

Pacific Swimming Zone 4 Board of Directors Meeting

<http://www.pacswim.org/members/zones/zone-4>

>>> ONLINE VIA ZOOM - SEE EMAIL INVITATION <<<

Minutes

Sunday November 6, 2022, 5:30pm

Notice: the Board reserves the right to take agenda items out of sequence for the efficient conduct of business.

1. Attendance:

<input checked="" type="checkbox"/> Jim Morefield (UN-Chair)	<input type="checkbox"/> Kelly Schott (LAKE-host)	<input checked="" type="checkbox"/> Isabella Pflieger (RENO Z4-PC Rep)
<input type="checkbox"/> Sharon Weiss (LAKE-Vice Chair)	<input type="checkbox"/> Nenad Rodic (LAKE)	<input checked="" type="checkbox"/> Calvin Stevenson (DDST Z4 Rep)
<input checked="" type="checkbox"/> Julie Hardt (CARS-Secretary)	<input checked="" type="checkbox"/> Kat Matheson (DDST)	<input checked="" type="checkbox"/> Delaney Sullivan (NNA Z4 Ath Rep)
<input checked="" type="checkbox"/> Jerry Rudd (UN-Treasurer)	<input type="checkbox"/> Dave Stevenson (DDST)	<input type="checkbox"/> Addison Crain (RENO Z4 Ath Rep)
<input checked="" type="checkbox"/> Jo Ann Porter (Safety, Scheduling)	<input checked="" type="checkbox"/> Erik Scalise (NNA)	<input checked="" type="checkbox"/> Katarina Klatt (NNA Z4 Ath Rep)
<input checked="" type="checkbox"/> Kendra Follett (UN-Officials)	<input type="checkbox"/> Jeff Edmonds (TAHO)	<input type="checkbox"/> Millie Grieve (LAKE Ath Rep)
<input checked="" type="checkbox"/> Valerie Rudd (UN-Officials)	<input type="checkbox"/> Brendon Bray (UNEV)	<input type="checkbox"/> Todd Gosselin (CARS Ath Rep)
<input type="checkbox"/> Andrea Sullivan (NNA-Sanctions)	<input type="checkbox"/> Brittany Rossi (BST)	<input type="checkbox"/> Pam Hennarty (BST)
<input checked="" type="checkbox"/> Veronica Harmon (NNA-Safe Sport)	<input type="checkbox"/> Jenah MacGrain (MLST)	<input type="checkbox"/> Emily Estremo (MLST)
<input type="checkbox"/>	<input checked="" type="checkbox"/> Luke Johnson (RENO)	<input type="checkbox"/> Pat Leverty (RENO President)
GUESTS:	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Ron Harmon (NNA)	<input checked="" type="checkbox"/> Carson Schott (RENO)	<input type="checkbox"/>
<input checked="" type="checkbox"/> Roger Pflieger (RENO)	<input checked="" type="checkbox"/> Teri Galvin (RENO)	<input type="checkbox"/>

2. Review & Approval of September and October minutes (Action Item).

- September minutes approved as submitted.
- October minutes accepted with minor corrections clarifying why Reno could not host particular weekends in June 2023.

3. Next Meeting Sunday January 8, 2023, 5:30 pm (possible Action Item)

- Future meetings (Sundays): Jan 8, March 12, **May 7???**, July 9, Sep 10, **Nov 5???**, **Jan 7???**

4. Public Comment (chair reserves the right to limit to 5 minutes per person; no action may be taken)

- N/A

5. Announcements & Correspondence:

- Congratulations to **Emma Karam** (RENO), **Darian Koler** (LAKE), **Aidan Pflieger** (RENO), **Alexander Power** (LAKE), and **Zachary Power** (LAKE) on their selection to the 2021-2022 USA Swimming Scholastic All-America Team.
- Reminder: all Zone-4 elected officers and appointed chairs must be 2023 USA Swimming members in good standing by January 1st.**
- Reminder: 2023 Team dues** (\$100 year-round; \$50 seasonal) become due on January 1st (send to Jerry Rudd, Zone 4 Treasurer, P.O. Box 9698, South Lake Tahoe, CA 96158-2698).
- 2023 Zone All-star meet (ZAM)** will be back to its full pre-Covid travel format, and is being held Feb 25-26 in Santa Rosa, CA. Stay tuned for Athlete and Coach applications. Athlete applications will also be available and accepted at the January 13-15 Carson Blizzard Blast meet. Kelly Schott will be our Team Manager again this year. **We will need a Head Coach and three Assistant Coaches to travel with the team - those interested please contact Jim Morefield ASAP.**
- Please stay tuned to pacswim.org for frequent important announcements.

6. Financial Report:

- Current balances and recent activity.
 - Balance: \$22,845.88
 - Net Income (Loss): \$ 349.00 / YTD: \$349.00
- 2022-2023 Budget (**Action Item**)

- i. Previous year's actuals were higher because of the State meet income as well as a lower amount for athlete support.
- ii. Budget approved as submitted.

7. Safety Report:

- a. Two incidents reported from September meet, a concussion during warm-ups, and a scrape exiting pool.
- b. One incident from Carson with an athlete who slipped getting out of the pool at training and chipped their tooth.

8. Safe Sport:

- a. LSC Safe Sport Committee report (rep. Veronica Harmon) – Western Zone Rep has stated that there will be some parent/swimmer trainings that are at 8pm, since most of the previous ones were at times that were too early for the West Coast.

9. Other LSC Reports:

- a. **Board of Directors** (reps. Rudds/Morefield) -- last BOD Sept 21, no major actions, minutes are posted. Next BOD meeting Nov 16. No major actions at Oct 16 HOD meeting, minutes posted. Exec Committee passed a stopgap motion while meet qualifying times can't be verified in SWIMS, fining the team if an athlete swims with an unproved time.
- b. **Disability, Diversity, Equity, & Inclusion Committee** (reps. Valerie Rudd/D'Lisa Crain) – current discussion of what defines disability, including physical and mental. Survey being developed to be sent out to teams. Grants have been postponed to spring 2023.
- c. **Athlete Committee** (reps. Isabella Pflieger, Addison Crain, Millie Grieve, Katarina Klatt, Calvin Stevenson, Delaney Sullivan) – Leadership camp in October: learned about nutrition, conflict management, college panel about applying/investigating colleges, looking for more Zone 4 athletes to be on committees in Pacific Swimming
- d. **Open Water Committee** (rep. Erik Scalise) – no recent activity.
- e. **Senior Committee** (rep. Kat Matheson) – no recent activity.
- f. **Age Group Committee** (rep. Jim Morefield) -- missed Nov 2 meeting due to late notice.
- g. **Governance Committee** (rep. Jim Morefield) -- Meeting October 12 worked on revised wording of pre- and post-meet requirements for meet hosts and referees. Meeting November 3 worked on housekeeping changes to Rules & Regs, geared up for review of P & P. Personnel Committee meetings Sept 29 soliciting and reviewing staff applications, and Oct 26 finalizing Employee Handbook.
- h. **Finance & Investment Committees** (rep. Jerry Rudd) -- committee reviews LSC financial statements, reports, and accounting procedures on a monthly basis. Paying down the loan they took out during the pandemic lock down.
- i. **Scheduling Committee** (rep. Jo Ann Porter) -- no recent activity.

10. Coaches & Clubs Reports:

- a. No updates to report.

11. Officials Report:

- a. Recent or upcoming clinics and other activities.
 - i. USA Swimming website is still having lots of issues, changing on a daily basis. Very hard to keep up with all the developments as USA Swimming works through things incrementally. There is a one-page “How to become an official” document on the Pacswim.org website, which is very helpful.
 - ii. There is also a meet referee report that has been updated for post-meet actions, including safety reports.
 - iii. Pacswim is providing travel support for officials to attend higher level meets. Outside of this and the annual conference, there is almost no budget within Pacific Swimming for officials.
 - iv. There will be an online conference in November, and a level 2 conference in January.
 - v. Zone 4 clinic on the 7th of January including basic and advanced clinics.

12. Sanctioning Report:

- a. All 2022 meets sanctioned. January and February 2023 are next up.
- b. **Reminder:** assigned officials, Meet Directors, and host clubs need to have all 2023 USA Swimming membership requirements completed before 2023 meets will be sanctioned.

13. Scheduling Report (2022-2023):

a. Current approved schedule (notify promptly of any proposed changes):

- BST: June 9½-11 or 16½-18 or 23½ -25 or 30½-Jul 2
- CARS: Jan 13½-15; May 26½-28
- DDST: Feb 10½-12; Aug 4-6 or 11-13
- NNA: March 25-26; July 14-16
- RENO: May 14; June 23-25
- ZONE-4: May 12-13 (Obs HS Regionals); May 20 (Obs HS State)

14. Old Business and Action Items:

- a. N/A

15. New Business:

- a. N/A

16. Closed Executive Session (Elected & Appointed Officers & Athlete Representatives Only):

- a. Only if needed to address any confidential matters.

17. Adjourned: 6:25pm