

Pacific Swimming Zone 4 Board of Directors Meeting

<http://www.pacswim.org/members/zones/zone-4>

>>> ONLINE VIA ZOOM - SEE EMAIL INVITATION <<<

Minutes

Sunday January 7, 2024, 5:32pm

Notice: the Board reserves the right to take agenda items out of sequence for the efficient conduct of business.

1. Attendance:

<input checked="" type="checkbox"/> Jim Morefield (UN-Chair)	<input checked="" type="checkbox"/> Kelly Schott (LAKE-host)	<input checked="" type="checkbox"/> Isabella Pflieger (RENO Z4-PC Rep)
<input checked="" type="checkbox"/> Sharon Weiss (LAKE-Vice Chair)	<input type="checkbox"/> Nenad Rodic (LAKE)	<input type="checkbox"/> Millie Grieve (LAKE Z4 Ath Rep)
<input checked="" type="checkbox"/> Julie Hardt (CARS-Secretary)	<input checked="" type="checkbox"/> Kat Matheson (DDST)	<input checked="" type="checkbox"/> Gracie Goss (DDST Ath Rep)
<input checked="" type="checkbox"/> Jerry Rudd (UN-Treasurer)	<input type="checkbox"/> Erik Scalise (NNA)	<input checked="" type="checkbox"/> Todd Gosselin (CARS Z4 Ath Rep)
<input checked="" type="checkbox"/> Jo Ann Porter (Safety, Scheduling)	<input checked="" type="checkbox"/> Jeff Edmonds (TAHO)	<input type="checkbox"/> Delaney Sullivan (NNA Z4 Ath Rep)
<input type="checkbox"/> Kendra Follett (UN-Officials)	<input type="checkbox"/> Brendon Bray (UNEV)	<input checked="" type="checkbox"/> Kalia Ream (RENO Ath Rep)
<input checked="" type="checkbox"/> Valerie Rudd (UN-Officials)	<input checked="" type="checkbox"/> Mark Faherty (RENO)	<input type="checkbox"/> Katarina Klatt (NNA Ath Rep)
<input checked="" type="checkbox"/> Teri Galvin (RENO-Sanctions)	<input type="checkbox"/> Brittany Rossi (BST)	<input checked="" type="checkbox"/> Hadley Peck (DDST Ath Rep)
<input checked="" type="checkbox"/> Veronica Harmon (NNA-Safe Sport)	<input type="checkbox"/> Pam Hennarty (BST)	<input type="checkbox"/> Ryan Motta (LAKE Ath Rep)
<input type="checkbox"/>	<input type="checkbox"/> Jenah MacGrain (MLST)	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/> Emily Estremo (MLST)	<input type="checkbox"/>
<input type="checkbox"/> GUESTS:	<input type="checkbox"/>	<input checked="" type="checkbox"/> Lindsay Robertson (NNA)
<input checked="" type="checkbox"/> Ron Harmon (NNA)	<input type="checkbox"/> Carson Schott (LAKE)	<input type="checkbox"/> Kelly Rowlett (DDST)
<input type="checkbox"/> Roger Pflieger (RENO)	<input checked="" type="checkbox"/> Jeremy Murray (RENO)	<input checked="" type="checkbox"/> Debbie Patrick (LAKE)

- a. Any changes to team representatives? Please notify the Chair and Secretary.

2. Review & Approval of November minutes (Action Item).

- a. Approved as submitted.

3. Next Meeting Sunday March 10, 5:30 pm

- a. Future meetings (Sundays): **May 5???**, July 14???, Sep 8, **Nov 3???**, Jan 12, March 9

4. Public Comment (chair reserves the right to limit to 5 minutes per person; no action may be taken)

- a. N/A

5. Announcements & Correspondence:

- a. Congratulations to **Zach Power** (LAKE), **Addison Sala** (LAKE), and **Katy Zboinski** (LAKE) who each competed in multiple events at the 2023 Winter Junior National Championships, December 6-9 in Westmont, IL. **Zach** finished 19th in 200y Butterfly finals with a personal best 1:47.02, also swam a personal best 48.87 in 100y Butterfly, and competed in 200y and 500y Freestyle. **Addison** finished 11th in 400y IM finals with a personal best 4:18.80, and also competed in 500y Freestyle and 200y Backstroke. **Katy** competed in 400y IM, 100y Breaststroke, and 200y Breaststroke. Well done Zach, Addison, and Katy!
- b. **2024 Zone All-star Meet (ZAM) applications are now available** for Zone 4 at <https://www.pacswim.org/members/zones/zone-4/z4-travel-team-info-pacific-zone-all-star-meet>. All athlete applications and co-pays must be **received** by Sunday, January 21 at 5:00 pm. There will be an All-star Desk at the January Blizzard Blast meet to pick up and turn in applications and get questions answered. **All-star Coaches still needed!** Those applications are due by next Tuesday, January 9th. All expenses are covered for coaches and chaperones.
- c. **Reminder: all Zone-4 elected officers and appointed chairs must now be 2024 USA Swimming members in good standing.** Zone 4 will reimburse membership costs not otherwise covered by your club or the LSC.
- d. **Reminder: 2024 Zone-4 Club dues** (\$100 year-round; \$50 seasonal) became due on January 1st (send to Jerry Rudd, Zone 4 Treasurer, P.O. Box 9698, South Lake Tahoe, CA 96158-2698).
- e. **Please stay tuned to [pacswim.org](http://www.pacswim.org) for frequent important announcements.**
- f. From the Pacific Swimming ASCA Clinic: the 2025 ASCA World clinic will happen in Reno, and also 2027!

6. Financial Report:

- a. Current balances and recent activity.
 - i. Balance: \$25,001.21
 - ii. Net Income (Loss): \$552.00 / \$849.00 (YTD)

7. Safety Report:

- a. One incident at a practice, which happened over the summer but was just now being followed up with ongoing issues. Fortunately, the City of Reno had documented the issue, so insurance was able to follow up.
- b. One issue (maybe?) from the Sparks meet. Because it occurred under a Sierra Nevada sanction, it would fall under their LSC. Carson Aquatic Facility also kept a record. No need to follow up.

8. Safe Sport:

- a. LSC Safe Sport Committee report (rep. Veronica Harmon) –
 - i. Coaches are encouraged to get Safe Sport recognition underway and completed. There are ongoing parent, swimmer, and coach training webinars offered on Sun/Mon/Tue nights typically.
 - ii. Pacific Swimming has made up a 3- and 6-month spreadsheet and plan on how to obtain Safe Sport recognition to help teams. Kelly Schott can email the document if needed.

9. Other LSC Reports:

- a. **Board of Directors** (reps. Jim Morefield, Erik Scalise, Kelly Schott, Bella Pflieger, Gracie Goss) -- last BOD meeting November 15th. Passed parallel time standards for Disability Athletes to enter Far Western and AG Championship meets. Complete minutes are available on the Pacific Swimming web site. Next Executive Committee meeting 1/17.
- b. **Disability, Diversity, Equity, & Inclusion Committee** (rep. Valerie Rudd) – no recent activity.
- c. **Athlete Committee** (reps. Isabella Pflieger, Gracie Goss, Todd Gosselin, Millie Grieve, Katarina Klatt, Ryan Motta, Hadley Peck, Kalia Ream, Delaney Sullivan) – no recent activity. Kat and Delaney are working on finding a new athlete rep for NNA as they are graduating seniors.
- d. **Open Water Committee** (rep. Erik Scalise) – there is a new chair for Open Water Swimming in Pacific Swimming. They are working on a standardized meet sheet for teams to host open water events.
- e. **Senior Committee** (rep. Kat Matheson) – no activity since last meeting, but there is a meeting scheduled tomorrow (1/8/24).
- f. **Age Group Committee** (rep. Mark Faherty) – no recent activity.
- g. **Governance Committee** (chair Jim Morefield) -- Last meeting 11/16. Discussed unresolved changes and additions still needed to Policies and Procedures. Next meeting 1/18.
- h. **Personnel Committee** (rep. Jim Morefield) -- met November 29 to finalize employee evaluation process. Met online with each employee December 11 or 13 to discuss annual evaluations. Afterward decided on pay increases and bonuses.
- i. **Finance & Investment Committees** (rep. Jerry Rudd) -- committee reviews LSC financial statements, reports, and accounting procedures on a monthly basis. No recent activity. Next meeting: 1/18/24
- j. **Scheduling Committee** (rep. Jo Ann Porter) -- no recent activity. Working on making sure that the Pacific Schedule is updated to clean out carryovers from COVID, etc.

10. Coaches & Clubs Reports:

- a. We are finally in the year that the City of Reno gets a new pool. Reno Parks and Rec will have a meeting in early in February with RENO, NNA, LAKE, and SNM about scheduling and pool use for the future.
- b. Blizzard Blast happening this coming weekend, and it should be a pretty standard affair with about 300 swimmers.

11. Officials Report:

- a. Zone 4 officials helped officiate the SN-SPKS meet December 8-10.
- b. December 3 super-clinic. Facilities worked well with good video equipment.
- c. Looking forward to the Blizzard Blast meet this coming weekend. There are plenty of officials for the 13&O session (20+). As usual, looking for officials for the morning 12& Under session.
- d. Working on getting everyone certified/re-certified for 2024. COVID put a little wrench in the works, and finally starting to get back on track.

12. Sanctioning Report:

- a. January and February meets sanctioned. March and May are next up.

13. Scheduling Report (2023-2024):

- a. **Current approved schedule (notify promptly of any proposed changes):**
 - BST: June 8-9

- CARS: Jan 12½-14; May 24½-26
 - DDST: Feb 9½-11; Aug 2-4 or 9-11
 - NNA: March 23-24; July 12-14
 - RENO: ~~May 12~~; June 21-23
 - ZONE-4: March 2-3 (ZAM); May 10-11 (Obs HS Regionals)
- b. Reno Aquatic Club will not be doing the walk-on meet following High School Regionals this year. They may do it next year with the new pool.

14. Old Business and Action Items:

- a. **Policies & Procedures amendment** to provide interim meet sheet language about the upcoming change to the Zone 4 Minimum Officials rule. Passed on an emergency basis in November, needs a second (majority) approval to stay in effect through September 1st. (Note - this does not change the new Minimum Officials rule already passed and to become effective September 1st; it only provides for temporary meet sheet language until then.) (**Action Item**)
- i. Approved unanimously as submitted.
- b. **2024 Zone All-star Meet (ZAM)** - hosted by Zone 4 on March 2-3. (**ongoing discussion and planning**)
- This is a whole-zone effort! The Meet Director has assigned teams for volunteers needed to staff the meet.
 - Becki Boehnke (CARS – meet director) has sent out a list of requested volunteers to Zone 4 teams. All help is appreciated.
 - Coach applications still needed - due this Tuesday the 9th.
 - Currently, Sharon (LAKE) and Jim (CARS) have applied. Sharon will be the Head Coach this year.
 - There will be a coach meeting after Saturday's afternoon session at the Blizzard Blast.

15. New Business:

- a. N/A

16. Closed Executive Session (Elected & Appointed Officers & Athlete Representatives Only):

- a. N/A

17. Adjourned: 6:22pm