

# Pacific Swimming Zone 4 Board of Directors Meeting

<http://www.pacswim.org/members/zones/zone-4>

>>> ONLINE VIA ZOOM<<<

## Minutes

**Sunday May 7, 2023, 5:30-7:00 pm**

Notice: the Board reserves the right to take agenda items out of sequence for the efficient conduct of business.

### 1. Attendance:

<input checked="" type="checkbox"/> Jim Morefield (UN-Chair)	<input checked="" type="checkbox"/> Kelly Schott (LAKE-host)	<input checked="" type="checkbox"/> Isabella Pflieger (RENO Z4-PC Rep)
<input checked="" type="checkbox"/> Sharon Weiss (LAKE-Vice Chair)	<input type="checkbox"/> Nenad Rodic (LAKE)	<input type="checkbox"/> Millie Grieve (LAKE Z4 Ath Rep)
<input checked="" type="checkbox"/> Julie Hardt (CARS-Secretary)	<input checked="" type="checkbox"/> Kat Matheson (DDST)	<input type="checkbox"/> Calvin Stevenson (DDST Z4 Rep)
<input checked="" type="checkbox"/> Jerry Rudd (UN-Treasurer)	<input type="checkbox"/> Dave Stevenson (DDST)	<input checked="" type="checkbox"/> Todd Gosselin (CARS Z4 Ath Rep)
<input checked="" type="checkbox"/> Jo Ann Porter (Safety, Scheduling)	<input type="checkbox"/> Erik Scalise (NNA)	<input type="checkbox"/> Delaney Sullivan (NNA Z4 Ath Rep)
<input checked="" type="checkbox"/> Kendra Follett (UN-Officials)	<input checked="" type="checkbox"/> Jeff Edmonds (TAHO)	<input type="checkbox"/> Addison Crain (RENO Ath Rep)
<input checked="" type="checkbox"/> Valerie Rudd (UN-Officials)	<input type="checkbox"/> Brendon Bray (UNEV)	<input checked="" type="checkbox"/> Katarina Klatt (NNA Ath Rep)
<input type="checkbox"/> Andrea Sullivan (NNA-Sanctions)	<input type="checkbox"/> Brittany Rossi (BST)	<input checked="" type="checkbox"/> Gracie Goss (DDST Ath Rep)
<input checked="" type="checkbox"/> Veronica Harmon (NNA-Safe Sport)	<input type="checkbox"/> Pam Hennarty (BST)	<input type="checkbox"/> Kalia Ream (RENO Ath Rep)
<input type="checkbox"/>	<input type="checkbox"/> Jenah MacGrain (MLST)	<input type="checkbox"/> Emily Estremo (MLST)
<b>GUESTS:</b>	<input type="checkbox"/> Patrick Henry (RENO)	<input type="checkbox"/> Pat Leverty (RENO)
<input checked="" type="checkbox"/> Ron Harmon (NNA)	<input type="checkbox"/> Kobi Kothman (DDST)	<input type="checkbox"/> Jim Stretch (CARS)
<input checked="" type="checkbox"/> Deborah Duffy (DDST)	<input checked="" type="checkbox"/> Teri Galvin (RENO)	<input type="checkbox"/> Carson Schott (LAKE)

- a. Any changes to team representatives? Please notify the Chair and Secretary.

### 2. Review & Approval of March minutes (Action Item).

- a. March minutes approved with minor typo corrections.
- b. Consent minutes for approval - email vote April 22-24, to approve increasing 2023 ZAM refunds from \$20 to \$30 per athlete. Results: yes-11, no-0, abstain-0, quorum obtained, motion approved.
  - i. Approved as submitted.

### 3. Next Meeting Sunday July 9, 5:30 pm (possible Action Item)

- a. Future meetings (Sundays): July 9, Sep 10, Nov 5???, Jan 7???, March 10, May 5???, July 14

### 4. Public Comment (chair reserves the right to limit to 5 minutes per person; no action may be taken)

- a. N/A

### 5. Announcements & Correspondence:

- a. Congratulations to Z4/LAKE alumnus **Luke Hobson** for his national champion performances at the NCAA Division 1 Men's Championships March 22-25 in Minneapolis. Luke won the 500 Freestyle with a pool record of 4:07.37, also won the 200 Freestyle, and led off the winning 4x200 Freestyle Relay.
- b. **Athlete application deadline for the 2023 Western Zone Age Group all-star meet is June 2<sup>nd</sup> at 3:00 pm.** For applications scroll down to the April 2nd news item on the [www.pacswim.org](http://www.pacswim.org) home page. The meet is in Boise, ID, August 1-6 (including travel days). The team will include up to 12 girls and 12 boys in each of the 10-under, 11-12, and 13-14 age groups. Co-pay will not exceed \$800, and **Zone-4 athletes who compete will receive up to 50% reimbursement (up to \$400) from Zone-4.**
- c. **Reminder to High School athletes and their coaches:** carefully check the spelling of athlete names for Regionals and State, and make sure they match your USA Swimming registrations. **NEW: Also please consider supplying your birthdate to help match times to your USA Swimming record.** Name corrections and birthdates should be given to the Head Scorer (computer operator) ASAP before or during the meet. **This is the athlete's responsibility!**
- d. **Pacific Swimming House of Delegates Sunday May 21, 2023, 5:30 pm** in-person (San Jose) or via Zoom. You are strongly encouraged to send club representative(s) -- they must be registered with Pacific Swimming beforehand. See <https://www.pacswim.org/documents/delegates> for more details.
- e. **Please stay tuned to [pacswim.org](http://pacswim.org) for frequent important announcements.**

## 6. Financial Report:

- a. Current balances and recent activity.
  - i. Balance: \$23,866.45
  - ii. Net Income (Loss): \$ 643.01 / \$1369.57 YTD
- b. \$30 partial co-pay refund check have been sent to all ZAM families - prompt deposits would be appreciated! Total = \$1020.

## 7. Safety Report:

- a. Possible concussion (head vs. wall) during warm-ups at March NNA meet.
- b. No other recent safety incidents or issues.

## 8. Safe Sport:

- a. LSC Safe Sport Committee report (rep. Veronica Harmon) – continued encouragement for teams to get Safe Sport recognized; both Veronica and Kelly are happy to assist.
- b. There is no longer a grace period for 18 and over swimmers to do athlete protection, and the new course takes a significant time to complete. Please do the course in advance of swim meets.

## 9. Other LSC Reports:

- a. **Board of Directors** (reps. Rudds/Morefield) -- last Executive Committee meeting March 15<sup>th</sup> and BOD meeting April 19<sup>th</sup>. Short-course splash fees increased to \$10 (= \$11 for Zone 4) effective September 1. Exploring increase in ZAM co-pay amount. Next BOD July 19<sup>th</sup>.
- b. **Disability, Diversity, Equity, & Inclusion Committee** (rep. Valerie Rudd) – no new activity. Mostly discussion on gender.
- c. **Athlete Committee** (reps. Isabella Pflieger, Addison Crain, Gracie Goss, Todd Gosselin, Millie Grieve, Katarina Klatt, Kalia Ream, Calvin Stevenson, Delaney Sullivan) – Pacific Swimming providing \$500 for Zone-4 athlete travel to the Pacific Swimming leadership conference in October. Pacific Swimming got the outstanding athlete rep award for all LSCs in the U.S. The Jr. Athlete Rep position is open, and it will go forward at the upcoming HOD meeting. There are 2 athlete reps running for Pacific Swimming secretary together, and Gracie Goss (DDST) is one of those athletes.
- d. **Open Water Committee** (rep. Erik Scalise) – no recent activity.
- e. **Senior Committee** (rep. Kat Matheson) – no recent activity. There will be a new Sr. Committee Chair after the HOD meeting.
- f. **Age Group Committee** (rep. Jim Morefield) -- no recent meetings.
- g. **Governance Committee** (rep. Jim Morefield) -- Last meeting April 20, worked on finalizing nominations for House of Delegates elections. Next meeting May 18.
- h. **Personnel Committee** (rep. Jim Morefield) -- Last meeting April 26, finalized employee handbook.
- i. **Finance & Investment Committees** (rep. Jerry Rudd) -- committee reviews LSC financial statements, reports, and accounting procedures on a monthly basis.
- j. **Scheduling Committee** (rep. Jo Ann Porter) -- No report. Round 3 of bidding on LSC meets in progress.

## 10. Coaches & Clubs Reports:

- a. Updates on meets, practices, facilities, etc.
  - i. High Country Champs theme: Harry Potter House Cup – dividing swimmers into individual houses (mathematically to make teams even). Every race will earn points all the way down to the final swimmers. For relays, each individual swimmer will earn 10 points for their house. All else will be run as a normal meet.
- b. No other discussion.

## 11. Officials Report:

- a. Just completed a clinic in Fallon last weekend with 10 people, with 3 who have already started shadowing: included 2 Fallon coaches and the Fallon High School coach.
- b. Clinics scheduled for Bishop May 12 and Mammoth Lakes May 13.
- c. May 16 there will be a clinic in Carson at the Community Center. The WCSD has decided to disallow unaffiliated groups in their building out of business hours because of confidential information housed in the building.
- d. Officials needed ASAP for May 21 Special Olympics in Carson City AND the NNA meet July 14-16.

## 12. Sanctioning Report:

- a. Meets currently sanctioned through Bishop June 10-11. Next up is Reno June 23-25.

## 13. Scheduling Report (2022-2023):

- a. **Current approved schedule (notify promptly of any proposed changes):**
  - BST: June 10-11
  - CARS: May 26½-28

- DDST: Aug 4-6
  - NNA: July 14-16
  - RENO: June 23-25
  - ZONE-4: May 12-13 (Obs HS Regionals); May 20 (Obs HS State)
- b. **2023-2024 Meet Schedule for review and approval (Action Item)**
- i. Approved as submitted.

**14. Old Business and Action Items:**

a.

**15. New Business:**

- a. Proposed revisions to Policies & Procedures (**initial presentation and discussion only**)
  - i. Included proposed changes to travel reimbursement for Pacific athletes, changes to Zone All-star co-payment limits, and general housekeeping/updating of the documents.
- b. Nominations/Volunteers for 2023-2024 elected officers:

Chair:	_____	Jim Morefield	_____
Vice Chair:	_____	Sharon Weiss	_____
Secretary:	_____	Julie Hardt	_____
Treasurer:	_____	Jerry Rudd	_____

**16. Closed Executive Session (Elected & Appointed Officers & Athlete Representatives Only):**

a. N/A

**17. Adjourned: 6:40pm**