

# Pacific Swimming Zone 4 Board of Directors Meeting

<http://www.pacswim.org/members/zones/zone-4>

>>> ONLINE VIA ZOOM - SEE EMAIL INVITATION <<<

## Minutes

**Sunday November 3, 2024, 5:48 pm**

Notice: the Board reserves the right to take agenda items out of sequence for the efficient conduct of business.

### 1. Attendance:

<input checked="" type="checkbox"/> Jim Morefield (UN-Chair)	<input checked="" type="checkbox"/> Kelly Schott (LAKE)	<input checked="" type="checkbox"/> Bella Pflieger (RENO Z4-PC Rep)
<input type="checkbox"/> Sharon Weiss (LAKE-Vice Chair)	<input type="checkbox"/> Nenad Rodic (LAKE)	<input type="checkbox"/> Millie Grieve (LAKE Z4 Ath Rep)
<input type="checkbox"/> Julie Hardt (CARS-Secretary)	<input checked="" type="checkbox"/> Kat Matheson (DDST)	<input checked="" type="checkbox"/> Gracie Goss (DDST Z4 Ath Rep)
<input checked="" type="checkbox"/> Malia O'Brien (DDST-Treasurer)	<input checked="" type="checkbox"/> Erik Scalise (NNA)	<input checked="" type="checkbox"/> Pulin Muangsiri (NNA Ath Rep)
<input checked="" type="checkbox"/> Jo Ann Porter (LAKE-Safety)	<input checked="" type="checkbox"/> Jeff Edmonds (TAHO)	<input checked="" type="checkbox"/> Kalia Ream (RENO Ath Rep)
<input checked="" type="checkbox"/> Roger Pflieger (RENO-Officials)	<input type="checkbox"/> Brendon Bray (UNEV)	<input type="checkbox"/> Jake Cruz (NNA Ath Rep)
<input checked="" type="checkbox"/> Valerie Rudd (UN-Officials)	<input checked="" type="checkbox"/> Mark Faherty (RENO)	<input type="checkbox"/> Hadley Peck (DDST Ath Rep)
<input checked="" type="checkbox"/> Teri Galvin (RENO-Sanctions)	<input type="checkbox"/> Brittany Rossi (BST)	<input type="checkbox"/>
<input checked="" type="checkbox"/> Veronica Harmon (NNA-Safe Sport)	<input type="checkbox"/> Pam Hennarty (BST)	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/> Barrett Tester (MLST)	<input type="checkbox"/>
<input type="checkbox"/> <b>GUESTS:</b>	<input checked="" type="checkbox"/> Jim Stretch (CARS)	<input checked="" type="checkbox"/> Jerry Rudd (UN)
<input checked="" type="checkbox"/> Ron Harmon (UN)	<input checked="" type="checkbox"/> Kobi Kothman (DDST)	<input type="checkbox"/> Kelly Rowlett (DDST)
<input type="checkbox"/> Lindsay Robertson (NNA)	<input checked="" type="checkbox"/> Jeremy Murray (RENO)	<input checked="" type="checkbox"/> Debbie Patrick (LAKE)

a. Any changes to voting team representatives? Please notify the Chair and Secretary.

i. Debbie Patrick representing LAKE.

### 2. Review & Approval of September minutes (Action Item).

a. Approved as written

### 3. Next Meeting Sunday January 12, 5:30 pm, confirmed

a. Future meetings (Sundays): March 9, May 11, **July 6???**, Sept 14, **Nov 2???**, Jan 11, March 8

### 4. Public Comment (chair reserves the right to limit to 5 minutes per person; no action may be taken) N/A

### 5. Announcements & Correspondence:

- Congratulations Pacific Swimming awardees from Zone 4!** Athlete Representative **Bella Pflieger** was voted by her peers as Zone Athlete Representative of the Year, and was presented with her award by Olympic gold medalist Nathan Adrian at the October 12 awards banquet in Pleasant Hill, CA. **Kelly Schott** was announced as the Pacific Swimming Volunteer of the Year based on votes during the May House of Delegates. And **Arianne Sorreta** was chosen as Official of the Year for Zone 4. Thank you to these outstanding volunteers for their service to the athletes of Zone 4 and Pacific Swimming!
- The **2025 Pacific Coast All-Star meet** will take place in Hillsborough, Oregon, on January 4-5, 2025. 32 swimmers will be selected to compete (age groups 11-12, and 13-14). Coach Applications are available and due by **November 15**. Athlete and Chaperone applications will be posted soon - stay tuned to [pacswim.org](http://pacswim.org) news postings. Zone-4 will reimburse up to 50% of the co-pay plus extra travel costs not covered by Pacific Swimming. (NOTE: this meet is *different* from the Pacific Swimming Zone All-star Meet).
- Reminder:** Zone-4 elected officers and appointed chairs must be 2025 USA Swimming members in good standing by January 1st.
- Reminder:** 2025 Team dues (\$100 year-round; \$50 seasonal) -- Due, January 1 (send to Pacific Swimming Zone 4 Treasurer, 2737 Pamela Place, Minden NV 89423).
- Please stay tuned to [pacswim.org](http://pacswim.org) for frequent important announcements.
- Other announcements? None.

### 6. Financial Report:

- Year-end statements (Action Item) – Jerry Rudd (outgoing Treasurer): Zone 4 account transferred from Wells Fargo to Chase; \$27,631.55; all activity transferred to QuickBooks; all records have been given to Malia O'Brien (incoming Treasurer), records older than 5 years shredded. Approved as written. Special thanks to Jerry Rudd for his 18 years at this post.
- Current balance \$27,410.25; still working on matching old categories to Pacific's required Chart of Accounts. Molly Meet fees received but not reflected here yet. Recent expenses for QuickBooks, new paper checks, background checks. \$500 discrepancy from Pacific waiting to be reconciled. Still getting the last 2 years of transactions back-entered without double-counting.

- c. 2024-2025 Budget (Action Item) – Discussion about budget items (from age group support to background checks); budget amended for 59100 (Volunteers – Background Check) from \$180 to \$250. Amendment and budget approved.

**7. Safety Report:**

- a. Athlete - unusual muscle pain in upper left arm during 1,650
- b. Athlete - re-injury and bleeding of a stubbed toe
- c. Athlete - bruised ankle on gutter during flip turn
- d. Any other safety incidents or issues? None.

**8. Safe Sport:**

- a. LSC Safe Sport Committee report (rep. Veronica Harmon) -- missed last Safe Sport meeting. Thanks to Kelly Schott for her term at Pacific Swimming as Safe Sport Chair (Marisa Cozort is the incoming Chair.) and Congratulations on her Volunteer of the Year Award. Safe Sport Trainings for the remainder of the year can be found on USA Swimming Event Schedule. Safe Sport signage will be posted around the meet at State.
- b. Other issues or questions? None.

**9. Other LSC Reports:**

- a. **Board of Directors** (reps. Jim Morefield, Erik Scalise, Bella Pflieger, Gracie Goss) -- Last BOD meeting 9/18, HOD 10/16. Major changes to Far Western and Age Group Championship meets proposed and defeated. Approved a 1-year staff position of Competition Coordinator to review and improve competition opportunities in the LSC. Next BOD meeting 11/20. Minutes available on the Pacific Swimming website.
- b. **Disability, Diversity, Equity, & Inclusion Committee** (rep. Valerie Rudd) -- missed last meeting, Erik attended, not much happened, new grants awarded at previous meeting, listed on pacswim.org.
- c. **Athlete Committee** (reps. Bella Pflieger, Jake Cruz, Gracie Goss, Millie Grieve, Pulin Muangsiri, Hadley Peck, Kalia Ream) -- Bella Pflieger, review of recent meeting, in particular the Pacific Swimming Athlete Leadership Summit (Oct 12-13, 2024) and the Fitter and Faster Clinic with Nathan Adrian & a record number of Zone 4 athlete reps in attendance; Jim Morefield, Congratulations to Bella for her award as Zone Athlete Rep of the Year.
- d. **Open Water Committee** (rep. Erik Scalise) -- Donner Dip meet sanctioned through Sierra Nevada, first date canceled due to smoke, safety coordinator sent to a fire, swim held September 14. No other activity.
- e. **Senior Committee** (rep. Kat Matheson) -- postponement of senior swimming policies, with concerns about numbers attending, some meets closing early while others don't fill; several senior meets (Sept & July) not yet bid for, with discussion of adding \$5k to entice.
- f. **Age Group Committee** (rep. Mark Faherty) -- Motion to remove 15 & Overs from Spring Far Western Championships, separate Summer Far Western Championships into 2 meets (Age Group & Senior), and eliminate Spring & Summer Age Group Championships did not pass. Jim added that the approval of the new 1-year provisional position in PC Swimming (Competition Coordinator) may yield a solution to the Pacific competition schedule.
- g. **Governance Committee** (rep. & chair Jim Morefield) -- Last meetings 9/19, 10/17. Continued drafting Performance Assessment Plan for the Pacific BOD and Committees, and updating Policies & Procedures. Next meeting 11/21.
- h. **Personnel Committee** (rep. Jim Morefield) --last meetings 9/25 and 10/23. Worked on announcement for temporary staff Competition Coordinator. Next meeting 11/27.
- i. **Finance & Investment Committees** (rep. Malia O'Brien) -- committee reviews LSC financial statements, reports, and accounting procedures on a monthly basis. Missed last meeting, next meeting next week.
- j. **Scheduling Committee** (rep. Jim Stretch) -- -- request to have scheduling committee information forwarded to Jim as the new rep (thank you, Jo Ann Porter & Jim Morefield).

**10. Coaches & Clubs Reports:**

- a. Updates on meets, practices, facilities, etc.?
  - i. Thank you from RENO to everyone, especially officials, for the first meet at Moana Springs in October. Feedback about the meet is also welcome.
  - ii. Information on State Championships going out early next week, including warm-up sessions and times.
- b. Other discussion? N/A

**11. Officials Report:**

- a. Pacific Swimming all-Officials Clinic was held on Saturday October 12, 2024, in Pleasant Hill, CA. Presentations are posted at <https://www.pacswim.org/members/zones/officials/officials-clinic>
  - i. Accommodations vs modifications. Accommodations are what the meet director and meet referee confirm will be done for an athlete, whereas modifications may be done by the meet ref only (e.g., a swimmer using a ladder to exit the pool)
  - ii. Starters are reminded to periodically review/practice hand signals in the event an athlete needs such guidance at a meet.
  - iii. All online coursework must be complete prior to training on deck (recertifications every 3 years).
  - iv. Mixed relays can be 3 & 1 or 2 & 2
  - v. Hard copies of USA Swimming handbook are available for free (if ordered by Dec 2).
  - vi. Question about Junior Officials and whether they need additional non-athlete registration if they are registered as athletes. Athlete reg is sufficient.
- b. Zone 4 officials clinic scheduled for Saturday December 7 is canceled.
- c. Other recent or upcoming clinics and activities? None.

**12. Sanctioning Report:**

- a. All 2024 meets sanctioned. January and February meets next to be sanctioned.
- b. **Reminder:** assigned officials, Meet Directors, and host clubs all need to have all USA Swimming registration and membership requirements in good standing for the dates of the meets before they will be sanctioned.

**13. Scheduling Report (2024-2025):**

a. **Current approved schedule (notify promptly of any proposed changes): - N/A**

- BST: June 14-15
- CARS: Nov 8½-11; Jan 17½-19; May 23½-25
- DDST: Feb 7½-9; **Aug 1-3 or 8-10**
- NNA: Mar 15-16; July 11-13
- RENO: May 11??; June 20-22
- ZONE-4: May 9-10 (Obs HS Regionals); May 17 (Obs HS State)

- b. Any additional or changes? (**possible Action Items**) None.

**14. Old Business and Action Items:**

- a. (Tabled 7/2024) Amendment to Zone 4 Policies & Procedures regarding eligibility to enter long-distance events

**15. New Business:**

- a. Bylaws amendment (Action Item) – Wording adjustment to Minimum Officials Rule (from “...a list of officials who have agreed to represent that club *during the meet...*” to “...a list of officials who have agreed to represent that club *for each meet session...*” Emergency motion for upcoming meet sheets, final vote in January. Approved.
- b. Discussion item - institute priority meet entries week for some or all meets? Zone 4 policy, or host discretion? Tabled.
- c. Future business: 2025 Zone All-star Meet (ZAM) to be hosted by Zone 1N on May 17-18. (discussion and planning)

**16. Closed Executive Session (Elected & Appointed Officers & Athlete Representatives Only):**

- a. Only if needed to address any confidential matters. (**possible Action Item**) - N/A

**17. Adjourn 6:59 pm**

Respectfully Submitted: Sharon M Weiss, Vice Chair, Zone 4, & Jim Morefield