

Pacific Swimming Zone 4 Board of Directors Meeting

<http://www.pacswim.org/members/zones/zone-4>

>>> ONLINE VIA ZOOM - SEE EMAIL INVITATION <<<

Minutes

Sunday September 10, 2023, 5:30-7:00 pm

Notice: the Board reserves the right to take agenda items out of sequence for the efficient conduct of business.

1. Attendance:

<input checked="" type="checkbox"/> Jim Morefield (UN-Chair)	<input checked="" type="checkbox"/> Kelly Schott (LAKE-host)	<input checked="" type="checkbox"/> Isabella Pflieger (RENO Z4-PC Rep)
<input checked="" type="checkbox"/> Sharon Weiss (LAKE-Vice Chair)	<input type="checkbox"/> Nenad Rodic (LAKE)	<input checked="" type="checkbox"/> Millie Grieve (LAKE Z4 Ath Rep)
<input type="checkbox"/> Julie Hardt (CARS-Secretary)	<input checked="" type="checkbox"/> Kat Matheson (DDST)	<input checked="" type="checkbox"/> Gracie Goss (DDST Ath Rep)
<input checked="" type="checkbox"/> Jerry Rudd (UN-Treasurer)	<input type="checkbox"/> Dave Stevenson (DDST)	<input checked="" type="checkbox"/> Todd Gosselin (CARS Z4 Ath Rep)
<input type="checkbox"/> Jo Ann Porter (Safety, Scheduling)	<input checked="" type="checkbox"/> Erik Scalise (NNA)	<input type="checkbox"/> Delaney Sullivan (NNA Z4 Ath Rep)
<input checked="" type="checkbox"/> Kendra Follett (UN-Officials)	<input type="checkbox"/> Jeff Edmonds (TAHO)	<input checked="" type="checkbox"/> Kalia Ream (RENO Ath Rep)
<input checked="" type="checkbox"/> Valerie Rudd (UN-Officials)	<input type="checkbox"/> Brendon Bray (UNEV)	<input type="checkbox"/> Katarina Klatt (NNA Ath Rep)
<input type="checkbox"/> Andrea Sullivan (NNA-Sanctions)	<input type="checkbox"/> Brittany Rossi (BST)	<input checked="" type="checkbox"/> Lindsay Robertson (NNA)
<input checked="" type="checkbox"/> Veronica Harmon (NNA-Safe Sport)	<input type="checkbox"/> Pam Hennarty (BST)	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/> Jenah MacGrain (MLST)	<input type="checkbox"/> Emily Estremo (MLST)
<input checked="" type="checkbox"/> Ron Harmon (NNA)	<input checked="" type="checkbox"/> Mark Faherty (RENO)	<input type="checkbox"/> Pat Leverty (RENO)
<input type="checkbox"/> Roger Pflieger (RENO)	<input type="checkbox"/> Kelly Rowlett (DDST)	<input type="checkbox"/> Jim Stretch (CARS)
<input checked="" type="checkbox"/> Jeremy Murray (RENO)	<input checked="" type="checkbox"/> Teri Galvin (RENO)	<input type="checkbox"/> Carson Schott (LAKE)

- a. Any changes to team representatives? Please notify the Chair and Secretary.

2. Review & Approval of July minutes. Approved.

3. Next Meeting Sunday November 5, 5:30 pm (FYI daylight savings ends 2:00 am 11/5)

- a. Future meetings (Sundays): Jan 7 (Jan 14 Blizzard Blast), March 10, **May 5???**, July 14, Sep 8, **Nov 3???**

4. Public Comment (chair reserves the right to limit to 5 minutes per person; no action may be taken) N/A

5. Announcements & Correspondence:

- a. Zone 4/LAKE alumnus **Luke Hobson** shone once again on the world stage at the World Aquatics Championships in Fukuoka, Japan, July 22-29, 2023. In the 200m freestyle, Luke qualified 1st in the heats, ranked 2nd in the semifinals with a new personal best (and 4th All-Time Top U.S. Performers 200 mtr Free) of 1:44.87, and took 5th in finals the next day. Luke also led off the men's 4x200m freestyle relay to a 2nd place finish behind surprise winner Great Britain.
- b. **Any and all outstanding requests for Zone-4 Travel Support for the past swimming year are due to the Treasurer** by Friday September 15. These must include receipts for eligible travel and lodging. Complete requirements are in section 6 of Zone-4 Policies and Procedures available at <http://www.pacswim.org/members/zones/zone-4/z4-bylaws-policies>.
- c. **Pacific Travel Support Deadlines are approaching** including for CA/NV Sectionals due 9/18/23. See <https://www.pacswim.org/documents/forms/Travel-Support> for more info.
- d. **Next House of Delegates Meeting Sunday, October 15th, time TBA.** Stay tuned to <http://www.pacswim.org/members/delegates> for registration and call-in information, and be sure your club representative information is up to date with the Pacific Swimming Registration chair.
- e. **Please stay tuned to [pacswim.org](http://www.pacswim.org) for frequent important announcements.**
- f. Other announcements? N/A

6. Financial Report:

- a. Current balances and recent activity.
- Balance: \$24,152.21
 - Net **Income** (Loss) 9/1/22-8/31/23: \$1,655.33
- b. Year-end statements. Approved.
- c. 2023-2024 Budget. Approved.

7. Safety Report:

- a. A DDST athlete required oxygen after choking on water during a practice in July.

- b. A SPKS athlete developed severe back and leg pain after a race at the August House Cup meet.
- c. Any other recent safety incidents or issues? N/A

8. Safe Sport:

- a. LSC Safe Sport Committee report (rep. Veronica Harmon) –
 - i. All are encouraged & reminded of continuing Safe Sport webinars for athletes, parents, and coaches, webinars are limited to 500 & registration for webinars is required.
<https://www.usaswimming.org/coaches-leaders/team-leaders/programs-services/clinics-workshops/online-coach-clinics>
 - ii. October is Bullying Prevention Month
- b. A Safe Sport incident report was submitted for suspected parent vs. child physical abuse observed by a lifeguard during the August House Cup meet.
- c. Other issues or questions? N/A

9. Other LSC Reports:

- a. **Board of Directors** (reps. Rudds/Morefield) -- last BOD meeting July 19th. Minutes are available on the Pacific Swimming web site. Jim, Erik Scalise, Bella Pflieger, and Gracie Goss attended the 4-hour Board Orientation and Planning session on Saturday 9/9 for all Pacific BOD members. Next BOD meeting 9/20.
 - i. Meeting was inspired by ideas for positive changes in Pacific Swimming.
- b. **Disability, Diversity, Equity, & Inclusion Committee** (rep. Valerie Rudd) –
 - i. Please note: Zone 4 could use an athlete rep for the DDEI committee
- c. **Athlete Committee** (reps. Isabella Pflieger, Gracie Goss, Todd Gosselin, Millie Grieve, Katarina Klatt, Kalia Ream, Delaney Sullivan) –
 - i. Athlete reps are working on updating the Athlete Representative Handbook
 - ii. Athlete Leadership Summit – both swimmers and coaches are encouraged to attend.
- d. **Open Water Committee** (rep. Erik Scalise) –
 - i. 2025 Western Zone Open Water Championships, anyone (team or zone) interested in hosting at Donner or Tahoe? <https://www.teamunify.com/team/wzone/page/open-water> Application deadline Sept 22.
 - 1. Note: water temp in both lakes begins to drop from mid to upper 60's to lower 60's mid August.
- e. **Senior Committee** (rep. Kat Matheson) – No report
- f. **Age Group Committee** (rep. Mark Faherty) -- recent meetings 7/18 and 8/9.
 - i. Currently no host for 2024 Spring Age Group Championships; consideration given to various kinds of support for age group championship meets (e.g., pairing with a clinic)
- g. **Governance Committee** (rep. Jim Morefield) -- recent meetings 7/20 and 8/17. Approved changes to Bylaws converting Treasurer to a staff position. Next meeting 9/21.
- h. **Personnel Committee** (rep. Jim Morefield) -- No recent meetings.
- i. **Finance & Investment Committees** (rep. Jerry Rudd) -- committee reviews LSC financial statements, reports, and accounting procedures on a monthly basis. Jerry and Jim attended a Zone Treasurers' workshop 8/28 on Zoom.
- j. **Scheduling Committee** (rep. Jo Ann Porter) – No report

10. Coaches & Clubs Reports:

- a. Updates on meets, practices, facilities, etc.?
 - i. Regarding meet files for team entries in lieu of Swim Connection, DDST & RENO expressed support for this method; several caveats were offered, including responsibility of teams/coaches to submit in timely manner, meet directors having issues establishing timelines with entries coming from multiple sources, and verifying athlete eligibility for distance events according to Zone 4 Policies & Procedures (3. Meet Conduct, A. Minimum Eligibility for Distance Freestyle Entries).
- b. Other discussion?

11. Officials Report:

- a. Basic officials clinic 6-9 pm Monday September 11 in Room 303 at Reed High School in Sparks.
- b. Pacific Swimming all-Officials Clinic Saturday October 14, 2023, in Pleasant Hill, CA. Stay tuned for more details, and please spread the word to all interested parents.
- c. All teams reminded to get and share links for USA Swimming registration for 2023-2024 season.

12. Sanctioning Report:

- a. Meets currently sanctioned through September. Next up is October King of the Hill (submitted).
- b. **Note:** assigned officials, Meet Directors, and host clubs all need to have all USA Swimming membership requirements up to date for the dates of the meets.
- c. **New Zone-4 Sanctions Chair needed!** - current chair wishes to step down; several people have stepped up; TBA.

13. Scheduling Report (2023-2024):

- a. **Current approved schedule (notify promptly of any proposed changes):**
 - BST: June 8-9
 - CARS: Jan 12½-14; May 24½-26
 - DDST: Sep 15½-17; **2024:** Feb 9½-11; Aug 2-4 or 9-11
 - NNA: March 23-24; July 12-14
 - RENO: Oct 20½-22; May 12; June 21-23
 - ZONE-4: March 2-3 (ZAM); May 10-11 (Obs HS Regionals)
- b. 2024 Pacific Age Group Championships moved to July 12-14

14. Old Business and Action Items:

- a. Proposed amendment to Zone 4 Bylaws for Minimum Officials Rule:
 - i. **MINIMUM OFFICIALS** Effective for meets starting on or after March 1, 2024, and unless otherwise modified by a majority of the Zone Board of Directors or superseded by the Rules and Regulations of Pacific Swimming or USA Swimming, the meet announcement for each meet scheduled by Zone 4 shall include the following rule: **MINIMUM OFFICIALS RULE:** All available USA Swimming member certified officials are welcomed and encouraged to work at this meet. As the number of certified officials allows, interested parents/trainees are also welcome to shadow working officials for education and/or mentoring. **Participating clubs shall, by the entry deadline, provide to the Meet Director or designee a list of Officials who have agreed to represent that club during the meet, in accordance with the following table:**

Club Athletes entered in Meet	Fully certified officials required
1-10	0
11-25	1
26-50	2
51-75	3
76-100	4
101 or more	5

1. Motion: Change start date from March 1, 2024 to September 1, 2024. Passed (6 in favor; 5 opposed; 1 abstention).
2. Discussion: Opposition to the amendment centered on the use of a punitive measure to increase the number of officials provided by teams; support for the amendment came chiefly from the ongoing challenges of having adequate officials for meets. Question pertaining to rule application for teams traveling to Zone 4 for competition; yes, traveling teams must comply as well.
3. Motion: Above proposal with September 1, 2024 effective date. Passed (9 in favor; 1 opposed; 1 abstention).

15. New Business:

- a. **2024 Zone All-star Meet (ZAM)** - to be hosted by Zone 4 next March 2-3.
 - i. Initial discussion and planning – Carson Tigersharks to provide meet director, timing, blocks; other Zone 4 teams asked to assume additional roles; with the start of high school season, confirm with Carson Aquatic Facility that there are no scheduling conflicts that weekend; more to come next meeting.

16. Closed Executive Session (Elected & Appointed Officers & Athlete Representatives Only):

- a. Only if needed to address any confidential matters. N/A

17. Adjourn 7:02 pm

18. Respectfully submitted: Sharon M Weiss (Vice Chair) standing in for Julie Hardt (Secretary)