

Pacific Swimming Zone 4 Board of Directors Meeting

<http://www.pacswim.org/members/zones/zone-4>

>>> ONLINE VIA ZOOM - SEE EMAIL INVITATION <<<

Minutes

Sunday September 7, 2025, 5:30-7:00 pm

Meeting was called to order at 5:32 pm.

Notice: the Board reserves the right to take agenda items out of sequence for the efficient conduct of business.

1. Attendance:

☒ Jim Morefield (UN-Chair)	☐ Jim Stretch (CARS - Scheduling)	☒ Pulin Muangsiri (NNA Z4-PC Ath)
☒ Sharon Weiss (LAKE-Vice Chair)	☐ Nenad Rodic (LAKE)	☒ Hadley Peck (DDST Z4 Ath)
☒ Veronica Harmon (UN-Secretary)	☒ Kat Matheson (DDST - Senior Com)	☒ MacKenzie Pierce (CARS Z4 Ath)
☒ Malia O'Brien (DDST-Treasurer)	☐ Erik Scalise (NNA - Open Water)	☒ Kalia Ream (RENO Z4 Ath)
☒ Jo Ann Porter (UN-Safety)	☒ Jeff Edmonds (TAHO)	☒ Elizabeth Weiser (RENO Ath)
☒ Roger Pflieger (RENO-Officials)	☐ Brendon Bray (UNEV)	☒ Breonna Weeks (NNA Ath)
☒ Valerie Rudd (UN-Officials)	☒ Mark Faherty (RENO - Age Group)	☐
☒ Teri Galvin (RENO-Sanctions)	☐ Emily Estremo (MLST)	☐
☐ Veronica Harmon (Safe Sport)	☐ Brittany Rossi (BST)	☒ Hallie Vickers (BST)
☒ Kelly Schott (LAKE - Governance)	☐ Pam Hennarty (BST)	☒ Linda Perez (BST)
☒ Ron Harmon (UN)	☐ Kobi Kothman (DDST)	☒ Jerry Rudd (UN)
☐ Lindsay Robertson (NNA)	☒ Jeremy Murray (RENO)	☐ Kelly Rowlett (DDST)
☐ GUESTS:	☐ Verónica Hernández (PC Admin VC)	☒ Beau Caldwell (PC Comp. Coord.)

- a. Any changes to voting team representatives? Please notify the Chair and Secretary.

2. Review & Approval of July minutes: Motion by Mark Faherty, 2nd by Veronica Harmon. The minutes were approved unanimously.

3. Next Meeting Sunday Nov 2, 5:30 pm

- a. Future meetings (Sundays): Jan 11, March 8, **May 3, July 5???**, Sept 13???, Nov 8

4. Public Comment—only Zone 4 Members were present.

5. Announcements & Correspondence:

- a. Congratulations to Z4/LAKE alumnus **Luke Hobson** who took Silver in the 200m Freestyle at the World Championship in Singapore on July 29th with a time of 1:43.84.
- b. **USA Swimming Scholastic All-America applications** are due online September 30th. Athletes who have completed 9th, 10th, 11th, or 12th grades qualify with a 3.5 GPS or better, and at least one 2024 Winter Junior time or one 2024-2025 Para Scholastic All American time. Visit <https://www.usaswimming.org/times/popular-resources/scholastic-all-america> for more details and application.
- c. **Any and all requests for Zone-4 Travel Support for the past swimming year are due to the Zone 4 Treasurer** by Monday September 15. These must include receipts for eligible travel and lodging. Complete requirements are in section 6 of Zone-4 Policies and Procedures available at <http://www.pacswim.org/members/zones/zone-4/z4-bylaws-policies>.
- d. **Next House of Delegates Meeting Wednesday evening, October 15th, via Zoom.** Stay tuned to <http://www.pacswim.org/members/delegates> for exact times, registration, and call-in information, and be sure your club representative information is up to date with the Pacific Swimming Registration Chair.
- e. Please stay tuned to [pacswim.org](http://www.pacswim.org) for frequent important announcements.

6. Financial Report:

- a. Current balances and activity since May: Malia presented the current balances. It was noted that Bishop and Mammoth Swim Teams have not yet paid their dues. Malia will reach out to them. Hallie Vickers from Bishop is newer to this swim community and asked for clarification and indicated she would submit the dues for Bishop.
- b. 2024-2025 year-end statement: Profit and Loss statements reviewed. Following discussion, two line items were adjusted and moved to more appropriate budget lines (\$200.00 bounced check fee and \$38.00/month Quick Books). There was a bounced check from a family that the account was hacked. Zone 4 did eat the fee for this transaction. There was discussion that we need to have a bounced check policy. Motion to approve as amended from Mark Faherty and Second from Sharon Weiss. Approved unanimously.

- c. 2025-2026 budget: Budget presented, we increased Age Group support to balance the budget, there were questions regarding the All-star budgeting process. Motion to approve as amended from Mark Faherty and a second from Sharon Weiss, 2025-2026 Budget approved unanimously.

7. Safety Report presented by JoAnn Porter.

- a. Athlete - fractured elbow on pool deck while entering water for practice in Minden
- b. Athlete - scraped foot on blocks during warm-up at High Country meet, minor bleeding
- c. Athlete - collision with pole on deck during High Country meet, scrapes and bruises
- d. Coach - seizure on deck during High Country meet, transported to hospital by EMS
- e. No other issues reported.

8. Safe Sport:

- a. LSC Safe Sport Committee report: Veronica encouraged all teams to continue to work towards Safe Sport Club Recognition. Upcoming trainings for parents: 10/21, 11/4, 12/9 all at 8:00 pm EST: trainings for athletes: 10/23, 11/6 and 12/11 at 8:00 pm EST. These are live Zoom events and must be registered for ahead of time.
- b. JoAnn had a question about APT for athletes and whether they need to complete APT biannually or annually. APT is required for all athletes 18 and over on a yearly basis, just as it is for coaches and officials.

9. Other LSC Reports:

- a. **Board of Directors** (reps. Jim Morefield, Pulin Muangsiri) – Last meeting 7/16, Jim could not attend. Optional facility fee of no more than \$20 approved on a permanent basis (the fee remains optional). Minutes available on the Pacific Swimming website. Last Executive meeting 8/20 via email. Next BOD meeting 9/17, next House of Delegates meeting 10/15.
- b. **Disability, Diversity, Equity, & Inclusion Committee:** Valerie Rudd attended the July meeting. The DDEI wants to be involved in Zone meetings to get out reach information out. There is a program that Steph Curry is heading to support minor sports (such as swimming)—this does not include baseball, basketball, football or soccer. We will see what will come out of this. The August meeting for DDEI was cancelled.
- c. **Athlete Committee** (reps. Pulin Muangsiri, Hadley Peck, MacKenzie Pierce, Kalia Ream, Breonna Weeks, Elizabeth Weiser) – Pulin reported that the next athlete meeting is on 9/28/25. The athlete summit is 10/4 and planning is in progress.
- d. **Open Water Committee** (rep. Erik Scalise) – No report available. Athlete Rep Hadley Peck reported that the Donner Dip was a great event and encouraged all to go next year.
https://docs.google.com/spreadsheets/d/1_bxWLjxCmQZT8FFtT-3chPIBog2rhBNgBmuSJveSSyc/edit
- e. **Senior Committee** (rep. Kat Matheson) – no August meeting. The teams that went to sectionals did get paid.
- f. **Age Group Committee** (rep. Mark Faherty) – Meeting was on 9/3. Discussed that there is talk of adding 50's (non-free) for 13/14 year olds at Winter and Summer Age Group Champs and Far Westerns. There was discussion as to how timelines may be adjusted to include these events. He introduced Beau Caldwell who is the Competition Coordinator for Pacific Swimming. He further discussed how the non-free 50- events are being implemented regarding qualifying times and integration into the time lines for Winter Age Group Champs. This is his first year as Competition Coordinator and his goals are on retention and making swim meets engaging and entertaining, making the most of athletes times and respecting timelines and eliminating unknowns. He is looking at formats/session structures as well as the meet entry process. **His contact information:** bcaldwell@pacswim.org. (925) 496-6067.
- g. **Governance Committee:** Kelly Schott is our new representative. There was no report as there was no meeting in August.
- h. **Personnel Committee** (rep. Jim Morefield) --last meetings 7/23, 8/14. Successfully interviewed a candidate for Staff Treasurer. Next meeting 9/24.
- i. **Finance & Investment Committees** (rep. Malia O'Brien) -- committee reviews LSC financial statements, reports, and accounting procedures on a monthly basis. Mary Ruddell retired as PC Treasurer. Morgan Roarty is the new Treasurer/Bookkeeper mroarty@pacswim.org; Jeff Raegen is the new Finance Vice Chair jraegen@pacswim.org
- j. **Scheduling Committee** (rep. Jim Stretch) – no report

10. Coaches & Clubs Reports:

- a. Kat Matheson (DDST): no 500 Meet Block Party due to pool maintenance schedule. She is looking for another date to host this.
- b. Mark Faherty (RENO): KOH Meet Sheet is posted: Minor changes –running 10 lanes, KOH starts with top 80 and ends with top 40 on Saturday. Sunday starts with top 20. 500 frees on Sunday. 200 IM moving to Saturday. Priority to local athletes until 9/14 before the meet opens to everyone. Mark and Kat attended the ASCA: American Swim Coach Association Conference that was held in Reno. There were more than 700 coaches. It was a great event. Reno parents and swimmers volunteered. This event will take place in Reno again in 2027.
- c. Hallie Vickers (BST): discussed potential for putting the 1000 back into their meet.

11. Officials Report:

- a. Pacific Swimming all-Officials Clinic Saturday October 4, 2025, in Pleasant Hill, CA. For details stay tuned to <https://www.pacswim.org/members/zones/officials/officials-clinic>.
- b. Valerie and Roger are looking to try to have a local officials clinic or training for our local officials. Jeremy suggested possibility of using the South Valleys Library for this event as it offers free room space to non profits.
- c. The Sparks Winter Fest (12/12-12/14/2025) is going to be an N2 qualifying meet. There will be a sign up to be evaluated.

12. Sanctioning Report (Teri Galvin):

- a. September and October sanctioned, 2026 meets up next.
- b. **Reminder:** before meets can be sanctioned, assigned officials, Meet Directors, Head Coaches, and host clubs all need to have all USA Swimming membership requirements up to date for the dates of the meets.
- c. **There are new meet sheet templates that have been sent out**—please use these

13. Scheduling Report (2025-2026):

- a. **Current approved schedule (notify promptly of any proposed changes):**
 - BST: June 13-14
 - CARS: Jan 16½-18, May 22½-24
 - DDST: Sep 12½-14, Feb 6½-8, July 31-Aug 2 **OR** Aug 7-9
 - NNA: Mar 14-15, July 10-12
 - RENO: Oct 17½-19, May 10, June 19-21
 - ZONE-4: May 8-9 (Obs HS Regionals)
- b. Any additions or changes? Mark asked if the NNA meet in July will be a Senior 2 Meet again. This is still undetermined. There was some discussion regarding the fact that some coaches will not come because of altitude.
- c. Sparks will be hosting a Spring Long Course Meet April 18-19, 2026.

14. Old Business and Action Items:

- a. none

15. New Business:

- a. none

16. Closed Executive Session (Elected & Appointed Officers & Athlete Representatives Only):

- a. Not needed

17. Adjourn: motion to adjourn made by Sharon, second from Mark. All were in favor. Meeting was adjourned at 7:04 pm.

Minutes respectfully submitted by Veronica Harmon (UN), Zone 4 Secretary