

# Pacific Swimming Zone 4 Board of Directors Meeting

<http://www.pacswim.org/members/zones/zone-4>

>>> ONLINE VIA ZOOM - SEE EMAIL INVITATION <<<

## Minutes

Sunday November 2, 2025, 5:30-7:00 pm

Meeting was called to order at 5:31 pm

Notice: the Board reserves the right to take agenda items out of sequence for the efficient conduct of business.

**1. Attendance:**

<input checked="" type="checkbox"/> Jim Morefield (UN-Chair)	<input checked="" type="checkbox"/> Jim Stretch (CARS - Scheduling)	<input checked="" type="checkbox"/> Pulin Muangsiri (NNA Z4-PC Ath)
<input checked="" type="checkbox"/> Sharon Weiss (LAKE-Vice Chair)	<input type="checkbox"/> Nenad Rodic (LAKE)	<input type="checkbox"/> Hadley Peck (DDST Z4 Ath)
<input checked="" type="checkbox"/> Veronica Harmon (UN-Secretary)	<input checked="" type="checkbox"/> Kat Matheson (DDST - Senior Com)	<input checked="" type="checkbox"/> MacKenzie Pierce (CARS Z4 Ath)
<input checked="" type="checkbox"/> Malia O'Brien (DDST-Treasurer)	<input checked="" type="checkbox"/> Erik Scalise (NNA - Open Water)	<input type="checkbox"/> Kalia Ream (RENO Z4 Ath)
<input checked="" type="checkbox"/> Jo Ann Porter (UN-Safety)	<input checked="" type="checkbox"/> Jeff Edmonds (TAHO)	<input checked="" type="checkbox"/> Elizabeth Weiser (RENO Ath)
<input checked="" type="checkbox"/> Roger Pflieger (RENO-Officials)	<input type="checkbox"/> Brendon Bray (UNEV)	<input checked="" type="checkbox"/> Breonna Weeks (NNA Ath)
<input checked="" type="checkbox"/> Valerie Rudd (UN-Officials)	<input checked="" type="checkbox"/> Mark Faherty (RENO - Age Group)	<input type="checkbox"/>
<input checked="" type="checkbox"/> Teri Galvin (RENO-Sanctions)	<input type="checkbox"/> Emily Estremo (MLST)	<input checked="" type="checkbox"/> Nikki Milici (BST)
Veronica Harmon (UN-Safe Sport)	<input type="checkbox"/> Brittany Rossi (BST)	<input checked="" type="checkbox"/> Hallie Vickers (BST)
<input checked="" type="checkbox"/> Jerry Rudd (UN)	<input type="checkbox"/> Pam Hennarty (BST)	<input type="checkbox"/> Linda Perez (BST)
<input type="checkbox"/> Ron Harmon (UN)	<input type="checkbox"/> Kobi Kothman (DDST)	<input checked="" type="checkbox"/> Tanya Brown (DDST)
<input type="checkbox"/> Lindsay Robertson (NNA)	<input checked="" type="checkbox"/> Jeremy Murray (RENO)	<input type="checkbox"/> Kelly Rowlett (DDST)
<input type="checkbox"/> GUESTS:	<input checked="" type="checkbox"/> Beau Caldwell (PC Comp. Coord)	<input type="checkbox"/>

a. Any changes to voting team representatives? Please notify the Chair and Secretary.

**2. Review & Approval of September minutes: Motion by Sharon Weiss, 2<sup>nd</sup> by Veronica Harmon. The minutes were approved unanimously.**

**3. Next Meeting** Sunday Jan 11, 5:30 pm

a. Future meetings (Sundays): March 8, **May 3, July 5???**, Sept 13???, Nov 8, Jan 10, March 14???

**4. Public Comment** –only Zone 4 Members were present.

**5. Announcements & Correspondence:**

- a. The **2026 Pacific Coast All-Star meet** will take place in **Pacifica, California, on January 3-4**, 2026. Pacific Swimming will select 32 swimmers will be selected to compete in age groups 11-12 and 13-14. **Athlete applications** and **Chaperone applications** are **due online by December 7**. The estimated \$230 athlete co-pay is reimbursable up to 50% by Zone 4, along with extra travel costs not covered by Pacific Swimming. **Coach applications** are due online by **November 14**. See the [September 22 news item at pacswim.org](#) for these links also. (NOTE: this meet is *different* from the Pacific Swimming Zone All-star Meet).
- b. **Fall DDEI grant applications** are open until **November 10**. See the [October 7 news item at pacswim.org](#).
- c. **New Zone 4 Governance Committee representative needed** - please contact the Zone Chair. **Thank you, Kelly and Carson Schott**, for your many years of service to our athletes, Zone 4, and Pacific Swimming!
- d. Congratulations to Zone 4 official **Nikki Pierce** who was chosen as **Zone 4 Official of the Year!**
- e. **Reminder: all Zone-4 elected officers and appointed chairs must be 2026 USA Swimming members in good standing by January 1st.**
- f. **Reminder: 2026 Team dues** (\$100 year-round; \$50 seasonal) become due on January 1<sup>st</sup> (send to **Malia O'Brien, Pacific Swimming Zone 4 Treasurer, 2737 Pamela Place, Minden NV 89423**).
- g. Please stay tuned to [pacswim.org](#) for frequent important announcements.
- h. Other announcement—Mark Faherty congratulated Sharon Weiss and the Lakeridge Team for their Club Excellence Bronze Medal Award!
- i. Malia reminded everyone that there are a few USA Swimming Grants coming due on November 15<sup>th</sup> for various things such as minority and women owned teams. If you are interested in what is available, contact Malia.

**6. Financial Report:**

- a. September-October activity and balances: Malia was able to invoice the Zone 4 dues to each team. She indicated that she will also be able to invoice teams for the meet fees if she gets the meet summary after a meet. There was discussion regarding some of the line items, specifically regarding services (software purchase and Quick Books),

and Jim was asking if the “services” line could be more descriptive. Upon further discussion, Malia realized that there were some payments from High Country and Molly meet that were not showing up. It was decided to table approval of the September-October activities and account balance until the January 11, 2026 meeting.

- b. Updated 2024-2025 year-end statements and 2025-2026 budget (information)—we were updated regarding this information.
- c. **Announcement:** Pacific Swimming group property insurance is available to individual clubs for a pro-rated share of the premium. Any club wishing to participate must submit an inventory to Pacific Swimming by **November 15**.
- d. There were questions that were asked regarding reimbursement for officials’ registration. It was clarified that Zone 4 will pay for registration for any Zone 4 Officers or Appointed Chairs who are not covered by a team or someone else. Zone 4 will reimburse for all background checks for officials. If an official wants to subscribe to [strokeandturn.com](http://strokeandturn.com), they can be reimbursed by Zone 4 for half of this cost.

## 7. Safety Report:

- a. No safety incidents since the September meeting.

## 8. Safe Sport:

- a. LSC Safe Sport Committee report (rep. Veronica Harmon) –
  - Currently there are 104 teams in Pacific Swimming. 54% Safe Sport Recognized. Two in Zone 4 are working towards SSRP (RENO and LAKE). Veronica is willing to help teams start the process. There are Zoom trainings coming up for parents (11/4 and 12/9—8:00 EST) and athletes (11/6-12/11—at 8:00 EST). you must register for these courses. Veronica is attending a virtual workshop on 11/8 for SS chairs and club coordinators.
  - There are now trainings for 5–12-year-old swimmers—20 minutes to do age-appropriate course.
  - Discussed possibility of having a QR code posted at a Swim Meet for parents to do safe sport programs as well.
  - Many LSCs are requiring SSRP in order to sanction a meet. This was discussed as a way to incentivize teams to get SSR. It would have to be a proposal to Pacific Swimming before anything is in motion (Mark, Sharon and Kat verbalized strong opposition to this indicating that it would be a barrier for teams to host a meet).

## 9. Other LSC Reports:

- a. **Board of Directors** (reps. Jim Morefield, Pulin Muangsiri) -- Last meeting 9/17 attended by Jim Morefield and Pulin Muangsiri. Minutes available on the Pacific Swimming website. House of Delegates meeting 10/15 attended by Jim Morefield, Kat Matheson, Pulin Muangsiri, Erik Scalise, Breonna Weeks. Next BOD meeting 11/19.
- b. **Disability, Diversity, Equity, & Inclusion Committee** – (rep. Valerie)—Valerie attended the DDEI meeting in September. There was discussion regarding trans athletes and at this time, USA swimming will deal with these issues. She reported that 54 national sports groups have been threatened by congress for decommissioning, but did not have all of the details. Query if could impact USA Swimming. The Western Zone DDEI will be having an upcoming meeting in Reno and Valerie will try to get the date. They are trying to get colleges to donate tech suits. Also, NFL Wives Association will do some sort program with 150 kids that is associated with the Superbowl and is regarding pool safety training. USA Swimming DDEI Committee is changing its name, but a new name is not yet decided.
- c. **Athlete Committee** (reps. Pulin Muangsiri, Hadley Peck, MacKenzie Pierce, Kalia Ream, Breonna Weeks, Elizabeth Weiser) – Pulin attended the Athlete Leadership Conference (virtually)-his hope is to have more Z4 athletes participate in the future. The conference went well. They had many presenters. The committee brainstormed on camps, reworded the mission statement and proposed a school absence letter that is universal and can be used for all athletes.
- d. **Open Water Committee** (rep. Erik Scalise) – no report. Pacific Swimming is appointing a new open water chair to oversee all zones.  
[https://docs.google.com/spreadsheets/d/1\\_bxWLjxCmQZT8FFTt-3chPIBog2rhBNgBmuSJveSSyc/edit](https://docs.google.com/spreadsheets/d/1_bxWLjxCmQZT8FFTt-3chPIBog2rhBNgBmuSJveSSyc/edit)
- e. **Senior Committee** (rep. Kat Matheson) -no report from Kat, she deferred to Beau Caldwell (Competition Coordinator for Pacific Swim)—The December Sr. Open is at Diablo Valley College. They are still in need of a host for the Senior Meet in July. Next Senior Committee Meeting is 11/24.
- f. **Age Group Committee** (rep. Mark Faherty) – Winter Age groups are being finalized. They are starting the process of Spring Age Groups. There was discussion to move away from the Coach, race, relay of the year because they are all non -objective awards and there is no real data to back up the winner. **Beau Caldwell** announced that at Winter Age Group Champs they will award a quality points team winner. points per athlete--calculated by Meet Manager. Also at Spring Championships they will be adding the 50s non free events & will make the 10 and under & 11-12 500 frees as well as the 11-12 400IM Timed finals –making these changes and adding a 3<sup>rd</sup> bonus option will be able to benefit more athletes in the long run. The annual scheduling process is coming up with a plan to include a non-qualifying championship. Beau will be travelling to some meets in Zone 2 and Zone 3 this coming weekend and we extended the invite to a Zone 4 meet in the future.

- g. **Governance Committee** (new Zone 4 rep needed) -- last meetings 9/18, 10/16. New Chair elected, Alex Cleveland (Z1S). Reviewing/updating Rules & Regulations, internal Financial Policies & Procedures, and BOD officer job descriptions. Next meeting 11/20
- h. **Personnel Committee** (rep. Jim Morefield) --last meeting 10/22. Began annual review process for paid staff. Next meeting 11/24.
- i. **Finance & Investment Committees** (rep. Malia O'Brien) -- committee reviews LSC financial statements, reports, and accounting procedures on a monthly basis. Zone Treasurers and Zone Chairs attended annual Pacific Treasurers workshop 10/23.
  - i. Jim Morefield reported that as a reminder to all clubs, Pacific Swimming does allow individual clubs to participate in their group insurance policy (for timing equip, etc.), so if you are interested, contact Jim ASAP so that the Finance Chair can be notified as the deadline is coming up around November 15<sup>th</sup>.
- j. **Scheduling Committee** (rep. Jim Stretch). Jim indicated that he has not seen any emails as our Zone Scheduling rep, and Beau will make sure Jim is included from here on out.

#### **10. Coaches & Clubs Reports:**

- a. Jim Stretch (CARS) indicated that the Blizzard Blast Meet Sheet will be sent to the MR for review next week. Becki is retiring at the end of the year, and he will be the point of contact for the meet at this time. Becki will be missed.
- b. Hallie Vickers (BST) reported that the team is quiet in the off-season. They are taking a small group of kids to the Fitter and Faster Swim Camp 11/22-11/23.
- c. Mark indicated that there are still openings for the Fitter and Faster Swim Camp. He thanked officials and his crew for a good KOH Meet. They had 640 athletes, which was 40 more than last year. There were some big timing issues, but Moana has reached out to the Colorado people and they are working to get this fixed. There was discussion among multiple members about the timing issues.

#### **11. Officials Report:**

- a. Report from Pacific officials clinic October 4<sup>th</sup>. Roger reported that six Zone 4 officials attended. Veronica commented on the impressive Keynote speaker, Dane Wolfrom from [Trclusion](http://trclusion.com) ([trclusion.com](http://trclusion.com)).
- b. Zone 4 officials workshop planned for December 6<sup>th</sup>. More info to go out on this soon.
- c. Next Officials Committee meeting is November 12<sup>th</sup>.

#### **12. Sanctioning Report:**

- a. January and February in process. Teri is waiting for the meet sheets. She is out of town 11/15-11/17, and will try to respond as quick as she can.
- b. **Reminder:** before meets can be sanctioned, assigned officials, Meet Directors, Head Coaches, and host clubs all need to have all USA Swimming membership requirements up to date for the dates of the meets.

#### **13. Scheduling Report (2025-2026):**

- a. **Current approved schedule (notify promptly of any proposed changes):**
  - BST: June 13-14
  - CARS: Jan 16½-18, May 22½-24
  - DDST: Feb 6½-8, **July 31-Aug 2 or Aug 7-9**
  - NNA: Mar 14-15, July 10-12
  - RENO: May 10, June 19-21
  - ZONE-4: May 8-9 (Obs HS Regionals)
- b. Any additions or changes? (**possible Action Items**)

#### **14. Old Business and Action Items:**

- a. NO

#### **15. New Business:**

- a. Sparks Meet—Jeremy is CJ and indicated that this is an N2- Official Qualifying Meet. Officials must sign up if they want to be evaluated. There will be no trainees.
- b. Douglas Valentines meet will have a 1-week priority entry period for all Zone 4 teams before it opens to the general population.
- c. Jim Morefield reported that the Zone All Star Meet is in the organizational phase and will be the last week in April. Please be thinking of coaching, chaperones, and a manager. It will be hosted by Z1S.

#### **16. Closed Executive Session (Elected & Appointed Officers & Athlete Representatives Only):**

- a. Not needed

#### **17. Adjourn—motion to adjourn by Mark Faherty a second by Sharon Weiss. All in favor...meeting adjourned 6:43pm.**