

# Pacific Swimming Zone 4 Board of Directors Meeting

<http://www.pacswim.org/members/zones/zone-4>

>>> ONLINE VIA ZOOM - SEE EMAIL INVITATION <<<

## Minutes

**Sunday March 12, 2023, 5:30-7:00 pm (PDT)**

Notice: the Board reserves the right to take agenda items out of sequence for the efficient conduct of business.

### 1. Attendance:

<input checked="" type="checkbox"/> Jim Morefield (UN-Chair)	<input checked="" type="checkbox"/> Kelly Schott (LAKE-host)	<input checked="" type="checkbox"/> Isabella Pflieger (RENO Z4-PC Rep)
<input checked="" type="checkbox"/> Sharon Weiss (LAKE-Vice Chair)	<input type="checkbox"/> Nenad Rodic (LAKE)	<input type="checkbox"/> Millie Grieve (LAKE Z4 Ath Rep)
<input checked="" type="checkbox"/> Julie Hardt (CARS-Secretary)	<input checked="" type="checkbox"/> Kat Matheson (DDST)	<input type="checkbox"/> Calvin Stevenson (DDST Z4 Rep)
<input checked="" type="checkbox"/> Jerry Rudd (UN-Treasurer)	<input type="checkbox"/> Dave Stevenson (DDST)	<input type="checkbox"/> Todd Gosselin (CARS Z4 Ath Rep)
<input checked="" type="checkbox"/> Jo Ann Porter (Safety, Scheduling)	<input type="checkbox"/> Erik Scalise (NNA)	<input type="checkbox"/> Delaney Sullivan (NNA Z4 Ath Rep)
<input checked="" type="checkbox"/> Kendra Follett (UN-Officials)	<input checked="" type="checkbox"/> Jeff Edmonds (TAHO)	<input type="checkbox"/> Addison Crain (RENO Ath Rep)
<input checked="" type="checkbox"/> Valerie Rudd (UN-Officials)	<input type="checkbox"/> Brendon Bray (UNEV)	<input type="checkbox"/> Katarina Klatt (NNA Ath Rep)
<input type="checkbox"/> Andrea Sullivan (NNA-Sanctions)	<input type="checkbox"/> Brittany Rossi (BST)	<input checked="" type="checkbox"/> Gracie Goss (DDST Ath Rep)
<input type="checkbox"/> Veronica Harmon (NNA-Safe Sport)	<input type="checkbox"/> Pam Hennarty (BST)	<input checked="" type="checkbox"/> Kalia Ream (athlete rep RENO)
<input type="checkbox"/>	<input type="checkbox"/> Jenah MacGrain (MLST)	<input type="checkbox"/> Emily Estremo (MLST)
<b>GUESTS:</b>	<input checked="" type="checkbox"/> Patrick Henry (RENO)	<input type="checkbox"/> Pat Leverty (RENO)
<input type="checkbox"/>	<input type="checkbox"/> Kobi Kothman (DDST)	<input type="checkbox"/> Jim Stretch (CARS)
<input checked="" type="checkbox"/> Roger Pflieger (RENO)	<input checked="" type="checkbox"/> Teri Galvin (RENO)	<input type="checkbox"/> Carson Schott (LAKE)

### 2. Review & Approval of January minutes (Action Item).

- a. Approved as submitted.

### 3. Next Meeting Sunday May 7, 2023, 5:30 pm

- a. Future meetings (Sundays): May 7, July 9, Sep 10, **Nov 5???**, **Jan 7???**, March 10, **May 5???**

### 4. Public Comment (chair reserves the right to limit to 5 minutes per person; no action may be taken)

- a. N/A

### 5. Announcements & Correspondence:

- a. Congratulations to **Zach Power** (LAKE) who was selected to participate in the Pacific Swimming Distance Camp at the Olympic & Paralympic Training Center Feb. 9-12 in Colorado Springs, CO.
- b. **2023 Bishop Meet has been scheduled for June 10-11!** Please pass the word to interested members and teammates. **Hotel reservations ASAP are recommended**, since all June weekends are busy weekends in Bishop. Make them cancelable if your plans aren't firm yet.
- c. **Reminder to High School athletes and their coaches:** carefully check the spelling of athlete names at high school meets **throughout the season**, and make sure errors get corrected ASAP. A typo, or a nickname, that does not match the athlete's USA Swimming registration may prevent or delay recording of times for USA Swimming at the high school championship meets in May. **This is the athlete's responsibility!**
- d. **Pacific Swimming House of Delegates Sunday May 21, 2023.** You are strongly encouraged to send club representative(s) -- they must be registered with Pacific Swimming beforehand. See [www.pacswim.org/documents/delegates](http://www.pacswim.org/documents/delegates) for more details.
- e. **Please stay tuned to [pacswim.org](http://pacswim.org) for frequent important announcements.**

### 6. Financial Report:

- a. Current balances and recent activity.
  - i. Balance: \$23,485.34
- b. Net Income (Loss): \$ (573.54) / YTD: \$988.46
- c. Recent athlete travel support: \$1000. Have not exceeded our allotment for the year.

### 7. Safety Report:

- a. 2 similar injuries at DDST meet; 13 & 11 y.o., both athletes heard/felt their knees pop upon exiting the start end of the pool during general warm ups.

- b. 1 collision while swimming butterfly at DDST swim practice; 9 y.o.
- c. 1 shoulder injury during RENO practice while swimmer performed a directed stroke change; 16y.o.

## 8. Safe Sport:

- a. LSC Safe Sport Committee report (rep. Veronica Harmon) – (Kelly Schott reporting in place of Veronica)
  - i. USA Swimming has posted some dates for training at times that are amenable to West Coast time zones. It's possible to do on your own, but it is a lot easier to follow a live presentation.
  - ii. Meet hosts need to have SafeSport signage posted reminding participants and spectators of the rules.

## 9. Other LSC Reports:

- a. **Board of Directors** (reps. Rudds/Morefield) -- last Executive Committee meeting January 18<sup>th</sup> and BOD meeting February 15<sup>th</sup>. Pacific Swimming passed its financial audit with flying colors. Next Executive Committee meeting March 15<sup>th</sup> and BOD meeting April 19<sup>th</sup>.
- b. **Disability, Diversity, Equity, & Inclusion Committee** (reps. Valerie Rudd/D'Lisa Crain) – transgender awareness conferences (4 total) were held recently. Roger, Jim, Valerie, and Jerry were able to attend. Informational workshop went over gender, gender identity and various terms for general education. Plans for more in the future. D'Lisa Crain has retired from officiating.
- c. **Athlete Committee** (reps. Isabella Pflieger, Addison Crain, Gracie Goss, Todd Gosselin, Millie Grieve, Katarina Klatt, Calvin Stevenson, Delaney Sullivan) – Zone 4 athletes met after the Blizzard Blast to brainstorm about how to be more active in the zone, and they are also working on updating their website.
- d. **Open Water Committee** (rep. Erik Scalise) – no recent activity.
- e. **Senior Committee** (rep. Kat Matheson) – Jim can confirm that the senior committee has not been meeting for a long time, so it's not just Kat and Zone 4 being left out of the loop.
- f. **Age Group Committee** (rep. Jim Morefield) -- no recent meetings.
- g. **Governance Committee** (rep. Jim Morefield) -- Last meeting March 2, worked on nominations for expiring Board positions, continued review of Policies & Procedures document. Current committee chair stepping down, I volunteered to serve as chair for the remainder of his term. **Congratulations?** Next meeting March 16.
- h. **Personnel Committee** (rep. Jim Morefield) met several times and completed annual performance reviews for the five current paid staff. Pacific is very lucky to have the current staff crew.
- i. **Finance & Investment Committees** (rep. Jerry Rudd) -- committee reviews LSC financial statements, reports, and accounting procedures on a monthly basis. Tax returns and audit reports were reviewed recently. Audit went well, and Pacific Swimming did a great job. There were no questions for Zone 4, so we must be doing well, too.
- j. **Scheduling Committee** (rep. Jo Ann Porter) -- Bidding has closed for PC-awarded meets. Scheduling committee has not been very active. Right now, there are a few Pacific level meets that have been bid on, and those will be voted on by the BOD for the 23-24 season.

## 10. Coaches & Clubs Reports:

- a. Carson Tigersharks is on a general schedule with most older kids working on high school swimming, and a few adjustments because of weather.
- b. Lakeridge reiterated Carson's sentiment.
- c. DDST Coach Kat back at some practices after a total knee replacement surgery.
- d. Jo Ann Porter is reminding that there is a high school Team Unify website that is posting results weekly and links to the NIAA website.

## 11. Officials Report:

- a. February 5-6 Zone-4 megaclinic drew 30 officials and trainees from five Zone-4 teams, and nine more from three Sierra Nevada Swimming teams. Training opportunities included Basic Stroke/Turn, Chief Judge, AO, and Starter, and Advanced Stroke/Turn and Starter/Referee.
- b. There will be one more clinic to capture the 6-7 people who still need to be re-certified.
- c. Jerry and Val were going to go to Fallon last week for about 8 people who Bree recruited, but they will reschedule due to weather.
- d. There are also plans for a clinic for Bishop/Mammoth.
  - i. Kendra asked about the possibility of tacking on a clinic to the day before the Bishop meet. The logistics are a little tricky due to how many people need to schedule and the difficulty of high school graduation on the Friday before the meet. Generally, Val and Jerry rely on Bishop letting them know the easiest dates that work for both parties.
- e. Recent Rule Changes:
  - i. The starting command will be "take your marks" not take your mark.

- ii. The backstroke finish swimmers are allowed to resubmerge at the finish (within 5yd/m from wall).

## 12. Sanctioning Report:

- a. RENO walk-on (?) and CARS Memorial Day meets are next to be sanctioned.
  - i. RENO may be unlikely to host the walk-on meet because of new requirements from the Athletic Director at UNR. There may be updates soon on viability of the meet.
  - ii. Carson will have their draft meet sheet submitted by the end of the week.

## 13. Scheduling Report (2022-2023):

- a. **Current approved schedule (notify promptly of any proposed changes):**
  - BST: **June 10-11**
  - CARS: May 26½-28
  - DDST: Aug 4-6
  - NNA: March 25-26; July 14-16
  - RENO: May 14 (??); June 23-25
  - ZONE-4: May 12-13 (Obs HS Regionals); May 20 (Obs HS State)
- b. **Draft 2023-2024 Meet Schedule for review and discussion** (for approval at May meeting).
  - i. DDST will have a Board meeting to discuss dates.
  - ii. RENO has confirmed their plans for their dates.
  - iii. CARS has confirmed their plans for their dates.
  - iv. Note that Sparks is planning to host their December meet on the first weekend of the month (even though they are not in Pacific Swimming/Zone 4).
  - v. NNA has not been confirmed/
  - vi. High School dates have been confirmed.

## 14. Old Business and Action Items:

- a.

## 15. New Business:

- a. Follow-up and review of Zone All-star meet, including possible All-star refunds (**discussion, possible action items**)
  - i. Due to weather, Zone 4 was unable to attend the 2023 All-star meet. Catering and hotel could not be recovered. Still waiting on bus company.
    1. Given the cost of caps and sweatshirts, it would be just fine to refund \$15-20. Zone 4 was able to recoup costs of the \$15 that wasn't spent by Zone 4.
    2. Zone 4 has an additional \$15 above the Pacific swimming cost for travel and food on the road.
    3. Motion to refund athletes \$20 for the All-star meet. Approved.
  - ii. Julie Hardt (CARS) can pick up the gear at Far Westerns at the end of March.
  - iii. Coaches should also be considered in being paid for their time based on work done in advance of the meet (rosteres, parent calls, etc.).
    1. Motion to reimburse clubs who provided coaches \$100 per coach based on work done.
      - a. Motion approved.
      - b. Special mention to Kelly Schott as Team Manager for the work done prior to the meet.
  - iv. Pacific Swimming is on track to increase the co-pay to \$80 from \$70 due to increased costs of hotels, pool rental, food, etc.
- b. Amend Section 5 of Policies & Procedures to support unfunded travel requirements? (**discussion**)
  - i. We recently refunded an athlete 50% for their co—pay for a Pacific Swimming distance training camp, but they were required to pay for their own way to the bay area in order to travel with the team from San Francisco to the Olympic Training Center in Colorado.
    1. Sharon (LAKE) would like Pacific Swimming to help more with the travel support of kids from Zone 4 who require more travel in order to participate. Perhaps Zone 4 can help, but more importantly, Pacific Swimming and USA Swimming should step up for rural athletes in situations where non-urban kids need help with travel to participate in urban activities.
      - a. Teri Galvin reiterated the need for consideration of rural athletes for camps, teams, and for athlete committees.

- b. Coach Kat (DDST) mentioned that Pacific Swimming used to cover these sorts of expenses for extra flights and hotels the night before in order to travel/participate with Pacific swimming teams.
- c. Coach Sharon (LAKE) is happy to draft a proposal for Pacific Swimming to make sure that our swimmers can participate on an equal footing.
- d. Jerry Rudd mentioned that Zone 4 gets an extra \$1 splash fee at meets, that the other zones don't get. Maybe they won't want to help out since we get that money every meet.
- e. Jim mentioned that that \$1 was related to a replacement of specific funding from the zone All-star meet based on the extra \$15 that are required to support travel and food for the All-star meet.
- f. There are more costs than just the swimmer, from Kendra, if you consider that one of our athletes need to be at the San Francisco airport at 8am for travel, that requires not just the minor athlete but their parents traveling to the Bay Area the day before with hotel, gas, and food for the athlete and their family.
- g. From Jim, it is important that we address these issues with Pacific and USA Swimming. We should also address these issues in our own Zone 4 Policies and Procedures in case we are not successful with USA or Pacific Swimming. Proposed amendments to be submitted at the May Zone 4 meeting.
  - i. Agreed from Sharon (LAKE). With potentially expanding Section 5 of our Policies and Procedures in order to cover the needs of the athletes.
  - ii. This will exclude the Zone 4 All-star team. It will be intended for LSC level competitions and camps.

**16. Closed Executive Session (Elected & Appointed Officers & Athlete Representatives Only):**

- a. Only if needed to address any confidential matters. (possible Action Item)

**17. Adjourned:** 6:59pm