

# Pacific Swimming Zone 4 Board of Directors Meeting

<http://www.pacswim.org/members/zones/zone-4>

>>> ONLINE VIA ZOOM - SEE EMAIL INVITATION <<<

## Minutes

**Sunday March 9, 2025, 5:32-7:00 pm**

Notice: the Board reserves the right to take agenda items out of sequence for the efficient conduct of business.

### 1. Attendance:

<input checked="" type="checkbox"/> Jim Morefield (UN-Chair)	<input checked="" type="checkbox"/> Jim Stretch (CARS)	<input checked="" type="checkbox"/> Bella Pflieger (RENO Z4-PC Rep)
<input checked="" type="checkbox"/> Sharon Weiss (LAKE-Vice Chair)	<input type="checkbox"/> Nenad Rodic (LAKE)	<input type="checkbox"/> Millie Grieve (LAKE Z4 Ath Rep)
<input checked="" type="checkbox"/> Secretary (vacant) Sharon Weiss acting	<input checked="" type="checkbox"/> Kat Matheson (DDST)	<input checked="" type="checkbox"/> Gracie Goss (DDST Z4 Ath Rep)
<input type="checkbox"/> Malia O'Brien (DDST-Treasurer)	<input checked="" type="checkbox"/> Erik Scalise (NNA)	<input checked="" type="checkbox"/> Pulin Muangsiri (NNA Ath Rep)
<input type="checkbox"/> Jo Ann Porter (LAKE-Safety)	<input checked="" type="checkbox"/> Jeff Edmonds (TAHO)	<input type="checkbox"/> Kalia Ream (RENO Ath Rep)
<input checked="" type="checkbox"/> Roger Pflieger (RENO-Officials)	<input type="checkbox"/> Brendon Bray (UNEV)	<input checked="" type="checkbox"/> Hadley Peck (DDST Ath Rep)
<input checked="" type="checkbox"/> Valerie Rudd (UN-Officials)	<input checked="" type="checkbox"/> Mark Faherty (RENO)	<input checked="" type="checkbox"/> MacKenzie Pierce (CARS Ath Rep)
<input checked="" type="checkbox"/> Teri Galvin (RENO-Sanctions)	<input type="checkbox"/> Brittany Rossi (BST)	<input type="checkbox"/>
<input checked="" type="checkbox"/> Veronica Harmon (NNA-Safe Sport)	<input type="checkbox"/> Pam Hennarty (BST)	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/> Barrett Tester (MLST)	<input checked="" type="checkbox"/> Diana Cosman (RENO)
<input type="checkbox"/> <b>GUESTS:</b>	<input checked="" type="checkbox"/> Kelly Schott (LAKE)	<input checked="" type="checkbox"/> Jerry Rudd (UN)
<input checked="" type="checkbox"/> Ron Harmon (UN)	<input type="checkbox"/> Kobi Kothman (DDST)	<input type="checkbox"/> Kelly Rowlett (DDST)
<input type="checkbox"/> Lindsay Robertson (NNA)	<input checked="" type="checkbox"/> Jeremy Murray (RENO)	<input type="checkbox"/> Debbie Patrick (RENO)

a. Any changes to voting team representatives? Please notify the Chair and Secretary.

### 2. Review & Approval of January minutes. Approved as written.

### 3. Next Meeting Sunday May 4, 5:30 pm (approve 2025-2026 meet schedule; nominate 2025-2026 officers; etc.)

a. Future meetings (Sundays): July 6, Sept 14, Nov 2???, Jan 11, March 8, May 3???

### 4. Public Comment (chair reserves the right to limit to 3 minutes per person; no action may be taken). N/A

### 5. Announcements & Correspondence:

- 2025 Zone All-star Meet (ZAM) applications are now available** for Zone 4 at <https://www.pacswim.org/members/zones/zone-4/z4-travel-team-info-pacific-zone-all-star-meet>. All athlete applications and co-pays must be **received** by Sunday, March 16 at 5:00 pm. Chaperone applications are also due on March 16. All expenses are covered for coaches and chaperones. Applications may be handed in and questions answered at the NNA meet March 15-16. The team travels and competes in Sunnyvale, California, May 17-18.
- Reminder to High School athletes and their coaches:** carefully check the spelling of athlete names at high school meets **throughout the season**, and make sure errors get corrected ASAP. A typo, or a nickname, that does not match the athlete's USA Swimming registration may prevent or delay recording of times for USA Swimming at the high school championship meets in May. **This is the athlete's responsibility!**
- Pacific Swimming House of Delegates Sunday May 18, 2025.** You are strongly encouraged to send club representative(s) -- they must be registered with Pacific Swimming by May 1st. See [www.pacswim.org/documents/delegates](http://www.pacswim.org/documents/delegates) for more details. Same weekend as Zone All-Star Meet.
- Reminder: 2025 Team dues** (\$100 year-round; \$50 seasonal) became due on January 1<sup>st</sup> (send to **Malia O'Brien, Pacific Swimming Zone 4 Treasurer, 2737 Pamela Place, Minden NV 89423**).
- Please stay tuned to [pacswim.org](http://pacswim.org) for frequent important announcements.
- Other announcements?

### 6. Financial Report:

- Current balances (\$28,864.75) and recent activity
- PC Motion Approved: Host clubs of Zone meets to impose a facility fee not to exceed \$20.00 per athlete. Outreach registered athletes are exempt from the facility surcharge. Outreach athletes are identified by Pacific Swimming/LSC for meet hosts. This additional fee is optional and in addition to Splash Fee.
- PC Motion Approved: Increase of one dollar for a Premium Athlete Membership, from \$19 to \$20, and an Individual Season Athlete Membership from \$16 to \$17, effective September 1, 2025. USA Swimming no longer allows LSC's to charge a transfer fee.

- d. Suggestion for Z4 financial statements to reflect at least since the last meeting and potentially year to date as well.

## 7. Safety Report:

- a. Athlete - hyper-extended arm in gutter on backstroke finish at meet
- b. Other safety incidents or issues? A swimmer collision resulting in concussion at Blizzard Blast (Saturday). All swimmers and coaches are reminded that during meet warm-ups, it's always safest to complete the 25 instead of cutting into a return lane mid-pool where swimmers might collide.

## 8. Safe Sport:

- a. LSC Safe Sport Committee report (rep. Veronica Harmon) – Reminder that MAAPP was updated in October and that all families need to sign annually. See upcoming Zoom Trainings for Parents & Swimmers. (Trainings: Parents--3/12, 4/2, 5/7 and 6/11 at 8:00 pm EST Athletes: 3/13, 4/3, 5/8 and 6/12 at 8:00 pm EST) MAAPP Link: <https://www.usaswimming.org/safe-sport/minor-athlete-abuse-prevention-policy> Training Link: <https://www.usaswimming.org/safe-sport/ssrp-training-resources>
- b. All teams are asked to retain record of annual MAAPP signatures from swimming families.
- c. Currently Pacific Swimming has 22.7% clubs Safe Sport Recognized and all are encouraged to complete the process.
- d. Questions raised about why the annual acknowledgement of MAAPP isn't part of the USA Swimming Athlete Registration process. This might be an issue for teams registering their whole team, but including MAAPP Acknowledgement through USA Swimming regardless of registration method could be more efficient.
- e. Other issues or questions? N/A

## 9. Other LSC Reports:

- a. **Board of Directors** (reps. Jim Morefield, Erik Scalise, Bella Pflieger, Gracie Goss) -- Last BOD meeting 2/19, last Executive Committee meeting 1/15. Approved minimum age and other requirements for Athlete Reps. Approved 2025-26 LSC meet schedule. Approved up to \$20 per athlete facility surcharge for all meets, on a trial basis through August. Approved auditor report for previous fiscal year after presentation. Minutes available on the Pacific Swimming website. Next Exec meeting 3/19, next BOD meeting 4/16.
- b. **Disability, Diversity, Equity, & Inclusion Committee** (rep. Valerie Rudd) – Issue surrounding groups that do and do not support DEI; work to organize tech suit exchange program; discussion about educating coaches about diversity & working with swimmers from diverse backgrounds.
- c. **Athlete Committee** (reps. Bella Pflieger, Gracie Goss, Millie Grieve, Pulin Muangsiri, Hadley Peck, MacKenzie Pierce, Kalia Ream) – Bella shared that athlete committee is setting up a new leadership summit in October; also discussion about how best to define 'need' when it comes to the tech suit exchange program.
- d. **Open Water Committee** (rep. Erik Scalise) – Open Water schedule, including all open water events, has been assembled; Erik is happy to share the comprehensive document and expects it will be/is available on the PAC website as well.
- e. **Senior Committee** (rep. Kat Matheson) – Review of meet schedule/locations.
- f. **Age Group Committee** (rep. Mark Faherty) – Through 2<sup>nd</sup> round of bidding (thru Summer 2026); currently no host for upcoming 10 & U Championships in Sunnyvale; Spring Age Group Champs over 700 athletes, Pleasanton; discussion about expanding camp programs (e.g., leadership, etc.), especially post COVID.
- g. **Governance Committee** (rep. & chair Jim Morefield) -- Last meeting 2/20. Reviewed internal survey questions for BOD Performance Assessment. Worked on nominations for May HOD meeting. Reviewed two draft Policies & Procedures amendments. Next meeting 3/20.
- h. **Personnel Committee** (rep. Jim Morefield) --last meeting 1/22. Reviewed applications for Competition Coordinator position. Interviews scheduled. Next meeting 3/26.
- i. **Finance & Investment Committees** (rep. Malia O'Brien) -- committee reviews LSC financial statements, reports, and accounting procedures on a monthly basis.
- j. **Scheduling Committee** (rep. Jim Stretch) – 2026 schedule shaping up and hopefully a senior championship meet gets organized.

## 10. Coaches & Clubs Reports:

- a. Updates on meets, practices, facilities, etc.?  
RENO will host Sun, May 11 Walk-on Meet @ Moana. Warm Up 10:00 am / Meet 11:00 am, with all high school events plus 200's of stroke, 400 IM, and 1,000 Free. RENO Gamble will be held at Moana; blocks are being repaired at the Northwest Pool.  
LAKE N/A  
NNA 289 kids in the NNA Age Group Open this weekend; timelines out shortly.  
DDST lots of illness
- b. Other discussion?

**11. Officials Report:**

- a. Zone 4 officials assisted at the Masters meet March 2 at Moana Springs.
- b. Other recent or upcoming activities? Updates are coming through for new officials, ready to shadow, which is great; officials will be spread out this weekend between the Aqua 5 high school meet and NNA.
- c. Brief discussion about the new Zone 4 Officials Requirements and seasonal teams (e.g., Bishop, Mammoth); meeting requirements in time for summer season is a difficult task; what's the best way, for example, having a different set of criteria, a grace period, etc.; further discussion regarding the requirement and whether or not officials in training count toward a team's requirement; including seasonal teams in the discussion seems prudent/efficient. For further discussion May meeting.

**12. Sanctioning Report:**

- a. March sanctioned, with Walk-On, Intermountain, and Reno Gamble coming up.

**13. Scheduling Report (2025-2026):**

- a. **Current approved schedule (notify promptly of any proposed changes):**
  - BST: June 14-15
  - CARS: May 23½-25
  - DDST: Aug 1-3
  - NNA: Mar 15-16; July 11-13
  - RENO: May 11; June 20-22
  - ZONE 4: May 9-10 (Obs HS Regionals); May 17 (Obs HS State)
- b. Any additions or changes? N/A
- c. **Preliminary draft meet schedule for 2025-2026 (discussion item; approval at May meeting);** review & discussion of traditional meets/dates and potentials, including traditional/potential meets outside Zone 4.

**14. Old Business and Action Items:**

- a. **2025 Zone All-star Meet (ZAM)** to be hosted by Zone 1N on **May 17-18. (updates and discussion);** one application received to date; deadline for athlete/chaperone apps will be Sunday March 16; several additional coach applications expected to be received. Parents & swimmers are reminded that age groups are open and to please include copays with applications.

**15. New Business:**

- a. For May Meeting, what is the process/procedure in the event of a team becoming exhibition only at a meet for not meeting the officials requirement?; several details to discuss, for example how exhibition status also impacts high point.
- b. For May Meeting, potential of a Zone 4 meet template to standardize wording to reflect current requirements.

**16. Closed Executive Session (Elected & Appointed Officers & Athlete Representatives Only):**

- a. Only if needed to address any confidential matters. (possible Action Item)

**17. Adjourn 7:00 pm**