male swimmer visiting DDST from Porter Valley Polar Bears collided with another swimmer while approaching a wall for 2 lane swimming. only reported noting initial head bump with no residual pain. Swimmer noted no residual pain except for initial collision. This occurred on July 13, 2020.
  - iii) An 11-year old female swimmer from DDST hit head on wall. No swelling, no bump, some pain, removed from practice as a precaution. This took place on 9/2/202.
  - iv) A 13-year old female swimmer from DDST bumped her head into turning wall. Athlete asked for an Ince pack and noted she hit her head on wall. This took place on 9/8/2020.
- b) I did not receive any follow-up on the above Report of Occurrences or any other reports from other Zone 4 teams.

## 8) Safe Sport:

- a) Progress continues with clubs successfully achieving Safe Sport Recognition from USA Swimming. New issues or questions?
  - i) Kelly Schott (PC Safe Sport Coordinator) will give a presentation for athletes at the 2020 Pacific Swimming Athlete Leadership Virtual Summit, October 10 & 11, 2020.
- b) LSC Safe Sport Committee report (rep. Jodi Wright) No Report.

## 9) Other LSC Reports:

- a) **Board of Directors** (reps. Rudds/Morefield) -- last meeting 7/15, next meeting 9/16 via Zoom.
- b) **Diversity, Equity, & Inclusion Committee** (reps. Valerie Rudd/D'Lisa Crain) -- No Report.
- c) **Athlete Committee** (reps. Carlos Torres, Aidan Pflieger, Amelia Brady, Justin LoPresto, Sofia DeLange, Nikolas Powers, Delaney Sullivan, Addison Crain, Jerry Guebard) -- Pacific Swimming's Race for Change, with almost 600 swimmers, raised \$2,000; welcome new Zone 4 Athlete Reps; the athlete committee will continue to survey Pacific swimmers this fall and winter to better understand the changing needs of swimmers during these challenging times of Covid; an athlete committee handbook is in the works in order to standardize the roles and functions of athlete representatives; 2020 Pacific Swimming Athlete Leadership Virtual Summit, October 10 & 11, 2020. Each team is encouraged to have 2 athletes attend.
- d) **Open Water Committee** (rep. Erik Scalise) -- No Report.
- e) **Senior Committee** (rep. Kat Matheson) -- Potential reduction in athlete/coach travel support.
- f) **Age Group Committee** (rep. Jim Morefield) -- No Report.
- g) **Governance Committee** (rep. Jim Morefield) -- No Report.
- h) **Finance & Investment Committees** (rep. Jerry Rudd) -- committee reviews LSC financial statements, reports, and accounting procedures on a monthly basis. No Report.
- i) **Scheduling Committee** (rep. Jo Ann Porter) -- No Scheduling.

## 10) Coaches & Clubs Reports:

- a) **Updates on practices, competition options, facilities, etc.**
  - i) CARS (Carlos, Ath Rep). Issues from smoke haven't been too bad and training is going well.

- ii) DDST (Kat). DDST has an intrasquad meet and it was great to see the kids having fun racing again. Even the concept of 'heat and lane assignments' was fun after 6 months without competition.
- iii) LAKE (Sharon). Between Covid, Smoke, Poor Air Quality, and a lack of adequate pool facilities in Reno following the demolition of two pools this summer, we are living day to day and making the best of every workout and every opportunity to train.
  - (1) (Nikolas, Ath Rep) It was great to off the blocks again recently in workout timed swims.
- iv) NNA (Erik). We really need to be flexible right now with continually changing conditions; it's hard to be proactive.
- v) RENO (Christine Aramini, Board Member, for Ryan). Training is going well; numbers are strong; kids posted majority (unofficial) best times in workout last week.
- vi) UNEV. No Report.
- vii) TAHO. No Report.
- b) **Competition needs and ideas (discussion), for possible task force of Meet Directors and Meet Referees to consider and develop plans.**
  - i) Most everybody in a holding pattern because of the continuation of Phase 2 state re-opening.

#### 11) Officials Report:

- a) Watch expiration dates of certifications; for some, there isn't a rush to renew at the moment.

#### 12) Sanctioning Report:

- a) N/A

#### 13) Scheduling Report (2019-2021):

- a) **Current approved schedule (notify promptly of any changes):**
  - BST: Jun 11-13
  - CARS: Nov 12-15; **2021:** Jan 15-17; May 28-30
  - DDST: Feb 5-7; Jul 30-Aug 1 or Aug 6-8
  - NNA: Mar 27-28; July 16-18 or 23-25
  - RENO: Oct 23-25; **2021:** May 16; Jun 18-20
  - TAHO: Jun 25-27
  - ZONE-4: May 14-15??? (Observed HS Regionals); May 22??? (Observed HS State)
- b) Any additions or changes? **(discussion; possible Action Items)**
  - i) 2020 USA Swimming National House of Delegates Virtual Meeting September 24-26 is free this year. With this, and no need to travel, this could be a great year to participate by attending virtually.
    - (1) Register: <https://www.usaswimming.org/about-usas/governance/convention-2020>
- c) **MOTION: sanctioned intrasquad (single-club) meets do not need scheduling approval from the Zone 4 BOD. (Action Item)** Discussion: coordinate early with Officials Chairs and other clubs to ensure officials available. Note: our Bylaws provide that "*The meets shall be scheduled at a meeting of the membership of Zone 4. The Chair ... will maintain guidelines for informing Zone clubs of the schedule of meets and procedures for bidding on Zone-awarded meets.*" This will be a simple majority vote providing direction to the Chair. **Motion Passed.**

#### 14) Old Business and Action Items:

- a) N/A

#### 15) New Business:

- a) **See motions and action items under relevant agenda sections above.**
- b) Other new business? N/A

#### 16) Closed Executive Session (Elected & Appointed Officers & Athlete Representatives Only):

- a) N/A

#### 17) Adjourn: 6:59 pm

Respectfully Submitted,  
Sharon M. Weiss (Z-4, Vice-Chair)